

HIGH BRIDGE BOARD OF EDUCATION

REGULAR MONTHLY MEETING

MONDAY, MARCH 1, 2010

A. OPENING OF MEETING -7:00 PM

1. Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary Schools' front doors, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspapers: Hunterdon Democrat and the Courier News, the meeting will convene at 7:00 pm, on Monday, March 1, 2010, in Room #209 (Computer Room) at the High Bridge Middle School, 50 Thomas Street, High Bridge, NJ 08829. Formal action will be taken if needed.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL by Anthony Juskiewicz, Board Secretary

Susan Connor
Larissa Critelli
Kay Daughters-Musnuff
Janice Stemple

William Stover – Vice President
Shaun Tertel
Karen Yaskanin-Jones
Robert Imhoff - President

D. PUBLIC COMMENTS

E. REVIEW OF OFFICIAL CORRESPONDENCE

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Gretchen DelloRusso	2/8/2010	Extension of LOA (Attachment #1)
Kim Gorski	2/8/2010	Extension of LOA (Attachment #2)

F. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. February 8, 2010 Regular Monthly Meeting (Attachment #3)

G. REPORTS TO THE BOARD

1. Follow Up Items:

- a) Labor Relations Consultant Options – Anthony Juskiewicz
Scheduling consultants over the April and May meetings
- b) Student Picture Package Options – William Caldwell (No Report)
- c) List of Board Committees’ Roles and Responsibilities – Committee Chair
Due Date: February 8, 2010

2. Board President’s Report

- a) Review of NJSBA recommended Board tasks, as per checklist (Attachment #4)

3. Board Committees and Chairperson Reports

- **QSAC Review Committee – Janice Stemple, Representative**
- **Community Relations – Susan Connor, Chairperson**
Kay Daughters-Musnuff and Vacant
- **Curriculum and Instruction – Kay Daughters-Musnuff, Chairperson**
Larissa Critelli and Shaun Tertel

Finance/Facilities – William Stover, Chairperson

Larissa Critelli and Janice Stemple

- **Personnel and Management – Janice Stemple, Chairperson**

Kay Daughters-Musnuff and Karen Yaskanin-Jones

Negotiations – Janice Stemple, Chairperson,

William Stover and Karen Yaskanin-Jones

Policy – Shaun Tertel, Chairperson

Kay Daughters-Musnuff and Karen Yaskanin-Jones

- 1. The Policy Committee in consultation with the Interim Superintendent recommends the Board approve the following motions:

This group of policy motions are all first readings and unanimously recommended by the Policy Committee for Board consideration. They may be considered individually or as a group. (Attachment #5)

- a) Motion to amend, on first reading, the following policies and/or regulations:
 - Policy 8760 – Pupil Accident Insurance
 - Policy 2415.03 – Highly Qualified Teachers
 - Policy 2423 – Bilingual and ESL Education
 - Regulation 2423 – Bilingual and ESL Education
 - Policy 2560 – Live Animals in School
 - Regulation 2560 – Live Animals in School
 - Policy 3126 – Induction Program for Provisional Teachers
 - Policy 3240 – Professional Development
 - Regulation 3240 – Professional Development

- b) Motion to adopt, on first reading, the following new policies and/or regulations:
 - Policy 3281 – Inappropriate Staff Conduct (Teaching Staff Members)
 - Regulation 3281 – Inappropriate Staff Conduct (Teaching Staff Members)
 - Policy 3431.3 – NJ’s Family Leave Insurance Program (Teaching Staff Members)
 - Policy 4281 – Inappropriate Staff Conduct (Support Staff Members)
 - Regulation 4281 – Inappropriate Staff Conduct (Support Staff Members)
 - Policy 4431.3 – NJ’s Family Leave Insurance Program (Support Staff Members)

Ad Hoc Committee – Larissa Critelli, Chairperson
William Stover and Vacant

- a) Committee Recommendations (Attachment #6)

HCESC Representative – Larissa Critelli

NJSBA Delegate – Robert Imhoff

4. Interim Superintendent’s Report

- a) **INFORMATION ITEMS:**
 - 1) Review of January 2010 legal bill (Attachment #7)
 - 2) _____

b) ACTION ITEMS:

- 1) **Motion to approve the proposed** 2010-2011 School Calendar as previously presented to the Board. (Attachment #8)
- 2) **Motion to approve** the district’s participation in the New Jersey Governor’s Teacher Recognition program at Elementary and Middle School and to authorize the Interim Superintendent to appoint the district selection committee consistent with program guidelines.
- 3) **Motion to acknowledge and approve** April 22, 2010 and April 23, 2010 as early dismissal days in order to facilitate spring parent/teacher conferences at both schools.

Roll Call:

Susan Connor	William Stover – Vice President
Larissa Critelli	Shaun Tertel
Kay Daughters-Musnuff	Karen Yaskanin-Jones
Janice Stemple	Robert Imhoff - President

5. School Business Administrator’s Report

a) General Information Items

- 1) Salary overpayment litigation cost analysis. (Attachment #9)
- 2) Article regarding 15% cut in aid (Attachment #10)
- 3) Express Times article regarding New Superintendent (Attachment #11)
- 4) Hunterdon County Democrat article regarding New Superintendent (Attachment #12)
- 5) Resolution from the Washington Township Public Schools (Attachment #13)
- 6) Information regarding Charter Schools (Attachment #14)
- 7) Possible adoption of resolution from Hunterdon County Board of Chosen Freeholders (Attachment #15)
- 8) Discussion of State Aid reduction & surplus reduction

b) Monthly Facility Maintenance Report

None

c) Vandalism Report

None

Monthly Investment Interest

TD Bank-Current Account – February, 2010

Amount

\$ not available

- 6. **Elementary School Principal’s Report** (Attachment #16)
- 7. **Middle School Principal’s Report** (Via E-Mail)

H. PERSONNEL

The Interim Superintendent recommends the approval of the following motions:

- 1. **Motion** to approve **Gretchen DelloRusso’s** request to extend her unpaid leave of absence from March 1, 2010 through June 30, 2010. This motion also carries with it the express understanding that continuation of her health benefits via “COBRA” is at her option and expense.
- 2. **Motion** to extend the employment of **Kathryn Kunz**, third grade maternity replacement teacher from March 1, 2010 through June 30, 2010 at a BA Step 4 salary of \$48,345 prorated with full benefits.
- 3. **Motion** to approve **Kim Gorski’s** request to extend her unpaid leave of absence from March 1, 2010 to May 1, 2010.
- 4. **Motion** to extend the employment of **Carolyn King**, as substitute instructional aide from March 1, 2010 to May 1, 2010 at the substitute aide rate of \$55.00 per day.
- 5. **Motion to extend Jane Nagy** from February 26, 2010 to March 31, 2010 as the full-time substitute for Dianne Paridy at \$125/day, as previously approved at the January 11, 2010 board meeting.
- 6. **Motion to approve** the following substitute teachers for the remainder of the 2009-2010 school year:
 - a) Rachel Lazier
 - b) Carrie Roundtree
- 7. **Motion to approve** the co-curricular activity and in-house advertisement for an advisor for April & May 2010 to be paid at the hourly co-curricular rate of \$29.11 in accordance with the 2008-2011 negotiated agreement

Activity	Staff Member(s)	Grade Level	# Hrs.	Compensation 2009-2010
After School Homework Assistance IEP Students	TBA	3-5	8	232.88 IDEA Grant Funds

8. Motion to approve the course reimbursement for the 2009-2010 school year for tuition paid by the following employee: (Attachment #17)

a) Lucille Arnold

Course: Virtual Field Tripping: Explore the World without Leaving School
 College/University: Colorado State University
 Semester: Spring 2010
 Credits: 1 Graduate Credit
 Tuition: \$160.00

Roll Call:

Susan Connor	William Stover – Vice President
Larissa Critelli	Shaun Tertel
Kay Daughters-Musnuff	Karen Yaskanin-Jones
Janice Stemple	Robert Imhoff – President

I. CURRICULUM & INSTRUCTION

Nothing at this time.

J. SCHOOL BUSINESS

The Interim Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following:

1. PAYMENT OF BILLS

Audit of Invoices (Attachment #18)

- a) **Approve** invoices for Current Expense Fund 10 in the amount of **\$49,762.24 (2009-2010 Schedule 9)**
- b) **Approve** payroll for Current Expense Fund 10 in the amount of **\$218,018.65 (2/12/10)**
- c) **Approve** payroll for Current Expense Fund 10 in the amount of **\$221,334.25 (2/26/10)**
- d) **Approve** invoices for **Cafeteria** Account in the amount of **\$10,152.37**

Date	Vendor	Amount	Description	Check No.
2/22/10	Dept. of Agriculture	\$ 16.80	Inv. 115851	1207
		\$ 35.25	Inv. 116225	
	Total	\$ 52.05		

2/22/10	State of NJ	\$ 117.77	Inv. 311780	1208
		132.94	Inv. 311781	
		182.27	Inv. 311782	
	Total	\$ 432.98		
2/22/10	Maschio's Food Service, Inc.	\$ 9,667.34	Inv. IN0021256	
	Total			
	TOTAL	\$10,152.37		

2. ACTIVITY ACCOUNT

Approve the addition of the Kesty Fund to the account names in the student activity fund.

3. APPROVE THE USE OF FACILITIES FOR THE FOLLOWING GROUP: (Attachment #19)

High Bridge Summer Recreation – Elementary School Multi-Purpose Room (in case of inclement weather also request use of a 5th grade classroom) Monday through Friday from 8:00 a.m. to 12:30 p.m. beginning on July 12, 2010 and ending on July 23, 2010 for Summer Recreation Program. **Advisor: Gary Mills**
(This will be contingent upon receipt of roster of participants prior to the start of the program).

K. TRAVEL EXPENDITURE APPROVAL

The Interim Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board pre-approve the workshop and travel expenses listed on the attached chart as authorized by Board Resolution adopted on November 5, 2007. (Attachment #20)

Roll Call:

Susan Connor	William Stover – Vice President
Larissa Critelli	Shaun Tertel
Kay Daughters-Musnuff	Karen Yaskanin-Jones
Janice Stemple	Robert Imhoff - President

L. PUBLIC COMMENTS

M. EXECUTIVE/CLOSED SESSION

Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss personnel matters, pending litigation, negotiations and other such related matters.

- Litigation – Alparone et. al. vs. the High Bridge BOE re: salary overpayments
- Litigation High Bridge Teachers Association vs. the High Bridge BOE re: salary overpayments
- February 8, 2010 Executive Meeting Minutes review (see sealed envelope)

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

N. RECONVENE PUBLIC SESSION

O. ADOPTION OF EXECUTIVE MINUTES FROM PREVIOUS MEETINGS

1. February 8, 2010 Executive Meeting Minutes

Roll Call:

Susan Connor
Larissa Critelli
Kay Daughters-Musnuff
Janice Stemple

William Stover – Vice President
Shaun Tertel
Karen Yaskanin-Jones
Robert Imhoff – President

P. NEW BUSINESS

Q. PUBLIC COMMENTS

R. ADJOURNMENT