

HIGH BRIDGE BOARD OF EDUCATION
REGULAR MONTHLY MEETING AGENDA

MONDAY, JUNE 20, 2011

A. OPENING OF MEETING – 7:00 PM

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School's and Elementary School's front doors, High Bridge Borough Hall office; and advertised, in accordance with the Open Public Meetings Act, in the following newspapers: Hunterdon Democrat and the Courier News. This meeting will convene at 7:00 pm on Monday, June 20, 2011, in Room #209 (Computer Lab) at the High Bridge Middle School, 50 Thomas Street, High Bridge, NJ 08829. Formal action will be taken if needed.

B. PLEDGE OF ALLEGIANCE

C. READING OF THE MISSION STATEMENT - Superintendent

D. ROLL CALL by Thomas Lambe, Board Secretary

Susan Connor	Janice Stemple
Larissa Critelli	William Stover – Vice President
Kay Daughters-Musnuff	Karen Yaskanin-Jones
Tamara Davis	Robert Imhoff – President

E. RECOGNITION ITEMS

1. Request a motion to approve the attached resolutions recognizing the following students for their winning entries in Hunterdon County Cultural & Heritage Commission's *The Most Historic Place in My Town* essay contest: (Attachment #1)
 - Abigail Thompson – 1st place - School
 - Julia Silberman – 2nd place - School

2. Request a motion to present the following students with a Certificate of Achievement for recognition in the Hunterdon County Cultural & Heritage Commission's *The Most Historic Place in My Town* essay contest: (Attachment #2)
 - Michael Hann – Honorable Mention
 - Brady Krushinski – Honorable Mention
 - Victoria Raefski – Honorable Mention

F. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools.

G. REVIEW OF OFFICIAL CORRESPONDENCE (Attachment #3)

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Tamara Davis	5/25/11	Board Member resignation
Katie Smith	6/3/11	Letter of resignation
Susan Connor	6/7/11	Board Member resignation
Lynn Yanulevich	6/10/11	Completion of School Nurse Coursework

H. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

May 9, 2011 Reorganizational Meeting Minutes (Attachment #4)

May 16, 2011 Regular Meeting Minutes (Attachment #5)

I. REPORTS TO THE BOARD**1. Follow Up Items:****2. Board President's Report**

- a) Motion to accept the resignation of Tamara Davis as Board Member effective immediately.
- b) Motion to accept the resignation of Susan Connor as Board Member effective immediately.
- c) July Board meeting date - discussion
- d) Review of NJSBA recommended Board tasks, as per checklist (Attachment #6)
- e) Board Committees and Chairperson
 - **Community Relations – Kay Daughters-Musnuff, Chairperson**
_____ and _____
 - **Curriculum and Instruction – Kay Daughters-Musnuff, Chairperson**
Larissa Critelli and _____
 - **Finance/Facilities – William Stover, Chairperson**
Larissa Critelli, and Janice Stemple
 - **Personnel and Management – Janice Stemple, Chairperson**
Karen Yaskanin-Jones and Larissa Critelli
 - **Negotiations – Janice Stemple, Chairperson,**
William Stover and Karen Yaskanin-Jones

• **Policy – Karen Yaskanin-Jones, Chairperson,**
Kay Daughters-Musnuff and _____

- 1) The Policy Committee in consultation with the Superintendent recommends the Board approve the following motions:
 - a) Motion to adopt, on first reading, the following new policies and/or regulations: (Attachment via USB drive)
 - Policy 2431.4 – Concussion Management
 - Policy 5561 – Use of Physical Restraint
 - Policy 6311 – Contracts for Goods or Services Funded by Federal Grants
 - Regulation 5561 – Use of Physical Restraint
 - b) Motion to amend, on first reading, the following policies and/or regulations: (Attachment via USB drive)
 - Policy 0131 – Bylaws and Policies
 - Policy 0141 – Board Member Number and Term
 - Policy 0141.3 – Board Member Appointment
 - Policy 0144 – Board Member Orientation and Training
 - Policy 0153 – Annual Appointments
 - Policy 0154 – Annual Motions and Designations
 - Policy 0164 – Conduct of Board Meeting
 - Policy 1230 – Superintendent’s Duties
 - Policy 1330 – Evaluation of School Business Administrator
 - Policy 1522 – School-Level Planning
 - Policy 5350 – Pupil Suicide Prevention
 - Policy 5512 – Harassment, Intimidation, and Bullying
 - Policy 5600 – Pupil Discipline/Code of Conduct
 - Policy 6150 – Tuition Income
 - Policy 6220 – Budget Preparation
 - Policy 6820 – Financial Reports
 - Policy 8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse
 - Regulation 3144 – Certification of Tenure Charges
 - Regulation 5512 – Harassment, Intimidation, and Bullying
 - Regulation 5600 – Pupil Discipline/Code of Conduct
 - Regulation 8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse

Roll Call:

Larissa Critelli	William Stover – Vice President
Kay Daughters-Musnuff	Karen Yaskanin-Jones
Janice Stemple	Robert Imhoff – President

- **HCESC Representative – Vacant**
- **HCSBA Delegate – Robert Imhoff**
- **NJSBA Delegate – Robert Imhoff**

3. Superintendent’s Report

A. INFORMATION ITEMS:

- 1) Staff Attendance for May 2011 (Attachment #7)
- 2) 2010-2011 Student Enrollment Update (Attachment #8)
- 3) 2011-2012 Projected Student Enrollment (Attachment #9)
- 4) 2010-2011 Goals update report (Attachment #10)
- 5) 2011-2012 Goal setting retreat date
- 6) June 17th Graduation
- 7) Report on Professional Day held on June 20th
- 8) Report on Professional Development Plan
- 9) Criminal History Record Check for Board Members
- 10) Review of May 2011 legal bill (Attachment #11)
- 11) School Logic

B. ACTION ITEMS:

- 1) **Motion to approve** the 2011-2012 Professional Development Plan as approved by the Hunterdon County Professional Development Board. (Attachment #12)

4. School Business Administrator’s Report

A. General Information Items

- 1) NJ School Digest – May 2011 (Attachment #13)
- 2) Personnel and Accounting/Budgeting Software
- 3) IDEA ARRA Grant Amendment
- 4) Capital and Maintenance Reserve Accounts
- 5) Section 125, 403(b) and 457 Plan Documents (Attachment #14)

B. Monthly Facility Maintenance Report

- 1) None

C. Vandalism Report

There were no acts of vandalism since our last meeting.

D. Monthly Investment Interest – May 2011

Account	Peapack-Gladstone Bank
Agency	\$ 42.46
Capital Reserve	\$ 1.55
Current	\$ 537.48
Food Service	\$ 5.84
Maintenance	\$ 0.00
Payroll	\$ 6.44
Student Activity	\$ 13.69
Unemployment	\$ 14.23
Total	\$ 621.69

5. **Middle School Principal's Report (Via e-mail)**
6. **Elementary School Principal's Report (Attachment #15)**
 - 1) **Multimedia presentation – Principal on the roof**

J. PERSONNEL

The Superintendent recommends approval of the following actions:

PUBLIC HEARING - A public hearing will be held to offer the opportunity for public comments and/or questions regarding the terms and conditions of the Business Administrator's employment contract for the 2011-2012 school year.

1. **Motion to approve** an employment contract for **Thomas Lambe** as Business Administrator/Board Secretary from July 1, 2011 through June 30, 2012 for an annual salary of \$78,275.00.
2. **Motion to approve** an employment contract for **Lisa Fallon** as Supervisor of Special Services from July 1, 2011 through June 30, 2012 for an annual salary of \$101,516.00.
3. **Motion to approve** an employment contract for **Paul Nigro** as Elementary School Principal from July 1, 2011 through June 30, 2012 for an annual salary of \$97,746.00.
4. **Motion to approve** an employment contract for **Ann Marie Byrne** as Assistant to the Business Administrator/Board Secretary from July 1, 2011 through June 30, 2012 for an annual salary of \$36,040.00.
5. **Motion to approve** an employment contract for **Susan Johnson** as Superintendent/Middle School Principal's Secretary from August 1, 2011 through June 30, 2012 for an annual salary of \$43,452.00.
6. **Motion to approve** an employment contract for **Helen Meissner** as Executive Secretary to the Superintendent from July 1, 2011 through June 30, 2012 for an annual salary of \$49,231.00.

7. **Motion to approve** the employment of **Myrna Medina** as part-time (63%) Elementary School Spanish Teacher from August 30, 2011 through June 30, 2012 at a Level MA Step 5 for an annual prorated salary of \$35,488. Step and salary are based on the 2010-2011 salary guide and will be adjusted pending ratification of a new negotiated agreement. (Attachment #P-1)
8. **Motion to approve** the employment of **Fanny Andrea Olarte** as part-time (63%) Middle School Spanish Teacher from August 30, 2011 through June 30, 2012 at a Level BA Step 1 for an annual prorated salary of \$30,117. Step and salary are based on the 2010-2011 salary guide and will be adjusted pending ratification of a new negotiated agreement. (Attachment #P-2)
9. **Motion to approve** the reassignment of **Karin Sharkey** to full-time 5th grade teacher effective August 30, 2011 at a Level MA Step 4 for an annual salary of \$54,260. Step and salary are based on the 2010-2011 salary guide and will be adjusted pending ratification of a new negotiated agreement. (Attachment #P-3)
10. **Motion to approve** the employment of **Jane Nagy** as long-term substitute for Middle School Behavior Disabilities Teacher from August 30, 2011 through October 31, 2011 at a level BA, Step 1 per diem rate of \$239.00 with no benefits.
11. **Motion to approve Emma Alparone** to write ABA program, act as consult to teachers for BD/Autistic program and facilitate APA process during her maternity leave of absence at her hourly rate of \$46.74 for a maximum of 65 hours for a total not to exceed \$3,038.10.
12. **Motion to Accept** with regret the resignation of **Katie Smith** as part-time paraprofessional – special education aide effective June 30, 2011.
13. **Motion to approve Carla Nowell** as Elementary School Memory Book coordinator for the 2010-2011 school year to be paid 28 hours at the co-curricular rate of \$29.11 for total compensation of \$815.08
14. **Motion to approve** the attached list of substitutes for 2011-2012 school year **(Attachment #16)**
15. **Motion to approve** the following substitute rates for the 2011-2012 school year:
Substitute Aide - \$70.00 day *
Substitute Teacher - \$75.00 day *
Substitute Nurse - \$105.00 day
* Initial five (5) days of service in district will be paid \$65.00 per day.

16. **Motion to approve** the course reimbursement for the 2010-2011 school year for tuition paid by the following employee to be reimbursed through NCLB grant funds:

a) **Andrea Weinberg**

Course: Classroom Science: Weather/Water
 College/University: Fresno Pacific University
 Semester: Summer
 Credits: Professional Development*
 Tuition: \$399.00

*** Professional Development courses are not to be considered or utilized for advancement on salary guide.**

17. **Motion to approve** the per diem rates for Child Study Team members to complete evaluations for summer referrals and ESY Program

Thea Anaston	Evaluations / Case Management	\$48.84/hr	\$1500.00 cap
Jackie Carruthers	Evaluations	\$43.13/hr	\$1800.00 cap
Susan Vogler	Evaluations / Case Management	\$53.21/hr	\$2000.00 cap
Joan Murray	Speech/Language Therapy	\$51.70/hr	\$2500.00 cap
Kathee Lazzara	S/L Therapy, Evaluations / Case Management	\$51.70/hr.	\$3500.00 cap
ESC	CST Therapy/Evaluations	As needed	(see above caps)
Lee Rozycki	CST Secretary	7.5 hrs/day x 25 days (max) @ \$15.78/hr.	\$2958.75 cap

18. **Motion to approve Sandra Carazza-Stanton** to provide a home based Extended School Year program for one special education student for a total of eight (8) hrs. at an hourly rate of \$41.70 for a total of \$333.60.

19. **Motion to approve Sandra Carazza-Stanton** to complete twelve (12) hours of program/curriculum planning (Title I) at an hourly rate of \$41.70 for a total of \$500.40.

20. **Motion to extend** the Home Based Extended School Year program as follows in accordance with student's IEP:

Emma Alparone	July 5 – Sept. 1 for Student AM Write Program/Consultation	\$46.74/hr. for additional 3 hours (\$140.22)
Cathy Hoos	Aug. 15 – Sept. 1 for Student AM Aide – ABA reinforcement	\$12.55/hr for additional 3 hours (\$37.65)

21. **Motion to rescind** the approval granted May 16, 2011 for **Renee Colangelo** as Special Education Aide for ESY/Home Program for 46 hours at \$10.00 per hour, as per Ms. Colangelo's request.

- 22. **Motion to approve Heather Trepiccione** as Special Education Aide for ESY/Home Program for 46 hours at \$12.30 per hour for a total of \$565.80.
- 23. **Motion to approve** the following substitutes for 2011 Extended School Year program:

Bernice Bellouny	Substitute Aide/Teacher	Sub Aide - \$10/hour Sub Teacher - \$70/day
Debbie Cucuzella	Substitute Aide	\$10/hour
Maurcia Hash	Substitute Aide / Teacher	Sub Aide - \$10/hour Sub Teacher - \$70/day
Mel Loughney	Substitute nurse 8:00 – 12:00	\$120.00/day
Sharon Snyder	Substitute Aide	\$10/hour
Anna Sbriscia	Substitute Aide/Teacher	Sub Aide - \$10/hour Sub Teacher - \$70/day

- 24. **Motion to approve** the following summer staff training workshop:
Transition Training Meeting for three 7th grade students as per IDEIA requirements.
Date: July 27, 2011
Time: 12:00 p.m. – 3:30 p.m.
Facilitators: Emma Alparone, Special Education Teacher
Susan Vogler, Case Manager
Attendees: 7th grade teaching staff, special education aides and special area teachers
Costs: Facilitators - \$150.00 each
Teachers - \$75.00 each – Not to exceed \$600.00
Aides - \$70.00 each – Not to exceed \$140.00
- 25. **Motion to approve** the following summer staff training workshop:
Preschool Teacher Training: High Scope - as per IDEIA requirements.
Dates: Two full days - TBA
Time: 8:30 p.m. – 3:30 p.m.
Facilitators: Kathleen Priestly, former state department representative
Attendees: Two (2) Preschool teachers
Costs: Facilitator - \$1250.00
Teachers - \$150.00/day each – Not to exceed \$600.00
Materials - \$500.00

Roll Call:

Larissa Critelli
Kay Daughters-Musnuff
Janice Stemple

William Stover – Vice President
Karen Yaskanin- Jones
Robert Imhoff – President

K. CURRICULUM & INSTRUCTION

1. Based upon the recommendation of the Curriculum Committee in consultation with the Superintendent, request a motion to adopt the following revised curricula (Attachment via flash drive)
 - World Language Curriculum – Grades 6-8
 - English Language Arts (ELA) – Grades K-8
 - Career Education – Grades K-8

2. Motion to accept the following out-of-district students to the 2011 extended school year program on a tuition basis.

STUDENT ID	DISTRICT	TUITION
Preschool Program:		
PS01-ZB	Califon	\$3000.00 *
BD-Autistic Program		
BD02-CP	Califon	\$3600.00 *
BD02-JS	Franklin	\$3600.00 *
BD03-DD	Franklin	\$3600.00 *
BD04-DN	Franklin	\$3600.00 *
BD05-AN	Franklin	\$3600.00 *
* Plus an additional \$850.00 if an aide is required.		

L. FINANCE/FACILITIES

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following:

1. **Motion to Accept** with gratitude a donation of a clarinet from Mrs. Dianne Paridy with an estimated value of \$200.00.

2. **Motion to Accept** with gratitude a donation of a saxophone from Mrs. Dianne Paridy with an estimated value of \$400.00.

3. **Motion to Accept** with gratitude a donation of a Kimball piano from Mr. Donny Clucas with an estimated value of \$750.00.

4. **Motion to approve** an agreement with _____ to operate Before and After School Programs at High Bridge Elementary School for the 2011-2012 school year. Terms of the contract to be developed. (**Attachment #17**)

5. Motion to authorize the transfer of funds to reserve accounts.

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the High Bridge Board of Education wishes to transfer an amount not to exceed \$200,000 unanticipated excess current year revenue or unexpended appropriations from the general fund into an Maintenance Reserve account and an amount not to exceed \$200,000 unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the High Bridge Board of Education has determined that a total amount not to exceed \$400,000 is available for such purpose of such transfers;

NOW THEREFORE BE IT RESOLVED by the High Bridge Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

6. Motion to Amend the IDEA ARRA 2009-2011 Grant Application

The amended IDEA ARRA 2009-2011 grant application is being filed with anticipated allocations in the following accounts:

IDEA ARRA – BASIC – Expenditure Category	Code	\$ Budget
Personal Services - Salaries	100-100	\$ 29,120
Instructional Supplies	100-600	\$ 17,297
Professional & Technical Services	200-300	\$ 17,256
Other Purchased Services	200-500	\$ 11,090
Instructional Equipment	400-731	\$ 8,634
	TOTAL	\$ 83,397

IDEA ARRA – PRESCHOOL – Expenditure Category	Code	\$ Budget
Instructional Equipment	400-731	\$ 3,015
	TOTAL	\$ 3,015

7. Motion to approve the following:

a) RESOLUTION TO ESTABLISH A SECTION 125 PLAN

WHEREAS, the Borough of High Bridge Board of Education will establish a Section 125 Premium Only Plan commencing on July 1, 2011, and

WHEREAS, a Section 125 plan allows employees to pay their contribution to medical insurance expenses before payroll taxes are withheld, and

WHEREAS, a Section 125 plan will allow employees to lower their income tax liability; and

WHEREAS, the establishment of a Section 125 Premium Only Plan would have no direct expense to the High Bridge Board of Education, with potential savings in the Board's payroll tax expenditures, and

WHEREAS, all eligible employees of the district will participate in the plan unless they choose to decline in writing on the appropriate district waiver form,

NOW, THEREFORE, BE IT RESOLVED by the High Bridge Board of Education that the School Business Administrator, be authorized to execute the necessary agreement(s) to establish a Section 125 Premium Only Plan that allows employees to pay their share of health insurance costs using pre-tax income. Furthermore, the Borough of High Bridge Board of Education authorizes the School Business Administrator to act as Administrator of the Plan, to execute the Plan, and to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

b) RESOLUTION ADOPTING A 403(b) PLAN DOCUMENT

WHEREAS, section 403(b) of the Internal Revenue Service Code requires all employers with 403(b) tax shelter plans to adopt a 403(b) Plan Document, and

WHEREAS, this document, a copy of which is provided as an attachment, is based upon model language released by the IRS for such purpose,

THEREFORE BE IT RESOLVED that the High Bridge Board of Education does hereby adopt the 403(b) Plan Document for Public Education Organizations (the "Plan"), which will conform to the regulations of Section 403(b) of the Internal Revenue Service Code and applicable regulations, and

BE IT FURTHER RESOLVED, that it is the intention of the High Bridge Board of Education that the 403(b) program will conform with all federal and state statutory and regulatory requirements applicable to 403(b) plans, except that the program set forth above shall not be subject to the requirements of Title I of ERISA because the High Bridge School District is exempt from such requirements, and

BE IT FURTHER RESOLVED that AXA Advisors, Educators Financial (Lehigh Valley Investment Group), Lincoln Financial and the Vanguard Group were authorized at the May 9, 2011 Reorganizational Meeting to act as agents of this plan on behalf of the employees, and

BE IT FURTHER RESOLVED, that the High Bridge Board of Education authorizes the Business Administrator to act upon the Board's behalf with respect to this plan and to take any and all actions necessary or desirable to implement, maintain, and administer the plan set forth above in accordance with the Board's intentions and all applicable state and federal laws.

c) RESOLUTION ADOPTING A 457(b) PLAN DOCUMENT

WHEREAS, N.J.S.A. 18A:66-27 allows school boards to establish 457 deferred compensation plans for employees, and

WHEREAS, the High Bridge Board of Education wishes to make available to eligible employees the accrual of tax benefits under Section 457 of the Internal Revenue Service Code, and

WHEREAS, the Employer desires its Plan Document, which is attached, to conform with the changes in the IRS Code and Treasury regulations brought about by the Acts and Regulations, and

WHEREAS, implementation of a Section 457 Plan will occur at no cost to the High Bridge Board of Education, and

NOW THEREFORE BE IT RESOLVED that the High Bridge Board of Education hereby adopts a 457 Deferred Compensation Plan, and

BE IT FURTHER RESOLVED that AXA Advisors, Educators Financial (Lehigh Valley Investment Group), Lincoln Financial and the Vanguard Group be authorized to act as agents of this plan on behalf of the employees, and

BE IT FURTHER RESOLVED, that the High Bridge Board of Education authorizes the Business Administrator to act upon the Board's behalf with respect to this plan and to take any and all actions necessary or desirable to implement, maintain, and administer the plan set forth above in accordance with the Board's intentions and all applicable state and federal laws.

- 8. Motion to approve** Tremco as a provider of its TremCare roof maintenance service to the High Bridge Board of Education from June 2011 through May 2012 at **\$5,485**, the same rate as for the 2010 – 2011 school year.

9. PAYMENT OF BILLS

Audit of Invoices (Attachment #18)

- a) **Approve** invoices for Current Expense Fund 10 in the amount of **\$153,353.94** (2010-2011 Schedule 13)
- b) **Approve** invoices for Current Expense Fund 10 in the amount of **\$30,522.77** (2010-2011 Schedule 14)
- c) **Approve** payroll for Current Expense Fund 10 in the amount of **\$235,277.61** (5/31/11)

d) **Approve** payroll for Current Expense Fund 10 in the amount of **\$241,606.82**
(6/15/11)

d) **Approve** invoices for **Cafeteria** Account in the amount of **\$8,954.29**

Date	Vendor	Amount	Description	Check No.
6/13 /11	Maschio's Food Service, Inc.	\$8,923.04	IN0027704	1314
6/14/11	NJ Dept. of Agriculture	\$14.50	Inv. 121987	1315
		\$16.75	Inv. 123950	
		\$31.25		
	Total	\$8,954.29		

10. FINANCIAL REPORTS

Report of the Board Secretary for May 2011 (Attachment #19)

Resolved, that the Board of Education accept the Board Secretary's Financial Reports for the month of May 2011 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Line Item Transfers for April and May 2011

Resolved, that the Board of Education approve the budget transfers as listed in the attachment and request the Board Secretary to addend a copy of the list to the minutes.

Certification of Fund Balances

Resolved, that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify that as of June 20, 2011, after review of the Secretary's monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16:10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year and we request the Board Secretary to addend a copy of the Secretary's Report to the minutes.

June 20, 2011

Thomas Lambe
Business Administrator/Board Secretary

Roll Call:

Larissa Critelli	William Stover – Vice President
Kay Daughters-Musnuff	Karen Yaskanin- Jones
Janice Stemple	Robert Imhoff – President

11. USE OF FACILITIES (Attachment #20)

- (a) **Motion to approve High Bridge Recreation** to use ES parking areas, All Purpose Room and one classroom for annual Summer Recreation Program from Monday, July 11, 2011 through Friday, July 22, 2011 from 8:15 a.m. to 12:30 p.m.
Advisor – Gary Mills
- (b) **Motion to approve Girl Scout Meetings** at ES on Wednesdays beginning September 14, 2011 through May 9, 2012 from 3:00 p.m. to 4:30 p.m.
Advisor – Bernadette Wescott
- (c) **Motion to approve Hunterdon Huskies Cheerleaders** to use ES All Purpose Room for cheer practice beginning September 26, 2011 through October 26, 2011 From 6 p.m. to 8 p.m. Advisor – Aimee Markey

12. CAFETERIA REPORT

The cafeteria financial report for the month of **May 2011**, as submitted by Maschio's Food Service, Inc. indicates a profit of \$474.71 for the month and a year-to-date loss of \$2,530.59. Student participation was 21% in the Middle School and 33% in the Elementary School for the month of **May 2011**.

Last year's report for **May 2010**, indicated a loss of **\$1,083.46** for the month and a year-to-date loss of **\$4,991.29**. Student participation was 29% in the Middle School and 37% in the Elementary School for the month of **May 2010**.

Roll Call:

Larissa Critelli	William Stover – Vice President
Kay Daughters-Musnuff	Karen Yaskanin- Jones
Janice Stemple	Robert Imhoff – President

M. TRAVEL EXPENDITURE APPROVAL (Attachment #21)

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board pre-approve the workshop and travel expenses listed on the attached chart as authorized by Board Resolution adopted on November 5, 2007.

Roll Call:

Larissa Critelli	William Stover – Vice President
Kay Daughters-Musnuff	Karen Yaskanin- Jones
Janice Stemple	Robert Imhoff – President

N. PUBLIC COMMENTS

O. EXECUTIVE/CLOSED SESSION

Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss personnel matters, pending litigation, negotiations and other such related matters.

- Negotiations with High Bridge Teachers Association (See Sealed Envelope)
- Findings of Special Education Complaint Investigation #C2010-4101
- May 16, 2011 Executive Meeting Minutes (See Sealed Envelope)

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

P. RECONVENE PUBLIC SESSION

Q. ADOPTION OF EXECUTIVE MINUTES FROM PREVIOUS MEETINGS

May 16, 2011 Executive Meeting Minutes

Roll Call:

Larissa Critelli	William Stover – Vice President
Kay Daughters-Musnuff	Karen Yaskanin- Jones
Janice Stemple	Robert Imhoff – President

R. NEW BUSINESS

S. PUBLIC COMMENTS

T. ADJOURNMENT