

HIGH BRIDGE BOARD OF EDUCATION
REGULAR MONTHLY MEETING AGENDA

MONDAY, MARCH 25, 2013

A. OPENING OF MEETING - 7:00 PM

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School front doors, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspapers: Hunterdon Democrat and the Hunterdon Review. This regular meeting will convene at 7:00 pm on Monday, March 25, 2013, in Room #209 (Computer Lab) at the High Bridge Middle School, 50 Thomas Street, High Bridge, NJ 08829. Formal action will be taken if needed.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL by Gail Woicekowski, Business Administrator

Larissa Critelli	Karen Yaskanin-Jones
Alan Schwartz	Kay Daughters-Musnuff - VP
Tom Wescoe	Robert Imhoff – Pres.
Ann Willard	

D. RECOGNITION ITEMS

1. **Request a motion** to award the attached certificates identifying Hailey Conroy, Sarah Furka, Sylvana Kaplan, Laura Markarian, Kayla Morello, Victoria Raefski, Caitlin Reilly, Janine Rosales, Suzannah Russell and Katie Ziegler as members of the 2013 Voorhees Elementary District Division-B Championship Basketball Team. **(Attachment #1)**
2. **Request a motion** to approve resolutions recognizing the recipients of the 2013 Hunterdon County Governor’s Teacher Recognition Award: **(Attachment #2)**
 - HBES – Barbara Mann
 - HBMS – Jennifer Smith

E. REVIEW OF OFFICIAL CORRESPONDENCE (Attachment #3)

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Gail Woicekowski	2/13/13	Letter of resignation
Kristine Naumann	2/13/13	Letter of resignation
Kim Gorski	2/26/13	LOA request
Katherine Lazzara	3/5/13	Notice of retirement
James Thornton	3/8/13	Letter of resignation
Julien Rosenbloom	3/1/13	Thank you

F. PUBLIC COMMENTS

- 1) Superintendent Search Process
The Board is requesting participation from parents, community members, teachers, administrators and staff members regarding strengths they would like to see in the next Superintendent.
- 2) This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools.

G. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

February 11, 2013 Regular Meeting Minutes (**Attachment #4**)

March 5, 2013 Special Meeting Minutes (**Attachment #5**)

H. REPORTS TO THE BOARD**1. Follow Up Items:****2. Board President's Report**

- a. Review of NJSBA recommended Board tasks, as per checklist (**Attachment #6**)
- b. Proposed 2013-2014 Board meeting dates (**Attachment #7**)
- c. Board Committees and Chairperson
 - **Community Relations – Larissa Critelli, Chairperson**, Tom Wescoe, Robert Imhoff
 - Communications related to the 2013 – 2014 budget
 - April 11th meeting with High Bridge Borough Council on 2013 – 2014 budget
 - Advertising the school choice program for 2014 - 2015
 - Communicating about the superintendent search process
 - Next meeting – Tuesday, March 26th at 5:30 PM
 - **Curriculum and Instruction – Kay Daughters-Musnuff, Chairperson**, Alan Schwartz, Robert Imhoff
 - Math: Grades 6 – 8 curriculum revision update
 - Technology Plan update
 - QSAC update
 - 2013 – 2014 school calendar
 - Sixth grade field trip – New Jersey Renaissance Faire
 - Implementation of the full-day kindergarten program update
 - The Governor's Teacher and Educational Services Professional Recognition Program
 - Exxon/Mobil Presentation – Review
 - High Bridge PTO Cultural Arts Committee – ***Romeo and Juliet*** – Review
 - High Bridge Drama Club – ***Beauty and the Beast*** – Update
 - Next meeting – Tuesday, March 26th at 4:30 PM

- **Finance/Facilities – Alan Schwartz, Chairperson, Larissa Critelli, Robert Imhoff**
 - Planting of tree at Middle School
 - Cubbies proposal for MS
 - RFP – Food Service
 - Score Board MS
 - IDEA & NCLB Grant Amendments
 - Extraordinary Aid
 - Sale of Firewall & 25 chairs
 - Generator transfer switch
 - Confidential record scanning
 - WFC Summer Program
 - ESIP
 - 2013-2014 Budget & Revised Banked Cap

- **Personnel and Management – Karen Yaskanin-Jones, Chairperson, Ann Willard, Robert Imhoff**
 - Recommendation for Kindergarten position (via email)
 - Committee meeting to be scheduled

- **Policy – Ann Willard, Chairperson, Tom Wescoe, Robert Imhoff**
 - 1) The Policy Committee in consultation with the Superintendent recommends the Board approve the following motions:
 - a) Motion to amend, on second reading, the following policies and/or regulations:
 - Policy 0131 Bylaws and Policies
 - Policy 0132 Executive Authority
 - Policy 2415 No Child Left Behind Programs
 - Policy 2431 Athletic Competition
 - Policy 3230 Outside Activities (Teaching Staff)
 - Policy 3281 Inappropriate Staff Conduct (Teaching Staff)
 - Regulation 3281 Inappropriate Staff Conduct (Teaching Staff)
 - Policy 4230 Outside Activities (Support Staff)
 - Policy 4281 Inappropriate Staff Conduct (Support Staff)
 - Regulation 4281 Inappropriate Staff Conduct (Support Staff)
 - Policy 8505 School Nutrition
 - b) Motion to adopt, on second reading, the following new policies and/or regulations:
 - Regulation 2431.1 Emergency Procedures For Athletic Practices and Competitions
 - Regulation 2431.2 Medical Examination To Determine Fitness For Participation In Athletics
 - Policy 2468 Independent Educational Evaluations
 - Regulation 3230 Outside Activities (Teaching Staff)
 - Regulation 4230 Outside Activities (Support Staff)
 - Policy 6113 E-Rate
 - Policy 6480 Advertising on School Property

- **HCESC Representative – Joseph Kennedy**
 - Report on March 5th Meeting
- **HCSBA Delegate – Robert Imhoff**
- **NJSBA Delegate – Robert Imhoff**

3. Superintendent's Report

a. INFORMATION ITEMS:

- 1) Staff Attendance for February 2013 (**Attachment #8**)
- 2) 2012-2013 Enrollment (**Attachment #9**)
- 3) Monthly Report on Harassment, Intimidation, and Bullying Incidents
- 4) Review of January 2013 Legal Bills (**Attachment #10**)
- 5) Review of February 2013 Legal Bills (**Attachment #11**)
- 6) Report on Successful QSAC Visitation and Review (**Attachment #12**)
- 7) Family Reading Night at the Elementary School
- 8) Beauty and the Beast Drama Club Production
- 9) Kindergarten Search Process – Update and Recommendation
- 10) Kindergarten Parent Evening – March 26th at 7:00 PM
- 11) Business Administrator Search Process – Update and Recommendation
- 12) Report - Rapid Response Team Training
- 13) Spring Recess – Friday, March 29th through April 7th
- 14) Community Blood Drive – April 18th at HBMS

4. School Business Administrator's Report

a. General Information Items

- 1) Hurricane Sandy update
- 2) Countryside Landscaping and Tree
- 3) Parking Sign
- 4) Kindergarten Furniture from Stillwater School District
- 5) NJ School Digest – February 2013 (**Attachment #13**)
- 6) HCESC Cooperative Purchasing (**Attachment #14**)

b. Monthly Facility Maintenance Report

- 1) HBMS Scoreboard Replacement – Community Fundraising
- 2) Stair tread replacement in the MS
- 3) ES Shed Door
- 4) Snow Removal

c. PUBLIC HEARING AND 2013-2014 BUDGET PRESENTATION

The Superintendent and School Business Administrator will present the 2013-2014 proposed budget and answer questions from the public.

- **Public Comments**

d. Vandalism Report

There was no vandalism since our last meeting.

e. Monthly Investment Interest – February 2013

Account	Peapack-Gladstone Bank
Agency	\$ 2.97
Capital Reserve	\$ 15.69
Current	\$ 101.45
Food Service	\$.76
Maintenance	\$ 18.29
Payroll	\$ 6.64
Student Activity	\$ 1.68
Unemployment	\$ 2.10
FSA	\$.21
Total	\$ 149.79

5. Middle School Principal's Report (Via e-mail)**6. Elementary School Principal's Report (Via e-mail)****I. PERSONNEL**

The Superintendent recommends approval of the following actions:

- 1. Motion to accept** with regret and best wishes, the resignation of Gail Woicekowski, School Business Administrator/Board Secretary, effective April 12, 2013.
- 2. Motion to accept** with regret and best wishes, the notice of retirement of Katherine Lazzara, Speech Therapist, effective July 1, 2013.
- 3. Motion to accept** with regret and best wishes, the resignation of James Thornton, middle school evening custodian, effective April 19, 2013.
- 4. Motion to accept** the resignation of Kristine Naumann, elementary school paraprofessional aide, in order to accept the position of third grade leave replacement teacher, effective March 6, 2013.
- 5. Motion to approve** Sherry Kerr as full time Kindergarten Teacher for the 2013-2014 school year at Level MA Step 16 for an annual salary of \$77,405.00. (**Attachment #15**)
- 6. Motion to approve** _____ as full-time evening custodian at middle school from April 18, 2013 through June 30, 2013 for an annual prorated salary of \$_____.

7. **Motion to approve** a request for an unpaid leave of absence for Kim Gorski from March 25, 2013 through April 12, 2013 in accordance with the Family Medical Leave Act.
8. **Motion to approve Lauren Richardson** to serve as mentor to novice teacher Kristine Naumann for the remainder of the 2012-2013 school year. Mentor fee of \$550.00 prorated, to be paid by Ms. Naumann through payroll deduction.
9. **Motion to approve Leigh Heinze and Kim Hicks**, student nurses at Raritan Valley Community College, to each complete a four hour observation between March 26th through April 30th at High Bridge Elementary School, with Nicole Cahill serving as the cooperating certified school nurse.
10. **Motion to approve Heather Piell**, East Stroudsburg University student to complete 20 hours field observation from March 26th through May 24th, with Lauren Richardson, Karin Sharkey and Sharon Tryon serving as the cooperating teachers.
11. **Motion to approve** an extension for **Matthew Magnuson**, East Stroudsburg University graduate student, to complete an externship in Speech-Language Pathology from April 5, 2013 through April 30, 2013, with Katherine Lazzara serving as the cooperating certified Speech-Language Pathologist.
12. **Motion to approve** the following substitute teacher and/or aides for the remainder of the 2012-2013 school year:
 - a. **Paola Sahulka**
13. **Motion to approve the following resolution:**

WHEREAS, the Senate Budget and Appropriations committee released S-2163, a bill that concerns binding arbitration for certain non-teaching staff, such as teacher aides, bus drivers, security guards, and cafeteria aides and

WHEREAS, this measure gives these employees the right to submit to binding arbitration virtually and disciplinary action imposed on them, including reprimands, withholding of increments, lack of continuation of employment, or the termination or non-renewal of an employment contract and,

WHEREAS, this bill includes language that grants employees the right to submit to binding arbitration, regardless of any negotiated or contractual provision to the contrary and irrespective of the reasoning behind our district's reasoning and

WHEREAS, this bill restricts our managerial prerogative to manage employee conduct:

NOW THEREFORE BE IT RESOLVED by the High Bridge Board of Education as follows:

- (1) This Board strongly opposes the implementation of this bill
- (2) This bill inhibits our ability to efficiently and effectively manage employee performance and undermines the collective bargaining process
- (3) This bill ignores any economic rationale behind appropriate school district decisions

Roll Call:

Larissa Critelli
Alan Schwartz
Tom Wescoe
Ann Willard

Karen Yaskanin-Jones
Kay Daughters-Musnuff - VP
Robert Imhoff – Pres.

J. CURRICULUM & INSTRUCTION

1. **Motion to approve** the 2013-2014 school calendar as presented. (**Attachment #16**)
2. **Motion to acknowledge** the submission of the 2013-2014 Preschool Plan Update to the New Jersey Department of Education, Division of Early Childhood Education which will provide \$6,600 to the district. (**Attachment #17**)
3. **Motion to approve** formation of a Middle School Improvement Panel as required by Excellent Educators For New Jersey (EE4NJ) legislation. The participants on the Middle School Improvement Panel will be:
 - One (1) school principal – Mr. Brian Bizzoco
 - One (1) other administrator – Miss Lisa Fallon
 - One (1) full-time instructor – Regina Vuocolo
4. **Motion to approve** the following school trips and transportation:
 - a) **Seventh grade to High Point State Park** on Thursday, May 30, 2013 to study ecosystems. Transportation will be provided by US Coachways at a cost of \$990.00 for one bus. Cost per pupil of \$26.00 covers transportation and is to be borne by parents/ guardians. The cost of this trip is being offset by a \$165.00 donation by the High Bridge PTO.
 - b) **Sixth Grade to NJ Renaissance Faire, Bordentown, NJ** on May 29, 2013 which correlates to their study of the Renaissance. Transportation will be provided by US Coachways at a cost of \$940.00 for one bus. Total cost per student of \$31.00 includes transportation and admission and will be borne by parents/guardians. Students may purchase lunch at the fair. The cost of this trip has been offset by a \$165.00 donation by the High Bridge PTO.

- c) **Student Leadership to Camp Bernie, Port Murray, NJ** on May 9 – 10, 2013 for problem-solving/team work activities. Transportation will be provided by First Student at a cost of \$198.00 for one bus. Admission costs of \$80.00 per student and transportation costs will be paid for by the NH-V Municipal Alliance.
- d) **Eight selected Third Grade G/T Students to Valley View School, Califon,** on Wednesday, March 20, 2013 for “Budding Engineers” program. Costs of \$8.00 per student will be paid form G/T budget. Transportation costs will be divided up between participating districts and billed at the end of the school year.
- e) **Third grade to Waterloo Village, Byram Twp.,** on Tuesday, May 28, 2013 to visit recreated Lenape Village and program on Native Americans. Transportation for the trip will be provided by ESC at a cost of \$297.00 for one bus. The per student cost of \$13.00 includes admission and transportation, and is to be borne by parents/guardians. The cost of this trip is being offset by a \$165.00 donation by the High Bridge PTO.
- f) **First Grade to Philadelphia Zoo, Philadelphia, PA** on Monday, May 20, 2013 with transportation to be provided by ESC at a cost of \$810.00 for two buses. Total cost per student of \$24.00 includes transportation and admission and will be borne by parents/guardians. The cost of this trip has been offset by a \$165.00 donation from the High Bridge PTO.
- g) **Second grade to Adventure Aquarium, Camden, NJ** on May 29, 2013 with transportation to be provided by ESC at a cost of \$398.75 for one bus. Total cost per student of \$18.50 includes admission and transportation and will be borne by parents/guardians. The cost of this trip has been offset by a \$165.00 donation from the High Bridge PTO.

Roll Call:

Larissa Critelli
 Alan Schwartz
 Tom Wescoe
 Ann Willard

Karen Yaskanin-Jones
 Kay Daughters-Musnuff - VP
 Robert Imhoff – Pres.

K. ADOPTION OF THE 2013-2014 BUDGET

1. **Based on the recommendation of the Superintendent in consultation with the Business Administrator** request a motion to adopt the budget for the 2013-2014 school year.

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment _____ 345

Expenditures

General Current Expense _____ 6,796,313

Special Revenue Fund _____ 110,163

Repayment of Debt _____ 485,953

Total Expenditures _____ \$ 7,393,925

Revenue

Withdraw from Maintenance Reserve _____ 50,000

Local Tax Levy

 Current _____ 5,055,774

 Debt Service _____ 412,224

Interest on Capital Reserve _____ 450

Tuition _____ 90,750

State Aid

 Current _____ 1,438,553

 Extraordinary Aid _____ 87,200

 Special Revenue _____ 110,163

 Debt Service _____ 73,729

Total Revenue _____ \$ 7,393,925

As per N.J.A.C. 6A:23A-7.1 et seq., the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement.

The 2013-2014 tentative budget includes a maximum travel appropriation of \$2,500.

The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

2. **BE IT RESOLVED** that the High Bridge Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$69,893 for the purposes of continuing existing instructional programs. The district intends to complete said purposes by June 2014.

Roll Call:

Larissa Critelli
 Alan Schwartz
 Tom Wescoe
 Ann Willard

Karen Yaskanin-Jones
 Kay Daughters-Musnuff - VP
 Robert Imhoff – Pres.

L. FINANCE/FACILITIES

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following:

1. PAYMENT OF BILLS

a. Audit of Invoices (Attachment #18)

Approve invoices for Current Expense in the following amounts:

Check Register: February 8 – 28, 2013	\$ 515,714.55
Payroll 2/15/13	\$ 238,650.61
Payroll 2/28/13	<u>\$ 247,729.09</u>
Total	\$1,002,094.25

Approve invoices for Current Expense in the following amounts:

Check Register: March 1 – 21, 2013	\$ 184,974.17
Payroll 3/15/13	<u>\$ 237,437.51</u>
Total	\$ 422,411.68

Approve invoices for **Cafeteria** Account in the amount of **\$19,159.91**

Date	Vendor	Amount	Description	Check No.
2/28/13	Maschio’s Food Service, Inc.	\$10,814.67	Inv. IN0036165	1355
3/13/13	Maschio’s Food Service, Inc.	\$ 8,301.24	Inv. IN0036507	1356
3/13/13	NJ Dept of Agriculture	\$ 44.00	Inv. 145997	1357
	Total	\$19,159.91		

2. FINANCIAL REPORTS

Report of the Board Secretary and Treasurer Report for January 2013 (Attachment #19)

Resolved, that the Board of Education accept the Board Secretary’s Financial Reports for the month of January 2013 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Line Item Transfers for February 28, 2013– (Attachment #20)

Resolved, that the Board of Education approve the budget transfers as listed in the attachment and request the Board Secretary to addend a copy of the list to the minutes.

Certification of Fund Balances

Resolved, that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify that as of March 25, 2013, after review of the Secretary's monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16:10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year and we request the Board Secretary to addend a copy of the Secretary's Report to the minutes.

March 25, 2013

Gail Woicekowski
Business Administrator/Board Secretary

Roll Call:

Larissa Critelli
Alan Schwartz
Tom Wescoe
Ann Willard

Karen Yaskanin-Jones
Kay Daughters-Musnuff - VP
Robert Imhoff – Pres.

3. CAFETERIA REPORT

The cafeteria financial report for the month of **January 2013**, as submitted by Maschio's Food Service, Inc. indicates a loss of \$636.15 for the month and a year-to-date loss of \$2,603.96. Student participation was 17% in the Middle School and 33% in the Elementary School for the month of **January 2013**.

Last year's report for **January 2012** indicated a profit of \$478.89 for the month and a year-to-date profit of \$1,594.50. Student participation was 26% in the Middle School and 31% in the Elementary School for the month of **January 2012**.

The cafeteria financial report for the month of **February 2013**, as submitted by Maschio's Food Service, Inc. indicates a loss of \$370.71 for the month and a year-to-date loss of \$2,974.67. Student participation was 16% in the Middle School and 31 in the Elementary School for the month of **February 2013**.

Last year's report for **February 2012** indicated a profit of \$930.94 for the month and a year-to-date profit of \$2,525.44. Student participation was 24% in the Middle School and 33% in the Elementary School for the month of **February 2012**.

4. USE OF FACILITIES (Attachment #21)

- a. **Motion to approve** use of MS Gymnasium for Community Blood Drive on April 18, 2013 from 1:30 p.m. to 9:00 p.m.

Advisors: Jennifer Smith, Paige McGaheran and Barbara Pearson

5. DONATION ACCEPTANCE

- a. **Motion to accept** a donation of books from Mrs. Christa Ahlbrandt for the Elementary and Middle School libraries with an estimated value of \$1,559.60.

(Attachment #22)

- b. **Motion to accept** a donation from Judy Rogers of over 900 books with an estimated value of \$1,784.00. **(Attachment #23)**

- c. **Motion to accept** a donation from Gail Woicekowski of a SML Ebo-tone Clarinet serial number 6332 with an estimated value of \$300.00 and a Karl Meisel violin serial number 37315 with a an estimated value of \$275.00.

- 6. **WHEREAS**, the New Jersey Department of Education has notified the Board of its 2011-2012 Extraordinary Aid Award totaling \$190,267; and

WHEREAS, the portion of the Extraordinary Aid payment not budgeted in 2012-2013 is recorded as revenue in the 2012-2013 Budget Year;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education authorizes a 2012-2013 budgeted appropriation increase in the amount of \$81,884 (the amount not, as permitted under N.J.S.A. 18A:22-8.1).

7. Motion to Amend the IDEA 2012-2013 Grant Application

The amended IDEA 2012-2013 grant application is being filed with anticipated allocations in the following accounts:

IDEA – PRESCHOOL – Expenditure Category	Code	\$ Budget
Instructional Supplies	100-600	\$ 3,616
Other Purchased Services	200-300	\$ 640
	TOTAL	\$ 4,256

8. Motion to Amend the NCLB Consolidated 2012-2013 Grant Application

The amended NCLB Consolidated 2012-2013 grant application is being filed with anticipated allocations in the following accounts (accounts for 11-12 carryover):

NCLB Consolidated – Expenditure Category	Code	\$ Budget
Title I – Supplies	100-600	\$ 20,611
Title I – Other Purchased Services	200-600	\$ 154
	Title I - Total	\$ 20,765

Title IIA – Professional & Technical Services	200-300	\$ 12,466
Title IIA – Supplies & Materials	200-600	\$ 114
	Title IIA - Total	\$ 12,580

NCLB CONSOLIDATED - TOTAL \$ 33,345

9. **Motion to approve** Longo School to construct oak storage cubbies for outside the middle school gymnasium at a cost of \$3,900.00.
10. **Motion to permit** the School Business Administrator to sell a Cisco ASA5510-BUN-K9 Firewall at a price of \$2,027 (original paid price). This was purchased during the Call Manager Project. Based upon pricing research this is fair market value.
11. **Motion to permit** the School Business Administrator to sell 25 chairs. The chairs (only the seats) were sent to the district in error. The district was not charged for the seats.
12. **Request a motion** to properly discard and dispose of old table and chairs in the elementary school.
13. **Motion to permit** School Business Administrator to hire AccuScan to scan and digitally store 31 boxes of records that are to maintained for 100 years or permanently in conjunction with record retention and disposition schedules from the NJ Department of State Division of Archives and Records Management (DARM) at a cost of \$11,364.43
14. **Motion to approve the following resolution:**

WHEREAS, the High Bridge Board of Education is aware the subcontracting bill restricts the ability of our district to enter into subcontracting agreements for services such as busing, cafeteria, school aides or custodial work and

WHEREAS, the bill makes the subcontracting process much more difficult by requiring us to negotiate with unions on any decision to subcontract services and

WHEREAS, the New Jersey School Boards Association performed a survey into subcontracting in 2009 which generated responses from 40 percent of public school districts; the responding districts reported savings from subcontracting that totaled at lease \$34.3 million a year

NOW THEREFORE BE IT RESOLVED by the High Bridge Board of Education as follows:

- (1) This Board of Education strongly opposes the implementation of this bill
- (2) This bill restricts the Board from its managerial prerogative to enter into subcontracting agreements
- (3) This bill would restrict our ability to apply the savings generated for tax relief, budget reductions, retaining staff and classroom programs, supplies and equipment

Roll Call:

Larissa Critelli
Alan Schwartz
Tom Wescoe
Ann Willard

Karen Yaskanin-Jones
Kay Daughters-Musnuff - VP
Robert Imhoff – Pres.

M. TRAVEL EXPENDITURE APPROVAL (Attachment #24)

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board pre-approve the workshop and travel expenses listed on the attached chart as authorized by Board Resolution adopted on November 5, 2007.

Roll Call:

Larissa Critelli
Alan Schwartz
Tom Wescoe
Ann Willard

Karen Yaskanin-Jones
Kay Daughters-Musnuff - VP
Robert Imhoff – Pres.

N. NEW BUSINESS

O. PUBLIC COMMENTS

P. EXECUTIVE/CLOSED SESSION

Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- February 11, 2013 Executive Meeting Minutes (**Attachment ES #1**)
- March 5, 2013 Executive Meeting Minutes (**Attachment ES #2**)
- Legal Matter – Alparone vs. High Bridge Board of Education
- Potential lawsuit

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Q. RECONVENE PUBLIC SESSION

R. ACTION ITEMS

S. ADOPTION OF EXECUTIVE MINUTES FROM PREVIOUS MEETINGS

February 11, 2013 Executive Meeting Minutes
March 5, 2013 Executive Meeting Minutes

Roll Call:

Larissa Critelli
Alan Schwartz
Tom Wescoe
Ann Willard

Karen Yaskanin-Jones
Kay Daughters-Musnuff - VP
Robert Imhoff – Pres.

T. ADJOURNMENT