

HIGH BRIDGE BOARD OF EDUCATION

SPECIAL MEETING AGENDA

TUESDAY, MARCH 5, 2013

A. OPENING OF MEETING - 7:00 PM

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School front doors, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspapers: Hunterdon Democrat and the Hunterdon Review. This special meeting will convene at 7:00 pm on Tuesday, March 5, 2013, in Room #209 (Computer Lab) at the High Bridge Middle School, 50 Thomas Street, High Bridge, NJ 08829. Formal action will be taken if needed.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL by Gail Woicekowski, Business Administrator

Larissa Critelli

Alan Schwartz

Tom Wescoe

Ann Willard

Karen Yaskanin-Jones

Kay Daughters-Musnuff - VP

Robert Imhoff – Pres.

D. REPORTS TO THE BOARD

The Superintendent and School Business Administrator will present the 2013-2014 tentative budget.

E. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools.

F. FINANCE/FACILITIES

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following:

1. TENTATIVE BUDGET APPROVAL

BE IT RESOLVED that the tentative budget be approved for the 2013-2014 School Year using the 2013-2014 state aid figures; and

BE IT FURTHER RESOLVED that the High Bridge Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$107,529 for the purposes of continuing existing instructional programs. The district intends to complete said purposes by June 2014.

BE IT FURTHER RESOLVED that the _High Bridge Board of Education includes in the proposed budget the adjustment for increases costs of health benefits in the amount of \$37,636. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

BE IT FURTHER RESOLVED that the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

| | <u>GENERAL FUND</u> | <u>SPECIAL REVENUES</u> | <u>DEBT SERVICE</u> | <u>TOTAL</u> |
|-----------------------------------|--------------------------------|------------------------------------|--------------------------------|---------------------|
| 2013-14 Total Expenditures | \$6,796,314 | \$110,163 | \$485,953 | \$7,392,430 |
| Less: Anticipated Revenues | <u>\$6,591,761</u> | <u>\$110,633</u> | <u>\$614,073</u> | <u>\$7,315,997</u> |
| Taxes to be Raised | <u>\$204,553</u> | <u>\$0</u> | <u>(\$128,120)</u> | <u>\$76,433</u> |

And to advertise said tentative budget in the Hunterdon Democrat and Hunterdon Review in accordance with the form suggested by the State Department of Education and according to law; and

WHEREAS, the High Bridge Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$1,500. for all staff and board members.

BE IT FINALLY RESOLVED, that a public hearing be held High Bridge Middle School, 50 Thomas Street, Room 209, High Bridge, New Jersey on March 25, 2013 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2013-2014 School Year.

Roll Call:

Larissa Critelli
Alan Schwartz
Tom Wescoe
Ann Willard

Karen Yaskanin-Jones
Kay Daughters-Musnuff - VP
Robert Imhoff – Pres.

G. EXECUTIVE/CLOSED SESSION

Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss personnel, specifically candidates associated with the Superintendent search process.

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

H. RECONVENE PUBLIC SESSION

I. ADJOURNMENT