

**HIGH BRIDGE BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
Monday, June 8, 2020**

**1. OPENING OF MEETING - 7:00 PM**

**Required Notice of Open Public Meeting**

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting will convene on Google Meet due to current restrictions for COVID-19. Please note that you can email comments directly to Cindy Sharkey: [csharkey@hbschools.org](mailto:csharkey@hbschools.org). Please mute your microphone to reduce feedback.

**Date:** Monday June 8, 2020

**Time:** 7:00 pm

**Formal action will be taken.**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL** by John Jennings, SBA / Board Secretary

Michelle Corley	Karyn Gove, Vice. Pres.
Erin Delgado	Robert Imhoff
James Garner	Cindy Sharkey, President
Additional Members Present:	Dr. Gregory Hobaugh, Superintendent
	John Jennings, SBA / Board Secretary

**4. PRESENTATION & RECOGNITION ITEMS**

**4.1.** Rich Kolton, Emma Alparone and Lisa Fallon to present preliminary plans for reopening buildings for classroom instruction.

**4.2. Superintendent’s Report**

**4.2.1. 2019-2020 Enrollment**

Grade	Sections	District Enrollment	Choice	Tuition	Out-of-District	Total Enrollment
PS	2	25	-	-	-	25
K	2	30	1	-	-	31
1	2	34	-	-	-	34
2	2	33	-	-	-	33
3	2	41	1	-	-	42
4	2	32	-	-	-	32
<b>Elementary School Total</b>						<b>197</b>
5	2	40	-	-	-	40
6	2	38	-	1	-	39
7	2	44	-	-	-	44
8	2	47	-	-	-	47

<b>Middle School Total</b>						<b>170</b>
<b>District Total</b>	<b>20</b>	<b>364</b>	<b>2</b>	<b>1</b>		<b>367</b>

**2020-2021 Projected Enrollment**

Grade	Sections	District Enrollment	Choice	Tuition	Out-of-District	Total Enrollment
PS	3	41				41
K	2	27				27
1	2	30	1			31
2	2	34				34
3	2	33				33
4	2	41	1			42
<b>Elementary School Total</b>						<b>208</b>
5	2	31				31
6	2	40				40
7	2	38		1		39
8	2	43				43
<b>Middle School Total</b>						<b>153</b>
<b>District Total</b>	<b>21</b>	<b>358</b>	<b>2</b>	<b>1</b>		<b>361</b>

4.2.2. Staff Attendance for May 2020 (*Attachment: May 2020 Staff Attendance*)

4.2.3. Monthly Report on Harassment, Intimidation, and Bullying Incidents/Suspensions and Security Drills

	Drills				Suspensions				HIB			
	HBES		HBMS		HBES		HBMS		HBES		HBMS	
Month	Fire	Security	Fire	Security	In	Out	In	Out	Investigated	Affirmed	Investigated	Affirmed
July	N/A	N/A	07/03	07/30								
August	N/A	N/A	08/01	08/06								
Sept	09/06	09/10 09/12	09/05	09/10 09/12			1					
Oct	10/15	10/24	10/02	10/04					1			
Nov	11/04	11/21	11/01	11/14						1	2	
Dec	12/12	12/10	12/11	12/09							3**	1**
Jan	01/02	1/24	01/06	01/13							1	
Feb	02/18	02/03	02/03	02/03			2			1		1
March	03/02	N/A	03/02	03/04								
April	N/A	N/A	N/A	N/A								
May	N/A	N/A	N/A	N/A								

June	N/A	N/A	N/A	N/A								
* Investigation is in progress **19-20 MS03 is shown as 2 incidents												

**4.2.4. Superintendent Update**

**4.3. School Business Administrator’s Report**

**4.3.1. Facilities Review**

**5. REVIEW OF OFFICIAL CORRESPONDENCE**

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Litigation Solutions	05/26/20	Request for information on staff member
Carla Nowell	06/03/20	Notice of Retirement

**6. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on agenda topics only. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments should be addressed to the Board.

**7. ADOPTION OF MINUTES FROM PREVIOUS MEETING**

**7.1.** June 1, 2020 and May 18, 2020 Regular Session Minutes (*Attachment: 6 01 20 and 5 18 20 Regular Session Minutes*)

**Board President** calls for a motion and a second to approve 7:

Motion:	Second:			
Name:	Yes	No	Abstain	Absent
Michelle Corley				
Erin Delgado				
James Garner				
Karyn Gove				
Robert Imhoff				
Cindy Sharkey				

**8. REPORTS TO THE BOARD**

**8.1. Board President’s Report**

**1.1.1.** New Board Member Applicant - interview candidate (s) on June 8th (*Attachment: Interview Questions Board Member 2020*)

**9. ACTION ITEMS**

**9.1. Student Achievement - Curriculum, Instruction, Technology & Policy**

**9.1.1. Motion to approve** the list of eighth grade students eligible for promotion to ninth grade. (*Attachment: HBMS Class of 2020*)

**9.2. Human Resources - Personnel, Management & Community Relations**

**9.2.1. Motion to approve** Summer Instrumental Program (*Attachments: Summer Lesson Proposal 2020 and Fun in the Summer with Music 2020*)

**9.2.2. Motion to approve** Lauren Richardson, Tricia Morris and Carley Marookian as instructors for presentations on strategies to help parents help their students with reading,

writing and math. These presentations will be posted on the district website.

Compensation will be at a rate of \$29.11 per hour, not to exceed \$386.33/person payable through Title I funding.

- 9.2.3. **Motion to approve** Melissa Betz and Katherine Franks as advisors for the creation and implementation of a new Homegrown Social Emotional Learning Program for High Bridge Middle School. Compensation will be at a rate of \$29.11 per hour for a combined total of 140 hours (70 hours each), not to exceed a total of \$4,075.40. (*Attachment: SEL Formal Proposal*)
- 9.2.4. **Motion to approve** movement on the salary guide as of September 1, 2020 for Christin Honickel from BA+30 Step 4 to MA Step 4 at an annual salary of \$31,852.50 based on the 2020-2021 Guide in accordance with the 2018-2021 Agreement between the HBBOE and HBEA.
- 9.2.5. **Motion to approve** movement on the salary guide as of September 1, 2020 for Maria Monaco from MA+15 Step 13 to MA+30 Step 13, pending receipt of required documentation, at an annual salary of \$79,540.00 based on the 2020-2021 Guide in accordance with the 2018-2021 Agreement between the HBBOE and HBEA.
- 9.2.6. **Motion to approve** movement on the salary guide as of September 1, 2020 for Lynn Gresko from BA+15 Step 11 to BA+30 Step 11 at an annual salary of \$72,330.00 based on the 2020-2021 Guide in accordance with the 2018-2021 Agreement between the HBBOE and HBEA.

9.2.7. **Motion to approve** course reimbursement for:

Staff	Course	College/University	Semester	Tuition
Danielle Weber	Seminar Curriculum Evaluations & Assessment Evaluations	Centenary University	Fall 2020 Aug-Dec 2020	\$1,913.85

- 9.2.8. **Motion to approve** tuition reimbursement adjustment for Christina Harding, Centenary University Fall 2020 class Diagnosis & Correction Reading & Writing from \$1,889.85 to \$1,913.85. Tuition reimbursement was originally approved on May 12, 2020, however the total reimbursement amount included an incorrect technology fee.
- 9.2.9. **Motion to approve** compensation to Marisa Monaco and Heidi Miller to attend rescheduled Handle With Care Restraint Training on August 6, 2020 for 4.75 hours at a rate of \$29.11 per hour for a total of \$138.27.
- 9.2.10. **Motion to approve** the notice of retirement from Carla Nowell effective June 30, 2020.
- 9.2.11. **Motion to approve** Virtual ESY program July 1 - Aug 6.
- 9.2.12. **Motion to approve** ESY Staff - (*Attachment: 20-21 ESY - Teachers*)
- 9.2.13. **Motion to approve** the following appointments/reappointments for 2020:

Board Secretary	John Jennings
Affirmative Action Officer	Richard Kolton
Chief Equity Officer	Richard Kolton
Gender Equity Officer	Emma Alparone
504 Committee Coordinator	Emma Alparone
Homeless Liaison	Katherine Franks
Liaison to DCP&P	Katherine Franks

Title IX Coordinator	Emma Alparone
Basic Skills Contact Person	Emma Alparone
Purchasing Agency Compliance Officer for Affirmative Action (PACO)	John Jennings
Right to Know Officer	Steve Weber
Asbestos Hazard Emergency Response Act (AHERA) Representative & Management Coordinator	Steve Weber
Safety Committee Coordinator	Gregory Hobough
Toxic Hazard Preparedness Officer	Steve Weber
Attendance Officer	Chief Brett Bartman
School Physician	Green Brook Family Medicine
School Insurance Agent / Risk Management Consultant	Brown and Brown
Official Newspapers	Hunterdon County Democrat Star Ledger The Review Courier News The Express Times njschooljobs.com
Payroll Services	R&L Payroll Services, Inc.
Accounting Software System	CDK Systems
Personnel Software System	CDK Systems
School Auditor	Nisivoccia, LLP
Policy Service Provider	Strauss Esmay
FSA Provider	Wageworks
Treasurer of School Monies	Judy Favino
Ancillary Insurance Agency of Record	Brown and Brown
E-Rate Consultant	Educational Consortium for Telecommunications Savings
Integrated Pest Management Officer	Steve Weber
Architect	FKA Architects
Board Attorneys	The Busch Law Group Schenck Price Smith & King LLP Scarinci & Hollenbeck Attorneys
Temporary Purchasing Agent	John Jennings
Air Quality Designee	Steve Weber
Safety & Health Designee	Gregory Hobough
Custodian of Records (OPRA)	John Jennings

Chemical Hygiene Officer	Steve Weber
Substance Awareness Coordinator	Gregory Hobaugh
Anti-bullying Specialist – Elementary School	Melissa Patane-Schulter
Anti-bullying Specialist – Middle School	Katherine Franks
Anti-bullying Coordinator	Gregory Hobaugh
School Safety Specialist	Gregory Hobaugh

**9.2.14. Motion to approve** a contract for John Jennings, School Business Administrator/Board Secretary with an annual salary of \$95,229.00 effective July 1, 2020 through June 30, 2021. *(Attachment: 2020-21 Jennings)*

**9.3. Educational Resources - Finance and Facilities**

**9.3.1. Payment of Bills**

**Audit of Invoices** *(Attachment: 6 8 20 bill list)*

**Approve** invoices for Current Expenses in the following amounts:

Check Register	May 19 - June 8	\$ 325,860.84
Payroll	May 29	<u>\$ 250,564.59</u>
	Total	\$ 576,425.43

**Payment of Bills Cafeteria account -**

R. Clarke	May 26	\$ 42.25
L. Bradow	May 26	\$ 42.15
Payschools	May 29	\$ 2,397.00
Maschio's	June 4	<u>\$ 6140.92</u>
		\$ 8,622.32

**9.3.2. Financial Reports** *(Attachments: April and May Board Secretary and Treasurer Reports - Signed) (April and May BSR reports signed)*

**Report of the Board Secretary and Treasurer's Report for April and May 2020**

**Resolved**, that the Board of Education accept the Board Secretary's and Treasurer's Financial Reports for the months of April and May 2020 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

**Certification of Fund Balances**

**Resolved**, that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify for the months of April and May 2020, after review of the Secretary's monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16:10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

June 8, 2020

John Jennings

Business Administrator

**9.3.3. Resolution Increasing the Bid Threshold**

**WHEREAS**, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3(b) has increased the bid threshold amount for school districts which do not have a Qualified Purchasing Agent, from \$29,000 to **\$32,000**, effective July 1, 2020;

**WHEREAS**, the High Bridge Board of Education would like to take advantage of the maximum statutory bid threshold amount of **\$32,000** for school districts who do not have a qualified purchasing agent;

**NOW, THEREFORE BE IT RESOLVED** that the High Bridge Board of Education establishes and sets the bid threshold amount of **\$32,000** for the Board of Education, and further authorizes John Jennings/Business Administrator to award contracts, in full accordance with N.J.S.A. 18:A:18A-3 (a), for those purchased that do not exceed in the aggregate the new established bid threshold amount.

**9.3.4. Motion** to authorize prorated payments for Aid-in-Lieu to the close of school due to the COVID-19 health pandemic on March 16, 2020.

**9.3.5. Line Item Transfers for May 2020** (*Attachment: May Transfer Report*)

**Resolved**, that the Board of Education approve the budget transfers as listed in the attachment.

**9.3.6. TEXTBOOKS** (*Attachment: District Textbook List 2020-21*)

**RESOLVED**, that the Board of Education approves textbooks for the High Bridge Public Schools as per the attached list and requests the Secretary to addend a copy of the list to the minutes.

**9.3.7. TRANSFERS TO UNEMPLOYMENT, MAINTENANCE RESERVE AND CAPITAL RESERVE**

**WHEREAS**, **NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41** permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, And

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of The Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the High Bridge Board of Education wishes to transfer an amount not to exceed \$50,000 unanticipated excess current year revenue or unexpended appropriations from the general fund into an unemployment fund and an amount of \$100,000 unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account and an amount not to exceed \$500,000 unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

**WHEREAS**, the High Bridge Board of Education has determined that a total amount not to exceed \$650,000 is available for such purpose of such transfers;

**NOW THEREFORE BE IT RESOLVED** by the High Bridge Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**9.3.8. Motion to approve** a special revenue transfer for the Preschool Salary of Master Teacher which was approved by the County BA (*Attachment: PEA Transfer form 6 02*).

Account Number	Account Description	Increase/(Decrease)
20-218-200-176-801-100	Exp PEA Sal of Master	\$4,000
20-218-100-321-801-100	Exp PEA Purch Prof Ed	(\$4,000)

**9.3.9. Tuition Student Acceptance**

Student #	Program	Tuition	Sending District
3293063689	BD ESY	\$4498.00	Lebanon Boro
2616019715	BD ESY	\$4498.00	Bethlehem Twp

**9.3.10. Travel Expenditure for Workshops**

Staff/Bd Member	Workshop	Date	Registration Fee	Mileage/Tolls	Total
Heidi Miller	Handle With Care Training*	08/06/2020	\$450.00		\$450.00
Marisa Monaco	Handle With Care Training*	08/06/2020	\$450.00	\$36.75	\$486.75

\*Handle With Care training rescheduled due to COVID. Original request BOE approved on March 16, 2020

**9.3.11. Motion to authorize** the Superintendent to submit an Alternate Method of Compliance request to the Hunterdon County Executive Superintendent that will allow use of a classroom for preschool that has toilet rooms outside of the classroom.

**9.3.12. Motion to approve** the submission of the 2020-2021 IDEA and ESEA Grants for the following amounts:

IDEA Basic	\$97,796
IDEA Preschool	\$ 4,123
Title IA	\$35,261
Title IIA	\$ 7,945
Title III	\$ 713 (HB allocation of Consortium)
Title IV	\$10,000

**9.3.13. APPROVE HIGH BRIDGE SCHOOL DISTRICT PLANS & PROCEDURES**

BE IT RESOLVED that the High Bridge Board of Education approves the following plans and procedures for the 2020-2021 school year.

**9.3.13.1.** Purchasing Manual (*Attachment: High Bridge Purchasing Manual 20-21*)

**9.3.13.2.** School Safety and Security Plan (*Attachment: SS&SP June 2020*)

**9.3.14. 2020-2021 Tuition Rates**

**Motion to approve** the following Special Education tuition rates:

Summer ESY Multiple Disabled/Emotionally Disabled	\$ 4,498.00
Summer ESY Resource Center	\$ 4,322.00
Summer ESY Preschool	\$ 3,756.00

**9.3.15. Motion to approve** ESS for paraprofessional services. (*Attachment: ESS Paraprofessional Renewal 20-21*)



**9.3.16. Motion to approve** ESS for substitute services. (*Attachment: ESS Substitute Renewal 20-21*)

**9.3.17. Motion to approve** Substitute Teacher Rates for 2020-2021 School Year

The Superintendent recommends that the Board of Education approve the recommendation to set the rates for the 2020-2021 school year as follows:

Substitute Aide - \$87.75 full day and \$43.88 half day

**9.3.18. 2020-2021 Anticipated contracts to be renewed, awarded, or to expire during the school year - P.L. 2015, c. 47**

Pursuant to PL 2015, Chapter 47 the High Bridge Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

Transportation	Easton Coach Hunterdon Educational Services Commission First Student Bus Company Warren County Special Services Snyder Bus Company
Restraint Training	Handle With Care
Visually Disabled Services	Commission for the Blind and Visually Impaired
Payroll Services	R&L Data
Building/Grounds support	Borough of High Bridge
Boiler Maintenance Service	Metz
Grease Trap Cleaning	Russell Reid
Bleacher, B-Ball Backstop, & Gym Divider Curtains Maintenance	Gym Door Repairs, Inc.
HVAC Maintenance Service	Metz
Electrical	Wire's Electric
Elevator Services	Morris County Elevator
Playground Maintenance	Downes Mulch
Boiler Water Services	Butler Engineering
Fire/Burglar Alarm Services	FAST
Burglar Alarm Monitoring	Security Service Co
Kitchen Equipment Maintenance	JB Maintenance & Northwest Refrigeration
Building Automation Controls Maintenance	Metz
Continuing Disclosure Agent	Phoenix Advisors
Cobra Administrator	Ameriflex
Health Benefits Provider	Horizon
Vision Benefits Provider	Guardian & Horizon
Dental Benefits Provider	Guardian
Long Term Disability Providers	Guardian & Prudential

Life Insurance Provider	Guardian
Short Term Disability Provider	Aflac
Employee Assistance Program	Aetna
403(b) Providers	AXA, Security Benefit, Lincoln
Substitute Service	Source 4 Teachers
Paraprofessionals	Mission One
PEA Master Teacher	Dr. Pamela Brillante
Pest Management Service	Stank LLC Environmental Pest Control
Environmental Compliance Services	R. K. Occupational & Environmental Analysis, Inc.
Educational Supply Service	Educational Data Services, Inc.
Website Hosting	Zumu Software
Parent Notification System	School Messenger
Student Information System	Genesis Educational Services
Software, Support – Café POS System	CC Productions
Email Support	Gmail

**9.3.19. Approval of Professional Services – Motion to approve** the following appointments:

**WHEREAS**, there exists a need for auditing services, architectural services, legal services, occupational services, physical therapy services, speech services and,

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

**NOW THEREFORE, BE IT RESOLVED** by the High Bridge Board of Education as follows:

- 9.3.19.1.** The firm of Busch Law Group, LLC, Metuchen, New Jersey, as Board Attorneys from July 1, 2020- June 30, 2021 at \$168 for partners and counsel, \$148 for associates, and \$100 for paralegals an hour.
- 9.3.19.2.** Robin Ballard of Schenck, Price, Smith & King, LLC, Florham Park, New Jersey, as Special Counsel from July 1, 2020- June 30, 2021 at an hourly rate of \$175 and associates at \$165 an hour.
- 9.3.19.3.** Allison Peck is appointed for Physical Therapy Services from July 1, 2020 -June 30-2021 at the following rates:
  - Evaluations \$261
  - Annual Reviews \$174
  - Therapy Services \$87/hour
- 9.3.19.4.** Nancy Lenahan of Therapeutic Intervention, Inc., is appointed for Occupational Therapy Services at the following rates:
  - In District OT Services \$95.00/hour
  - Home Based Therapy \$109/hour
  - Evaluations \$390.00/hour
- 9.3.19.5.** Cumberland Therapy Services, LLC from July 1 - August 6, 2020 to provide Speech Therapy at \$82.00 per hour, 22 days @ 3.5 hours per day.
- 9.3.19.6.** Greenbrook Family Medicine is appointed for School Physician Services from July 1, 2020 - June 30, 2021 at the following rates:
  - Review of Sport Physicals, consultations, review of policies, nurse consultation

Are included in the annual \$1,750.00 fee.  
 Hepatitis B vaccines \$45/vaccine dose  
 Student Drug testing (7 drug/alcohol/ecstasy) @ \$80/incident  
 Employee Influenza vaccines are billed to the employee’s insurance or paid by the employee. Part time/substitute employee pre-employment mantoux testing is \$25/employee to be paid by the employee.

**9.3.19.7.** Scarinci, Hollenbeck, LLC, Lyndhurst, New Jersey, as Negotiations Counsel from July 1, 2020- June 30, 2021 at an hourly rate of \$175, associates at \$165 and paralegals at \$100 an hour.

These appointments are made without competitive biddings as “Professional Services” under the provisions of N.J.S.A. 40:11-1 et. seq. because such services are recognized professions licensed and regulated by law not allowing for competitive bids.

BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in The Hunterdon Democrat as required by law, within ten (20) days of its passage, stating its nature, duration, service and amount, and that the resolution and contract are on file in the business office.

**Board President** calls for a motion and a second to approve 9.1-9.3.17.7.:

Motion:		Second:		
Name:	Yes	No	Abstain	Absent
Michelle Corley				
Erin Delgado				
James Garner				
Karyn Gove				
Robert Imhoff				
Cindy Sharkey				

**10. NEW BUSINESS**

**11. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

**12. EXECUTIVE/CLOSED SESSION**

**Board President** calls for a motion \_\_\_\_\_ and a second \_\_\_\_\_, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Superintendent Evaluation
- Executive Session Minutes
- Staff Retirement

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**13. RECONVENE PUBLIC SESSION**

**Board President calls for a motion** \_\_\_\_\_ and a second \_\_\_\_\_ to reconvene public session.

**14. ACTION ITEM**

**Motion to approve** the Executive Minutes

**14.1.1.** May 18, 2020 and June 1, 2020 Executive Session Minutes (*Attachments: 5 18 20 and 6 1 20 Executive Session Minutes*)

Motion:		Second:		
Name:	Yes	No	Abstain	Absent
Michelle Corley				
Erin Delgado				
James Garner				
Karyn Gove				
Robert Imhoff				
Cindy Sharkey				

**15. ADJOURNMENT**

**Board President calls for a motion** \_\_\_\_\_ and a second \_\_\_\_\_ to adjourn the meeting.