

**HIGH BRIDGE BOARD OF EDUCATION
REGULAR SESSION MEETING
Monday, February 8, 2021**

1. OPENING OF MEETING - 6:30 PM

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting will convene on Google Meet due to current restrictions for COVID-19. Email comments directly to Cindy Sharkey: csharkey@hbschools.org. Please mute your microphone to reduce feedback and notify the board if you intend to record this meeting. The High Bridge Board of Education follows these [standard procedures](#) for remote meetings.

Date: Monday February 8, 2021

Time: 6:30 pm

Formal action will be taken.

2. PLEDGE OF ALLEGIANCE

3. PRESENTATION & RECOGNITION ITEMS

3.1. Motion to approve a resolution recognizing Michelle Corley for her service as a board member.
(Attachment: Corley Resolution)

Board President calls for a motion and a second to approve 3.1:

Motion:		Second:		
Name:	Yes	No	Abstain	Absent
Erin Delgado				
James Garner				
Karyn Gove				
Robert Imhoff				
Tori Thomsen				
Cindy Sharkey				

3.2. Motion to approve resolutions recognizing the recipients of the 2020 Governor’s Educator of the Year Recognition Award:

HBES – Courtney Shiffman *(Attachment: Shiffman Resolution)*

HBMS – Coleen Conroy *(Attachment: Conroy Resolution)*

Board President calls for a motion and a second to approve 3.2:

Motion:		Second:		
Name:	Yes	No	Abstain	Absent
Erin Delgado				
James Garner				
Karyn Gove				
Robert Imhoff				
Tori Thomsen				

Cindy Sharkey				
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3.3. Middle School BSI Teachers to present Start Strong test results (Grades 5-8).

3.4. Superintendent's Report

3.4.1. 2020-2021 Enrollment

Grade	Sections	District Enrollment	Choice	Tuition	Out-of-District	Total Enrollment
PS	3	30	-	-	-	30
K	2	37	-	-	-	37
1	2	25	-	-	-	25
2	2	31	-	-	-	31
3	2	33	-	-	-	33
4	2	39	1	-	-	40
Elementary School Total						196
5	2	27	-	-	-	27
6	2	41	-	-	-	41
7	2	38	-	1	-	39
8	2	43	1	-	-	44
Middle School Total						151
District Total	21	344	2	1		347

3.4.2. Staff Attendance for January 2021 (*Attachment: January 2021 Staff Attendance*)

3.4.3. Monthly Report on Harassment, Intimidation, and Bullying Incidents/Suspensions and Security Drills

	Drills				Suspensions				HIB			
	HBES		HBMS		HBES		HBMS		HBES		HBMS	
Month	Fire	Security	Fire	Security	In	Out	In	Out	Investigated	Affirmed	Investigated	Affirmed
July	NA	NA	NA	NA								
Aug	NA	NA	NA	NA								
Sept	A-9/15 B-9/17	A-9/22 B-9/24	A-9/14 B-9/17	A-9/21 B-9/24								
Oct	A-10/5 B-10/9	A-10/20 B-10/30	A-10/5 B-10/8	A-10/13 B-10/15								
Nov	A-11/16 B- **	A-11/9 B- **	A-11/9 B-11/12	A-11/17 B-11/19								
Dec	A-12/1 B-12/03	A-12/15 B-12/04	A-12/1 B-12/3	A-12/8 B-12/3						1		
Jan	A-1/04 B-1/07	A-1/25 B-1-22	A-1/05 B-1/07	A-1/11 B-1/14								
Feb												

March												
April												
May												
June												

* Investigation is in progress

**November drills were not completed for Group B students due to the holidays, weather & COVID closures on B days.

3.4.4. Superintendent Update

3.4.5. Public Hearing

3.4.5.1. Board President requests a motion to open Public Hearing

In accordance with the Anti-Bullying Bill of Rights Act (ABR) (P.L. 2010, c.122), a public hearing is being held to report all incidents of violence, vandalism, and harassment, intimidation and bullying for the reporting period September 1 through December 31, 2020. This information is also being reported to the New Jersey Department of Education (NJDOE) through the Student Safety Data System (SSDS) and the Harassment, Intimidation and Bullying-Investigations, Training & Programs report (HIB-ITP). *(Attachment: SSDS 2020-21 Period 1 Report)*

3.4.5.2. Public Comments

3.4.5.3. Board President requests a motion to close Public Hearing and reconvene regular

Board President calls for a motion and a second to approve the submission of Period 1 HIB-ITP:

Motion:	Second:			
Name:	Yes	No	Abstain	Absent
Erin Delgado				
James Garner				
Karyn Gove				
Robert Imhoff				
Tori Thomsen				
Cindy Sharkey				

4. REVIEW OF OFFICIAL CORRESPONDENCE

<u>Name</u>	<u>Date</u>	<u>Subject</u>
none		

5. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on agenda topics only. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments should be addressed to the Board.

6. ADOPTION OF MINUTES FROM PREVIOUS MEETING

6.1. January 11, 2021 Regular Meeting Minutes *(Attachment: 1 11 21 Regular Session Minutes)*

6.2. February 1, 2021 Work Session Minutes *(Attachment: 2 1 21 Work Session Minutes)*

Board President calls for a motion and a second to approve 6.1-6.2:

Motion:		Second:		
Name:	Yes	No	Abstain	Absent
Erin Delgado				
James Garner				
Karyn Gove				
Robert Imhoff				
Tori Thomsen				
Cindy Sharkey				

7. REPORTS TO THE BOARD

7.1. Board President's Report

7.1.1. COVID -19 Case Count (*Attachment: casecountbymunicipality 2 4 21*)

7.2. New Board Member Candidate

Motion to approve the appointment of Colleen Poles to the High Bridge Board of Education, whose seat expires on December 31, 2021, effective February 8, 2021, pending background check.

Board President calls for a motion and a second to approve 7.2:

Motion:		Second:		
Name:	Yes	No	Abstain	Absent
Erin Delgado				
James Garner				
Karyn Gove				
Robert Imhoff				
Tori Thomsen				
Cindy Sharkey				

7.3. OATH OF OFFICE TO NEW BOARD MEMBER

The Board Secretary will issue the oath of office to newly elected Board Member

8. ACTION ITEMS

8.1. Student Achievement - Curriculum, Instruction, Technology & Policy

8.1.1. **Motion to approve** the 2020-2021 Nursing Services Plan (*Attachments: 20-21 HBSD Nursing Services Plan and 20-21HBSD NSP Signature Page*)

8.1.2. **Motion to approve** the 2021-2022 School Calendar (*Attachment: Proposed 2021-2022 School Calendar*)

8.2. Human Resources - Personnel, Management & Community Relations

8.2.1. **Motion to approve** Michelle Gomez and Lynn Hughes as co-advisers for the spring session of the Elementary School Environmental Club at the contracted hourly rate of \$29.11 not to exceed 11 hours each (22 hours total) for a compensation rate of \$320.21 each (\$640.42 total).

8.2.2. **Motion to approve** the resignation of Special Education teacher Christin Honickel effective March 29, 2021.

8.2.3. **Motion to approve** Heidi Miller and Nicole Locorotondo to be home instructors for the 2020-2021 school year at a rate of \$35.42 per hour.

8.2.4. Motion to approve Superintendent to appoint staff during the period between board meetings, subject to ratification by the Board of Education at its next regular meeting.

8.3. Educational Resources - Finance and Facilities

8.3.1. Payment of Bills - Audit of Invoices (*Attachment: 2 8 21 bill list*)

Approve invoices for Current Expenses in the following amounts:

Check Register	Jan 12 - Feb 8	\$ 332,280.10
Payroll	January 15	\$ 244,498.95
Payroll	January 31	<u>\$ 243,440.25</u>
	Total	\$ 820,219.30

Payment of Bills Cafeteria account

Maschio's	December 15	\$ 4,499.36
Maschios'	January 12	<u>\$ 3,630.69</u>
		\$ 8,130.05

8.3.2. Financial Reports (*Attachment: Jan Board Secretary and Treasurers Reports- Signed Report of the Board Secretary and Treasurer's Report for January 2021*)

Resolved, that the Board of Education accept the Board Secretary's and Treasurer's Financial Reports for the month of January 2021 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Certification of Fund Balances

Resolved, that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify for the month of January 2021, after review of the Secretary's monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16:10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

February 8, 2021

John Jennings
Business Administrator

8.3.3. Line Item Transfers for January 2021 (*Attachment: January 2021 Transfer Report-Signed*)

Resolved, that the Board of Education approve the budget transfers as listed in the attachment.

8.3.4. Motion to approve the acceptance of a grant awarded to the High Bridge School District from Sustainable Jersey Grants Cycle funded by the Gardinier Environmental Fund in the amount of \$10,000 to benefit the District's energy efficiency program. (*Attachment: Letter with grant award*)

8.3.5. Motion to approve the acceptance of a \$500 award from the Hunterdon Strong Community Challenge.

8.3.6. Motion to accept the donation of miscellaneous office supplies from community members Mr. & Mrs. John Musnuff.

8.3.7. Maschio’s Emergency SSO Breakfast Contract (*Attachment: Emergency SSO Breakfast Contract 20-21*)

Be it resolved that the BOARD OF EDUCATION of High Bridge School District, upon the recommendation of the Business Administrator, approves the contract modification of Maschio’s Base Year Food Service Agreement in order for the district to provide and apply for reimbursement for emergency meals being provided under the Seamless Summer Option under the NJDA DFN guidelines.

8.3.8. Motion to approve Extended School Year (ESY) to begin July 6, 2021 through August 12, 2021 for a total of 23 days. (Monday - Thursday).

8.3.9. Special Education Medicaid Initiative (SEMI) Program Waiver

Motion to approve the following resolution waiving participation in the Special Education Medicaid Initiative (SEMI) Program.

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2021-2022 school year, and

Whereas , the High Bridge Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

Now Therefore Be It Resolved , that the High Bridge Board of Education hereby authorizes the Superintendent of Schools to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2021-2022 school year.

Board President calls for a motion and a second to approve 8.1-8.3.9.:

Motion:	Second:			
Name:	Yes	No	Abstain	Absent
Erin Delgado				
James Garner				
Karyn Gove				
Robert Imhoff				
Tori Thomsen				
Cindy Sharkey				
Colleen Poles				

9. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

10. EXECUTIVE/CLOSED SESSION

Board President calls for a motion _____ and a second _____, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Executive Session Minutes
- Negotiations Update
- Personnel

- Shared Services (*Attachment: High Bridge Resolution 033 2019*)
- Legal Correspondence (*Attachment: Verified Complaint*)

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

11. RECONVENE PUBLIC SESSION

Board President calls for a motion _____ and a second _____ to reconvene public session.

12. ACTION ITEM

12.1. Motion to approve the January 11, 2021 Executive Session Minutes (*Attachment: 1 11 21 Executive Session Minutes*)

12.2. Motion to approve the February 1, 2021 Executive Session Minutes (*Attachment: 2 1 21 Executive Session Minutes*)

Board President calls for a motion and a second to approve 12.1.-12.2.:

Motion:		Second:		
Name:	Yes	No	Abstain	Absent
Erin Delgado				
James Garner				
Karyn Gove				
Robert Imhoff				
Tori Thomsen				
Cindy Sharkey				
Colleen Poles				

13. ADJOURNMENT

Board President calls for a motion _____ and a second _____ to adjourn the meeting.