

Standard Procedures for Remote High Bridge Board of Education (HBBOE) Meetings Due to COVID-19 Pandemic

The Governor of New Jersey extended the public health emergency, which allows local School Boards to meet virtually. The calendar of BOE meetings is posted on the district website.

Adequate Notice: HBBOE meetings will be posted on the district website and sent out to the school community through our School Messenger System. A printed notice will also be posted on the front door of the High Bridge Elementary School.

Information will include an internet link and a phone number to join the meeting. The agenda and other documents will also be available on our district website.

Comments may be made during the public comment portion of the meeting (participants should use the chat box to be recognized).

Members of the public can email comments directly to Board President, Cindy Sharkey at csharkey@hbschools.org. Comments will be read aloud.

We ask all participants mute themselves until they have been recognized by the Board President. All commenters must identify themselves prior to speaking. Anyone intending to record (video or audio) the remote meeting should advise the board in advance.

Commenters are required to follow our standard of conduct:

- Commenters will have three (3) minutes to discuss any single topic.
- Commenters will be muted and potentially removed if they exhibit inappropriate conduct.
 - Examples of inappropriate conduct are as follows but not limited to:
 - Shouting
 - Interrupting
 - Use of Profanity

Any questions regarding these procedures can be directed to hobaughg@hbschools.org