

**HIGH BRIDGE BOARD OF EDUCATION
WORK SESSION MEETING
Monday, May 1, 2023**

1. OPENING OF MEETING - 6:30 PM

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting will convene in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829, alternatively the meeting will be available for listening purposes only on Google Meet. The Board will only accept public participation from those who are physically in attendance, as per Policy 0168. Please notify the board if you intend to record this meeting.

Date: Monday, May 1, 2023

Time: 6:30 pm

No formal action will be taken.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL by Karolina Cywa, SBA / Board Secretary

Benjamin Bolger

Erin Delgado

Karyn Gove

Robert Imhoff

Michael McCasland

Colleen Poles

Cynthia Sharkey

Additional Members Present: Dr. Gregory Hobaugh, Superintendent
 Karolina Cywa, SBA / Board Secretary

4. PRESENTATION ITEMS

4.1. Motion to recognize the Sekula Family for their generous donation in the amount of \$6,500.00 which was used for improvements to the middle school basketball hoops.

4.2. Superintendent’s Report

4.2.1. Superintendent Update

4.2.1.1. American Legion Contest Awards sponsored by the local Herbert Cawley Post #188.

George Diem Safety Essay Contest

- Lila Kovacsofsky - First Place
- Julia Maravetz -Second Place

- Havana Delgado - Third Place
American Legion 2023 Coloring Contest - Local Level
- Parker Lido - First Place
- Caitlyn Ramsey - Second Place
- Luna Sarmiento - Third Place
American Legion 2023 Coloring Contest - County Level
- Parker Lido - First Place

4.2.1.2. HIB Grade Report for High Bridge School District 2021-2022 (*Attachment: Official HIB Grade Report 2021-2022 District*)

4.3. School Business Administrator’s Report.

5. REVIEW OF OFFICIAL CORRESPONDENCE

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Marilyn Andrade	4/45/23	First Grade Backfill <i>(Attachment: Andrade Correspondence 4 25 23)</i>
Courtney Duryea	4 25 23	Concerns from 4/24 Meeting <i>(Attachment: Duryea Correspondence 4 25 23)</i>
Jen Darman	4/26/23	Reconsider Reducing Sections <i>(Attachment: Darman Correspondence 4 26 23)</i>
Samantha Richards	4/27/23	Maternity Leave <i>(Attachment: Richards Maternity Leave 4 27 23)</i>

6. REPORTS TO THE BOARD

6.1. Board President’s Report

- 6.1.1.1. Hunterdon County School Boards Association Meeting Update - Robert Imhoff
- 6.1.1.2. Sustainability Committee Update

7. HIB REPORTS

None to report at this time.

8. ACTION ITEMS

8.1. Student Achievement - Curriculum, Instruction, Technology & Policy

8.1.1. Motion to approve the following class trips and transportation:

Grade	Location	Cost	Incurred By
7 & 8	South Branch River	N/A	N/A

8.2. Human Resources - Personnel, Management & Community Relations

- 8.2.1. Tenured certificated staff members for the 2023-2024 school year. (*Attachment: 2023-2024 All Staff Reappointments*)
- 8.2.2. Certificated staff members earning tenure during the 2023-2024 school year. (*Attachment: 2023-2024 All Staff Reappointments*)
- 8.2.3. Non-tenured certificated staff members for the 2023-2024 school year. (*Attachment: 2023-2024 All Staff Reappointments*)

- 8.2.4. Custodial staff, for the 2023-2024 school year. (*Attachment: 2023-2024 All Staff Reappointments*)
- 8.2.5. Cafeteria aides for the 2023-2024 school year. (*Attachment: 2023-2024 All Staff Reappointments*)
- 8.2.6. Support staff non-association members for the 2023-2024 school Year. (*Attachment: 2023-2024 All Staff Reappointments*)
- 8.2.7. Administrative staff members for the 2023-2024 school year. (*Attachment: 2023-2024 All Staff Reappointments*)
- 8.2.8. Treasurer of School Monies for the 2023-2024 school year. (*Attachment: 2023-2024 All Staff Reappointments*)
- 8.2.9. Staffing for 2023-2024 Extended School Year. (*Attachment: ESY 2023-24 Staffing*)
- 8.2.10. Maternity leave for Samantha Richards beginning on/or about September 18, 2023 with a tentative return date of January 2, 2024. She will utilize sick days followed by unpaid days in accordance with FMLA.
- 8.2.11. Maternity leave for Courtney Bursztyn beginning on/or about August 28, 2023 with a tentative return date of January 9, 2024. She will utilize sick days followed by unpaid days in accordance with FMLA.
- 8.2.12. Lynn Hughes and TBD as certified chaperones for the Elementary School Spring Concert on May 25, 2023 at the contracted event rate of \$72.53 each.
- 8.2.13. Lauren Iverson and Soma Das as 1:1 paraprofessionals, in accordance with student IEPs, for the Elementary School Spring Concert on May 25, 2023 at the contracted hourly rate of \$19.00 for 1.5 hours, not to exceed \$28.50 each.
- 8.2.14. Jana Brown and TBD as certified chaperones for the Middle School Spring Concert on May 16, 2023 at the contracted event rate of \$72.53 each.
- 8.2.15. Brooke McAlister as a 1:1 paraprofessional, in accordance with student IEPs, for the Middle School Spring Concert on May 16, 2023 at the contracted hourly rate of \$19.00 for 1.5 hours, not to exceed \$28.50.

8.3. Educational Resources - Finance and Facilities

8.3.1. Motion to approve the following use of facilities request:

Organization	Dates	Day / Times	Location
High Bridge Education Assoc. Spring Fling - Activities/BBQ	05/12/2023	Friday, 5-8pm	ES–Playground/Blacktop (if rain–All Purpose Rm)

8.3.2. Withdraw from Capital Reserve for the Phone System Upgrade
NOW THEREFORE BE IT RESOLVED, that the High Bridge Board of Education, in the County of Hunterdon, New Jersey, approves the following capital project and the withdrawal of \$64,448.04 from the Capital Reserve account, in accordance with 6A:23A 14.1 (h) 3, to provide funding for the upgrade of phone system for the District:

- \$35,448.04 - ePlus Technology, Inc. (HCESC-CAT-22-01)
- \$29,000 - CISCO (AR3227 & NJ PA #21-TELE-01506)

8.3.3. Withdraw from Capital Reserve for the “Additional Camera Installation”
NOW THEREFORE BE IT RESOLVED, that the High Bridge Board of Education, in the County of Hunterdon, New Jersey, approves the following capital project and the

withdrawal of \$2,164.52 from the Capital Reserve account, in accordance with 6A:23A 14.1 (h) 3, to provide funding for the additional camera installation:

- \$2,164.52 - Sonitrol

- 8.3.4. Payment of Bills
- 8.3.5. Financial Reports
- 8.3.6. Line Item Transfers

9. NEW BUSINESS

10. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. While all comments will be considered and a response will be forthcoming if and when appropriate, School Board members will not respond to the speakers during the public comment portion of the meeting. Speakers with questions are encouraged to contact the Superintendent directly before or after the meeting.

11. EXECUTIVE/CLOSED SESSION

Board President calls for a motion _____ and a second _____, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Personnel
- Executive Session Minute
- Superintendent Evaluation

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

12. RECONVENE PUBLIC SESSION

Board President calls for a motion _____ and a second _____ to reconvene public session.

13. ADJOURNMENT

Board President calls for a motion _____ and a second _____ to adjourn the meeting.