

**HIGH BRIDGE BOARD OF EDUCATION
REGULAR MONTHLY MEETING
MONDAY, AUGUST 24, 2009**

Minutes

A., B., & C OPENING OF MEETING, PLEDGE OF ALLEGIANCE AND ROLL CALL

ROLL CALL

Being duly posted and advertised in accordance with the Open Public Meetings Act, the Regular Monthly meeting was called to order at 7:03 p.m. in Room 209 (Computer Room) at the High Bridge Middle School. The following Board members were present: Susan Connor, Larissa Critelli, Kay Daughters-Musnuff, Jeffrey Raefski, Janice Stemple, William Stover, Karen Yaskanin-Jones, Barbara Gallagher, Vice President arrived at 8:23 p.m. and Robert Imhoff, President. Also present was Dr. William Caldwell, Interim Superintendent of Schools and Anthony Juskiewicz, Board Secretary/Business Administrator.

PUBLIC COMMENTS

D. PUBLIC COMMENTS

Faith Yukniewicz, 18 Indian Spring Lane, spoke about starting a school play. (See attachment)

E. REVIEW OF OFFICIAL CORRESPONDENCE

CORRESPONDENCE

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Debra Faust	8/6/09	Letter of resignation (Attachment #1)
Patricia Schaal	8/13/09	Overpayments to teachers (Attachment #2)

F. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

ADOPTION OF MINUTES

Based upon the recommendation of the Interim Superintendent, Kay Daughters-Musnuff motioned, seconded
by Jeffrey Raefski, to approve the following minutes.
Unanimously carried. Kay Daughters-Musnuff abstained.

1. July 20, 2009 Regular Monthly Meeting (Attachment#3)

REPORTS TO THE BOARD

G. REPORTS TO THE BOARD

1. Board President's Report

**Board Committees and
Chairperson Reports**

2. Board Committees and Chairperson Reports

- **Community Relations – Kay Daughters-Musnuff, Chairperson**
Susan Connor and Barbara Gallagher

**Curriculum and
Instruction**

- **Curriculum and Instruction – Jeffrey Raefski, Chairperson,** Susan Connor and Larissa Critelli

Jeffrey Raefski motioned, seconded by Karen Yaskanin-Jones, unanimously carried, to approve the following items:

**Approve “Basic Skills
Improvement Program”**

- a) Motion to approve the “Basic Skills Improvement Program” description as recommended by the Interim Superintendent and endorsed by the Curriculum Committee, as presented.
(Attachment 3A)

**Approve “Maintenance of
Effort”**

- b) Motion to approve the “Maintenance of Effort” Requirement for advanced math classes as recommended by the Interim Superintendent and endorsed by the Curriculum Committee.
(Attachment 3B)

- **Finance/Facilities – Barbara Gallagher, Chairperson,** Jeffrey Raefski and Janice Stemple

Personnel and Management

- **Personnel and Management – Janice Stemple, Chairperson,** Kay Daughters-Musnuff and Karen Yaskanin-Jones

**Letter from HC Interim
County Superintendent**

- c) Review letter from Hunterdon County Interim County Superintendent, Dr. Chrys Harttraft confirming an interim superintendent does not require an evaluation. (Attachment #4)

- d) Janice Stemple motioned, seconded by Karen Yaskanin-Jones to approve Rich Kolton as “Acting Principal” in the Middle School and the Elementary School in the absence of the principal at the rate of \$100.00/administrative day (\$50.00/half administrative day) on an “as needed” basis, to be determined by the Interim Superintendent.

Approve Rich Kolton as “Acting Principal in MS and ES at a rate of \$100/day

ROLL CALL

Roll Call:

- Janice Stemple - Aye
- Karen Yaskanin-Jones – Aye
- Larissa Critelli – Aye
- Susan Connor – Aye
- Kay Daughters-Musnuff – Aye
- Barbara Gallagher - VP - Absent
- Jeffrey Raefski - Aye
- William Stover- Aye
- Robert Imhoff - Pres - Aye

8 Ayes; 1 Absence; Motion Passes

- e) Janice Stemple motioned, seconded by Karen Yaskanin-Jones to approve Lisa Fallon as a second option to serve as “Acting Principal” of either the Middle School or the Elementary School on an “as needed” basis, to be determined by the Interim Superintendent.

Approve Lisa Fallon as “Acting Principal” in ES/MS

ROLL CALL

Roll Call:

- Janice Stemple - Aye
- Karen Yaskanin-Jones – Aye
- Larissa Critelli – Aye
- Susan Connor – Aye
- Kay Daughters-Musnuff – Aye
- Barbara Gallagher - VP - Absent
- Jeffrey Raefski - Aye
- William Stover- Aye
- Robert Imhoff - Pres - Aye

8 Ayes; 1 Absence; Motion Passes

- d) Recommendation from the Personnel Committee to set the salaries of the three district administrators for the 2009-2010 school year. (See memorandum from Personnel Committee)

Janice Stemple motioned, seconded by Karen Yaskanin-Jones to set the 2009-2010 salary for Lisa Fallon at \$99,516 representing a \$2,050 (2.10%) increase from her prior year’s contract.

Approve Lisa Fallon salary \$99,516 for 2009-2010

ROLL CALL

Roll Call:

- Janice Stemple - Aye
- Karen Yaskanin-Jones – Aye
- Larissa Critelli – Naye
- Susan Connor – Aye
- Kay Daughters-Musnuff – Aye
- Barbara Gallagher - VP - Absent
- Jeffrey Raefski - Naye
- William Stover- Aye
- Robert Imhoff - Pres - Aye

6 Ayes; 2 Nays; 1 Absence; Motion Passes

Janice Stemple motioned, seconded by Karen Yaskanin-Jones to set the 2009-2010 salary for Anthony Juskiewicz at \$95,188 representing a \$1,850 (1.98%) increase from his prior year’s contract.

Roll Call:

Janice Stemple - Aye	Barbara Gallagher - VP - Absent
Karen Yaskanin-Jones – Aye	Jeffrey Raefski - Naye
Larissa Critelli – Naye	William Stover- Aye
Susan Connor – Aye	Robert Imhoff - Pres - Aye
Kay Daughters-Musnuff – Aye	

Policy

6 Ayes; 2 Nays; 1 Absence; Motion Passes

Janice Stemple motioned, seconded by Karen Yaskanin-Jones to set the 2009-2010 salary for Paul Nigro at \$95,820 representing a \$1,950 (2.07%) increase from his prior year’s contract.

Roll Call:

Janice Stemple - Aye	Barbara Gallagher - VP - Absent
Karen Yaskanin-Jones – Aye	Jeffrey Raefski - Naye
Larissa Critelli – Naye	William Stover- Aye
Susan Connor – Aye	Robert Imhoff - Pres - Aye
Kay Daughters-Musnuff – Aye	

6 Ayes; 2 Nays; 1 Absence; Motion Passes

- **Negotiations – Janice Stemple, Chairperson,**
Jeffrey Raefski and William Stover
- **Policy – William Stover, Chairperson, Kay**
Daughters-Musnuff and Karen Yaskanin-Jones

1) William Stover motioned, seconded by Karen Yaskanin-Jones, unanimously carried, in consultation with the Interim Superintendent to approve the following motions:
(Attachment #5)

a) Motion to amend, on first reading, the following policies:

- Policy 0142.1 – Nepotism
- Policy 1220 –
Employment of Chief School Administrator

- Policy 1620 – Administrative Employment Contracts
- Policy 6423 – Expenditures for Non-Employee Activities, Meals and Refreshments
- Policy 6470 – Payment of Claims
- Policy 6510 – Payroll Authorization
- Policy 6830 – Audit and comprehensive Annual Financial Report
- Policy 9120 – Public Relations Program

b) Motion to adopt, on first reading, the following new policies and/or regulations:

- Policy 6471 – School District Travel
- Regulation 6471 – School District Travel Procedures
- Policy 6832 – Conditions of Receiving State Aid

- **Ad Hoc Committee – Jeffrey Raefski, Chairperson.** Larissa Critelli and William Stover
- **HCESC Representative – Barbara Gallagher**
- **NJSBA Delegate – Robert Imhoff**

Interim Superintendent's Report

3. Interim Superintendent's Report

a) **INFORMATION ITEMS:**

- 1) Staff Attendance Report for 2008-2009 school year (Attachment #6)
- 2) Staff Attendance Report for July 2009 (Attachment #7)
- 3) Review of July, 2009 legal bill (Attachment #8)
- 4) Update Kindergarten enrollment

Jeffrey Raefski motioned, seconded by Kay Daughters-Musnuff to rescind the July 20, 2009 vote, that authorized the increase of the number of Kindergarten classes from 2 to 3, due to the decrease in enrollment. Unanimously carried.

Approve Interscholastic Sports Schedules

b) **ACTION ITEMS:**

- 1) William Stover motioned, seconded by Janice Stemple to approve the **Interscholastic Sports Schedules** for Cross Country, Volleyball, Basketball and Baseball/Softball, as recommended by the Athletic Coordinators, with the transportation for all away games provided by First Student Bus Company at a cost of \$60.75/hour. Unanimously carried. (Attachment #9)
- 2) Janice Stemple motioned, seconded by Kay Daughters-Musnuff to authorize the Interim Superintendent to initiate discussion with the HBTA representatives to add new student activity extra service contracts to the 2009-2010 listing of positions, and report back to the Personnel Committee with recommendations, on the following:

M
S

- HBES** - Keyboarding Club Advisor (1)
- HBMS** - Fall/Winter Play Advisors (2)
- HBMS** - HBMS-TV Advisors (2)

Roll Call:

- | | |
|------------------------------|-----------------------------|
| Janice Stemple - Aye | Jeffrey Raefski - Naye |
| Kay Daughters-Musnuff – Aye | William Stover- Aye |
| Susan Conner – Aye | Karen Yaskanin-Jones - Aye |
| Larissa Critelli – Aye | Robert Imhoff – Pres. - Aye |
| Barbara Gallagher - VP – Aye | |

8 Ayes; 1 Naye; Motion Passes

- 3) Kay Daughters-Musnuff motioned, seconded by Karen Yaskanin-Jones, unanimously carried, to approve and accept PTO donations, in concert with Policy #7230, to support student activities at both schools, as follows:
 - Cultural arts program donation
\$ 3,500 - \$4,000.
(Board also provides supportive funding)
 - School spirit/athletic gear apparel sale donation for Middle School athletic team supplies and uniforms will be at a minimum of **\$500.**

[Both donations are projected to exceed \$500.00]

- 4) Jeffrey Raefski motioned, seconded by Kay Daughters-Musnuff to listen to Mrs. Conroy’s concerns and questions at present before the public comments section. Janice Stemple abstained. Unanimously carried.

School Business
Administrator’s Report

4. School Business Administrator’s Report

a. General Information Items

- 1. Salary overpayment litigation cost analysis. (Attachment #10)
- 2. Revised dates for St. Joseph’s Sunday school. (Attachment #11)

b. Monthly Facility Maintenance Report

- 1. Information regarding our Electrical bid with ACES and the potential savings. (Attachment #12)
- 2. Information regarding the quotation of our health benefits from another health benefit provider and the use of a Health Insurance Fund (**HIF**). (Attachment #13)

c. Vandalism Report

None

d. Monthly Investment Interest	Amount
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TD Bank-Current Account – June 09	\$86.18
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PERSONNEL

H. PERSONNEL

Based upon a recommendation of the Interim Superintendent, Janice Stemple motioned to approve the following item (#1). Karen Yaskanin-Jones seconded the motion.

Accept resignation of
Debra Faust effective
8/6/09

Accept the resignation of **Debra Faust** as part-time (63%) Middle School Special Education teacher effective 8/6/09. Ms. Faust is resigning to accept a full-time position in another school district.

ROLL CALL

Roll Call:

Janice Stemple - Aye	Barbara Gallagher - VP - Naye
Karen Yaskanin-Jones – Aye	Jeffrey Raefski - Aye
Susan Conner – Aye	William Stover- Aye
Larissa Critlli – Aye	Robert Imhoff – Pres. - Aye
Kay Daughters-Musnuff – Aye	

9 Ayes; Motion Passes

Based upon a recommendation of the Interim Superintendent, Janice Stemple motioned to approve the following items (#2-10). Karen Yaskanin-Jones seconded the motion.

Approve employment of Michele Ilg-Gomez
BA-1 \$46,245

Approve the employment of **Michele Ilg-Gomez** as third grade teacher (replacing Linda Kesty) from September 8, 2009 through June 30, 2010 at a BA Step 1 salary of \$46,245 (Attachment #14).

Approve the employment of **Donna Brown** as part-time (50%) Kindergarten teacher from September 8, 2009 through June 30, 2010 at BA Step 1 salary (50%) of \$23,123 (Attachment #15).

#3 – Position is no longer needed.

Approve Kathryn Kunz
3rd grade maternity leave
replacement teacher

Approve the emergent hire of **Kathryn Kunz** as third grade maternity leave replacement teacher (replacing Gretchen DelloRusso) from September 8, 2009 through December 23, 2009 at a BA Step 4 salary of \$48,345 prorated, pending results of the criminal history background check. (Attachment #16)

Approve Karin Sharkey
63% Basic Skills
Instructor
MA-2

Approve the emergent hire of **Karin Sharkey** as part-time (63%) Basic Skills Instructor from September 8, 2009 through June 30, 2010 at a MA Step 2 salary (63%) of \$31,721, pending results of the criminal history background check. (Attachment #17)

**(Position partially funded through FY2010
ARRA – Title I Grant)**

Transfer Emma Alparone
from FT ES BD/Autistic
Teacher to FT MS same
position

Transfer the employment of **Emma Alparone** from full-time Elementary BD/Autistic Teacher to full-time Middle School BD/Autistic Teacher, at the same salary, from September 8, 2009 through June 30, 2010. (Attachment #18)

Transfer Marisa Monaco
from PT Teacher to FT
ES BD/Autistic Teacher
BA-2

Transfer the employment of **Marisa Monaco** from part-time Inclusion Preschool Teacher (55%) at a BA Step 2 salary of \$25,875 to full-time Elementary BD/Autistic Teacher at a BA Step 2 salary of \$47,045 from September 8, 2009 through June 30, 2010. (Attachment #19)

Approve the emergent hire of **Marie Laurita** as part-time (55%) Inclusion Preschool Teacher from September 8, 2009 through June 30, 2010 at a BA+15 Step 1 salary (55%) of \$26,125 pending the results of the criminal history background check. (Attachment #20)

**Approve Marie Laurita
PT Preschool Teacher
BA+15 (55%)**

**Approve Donna Brown FT
ES Paraprofessional \$12,740**

Approve the employment hire of **Nicole Locorotondo** as part-time (50%) Middle School Special Education Teacher from September 8, 2009 through June 30, 2010 at a BA+30 Step3 salary (50%) of \$25,063 pending results of the criminal history background check. (Attachment #21)

**Approve Nicole
Locortondo PT MS
Special Education
Teacher BA+30 (50%)**

**Approve Cara Staviski PT ES
Paraprofessional \$7,593.04**

Approve the emergent hire of **Rachel Smith-Lazier** as part-time (55%) Middle School Special Education Teacher from September 8, 2009 through June 30, 2010 at a BA Step 1 salary (55%) of \$25,435 pending results of the criminal history background check. (Attachment #22)

**Approve Rachel Smith-
Lazier PT MS Special
Education Teacher BA-1
(55%)**

**Approve Katherine Barone
PT ES Paraprofessional
\$7,280**

Roll Call:

- | | |
|----------------------------|------------------------------|
| Janice Stemple - Aye | Barbara Gallagher - VP - Aye |
| Karen Yaskanin-Jones – Aye | Jeffrey Raefski - Aye |
| Susan Conner – Aye | William Stover- Aye |
| Larissa Critelli – Aye | Robert Imhoff – Pres. - Aye |
| Kay Daughers-Musnuff – Aye | |

ROLL CALL

**Approve Joan McDonough
PT ES Paraprofessional
\$7,280**

9 Ayes; Motion Passes

Based upon a recommendation of the Interim Superintendent, Janice Stemple motioned to approve the following items (#11-24). Larissa Critelli seconded the motion.

**Approve Laura Hughes PT
ES Paraprofessional \$7,280**

Approve the employment of **Catherine Hoos** as a full-time paraprofessional instructional aide in the Elementary School for the 2009-2010 school year at an hourly rate of \$12.03 for an annual salary of \$15,325.22.

**Approve Catherine Hoos
as FT ES
Paraprofessional
\$15,353.22**

**Approve Bernadette Wescott
PT ES Paraprofessional
\$7,280**

Approve the employment of **Tina McKenna** as a full-time paraprofessional instructional aide in the Elementary School for the 2009-2010 school year at an hourly rate of \$11.53 for an annual salary of \$14,689.22.

**Approve Tina McKenna
FT ES Paraprofessional
\$14,689.22**

**Approve Laurie Perkalis PT
ES Paraprofessional \$7,280**

Approve the employment of **Donna Brown** as a full-time paraprofessional instructional aide in the Elementary School for the 2009-2010 school year at an hourly rate of \$10.00 for an annual salary of \$12,740.00

- 14) **Approve** the employment of **Cara Staviski** as a part-time paraprofessional instructional aide in the Elementary School for the 2009-2010 school year at an hourly rate of \$10.43 for an annual salary of \$7,593.04.
- 15) **Approve** the emergent hire of **Katherine Barone** as a part-time paraprofessional instructional aide in the Elementary School for the 2009-2010 school year at an hourly rate of \$10.00 for an annual salary of \$7,280.00 pending results of the criminal history background check. **Approve Erin Asai PT ES Paraprofessional \$7,280**
- 16) **Approve** the emergent hire of **Joan McDonough** as a part-time paraprofessional instructional aide in the Elementary School for the 2009-2010 school year at an hourly rate of \$10.00 for the annual salary of \$7,280.00 pending results of the criminal history background check. **Approve Mary Ellen O'Neal PT MS Paraprofessional \$7,280**
- 17) **Approve** the emergent hire of **Laura Hughes** as a part-time paraprofessional instructional aide in the Elementary School for the 2009-2010 school year at an hourly rate of \$10.00 for an annual salary of \$7,280.00 pending results of the criminal history background check. **Approve Shawna Manfredi PY ES Paraprofessional \$7,280**
- 18) **Approve** the emergent hire of **Bernadette Wescott** as a part-time paraprofessional instructional aide in the Elementary School for the 2009-2010 school year at an hourly rate of \$10.00 for an annual salary of \$7,280.00 pending results of the criminal history background check. **Approve Christine St. Pierre-Berman PT ES Paraprofessional \$7,280**
- 19) **Approve** the emergent hire of **Laurie Perkalis** as a part-time paraprofessional instructional aide in the Elementary School for the 2009-2010 school year at an hourly rate of \$10.00 for an annual salary of \$7,280.00 pending results of the criminal history background check. **Approve Sally Brunkus PT ES Paraprofessional \$7,280**
- 20) **Approve** the emergent hire of **Erin Asai** as a part-time paraprofessional instructional aide in the Elementary School for the 2009-2010 school year at an hourly rate of \$10.00 for an annual salary of \$7,280.00 pending results of the criminal history background check. **ROLL CALL**
- 21) **Approve** the emergent hire of **Mary Ellen O'Neal** as a part-time paraprofessional instructional aide in the Middle School for the 2009-2010 school year at an hourly rate of \$10.00 for an annual salary of \$7,280.00 pending results of the criminal history background check.

Approve the emergent hire of **Shawna Manfredi** as a part-time paraprofessional instructional aide in the Elementary School for the 2009-2010 school year at an hourly rate of \$10.00 for an annual salary of \$7,280.00 pending results of the criminal history background check.

Approve the emergent hire of **Christine St. Pierre-Berman** as a part-time paraprofessional instructional aide in the Elementary School for the 2009-2010 school year at an hourly rate of \$10.00 for an annual salary of \$7,280.00 pending results of the criminal history background check.

Approve the emergent hire of **Sally Brunkus** as a part-time paraprofessional instructional aide in the Middle School for the 2009-2010 school year at an hourly rate of \$10.00 for an annual salary of \$7,280.00 pending results of the criminal history background check.

Roll Call:

Janice Stemple - Aye	Jeffrey Raefski - Aye
Larissa Critelli – Aye	William Stover - Aye
Susan Connor – Aye	Karen Yaskanin-Jones - Aye
Kay Daughters-Musnuff – Aye	Robert Imhoff – Pres. - Aye
Barbara Gallagher – VP – Aye	

9 Ayes; Motion Passes

No candidates recommended for motions #25, #26 & #27

Approve the emergent hire of _____ as a part-time paraprofessional instructional aide in the Elementary School for the 2009-2010 school year at an hourly rate of \$10.00 for an annual salary of \$ _____ pending results of the criminal history background check.

Approve the emergent hire of _____ as a part-time paraprofessional instructional aide in the Elementary School for the 2009-2010 school year at an hourly rate of \$10.00 for an annual salary of \$ _____ pending results of the criminal history background check.

Approve the emergent hire of _____ as a part-time paraprofessional instructional aide in the Middle School for the 2009-2010 school year at an hourly rate of \$10.00 for an annual

salary of \$ [redacted] pending results of the criminal history background check.

Based upon a recommendation of the Interim Superintendent, Janice Stemple motioned to approve the following items (#28-33). Karen Yaskanin-Jones seconded the motion.

Nicole DiGeronimo

Approve Lisa Fallon Learning Disabilities Teacher/Consultant \$435.60/Case

Approve Lisa Fallon as Learning Disabilities Teacher/Consultant at the rate of \$435.60 per case for the 2009-2010 school year.

Approve Contract with HCESC Learning Disabilities Teacher/Consultant Svcs \$450/Case

Approve a contract with **Hunterdon County Educational Services Commission** to provide Learning Disabilities Teacher/Consultant Services on an as needed basis at the rate of \$450.00 per case for the 2009-2010 school year.

Nicole DiGeronimo

Approve Course Reimbursement Pending Verification of the Interim Superintendent

Approve the course reimbursement for the 2009-2010 school year for tuition paid by the following employees: (Attachment #23) **Pending final verification of the Interim Superintendent**

Nicole Cahill

Nicole Cahill

Program: School Nursing Practicum
College/University: Rutgers University – College of Nursing
Semester: Fall 2009
Credits: 6 Graduate Credits
Tuition: \$2,158.50

Nicole DiGeronimo

Nicole DiGeronimo

Program: Intro to Research
College/University: East Stroudsburg University
Semester: Summer 2009
Credits: 3 Graduate Credits
Tuition: \$1,716.00

Approve Emma Alparone as Program Coordination for home-based ABA instruction

c) **Nicole DiGeronimo**

Program: Evaluation in Movement Studies & Exercise Science
College/University: East Stroudsburg University
Semester: Summer 2009
Credits: 3 Graduate Credits
Tuition: \$1,716.00

Approve substitutes 09-10 school year

Approve CRP/EPI Pen Training or Staff

d) **Nicole DiGeronimo**

Program: Curriculum Development in PE
College/University: East Stroudsburg University
Semester: Summer 2009

Credits: 3 Graduate Credits
Tuition: \$1,716.00

**CURRICULUM &
INSTRUCTION**

Approve class
trips/transportation

Motion to approve Emma Alparone as program coordinator for home-based ABA instruction for student #01-IPS at her hourly rate of \$39.82 for a maximum of one hour per week from September 1, 2009 to January 31, 2010 to be revisited for continuation or termination by January 31, 2010. (Program coordinator includes parent-training sessions, parent consults, writing ABA instructional program and tracking student progress.)

8th Grade to Clinton
Twp School for Michael
Fowlin
10/13/09

Approve the attached list of substitutes for the 2009-2010 school year. (Attachment #24)

7th Grade to NHHS for
Project Adventure
9/21/09 and 9/28/09

- 33) **Motion to approve** staff CPR and EPI pen training to be held on August 20, 2009 and August 27, 2009 for up to 20 staff members (maximum of 10 per session). Teaching staff to be paid \$70.00 for the four-hour session; aides to be paid \$55.00 for the four-hour session. The cost for the training facilitator is \$50.00 per participant. The approximate total cost for the training is \$2,355.00 and was anticipated for and provided for in the FY2010 budget.

Roll Call:

Janice Stemple - Aye	Barbara Gallagher - VP - Aye
Karen Yaskanin-Jones – Aye	Jeffrey Raefski - Aye
Susan Conner – Aye	William Stover- Aye
Larissa Critelli – Aye	Robert Imhoff – Pres. - Aye
Kay Daughers-Musnuff – Aye	

9 Ayes; Motion Passes

Approve NH
Enrichment G/T
Consortium trips

I. CURRICULUM & INSTRUCTION

1. Jeffrey Raefski motioned, seconded by Larissa Critelli, unanimously carried, to approve the following class trips and transportation:

- a) **Eighth Grade class to Clinton Township Middle School**, from 9:10 a.m. to 12:00 p.m. on October 13th, 2009 for **Michael Fowlin presentation** which correlates to our bullying, diversity and tolerance curriculum, with admission fees of \$1.00 per student for a total of \$51.00 to be paid with Character Education funds, and transportation to be provided by First Student at a cost of \$60.75/hour and paid for with Title IV, NCLB funds.

- b) **Seventh grade to North Hunterdon High School** on September 21th and 28th, 2009, for **Project Adventure** which supports our character education program, with transportation to be provided by First Student at a cost of \$60.75/hour and paid for with N.C.L.B. funds.
- c) **Approve the North Hunterdon Enrichment G/T Consortium trips** for the 2009-2010 school year as per attached schedule. The purpose/rationale is to enable students with like abilities and interests to work together in cooperative learning groups with students from other schools in the NH/VRHS sending districts to explore, create and showcase their talents through carefully designed activities. Students are selected through a screening that combines interest, ability and work ethic. Cost per student (where indicated) is to be paid through grants if at all possible. Transportation costs are split at the end of the school year by those schools participating in the activity and paid by the school districts. (Attachment #25)
- d) **Sixth to Eighth grade** student leadership representatives to **Camp Bernie** on November 12th and 13th which supports our **Student Leadership** program with all costs to be paid by Voorhees Municipal Alliance.

6th Grade Student Leadership to Camp Bernie 11/12 and 11/13 2009

SCHOOL BUSINESS

J. SCHOOL BUSINESS

Based upon the recommendation of the Interim Superintendent, in consultation with the School Business Administrator/Board Secretary, Barbara Gallagher made a motion, seconded by Kay Daughters-Musnuff to approve the following items (#1-3):

PAYMENT OF BILLS

1. PAYMENT OF BILLS

Invoices 2008-2009 \$91,779.94

Audit of Invoices (Attachment #26)

- a) **Approve** invoices for Current Expense Fund 10 in the amount of **\$91,779.94 (2008-2009 Schedule 20) Check #7462 was removed.**
- b) **Approve** invoices for Current Expense Fund 10 in the amount of **\$281,870.16 (2009-2010 Schedule 2)**
- c) **Approve** payroll for Current Expense Fund 10 in the amount of **\$40,350.78 (07/31/09)**
- d) **Approve** payroll for Current Expense Fund 10 in the amount of **\$45,064.45 (08/15/09)**

Invoices 2009-2010 \$281,870.16

Payroll 7/31/09 \$40,350.78

Payroll 8/15/09 \$45,064.45

Cafeteria Invoices \$36.25

e) **Approve** invoices for **Cafeteria** Account in the amount of **\$36.25**

Date	Vendor	Amount	Description	Check No.
8/18/09	State of NJ Dept. of Agriculture	\$ 10.15 \$ 26.10	Inv. 111257 Inv. 111450	1190
	TOTAL	\$ 36.25		

FINANCIAL REPORTS

May – June 2009

2. FINANCIAL REPORTS

- a) Report of the Board Secretary, Treasurer, Budget Transfers and Budget Status for May and June 2009. (Attachment #27)

Resolved, that the Board of Education accept the Board Secretary’s Financial Reports for the month of May and June 2009 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Line Item Transfers for May and June 2009

Resolved, that the Board of Education approve the budget transfers as listed in the attachment and request the Board Secretary to addend a copy of the list to the minutes.

Certification of Fund Balances

Resolved, that pursuant to N.J.A.C. 6:20-2.13(3), the Board of Education certify that as of July 20, 2009, after review of the Secretary’s monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2:13(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year and we request the Board Secretary to addend a copy of the Secretary’s Report to the minutes.

GRANT APPROVALS

August 24, 2009

Anthony Juskiewicz
Board Secretary/Business Administrator

3. GRANT APPROVALS

Motion to approve the FY2010 ARRA – Title I grant in the amount of \$6,181 to be utilized to expand a BSI teacher position from 50% to 63% [thus meeting the ARRA requirement of supplement not supplant] and authorize the Interim Superintendent to submit the grant application by August 28, 2009, as endorsed by the Personnel Committee.

Motion to approve the FY2010-2011 ARRA – IDEA two-year grant in the total amount of \$86,412 to be utilized for staff training, technology, testing protocols, supplies and new paraprofessional salaries [thus meeting the ARRA requirement of supplement not supplant] and authorize the Interim Superintendent to submit the grant application by August 28, 2009, as recommended by and written by the Supervisor of Special Services, as follows:

Basic Grant	\$83,397
Pre-School	<u>3,015</u>
	\$ 86,412

Motion to approve the FY2010 NCLB grant in the amount of \$32,875 and authorize the Interim Superintendent to submit the grant application by August 28, 2009, as endorsed by the Personnel Committee, as follows:

Title I - Part A	\$18,585	(BSI teacher salaries, supplies & prof. dev.)
Title II A	12,437	(Professional development these funds really help)
Title II D	190	(Technology professional development)
Title III	865	(Will be forwarded to HC consortium)
Title IV	798	(Social decision making – alcohol/drug programs)
Total	\$32,875	

Motion to approve the FY2010 IDEIA – Part B grant in the total amount of \$97,184 to be utilized for staffing, training contracted professional services and authorize

the Interim Superintendent to submit the grant application by August 28, 2009, as recommended by and written by the Supervisor of Special Services.

Basic Grant	\$93,193
Pre-School	<u>3,991</u>
	\$97,184

ROLL CALL

Roll Call:

**M
S**

- | | |
|------------------------------|-----------------------------|
| Barbara Gallagher - VP – Aye | Janice Stemple - Aye |
| Kay Daughters-Musnuff – Aye | William Stover - Aye |
| Susan Connor – Aye | Karen Yaskanin-Jones - Aye |
| Larissa Critelli – Aye | Robert Imhoff – Pres. - Aye |
| Jeffrey Raefski - Aye | |

9 Ayes; Motion Passes

USE OF FACILITIES

Based upon the recommendation of the Interim Superintendent, in consultation with the School Business Administrator/Board Secretary, Barbara Gallagher made a motion, seconded by Jeffrey Raefski to approve the following items (#4-7):

**Girl Scouts – ES Classroom
9/22/09 – 5/25/10**

**Boy Scouts – ES APR
9/25/09 – 5/21/10**

4. APPROVE THE USE OF FACILITIES FOR THE FOLLOWING GROUPS:

**Approve PTO Activity
Schedule**

- A) **Girl Scouts** – Use of Elementary School classroom on the various Tuesdays of each month from September 22, 2009 to May 25, 2010
Advisor: Alisa Grossman (Attachment #28)

**Approve resolution “ACES”
bid (Electric)**

- B) **Boy Scouts** – Use of Elementary School APR on the various Fridays of each month from September 25, 2009 to May 21, 2010
Advisor: Kevin Thompson (Attachment #29)

**Approve resolution “ACES”
bid (Gas)**

- C) **Motion to approve** the 2009-2010 PTO Activity Schedule as presented and to approve associated building use if event is at a time the school(s) are not open for normal use.
(Addendum Attachment #1)

**Student Activity Report
June 2009**

- 5. **Approve** resolution binding the High Bridge BOE to purchase electric generation services through the Alliance for Competitive Energy Services (“ACES”) bid.
(Attachment #30)

- 6. **Approve** resolution binding the High Bridge BOE to purchase natural gas services through the Alliance for Competitive Energy Services (“ACES”) bid. (Attachment #31)

7. STUDENT ACTIVITY ACCOUNT

Accept the Student Activity Account financial report the month of June, 2009 (Attachment #31A)

TRAVEL EXPENDITURE

ROLL CALL
M
S

Roll Call:

- | | |
|------------------------------|-----------------------------|
| Barbara Gallagher - VP – Aye | Janice Stemple - Aye |
| Abstain 4A | |
| Jeffrey Raefski – Aye | William Stover - Aye |
| Susan Connor – Aye | Karen Yaskanin-Jones - Aye |
| Larissa Critelli – Aye | Robert Imhoff – Pres. - Aye |
| Kay Daughters-Musnuff - Aye | |

ROLL CALL

Motion Passes

PUBLIC COMMENTS

K. TRAVEL EXPENDITURE APPROVAL

Based upon the recommendation of the Interim Superintendent, Larissa Critelli motioned to approve the following (Attachment #32) Staff/Board members to attend workshops, conferences, etc. based upon the guidelines of the Travel Expenditure Resolution adopted November 5, 2007, seconded by William Stover. (Attachment #32)

EXECUTIVE/ CLOSED SESSION

M
S

Roll Call:

- | | |
|-----------------------------|------------------------------|
| Larissa Critelli – Aye | Barbara Gallagher - VP - Aye |
| William Stover – Aye | Jeffrey Raefski - Aye |
| Susan Connor – Aye | Karen Yaskanin-Jones - Aye |
| Larissa Critelli – Aye | Robert Imhoff – Pres. - Aye |
| Kay Daughters-Musnuff - Aye | |

9 Ayes; Motion Passes

L. PUBLIC COMMENTS

Janice Stemple apologized to Dr. William Caldwell regarding Barbara Gallagher’s actions over the recommendation Dr. Caldwell made regarding the website consultant.

Barbara Gallagher apologized to Dr. Caldwell.

M. EXECUTIVE/CLOSED SESSION

Based upon the recommendation of the Interim Superintendent, Karen Yaskanin-Jones requested a motion to approve the following **Resolution** to enter into Executive Session at 8:55 p.m.; Kay Daughters-Musnuff seconded the motion. Unanimously carried.

Resolved, that the Board of Education move into closed session for the purpose of discussing personnel, legal, and contractual matters; and be it further

Resolved, that the results of the discussion will be made public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

- 2009-2009 Grievance #1 – Level Four Hearing - **None**
- Pending or anticipated litigation of a former public official. - **None**
- Litigation – Alparone et. al. vs. the High Bridge BOE re: salary overpayments - **None**
- Litigation High Bridge Teachers Association vs. the High Bridge BOE re: salary overpayments (see sealed envelope) - **None**
- July 20, 2009 Executive Meeting Minutes review (see sealed envelope)

Larissa Critelli motioned to exit executive session and return to public session at 9:06 p.m. Karen Yaskanin-Jones seconded the motion. Unanimously carried.

RECOVENE PUBLIC SESSION

N. RECOVENE PUBLIC SESSION

ADOPTION OF EXECUTIVE MINUTES

O. ADOPTION OF EXECUTIVE MINUTES FROM PREVIOUS MEETINGS

Based upon the recommendation of the Interim Superintendent, William Stover motioned, seconded by Janice Stemple to approve the following items.

1. July 20, 2009 Executive Meeting Minutes

Roll Call:

**M
S**

William Stover – Aye	Barbara Gallagher - VP - Aye
Janice Stemple – Aye	Jeffrey Raefski - Aye
Susan Connor – Aye	Karen Yaskanin-Jones – Aye
Larissa Critelli - Aye	Robert Imhoff, Pres. - Aye
Kay Daughters-Musnuff - Abstain	

8 Ayes; 1 Abstention; Motion Passes

NEW BUSINESS

P. NEW BUSINESS

Jeffrey Raefski presented a letter of resignation. (See attached)

Janice Stemple motioned, seconded by Kay Daughters-Musnuff to accept the resignation of Jeffrey Raefski effective immediately.

ROLL CALL

**M
S**

Roll Call:

Janice Stemple – Aye	Barbara Gallagher - VP - Naye
Kay Daughters-Musnuff – Aye	William Stover - Aye
Susan Connor – Aye	Karen Yaskanin-Jones – Aye
Larissa Critelli - Naye	Robert Imhoff, Pres. - Aye

6 Ayes; 2 Nayas; Motion Passes

PUBLIC COMMENTS

Q. PUBLIC COMMENTS

None.

ADJOURNMENT

R. ADJOURNMENT

Having no further business to come before the Board, Kay Daughters-Musnuff motioned to adjourn the meeting at 9:14 p.m. The motion was seconded by Janice Stemple. Unanimously carried.

Respectfully submitted,

Anthony Juskiewicz
Board Secretary/Business Administrator