

**HIGH BRIDGE BOARD OF EDUCATION  
REGULAR MONTHLY MEETING  
MONDAY, SEPTEMBER 20, 2010**

**Minutes**

**A., B., C., & D OPENING OF MEETING, PLEDGE OF ALLEGIANCE, READING OF THE MISSION STATEMENT AND ROLL CALL**

**ROLL CALL**

Being duly posted and advertised in accordance with the Open Public Meetings Act, the Regular Monthly meeting was called to order at 7:01 p.m. in Room 209 (Computer Room) at the High Bridge Middle School. The following Board members were present: Susan Connor, Larissa Critelli, Kay Daughters-Musnuff, Tamara Davis, Janice Stemple, William Stover, Vice-President, and Karen Yaskanin-Jones and Robert Imhoff, President. Also present was Joseph Kennedy, Superintendent and Thomas Lambe, Board Secretary/Business Administrator.

**E. INTRODUCTION OF NEW STAFF**

**NEW STAFF**

Mr. Kennedy introduced new staff members: Rose Anne Gross, Judy LaGreca, Jennifer Smith, and Andrea Weinberg.

**F. PUBLIC COMMENTS**

**PUBLIC COMMENTS**

None

**G. EXECUTIVE/CLOSED SESSION**

**EXECUTIVE/CLOSED SESSION**

Based upon the recommendation of the Superintendent, Kay Daughters-Musnuff requested a motion to approve the following **Resolution** to enter into Executive Session at 7:10 p.m.; William Stover seconded the motion. Unanimously carried.

Resolved, that the Board of Education move into closed session for the purpose of discussing personnel, legal, and contractual matters; and be it further

Resolved, that the results of the discussion will be made public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

- Board Member Interviews

Janice Stemple motioned to exit executive session and return to public session at 7:25 p.m. Larissa Critelli seconded the motion. Unanimously carried.

RECOVENE PUBLIC  
SESSION

**H. RECONVENE PUBLIC SESSION**

OATH OF OFFICE

**I. NEW BOARD MEMBER APPOINTMENT**

Janice Stemple motioned, seconded by Tamara Davis to appoint Ann Willard as the new Board Member. Unanimously carried.

Thomas Lambe issued the oath of office to new Board member, Ann Willard.

CORRESPONDENCE

**J. REVIEW OF OFFICAL CORRESPONDENCE  
(Attachment #1)**

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Shawna Manfredi	9/14/10	Letter of Resignation
Cara Staviski	9/7/10	Request to adjust hours
Susan Vogler	9/8/10	LOA request
Bruce Nicholas	9/16/10	Intent to Retire

ADOPTION OF MINUTES

**K. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

Based upon the recommendation of the School Business Administrator, Larissa Critelli motioned, seconded by Kay Daughters-Musnuff to approve the following minutes. Susan Connor, Tamara Davis, Robert Imhoff and Ann Willard abstained August 16, 2010 minutes. Susan Connor and Ann Willard abstained August 30, 2010 minutes. Unanimously carried.

1. August 16, 2010 Regular Meeting Minutes (Attachment #2)
2. August 30, 2010 Special Meeting Minutes (Attachment #3)

Larissa Critelli made amended motion, seconded by Karen Yaskanin-Jones, to delete the word “interim” on page 12. Kay Daughters-Musnuff abstained. Unanimously carried

Mr. Kennedy updated the Board on new lockdown/security laws and recommendations.

REPORTS TO THE  
BOARD

**L. REPORTS TO THE BOARD**

**1. Follow-Up Items**

**None at this time.**

**2. Board President's Report**

**Board President's  
Report**

- a) Review of NJSBA recommended Board tasks, as per checklist (Attachment #4)
- b) Based upon the results of the School Board's self-evaluation, which identified community involvement as an area of need, there was discussion the formation of an Ad Hoc Committee to pursue public relations activities for the Board.

Kay Daughters-Musnuff requested e-mail of Self-evaluation documents.

**Committees**

**b) Board Committees and Chairperson**

**Community  
Relations**

- **Community Relations – Susan Connor,  
Chairperson**  
Kay Daughters-Musnuff and Vacant

Discussion of Board message and School message.

Community Day is September 25, 2010.

**ES School Nurse will represent the District and chaperone approximately nine MS students.**

**Curriculum and  
Instruction**

- **Curriculum and Instruction – Kay  
Daughters-Musnuff, Chairperson**  
Larissa Critelli and Tamara Davis

The Curriculum Committee, in consultation with the Superintendent, recommends the Board approve the following:

Kay Daughters-Musnuff motioned, seconded by Karen Yaskanin-Jones to approve the following items. Ann Willard abstained. Unanimously carried.

- 1) Motion to adopt the revised K-8 Technology Curriculum as

recommended by the Curriculum  
Committee. (Attachment via e-mail or  
USB Drive)

Finance/Facilities

- **Finance/Facilities – William Stover,  
Chairperson,** Larissa Critelli, and Janice Stemple

The Finance Committee in consultation with the  
Superintendent recommends the Board  
approve the following:

William Stover motioned, seconded by  
Janice Stemple to approve the following  
items. Ann Willard abstained.  
Unanimously carried.

Tienet

- 1) Motion to approve the purchase of  
TIENET, a Special Education  
Management software system, from  
MAXIMUS Consulting Services, Inc., at  
an initial cost of \$10,480.00, which  
includes software, data storage,  
implementation and training, and is to be  
funded through Extraordinary Aid.

Peapack-Gladstone Bank

- 2) Motion to approve Peapack-Gladstone  
Bank as the depository of record for all  
High Bridge Board of Education  
accounts as of October 1, 2010

ROLL CALL

M  
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**Roll Call:**

William Stover – VP - Aye

Tamara Davis - Aye

Janice Stemple - Aye

Karen Yaskanin-Jones - Aye

Josuan Connor - Aye

Ann Willard - Aye

Larissa Critelli - Aye

Robert Imhoff – Pres. - Aye

Kay Daughters-Musnuff - Aye

Policy

1) **Ayes; Motion Passes**

- **Personnel and Management – Janice Stemple,  
Chairperson,** Tamara Davis and  
Karen Yaskanin-Jones

Discussion regarding revising the job description of  
Treasurer of School Monies.

- **Negotiations – Janice Stemple, Chairperson,**  
William Stover and Karen Yaskanin-Jones
- **Policy – Karen Yaskanin-Jones, Chairperson,**  
Kay Daughters-Musnuff and Tamara Davis

1. The Policy Committee in consultation with the Superintendent recommends the Board approve the following motions:

Karen Yaskanin-Jones motioned, seconded by Kay Daughters-Musnuff to approve the following items. Ann Willard abstained. Unanimously carried.

- a) Motion to adopt, on first reading, the following new policies and/or regulations: (Attachment via USB drive)
  - Regulation 3144 – Certification of Tenure Charges
  - Policy 4159 Support Staff Member/School District Reporting Responsibilities
  - Policy 5516 – Use of Electronic Communication and Recording Devices
  - Policy 6112 – Reimbursement of Federal and Other Grant Expenditures
  - Regulation 6112 – Reimbursement of Federal and Other Grant Expenditures
- b) Motion to amend, on first reading, the following policies and/or regulations: (Attachment via USB drive)
  - Policy 0146 – Board Member Authority

- Policy 0171 – Duties of Board President and Vice President
- Regulation 2361 – Acceptable Use of Computer Network/Computers and Resources
- Policy 3144 – Certification of Tenure Charges
- Policy 3160 – Physical Examination (Teaching Staff)
- Policy 4160 – Physical Examination (Support Staff)
- Policy 6830 – Audit and Comprehensive Annual Financial Report
- Policy 8310 – Public Records
- Regulation 8310 – Public Records

HCESC Representative

- **HCESC Representative – Tamara Davis**

Discussion regarding the use of shared services.

- **NJSBA Delegate – Robert Imhoff**

Superintendent's Report

Information Items

**3. Superintendent's Report**

**A. INFORMATION ITEMS:**

- 1) Staff Attendance for August 2010 (Attachment #5)
- 2) 2010-2011 Student Enrollment Update (Attachment #6)  
387 in district + 3 out of district = 390 total
- 3) New Jersey Department of Education, Office of Special Education Programs (NJOSPE) local district determination (Attachment #7)
- 4) Proposed Shared Services legislature (Attachment #8)
- 5) Fall athletics  
New MS nurse, AD, and volleyball coach  
Boys basketball coach still needed
- 6) Review of July 2010 legal bill (Attachment #9)
- 7) Review of August 2010 legal bill (Attachment #10)

- 8) NJASK – AYP
- 9) Hunterdon County Professional Development Board  
Board member needed
- 10) Educational Jobs Fund
- 11) Legislative Update  
Update on proposed legislation from NJ Legislative

**B. ACTION ITEMS:**

**ACTION ITEMS**

Based upon the recommendation of Joseph Kennedy, Superintendent, Janice Stemple made a motion seconded by Karen Yaskanin-Jones to approve the following items:

- 1) **Motion to establish** High Bridge School District as a Professional Development School in collaborative partnership with Centenary College as outlined on attachment. (Attachment #11)

**HBSD Collaborative  
Partnership with  
Centenary College**

**Roll Call:**

**ROLL CALL**

Janice Stemple – Aye	Tamara Davis- Aye
Karen Yaskanin-Jones – Aye	William Stover – VP – Aye
Susan Connor – Aye	Ann Willard - Aye
Larissa Critelli – Aye	Robert Imhoff – Pres - Aye
Kay Daughters-Musnuff – Aye	

**9 Ayes; Motion Passes**

**School Business  
Administrator’s Report**

**4. School Business Administrator’s Report**

**A. General Information Items**

- 1) Updates on 2009-10 and 2010-11 IDEA and NCLB grants

**B. Action Items:**

William Stover motioned, seconded by Larissa Critelli to authorize the Business Administrator to enter into an agreement with R&L for payroll services in the amount \$11,200 to be funded by Extraordinary Aid.

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S

**Roll Call:**

William Stover- VP – Aye	Janice Stemple - Aye
Larissa Critelli – Aye	Ann Willard – Abstain
Susan Connor – Absent	Karen Yaskanin-Jones - Aye
Kay Daughters-Musnuff – Aye	Robert Imhoff – Pres - Aye
Tamara Davis – Aye	

ROLL CALL

**8 Ayes; 1 Abstention; Motion Passes**

**C. Monthly Facility Maintenance Report**

- 1) No Smoking signs have arrived and will be put up shortly
- 2) Thank you to the custodians for making the schools look so clean for opening of the school year.

**D. Vandalism Report**

There were no acts of vandalism since our last meeting.

**E. Monthly Investment Interest**

<u>Account</u>	<u>Amount</u>
Agency Account	\$ 4.37
Capital Reserve Account	\$ 0.00
Current Account	\$256.04
Food Service Account	\$ 1.51
Maintenance Account	\$ 0.00
Payroll Account	\$ 2.17
Student Activity Account	\$ 3.32
Unemployment Account	<u>\$ 6.47</u>
<b>Total:</b>	<b>\$273.88</b>

MS Principal's Report

ES Principal's Report

MS Principal's Report

ES Principal's Report

PERSONNEL

PERSONNEL

Approve Betty Sutton  
unpaid LOA from 9/1/10  
– 10/22/10

**5. Middle School Principal's Report (Via E-Mail)**

Accept Resignation of  
Darcy Mojka

**6. Elementary School Principal's Report Via E-Mail)**

Accept resignation of  
Tiffany Latino effective  
8/31/10

**M. PERSONNEL**

Based upon a recommendation of the Superintendent, Janice Stemple motioned to approve the following items #2 - 14. Karen Yaskanin-Jones seconded the motion.

Accept Resignation of  
Shawna Manfredi

Approve Sandra Carazza-  
Stanton PT Reading  
Teacher/Consultant  
\$30,235.00



1. **Motion to accept** the resignation of **Darcy Mojka** as part-time middle school instructional aide effective 9/1/10.  
**#1 Tabled until next meeting**
2. **Motion to accept** the resignation of **Shawna Manfredi** as part-time middle school instructional aide effective 9/1/10.
3. **Motion to approve** the employment of **Sandra Carazza-Stanton** as part-time (50%) reading teacher/consultant from September 21, 2010 through June 30, 2011 at a Step 7, Level MA for an annual salary of \$30,235.00 to be funded with ARRA Grant 2010-11, pending successful completion of a criminal history background check.  
**Adjust hours of Cara Staviski to 3 hrs/day**  
**Approve increase for Rachael Lazier from 55% to 63% \$30,747**
4. **Motion to adjust** the hours of **Cara Staviski** from 4 hours per day to 3 hours per day at the hourly rate of \$10.88 for a yearly salary of \$5,940.00. This adjustment is being made at the request of the employee and is retroactive to September 1, 2010.  
**Approve unpaid LOA for Susan Vogler**
5. **Motion to approve** an increase in percentage of time for **Rachael Lazier** from 55% to 63% at a Step 2 Level BA for an annual salary of \$30,747.00, retroactive to September 1, 2010.  
**Approve Nicole Locorotondo 57% Instructional Aide \$6,872.00**
6. **Motion to approve** an unpaid leave of absence for **Susan Vogler** in accordance with the Family Medical Leave Act retroactive to 9/14/10 through a maximum of twelve weeks.  
**Approve Erin Asai 57% Instructional Aide \$6,872.00**  
**Approve Substitutes**
7. **Motion to approve** the employment of **Nicole Locorotondo** as part-time (4 hrs/day, 57%) instructional aide in the Elementary School from September 21, 2010 through June 30, 2011 at an hourly rate of \$10.00 for a prorated annual salary of \$6,872.00.
8. **Motion to approve** the employment of **Erin Asai** as part-time (4 hrs/day, 57%) instructional aide in the Middle School from September 21, 2010 through June 30, 2011 at an  
**Approve substitute nurses**

hourly rate of \$10.00 for a prorated annual salary of \$6,872.00.

9. **Motion to approve** the following substitute teachers and/or aides for the 2010-2011 school year:

Nancy Lucas – Aide  
Nancy Belick – Teacher/Aide  
Christine Suver – Teacher/Aide  
Kristine Naumann – Teacher/Aide  
Jamie Castillo – Teacher/Aide  
MaryAnn Paterniti – Teacher/Aide  
Rebecca O’Connell – Teacher/Aide  
Patricia Palmer – Teacher/Aide

10. **Motion to approve** the nurse substitutes as listed on the Hunterdon County list of approved substitute nurses (Attachment #12)

Homebound Instructors

11. **Motion to approve** the following as **Homebound Instructors** to be used if needed during the 2010-2011 school year and to be compensated at the hourly rate of \$35.42 in accordance with the 2008-2011 negotiated agreement:

Kimberly Sandorff  
Sally Brunkus  
Anna Sbriscia

Approve John Hoover  
substitute custodian  
\$12.25/hr

12. **Motion to approve John Hoover** as a substitute custodian at an hourly rate of \$12.25. Mr. Hoover has his criminal background clearance, but no black seal license.

Approve Joseph Roehlich  
substitute custodian  
\$11.50/hr

13. **Motion to approve Joseph Roehlich** as a substitute custodian at an hourly rate of \$11.50 retroactive to September 17, 2010. Mr. Roehlich has his criminal background clearance, but no black seal license.

Approve Richard Corso  
substitute custodian \$12/hr

14. **Motion to approve Richard Corso** as a substitute custodian at a rate of **\$12.00** per hour retroactive to September 16, 2010. Mr. Corso has his criminal history background clearance and his black seal license. (Attachment #13)

ROLL CALL

**Roll Call:**

Janice Stemple – Naye #4	Tamara Davis – Aye
Karen Yaskanin-Jones – Aye	William Stover - VP – Aye
Susan Connor – Aye	Ann Willard – Abstain
Larissa Critelli – Aye	Robert Imhoff – Pres. - Aye
Kay Daughters-Musnuff – Aye	

CURRICULUM &  
INSTRUCTION

**8 Ayes; 1 Abstention; Motion Passes**

**N. CURRICULUM & INSTRUCTION**

Grade 4 Solitude House  
October 12, 2010

Kay Daughters-Musnuff motioned, seconded by Janice Stemple, unanimously carried, to approve the following items:

- a) **Fourth Grade to Solitude House Museum/TISCO Complex, High Bridge**, on Tuesday, October 12<sup>th</sup>, 2010 (raindate 10/13/10) to visit Solitude Falls, Solitude Museum, Union Forge

- and TISCO Office Building. This trip correlates to 4<sup>th</sup> grade social studies curriculum and State core standards 6.1. There are no costs involved with the trip as students will be walking.
- b) **Fourth Grade to Veterans Memorial Park, High Bridge** on Thursday, November 11<sup>th</sup>, 2010 (raindate 11/12/10) for park tour given by American Legion Post #188 Captain. This trip correlates to 4<sup>th</sup> grade social studies curriculum and State core standards 6.1, 6.2, 6.3. There are no costs involved with the trip as students will be walking.
- c) **Fourth Grade to Borough Hall, High Bridge**, on Monday, March 14<sup>th</sup>, 2011 (raindate 3/15/11) to visit Borough Hall and High Bridge Public Library. This trip correlates to 4<sup>th</sup> grade social studies curriculum and State core standards 6.1, 6.3 There are no costs involved with the trip as students will be walking.
- d) **Fourth and Fifth Grade Environmental Club to High Bridge Commons Park**, on Thursday, May 19<sup>th</sup>, 2011 (rain date 5/20/11) for “Day of Caring” (week, mulch, plant, litter pick-up at park). This trip correlates with health, science social studies curriculums and State core standards 5.1, 5.3, 5.4, 6.1. There are no costs involved with the trip as students will be walking.
- e) **Fourth and Fifth Grade Environmental Club to South Branch of the Raritan River (behind Gronsky’s), High Bridge**, on Thursday, May 26<sup>th</sup>, 2011 (rain date 5/27/11) for river monitoring activities with a trained South Branch Watershed Authority leader. This trip correlates with science curriculum and State core standards 5.1, 5.3, 5.4. There are no costs involved with the trip as students will be walking.
- f) **Eighth Grade to Voorhees High School, Glen Gardner**, on January 5<sup>th</sup>, 2011 (raindate January 7<sup>th</sup>) for transition/orientation to high school. Transportation is to be provided by First Student at a cost of \$121.50 for one bus to be paid with Title V funds.

Grade 4 Veterans  
Memorial Park, High  
Bridge Nov 11, 2010

Grade 4 High Bridge  
Borough Hall March 14,  
2011

Grade 4 & 5  
Environmental Club High  
Bridge Commons Park  
May 19, 2011

Grade 4 & 5  
Environmental Club  
South Branch of the  
Raritan River High  
Bridge May 26, 2011

Grade 8 to VHS January  
5 2011

Grade 8 Polytech, Flemington  
February 2, 2011

- g) **Eighth Grade to Polytech, Flemington**, on February 2<sup>nd</sup>, 2011 for an introduction to Polytech programs. Students visit either Bartles Corner or Hunterdon Central Polytech campus dependent upon student selection of Polytech programs. This trip corresponds to our career education program. Transportation is to be provided by First Student at a cost of \$212.62 for one bus to be paid with Title V funds.

**ROLL CALL**

**M  
S**

**Roll Call:**

Kay Daughters-Musnuff – Aye	William Stover – VP - Aye
Janice Stemple - Aye	Ann Willard – Abstain
Susan Connor – Aye	Karen Yaskanin-Jones – Aye
Larissa Critelli – Aye	Robert Imhoff – Pres. - Aye
Tamara Davis – Aye	

**8 Ayes; 1 Abstention; Motion Passes**

**SCHOOL BUSINESS**

**O. SCHOOL BUSINESS**

Based upon the recommendation of the School Business Administrator/Board Secretary, William Stover made a motion, seconded by Janice Stemple to approve the following items # 1 - 4.

**PAYMENT OF BILLS**

**1. PAYMENT OF BILLS**

**Audit of Invoices (Attachment #14)**

Invoices \$381.99

Invoices \$222,280.69

Payroll 8/31/10 \$54,612.65

Payroll 9/15/10  
\$232,217.94

- a) **Approve** invoices for Current Expense Fund 10 in the amount of **\$381.99 (2009-2010 Schedule 19)**
- b) **Approve** invoices for Current Expense Fund 10 in the amount of **\$170,111.97 (2010-2011 Schedule 3)**
- c) **Approve** payroll for Current Expense Fund 10 in the amount of **\$54,612.65 (08/31/10)**
- d) **Approve** payroll for Current Expense Fund 10 in the amount of **\$232,217.94 (09/15/10)**

## 2. FINANCIAL REPORTS

### FINANCIAL REPORTS

JUNE 2010 REVISED  
JULY 2010

- a) Report of the Board Secretary, Budget Transfers, Budget Status and Treasurer's Report for June 2010 (Revised) and July 2010 (Attachment #15)

**Resolved**, that the Board of Education accept the Board Secretary's Financial Reports for the months of June 2010 (Revised) and July 2010 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

### Line Item Transfers for June 2010 (Revised) and July 2010

**Resolved**, that the Board of Education approve the budget transfers as listed in the attachment and request the Board Secretary to addend a copy of the list to the minutes.

June 2010

### Certification of Fund Balances

**Resolved**, that pursuant to N.J.A.C. 6:20-2.13(3), the Board of Education certify that as of August 16, 2010, after review of the Secretary's monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:20-2:13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year and we request the Board Secretary to addend a copy of the Secretary's Report to the minutes.

### USE OF FACILITIES

Co-Ed Volleyball

Women's Volleyball

\_\_\_\_\_  
September 20, 2010

\_\_\_\_\_  
Thomas Lambe  
Board Secretary/Business Administrator

ROLL CALL

## 3. CHILD ASSAULT PROGRAM GRANT

Motion to accept to CAP grant funds for 2010-2011 school year in the amount of \$874.00.

**USE OF FACILITIES**

GS #1267 Use of MS Tuesdays  
Sept 28, 2010 – May 24 2011

GS Heart of NJ Use of ES Sept  
22 2010 – May 25, 2011

GS Heart of NJ (Jr. GS)  
Use of ES October 14, 2010 –  
May 19, 2011

GS #427 Use of ES September  
16, 2010 –  
May 26, 2011

Cub Scout #149 Use of ES  
September 24, 2010 –  
May 20, 2011

HB Youth BB Use of ES & MS  
Gyms December 3, 2010 – May  
19, 2011

**4. USE OF FACILITIES (Attachment #16)**

a) **Girl Scout Troop #1267** – Use of Middle School every other Tuesday beginning September 28, 2010 and ending May 24, 2011 from 6:45 p.m. to 8:00 p.m.

**Advisor: Alisa Grossman**

b) **Girl Scout Heart of New Jersey** – Use of Elementary School Spanish Room two Wednesdays a month beginning September 22, 2010 and ending May 25, 2011 from 3:15 p.m. to 4:30 p.m. **Advisor: Bernadette Wescott**

c) **Girl Scout Heart to New Jersey (Junior Girl Scouts)** –Use of Elementary School (any classroom) two Thursdays a month beginning October 14, 2010 and ending May 19, 2011 from 6:30 p.m. to 8:00 p.m. **Advisor: Leigh Russell**

d) **Girl Scout Troop #427** – Use of Elementary School (1<sup>st</sup> Floor) every other Thursday beginning September 16, 2010 and ending May 26, 2011 from 3:00 p.m. to 4:30 p.m. **Advisor: Danielle Benavides**

e) **Cub Scout Pack #149** – Use of Elementary School Multipurpose Room one Friday a month beginning September 24, 2010 and ending May 20, 2011 from 6:30 p.m. to 9:00 p.m. **Advisor: John Morello**

f) **High Bridge Youth Basketball** – Use of Elementary and Middle School Gyms, beginning on December 3, 2010 and ending on March 19, 2011 . (see attachment for dates). **Advisor: Gary Mills**

g) **Zumba Fitness Classes** – Use of Middle School Cafeteria every Monday and Friday beginning September 24, 2010 and ending May 24, 2011 from 4:00 p.m. to 6:00 p.m.. **Advisor: Melanie Worob**

**Remove g from motion.**

**ROLL CALL**

**M  
S**

**Roll Call:**

William Stover – Aye

Janice Stemple - Aye

Susan Connor – Aye

Larissa Critelli – Aye

Kay Daughters-Musnuff – Aye

Tamara Davis – Aye

William Stover - VP – Aye

Ann Willard – Abstain

Robert Imhoff – Pres. - Aye

**8 Ayes; 1 Abstention; Motion Passes**

**P. TRAVEL EXPENDITURE APPROVAL  
(Attachment #17)**

TRAVEL  
APPROVAL

Based upon the recommendation of the School Business Administrator/Board Secretary, William Stover motioned to approve the following (Attachment #17) Staff/Board members to attend workshops, conferences, etc. based upon the guidelines of the Travel Expenditure Resolution adopted November 5, 2007, seconded by Janice Stemple (Attachment #17)

**Attachment 17 amended and total adjusted to \$1,752.79**

ROLL CALL

**Roll Call:**

M  
S

William Stover – Aye	Tamara Davis – Aye
Janice Stemple - Aye	William Stover - VP – Aye
Susan Connor – Aye	Ann Willard – Abstain
Larissa Critelli – Aye	Robert Imhoff – Pres. - Aye
Kay Daughters-Musnuff – Aye	

**8 Ayes; 1 Abstention; Motion Passes**

PUBLIC  
COMMENTS

**Q. PUBLIC COMMENTS**

None

**R. EXECUTIVE/CLOSED SESSION**

EXECUTIVE/  
CLOSED SESSION

Based upon the recommendation of the Superintendent, Kay Daughters-Musnuff requested a motion to approve the following Resolution to enter into Executive Session at 8:44 p.m.; Karen Yaskanin-Jones seconded the motion. Unanimously carried.

Resolved, that the Board of Education move into closed session for the purpose of discussing personnel, legal, and contractual matters; and be it further

Resolved, that the results of the discussion will be made public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

- Personnel Matters
- Litigation
- Contractual Matter



- August 16, 2010 Executive Meeting Minutes  
(See Sealed Envelope)
- August 30, 2010 Executive Meeting Minutes  
(See Sealed Envelope)

Janice Stemple motioned to exit executive session and return to public session at 8:55 p.m. Larissa Critelli seconded the motion. Unanimously carried.

**RECOVENE PUBLIC  
SESSION**

**S. RECOVENE PUBLIC SESSION**

**ADOPTION OF  
EXECUTIVE  
MINUTES**

**T. ADOPTION OF EXECUTIVE MINUTES FROM  
PREVIOUS MEETINGS**

Based upon the recommendation of the School Business Administrator/Board Secretary, Kay Daughters-Musnuff motioned, seconded by Tamara Davis to approve the following items:

1. August 16, 2010 Executive Meeting Minutes
2. August 30, 2010 Executive Meeting Minutes

**ROLL CALL**

**M  
S**

Roll Call:

Kay Daughters-Musnuff – Aye  
Tamara Davis – Abstain

William Stover - VP – Aye

August 30, 2010

Ann Willard – Abstain

Susan Connor - Abstain

Karen Yaskanin-Jones - Aye

Larissa Critelli - Aye

Robert Imhoff – Pres. –Abstain –

Janice Stemple - Aye

August 16, 2010

**NEW BUSINESS**

**U. NEW BUSINESS**

Back to School Night agenda.

**PUBLIC COMMENTS**

**V. PUBLIC COMMENTS**

None.

**ADJOURNMENT**

**W. ADJOURNMENT**

Having no further business to come before the Board, Kay Daughters-Musnuff motioned to adjourn the meeting at 8:57 p.m. The motion was seconded by Tamara Davis. Unanimously carried.

Respectfully submitted,

**Regular Monthly Meeting  
2010**

**Monday, September 20,**

Thomas Lambe  
Board Secretary/ Business Administrator