

**HIGH BRIDGE BOARD OF EDUCATION
SPECIAL MEETING
MONDAY, MARCH 26, 2012**

Minutes

A., B., & C OPENING OF MEETING, PLEDGE OF ALLEGIANCE, AND ROLL CALL

ROLL CALL

Being duly posted and advertised in accordance with the Open Public Meetings Act, the Regular Monthly meeting was called to order at 7:03 p.m. in Room 209 (Computer Room) at the High Bridge Middle School. The following Board members were present: Larissa Critelli, Kay Daughters-Musnuff, Alan Schwartz, Janice Stemple, Ann Willard, Karen Yaskanin-Jones, William Stover, Vice-President and Robert Imhoff, President. Also present was Joseph Kennedy, Superintendent and Gail Woicekowski, Board Secretary/Business Administrator.

D. PUBLIC HEARING AND 2012-2013 BUDGET PRESENTATION

**2012-2013 BUDGET
PRESENTATION**

The Superintendent and School Business Administrator presented the 2012-2013 proposed budget and answered questions from the public.

E. ADOPTION OF THE 2012-2013 BUDGET

**ADOPTION OF 2012-
2013 BUDGET**

Based on the recommendation of the Superintendent in consultation with the Business Administrator William Stover seconded by Larissa Critelli requested a motion to adopt the budget for the 2012-2013 school year.

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Anticipated Enrollment_____ 380

Expenditures

General Current Expense_____ 6,600,585

Capital Outlay_____ 25,182

Special Revenue Fund_____ 117,373

Repayment of Debt _____ 633,543

Total Expenditures _____ \$ 7,376,683

Revenue

Budgeted Fund Balance _____ 64,915

Withdraw from Maintenance Reserve _____
30,000

Local Tax Levy

Current _____ 4,851,221

Debt Service _____ 540,344

Interest on Capital Reserve _____ 18

Tuition _____ 120,000

State Aid

Current _____ 1,438,553

Extraordinary Aid _____

121,060

Special Revenue _____ 117,373

Debt Service _____ 93,199

Total Revenue _____ \$ 7,376,683

As per NJAC 6A:23B-1.2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement.

ROLL CALL

**M
S**

The 2012-13 tentative budget includes a maximum travel appropriation of \$2,500.

The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

**CURRICULUM &
INSTRUCTION**

ROLL CALL

William Stover – VP - Aye

Janice Stemple- Aye

Larissa Critelli - Aye

Ann Willard - Aye

Kay Daughters-Musnuff - Aye

Karen Yaskanin-Jones - Aye

Alan Schwartz - Aye

Robert Imhoff – Pres - Aye

8 Ayes; Motion Passes

**Approve HBMS
Broadcast Team to
NYC ABC Studios
April 5, 2012**

F. CURRICULUM & INSTRUCTION

Kay Daughters-Musnuff motioned, seconded by

Janice Stemple to approve the following class trip and transportation:

- a) High Bridge Middle School Broadcast Team to ABC Studios, New York City, NY on Thursday, April 5, 2012 for tour of ABC World News Tonight studio, meet with producers, watch preparation of show including video editing, stage production, script writing, and watch the live broadcast.

Cost per student for this trip is \$58.00 which includes train and subway transportation and dinner, and is to be borne by parents/guardians. This trip correlates to NJ Core Curriculum Content Standards in Language Arts Literacy and Technology and would provide the opportunity for students involved with HBMS broadcast team to experience a professional broadcast studio.

ROLL CALL

**M
S**

ROLL CALL

Kay Daughters-Musnuff - Aye	Ann Willard- Aye
Janice Stemple - Aye	Karen Yaskanin-Jones - Aye
Larissa Critelli - Aye	William Stover - VP - Aye
Alan Schwartz - Aye	Robert Imhoff – Pres - Aye

8 Ayes; Motion Passes

PUBLIC COMMENTS

G. PUBLIC COMMENTS

None

**EXECUTIVE/
CLOSED SESSION**

H. EXECUTIVE/CLOSED SESSION

Based upon the recommendation of the Superintendent, Janice Stemple requested a motion to approve the following resolution to enter into Executive Session at 7:39 p.m.; Kay Daughters-Musnuff seconded the motion. Unanimously carried.

Resolved, that the Board of Education move into closed session for the purpose of discussing personnel, legal, and contractual matters; and be it further

Resolved, that the results of the discussion will be made public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

- Negotiations with High Bridge Teachers' Association
- Personnel – Principal Candidates
- Superintendent Annual Evaluation

Kay Daughters-Musnuff motioned to exit executive session and return to public session at 9:08 p.m. Janice Stemple seconded the motion. Unanimously carried.

**RECOVENCE
PUBLIC SESSION**

I. RECOVENE PUBLIC SESSION

PUBLIC COMMENTS

J. PUBLIC COMMENTS

None

ADJOURNMENT

K. ADJOURNMENT

Having no further business to come before the Board, William Stover motioned to adjourn the meeting at 9:27 p.m. The motion was seconded by Ann Willard. Unanimously carried.

Respectfully submitted,

Gail Woicekowski
Board Secretary/ Business Administrator