

# HIGH BRIDGE BOARD OF EDUCATION

## REGULAR MONTHLY MEETING

WEDNESDAY, MAY 31, 2017

### **A, B, & C. OPENING OF MEETING, PLEDGE OF ALLEGIANCE, AND ROLL CALL**

Being duly posted and advertised in accordance with the Open Public Meetings Act, the Regular Monthly meeting was called to order at 7:02 p.m. in the High Bridge Elementary School Library. The following Board members were present: Michael Estrada, Karyn Gove, Todd Honeycutt, Vice President, Stephen Johnson, Alan Schwartz, Cindy Sharkey and Robert Imhoff, President. Also present was Gregory Hobough, Ed.D, Superintendent and Heather Goguen, Business Administrator/Board Secretary.

- 41 members of the public were present.

### **D. PRESENTATION AND RECOGNITION ITEMS(Attachment 17-R-5-1)**

Based upon the recommendation of the Superintendent, Karyn Gove made a motion, seconded by Michael Estrada to approve the following items:

1. **Request a motion** to approve the attached resolution recognizing **Lynn Hickey** for her many years of outstanding service.
2. **Request a motion** to approve the attached resolution recognizing **Sarah Etzold** for her many years of outstanding service.
3. **Request a motion** to present **Tyler Kuszner**, Fourth Grade Student, with a Certificate of Achievement for his outstanding writing entry in “The Most Historic Place in My Town” essay contest.
4. **Request a motion** to present **Madison Silvestri**, Fourth Grade Student, with a Certificate of Achievement for her outstanding short story entries in the Tri-County Reading Council contest.
5. **Girls on the Run** presentation by Head Coach, **Kim Terzuolo**.  
**Request a Motion** to present 18 Girls on the Run participants with a Certificate of Achievement for their successful completion of a 5k race and the GOTR Program.

#### **Voice Vote:**

**7 Ayes ~ Motion Passes**

6. **District Evaluation Advisory Committee (DEAC) Presentation**

7. **Bud Jones and Andrew Kucinski from Nisivoccia, Inc.** presented to the board regarding understanding the Board Secretary’s Report.

**8. Discussion of District Vision Statement – postponed**

**E. REVIEW OF OFFICIAL CORRESPONDENCE**

<u>Name</u>	<u>Date</u>	<u>Subject</u>
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None at this time.

**F. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

- A parent asked about which enrichment programs will be offered next year and if programs could be offered at different times so that they will not conflict with each other. She was told that the programs/schedules have not been finalized yet but will be set sometime in the summer.
- A kindergarten parent mentioned her concern about class sizes for first grade in the 2017-18 year
- A teacher asked about the resolution on the agenda regarding trimesters and was told that the committee discussed trimesters vs. semesters, and the trimester basis will be voted upon tonight.
- A parent asked whether the HVAC Controls are being voted on tonight and wanted to know whether this is the best use of the money being spent. She was told that it will be more efficient controls and will make it easier to control the temperatures within the buildings. She was also told that the boilers will be replaced within the near future, and there will be energy savings over the long run.
- A parent asked about making a reservation for the Girl Scouts for use of the Library and was told she can request the library when she fills out the facility use form.
- A teacher asked about the transition period for the Facilities Manager and what that meant in the resolution. She was told that because the district does not currently have a Facilities Manager, he will be paid on an hourly basis during the month of June until his contract begins on July 1<sup>st</sup>.

**G. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

Based upon the recommendation of the Superintendent, Todd Honeycutt made a motion, seconded by Cindy Sharkey to approve the following items:

1. April 26, 2017 Regular Meeting Minutes (**Attachment #17-M-5-1**)

**Roll Call:**

Michael Estrada - Aye	Stephen Johnson - Aye
Karyn Gove - Aye	Alan Schwartz - Aye
Todd Honeycutt, Vice Pres. - Aye	Cindy Sharkey - Aye
Robert Imhoff, President - Aye	

**6 Ayes, 1 Absent ~ Motion Passes**

**J. REPORTS TO THE BOARD****1. Board President's Report**

- a. Board Committees and Chairperson
  - The next county school boards meeting is June 7<sup>th</sup> at 6:00 PM at the Flemington Raritan Diner. A demographer will be at the meeting to talk about the enrollment trends and what does the future of Hunterdon County education look like?
  - 
  - a. NHVRHS Articulation Data (Attachment #NHVRHS-11-12, 12-13, 13-14, 14-15 & 15-16)
    - There will be a meeting on Monday, June 5<sup>th</sup>.
    - The North Hunterdon Voorhees district is maintaining information, such as test scores on all of the sending districts.
      - Mr. Honeycutt spoke about the high school district tracking the incoming freshman class in 5 subjects. The number of students are on the report and then the percentages of what students received what grades. According to an email from the high school, half of High Bridge students are not scoring well.
      - Mr. Imhoff spoke of how these reports spark a discussion about where to go from here.
- b. Board Committees and Chairperson
  - **Student Achievement** – Responsibilities: Curriculum, Instruction, Technology and Policy  
**Cindy Sharkey, Chairperson**, Karyn Gove, Michael Estrada, Members.
    - Met May 22, 2017
    - Next meeting June 19, 2017 at 5:00 p.m.
    - Reviewed QSAC Curriculum Revisions
    - Discussed School Start/End Times, Trimester Schedule
  - **Educational Resources** – Responsibilities: Finance and Facilities  
**Steve Johnson, Chairperson**, Alan Schwartz, Robert Imhoff, Members
    - Met May 22, 2017
    - Next meeting TBD.
    - Reviewed bids for Middle School Structure and HVAC Controls
    - Discussed candidates for Facilities Manager
    - Discussed update on Science Lab Insurance Claim

- Discussed Maschio’s contract renewal and prices for 2017-18
- Discussed Guardian renewal for Dental, Vision, Long Term Disability, and Voluntary Term Life Insurance
- **Human Resources – Responsibilities: Personnel, Management and Community Relations**  
**Todd Honeycutt, Chairperson, Cindy Sharkey, Robert Imhoff, Members**
  - Met May 22, 2017
  - Next meeting June 19, 2017 at 6:30 p.m.
  - Discussed Open Positions
  - Discussed candidates for Facilities Manager
  - Discussed candidates for Custodian
  - Discussed School Start/End Times, Trimester Schedule
- **Negotiations – Alan Schwartz, Chairperson, Stephen Johnson, Robert Imhoff, Members**
  - Discussed disbanding the committee after committee puts together notes from most recent round of negotiations

**2. Superintendent’s Report**

- No HIB’s to be reported.
- Today the 4<sup>th</sup> and 8<sup>th</sup> graders took the NJ ASK test.
- The Security/Safety team met today.
- The results of the School Climate Survey will be shared this summer.
- The 8<sup>th</sup> graders have dinner dance on Friday. Graduation is Friday the 16<sup>th</sup>.

**a. INFORMATION ITEMS:**

- 2016-2017 Enrollment

Grade	# of Sections	District Enrollment	Choice	Tuition	Out-of-District	Total Enrollment
PS	2	22	-		-	22
K	3	44	-		-	44
1	2	33	-		-	33
2	2	40	-		-	40
3	2	45	-		-	45
4	2	39	-		-	39
<b>Elementary School Total</b>						223
5	2	51	-		-	51
6	2	36	1	2	1	40
7	2	35	1		-	36
8	2	44	1		-	45
<b>Middle School Total</b>						172
<b>District Total</b>	21	390	3	2	1	395

- Staff Attendance for April 2017 (**Attachment #17-S-5-1**)

- Monthly Report on Harassment, Intimidation, and Bullying Incidents
- Superintendent Update

**1. School Business Administrator's Report**

**a. General Information Items**

- Extraordinary Aid Application submitted.
- Tax Levy Certification mailed to county and state and letter given to Borough.
- Room 209 insurance claim update.

**b. Vandalism Report**

- There was no vandalism.

**2. Superintendent's Report (Via e-mail)**

**3. Middle School Principal's Report (Via e-mail)**

**4. Elementary School Supervisor's Report (Via e-mail)**

**K. ACTION ITEMS**

**1. STUDENT ACHIEVEMENT – Curriculum, Instruction, Technology and Policy**

Based upon the recommendation of the Superintendent, Karyn Gove made a motion, seconded by Todd Honeycutt to approve the following items:

- a. **Motion to acknowledge** the list of eighth grade students eligible for promotion to ninth grade. **(Attachment #17-SA-5-1)**
- b. **Motion to approve** a Summer Instrumental Music Program to be offered for students entering grades 4-9 to run on Wednesdays and Thursdays from July 5, 2017 through July 27, 2017, to be held in the Middle School. Fee for this program will be \$64.00 for four (4) 30 minute lessons, or \$16.00 per single 30 minute lesson. Jeff Thompson will be the coordinator/instructor for this activity and will be compensated at the co-curricular rate of \$29.11 per hour.
- c. **Motion to approve an Extended School Year** program for special education students in accordance with their Individualized Education Program, to run from July 5, 2017 through August 10, 2017 from 9:00 a.m. – 12:00 p.m., (with an extended day for eligible students from 12:00 p.m. – 2:00 p.m.) Monday through Thursday at the Elementary School for a total of twenty-two (22) days.
- d. **Motion to approve** the following revised curricula to comply with QSAC regulations. Updates incorporate pacing guides, differentiation and unit pacing. **(Attachment #17-SA-5-2)**
  - i. Art
  - ii. Math
  - iii. Music
  - iv. PE
  - v. Health
  - vi. Science
  - vii. Spanish

- e. **Motion to approve** a trimester schedule for High Bridge Elementary and Middle Schools for the 2017-2018 academic school year. (**Attachment #17-SA-5-3**)
- f. **Motion to amend** the start/end times for Elementary and Middle School staff as follows beginning with the 2017-2018 school year: (**Attachment #17-SA-5-4**)
  - 8:15 am - 3:30 pm (Mon. through Thur.)
  - 8:20 am - 3:15 pm (Friday)
 Student arrival and dismissal times will remain the same:
  - 8:30 am - 3:10 pm Elementary School
  - 8:28 am - 3:15 pm Middle School

**Roll Call:**

Michael Estrada – Aye, abstain “e”	Stephen Johnson – Aye
Karyn Gove - Aye , abstain “e”	Alan Schwartz - Aye, abstain “e”
Todd Honeycutt, Vice Pres. – Aye, abstain “e”	Cindy Sharkey - Aye, abstain “e”
Robert Imhoff, President - Aye	

**7 Ayes, all items except “e” ~ Motion Passes**  
**2 Ayes, 5 abstentions from “e” ~ Motion “e” Fails**

**2. HUMAN RESOURCES – Personnel, Management and Community Relations**

Based upon the recommendation of the Superintendent, Todd Honeycutt made a motion, seconded by Alan Schwartz to approve the following items. Todd Honeycutt made a motion to table item “b” until after Executive Session, seconded by Alan Schwartz :

- a. **Motion to amend** the salary/step for the 2017-2018 school year for those listed on attached. (**Attachment 17-HR-5-1**)
- b. **Motion to amend** the leave of absence request for **Melissa Patane-Schulter** to begin on May 11, 2017 until on or about November 22, 2017 utilizing 17 illness days, followed by NJ Family Medical Leave.
- c. **Motion to approve Leslie Chong**, Seton Hall University student, to complete her School Counseling internship at High Bridge School District beginning September, 2017 through May, 2018 with Katie Franks and Melissa Patane-Schulter serving as the cooperating counselors.
- d. **Motion to approve Naemah Sainte-Rose**, St. Joseph’s University student, to complete observation hours at High Bridge Elementary during the extended school year program with Marissa Monaco as the cooperating teacher.
- e. **Motion to approve Ronald Marinelli** as District Facilities Manager from July 1, 2017 to June 30, 2018 at an annual salary of \$58,000.00 and to approve hours between June 1, 2017 through June 30, 2017 for transition at an hourly rate of \$27.89.
- f. **Motion to approve Carl Katzenberger** as full-time custodian from July 1, 2017 through June 30, 2017 at an annual salary of \$33,000.00.
- g. **Motion to approve Spencer Fader** for the ES Spring Concert as a replacement for Melissa Patane-Schulter.
- h. **Motion to approve** the following staff members who attended the High Note Festival for an additional .5 hours (½ hour)

Staff Member	Additional Pay
Jeff Thompson	\$14.56
Nicole Locorotondo	\$14.56
Courtney Shiffman	\$14.56
Judy La Greca	\$14.56

i. **Motion to approve** course reimbursement for the following:

**I. Melissa Betz**

- Course: Principles and Practices of Supervision
- College/University: Centenary University
- Semester: Fall 2017
- Credits: 3 Graduate
- Tuition: \$1305.00

**II. Katherine Franks**

- Course: Basic School Law & Policy
- College/University: Kean University
- Semester: Summer 2017
- Credits: 3 Graduate
- Tuition: \$2034.00

j. **Motion to approve** the employment and salary for the 2017 Special Education Extended Summer Program Personnel as follows:

NAME	POSITION	SALARY
Donna Brown	Preschool Teacher	\$90/day for 22 days (\$1980)
Barbara Mann	1:1 Aide, Pre-K, 8:45 – 12:15	\$35/day for 22 days (\$770) (3.5 hrs/day)
Jillian Murray	1:1 Aide, Pre-K, 8:45 – 12:15	\$35/day for 22 days (\$770) (3.5 hrs/day)
Gianna Crotty	1:1 Aide, Pre-K, 8:45 – 12:15	\$35/day for 22 days (\$770) (3.5 hrs/day)
Marissa Monaco	BD/Aut Teacher – ES	\$90/day for 22 days (\$1980)
Rose Marie Royer	1:1 Aide, BD-ES Class 8:45 – 12:15	\$35/day for 22 days (\$770) (3.5 hrs/day)

Tina Crotty	1:1 Aide, BD-ES Class 8:45 – 12:15	\$35/day for 22 days (\$770) (3.5 hrs/day)
Ernie Monaco	1:1 Aide, BD-ES Class 8:45 – 12:15	\$35/day for 22 days (\$770) (3.5 hrs/day)
Erica Buckley	1:1 Aide, BD-ES Class 8:45 – 12:15	\$35/day for 22 days (\$770) (3.5 hrs/day)
Christine Cosgrove	Class Teacher, 2, 3 & 4	\$90/day for 22 days (\$1980)
Beth Turello	Class Aide, Resource 2,3&4 8:45 – 12:15	\$35/day for 22 days (\$770) (3.5 hrs/day)
Heidi Miller	BD/Aut Teacher – MS	\$90/day for 22 days (\$1980)
Jill DeFederico	1:1 Aide, Paid by Holland-ESC	\$35/day for 22 days (\$770) (3.5 hrs/day)
Nancy Turello	1:1 Aide, BD/Aut-MS Class 8:45 – 12:15	\$35/day for 22 days (\$770) (3.5 hrs/day)
John (Mark) Bunger-Spiecha	Shared Aide, BD/Aut-MS Class 8:45 – 12:15	\$35/day for 22 days (\$770) (3.5 hrs/day)
Nicole Locorotondo	MD Teacher-Middle School and Grade 4	\$90/day for 22 days (\$1980)
James Davidson	Shared Aide, MD-MS Class 8:45 – 12:15	\$35/day for 22 days (\$770) (3.5 hrs/day)
Nicole Tryon	1:1 Aide, MD-MS Class 8:45 – 12:15	\$35/day for 22 days (\$770) (3.5 hrs/day)
Nicole Cahill	Nurse 9:00 – 12:00	\$120/day for 22 days (\$2640) (3 hrs/day)
Mylene Mariano	1:1 Aide, Bill to Morris Cty.	\$35/day for 22 days (\$770) (3.5 hrs/day)

**ESY SUBSTITUTES:**

Kim Terzuolo	Substitute Teacher 8:45-12:15	Sub Teacher - \$70/day
Lisa Kerr	Substitute Teacher/Aide 8:45-12:15	Sub Aide - \$10/hour Sub Teacher - \$70/day
Austin Kerr	Substitute Aide 8:45-12:15	Sub Aide - \$10/hour
Cathy Hazlett	Substitute Aide 8:45-12:15	Sub Aide - \$10/hour
Mary Raefski	Substitute Teacher/Aide 8:45-12:15	Sub Aide - \$10/hour Sub Teacher - \$70/day
Geri Painter	Substitute Aide 8:45-12:15	Sub Aide - \$10/hour
Karin Stumpf	Substitute Aide 8:45 - 12:15	Sub Aide - \$10/hour
Kathy Barth	Substitute Aide 8:45 - 12:15	Sub Aide - \$10/hour
Patricia Palmer	Substitute Teacher/Aide 8:45 - 12:15	Sub Aide - \$10/hour Sub Teacher - \$70/day
Katie Morello	Substitute Nurse 9:00 – 12:00	Sub Nurse - \$120/day

<b>ESY THERAPISTS:</b>		
Allison Peck	Physical Therapist	Per Contract
Therapeutic Intervention	Occupational Therapist	Per Contract
Joan Murray	Speech/Language Therapy	\$56.14/hour with \$2500 cap
Denise Cathro	Speech/Language Therapy	\$40.70/hour with \$2500 cap

Marisa Monaco	ABA Program Writing/Data Analysis	\$44.44/ hour with \$2500 cap
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<b>ESY EXTENDED SCHOOL DAY/EXTENDED ABA:</b>		
<b>NAME/POSITION</b>	<b>DATES</b>	<b>SALARY</b>
Jillian Murray	July 5 – Aug. 10 (2 hrs/day-22 days)	\$10.00/hr for 44 hours (\$440)
Tina Crotty	July 5 – Aug. 10 (2 hrs/day-22 days)	\$10.00/hr for 44 hours (\$440)
Gianna Crotty	July 5 – Aug. 10 (2 hrs/day-22 days)	\$10.00/hr for 12 hours (\$120)
Nicole Locorotondo	July 5 – Aug. 10 (2 hrs/day-22 days)	\$10.00/hr for 44 hours (\$440)
Erika Buckley	July 5 – Aug. 10 (2 hrs/day-22 days)	\$10.00/hr for 44 hours (\$440)
Jill DeFederico	July 5 – Aug. 10 (2 hrs/day-22 days)	\$10.00/hr for 44 hours (\$440)

- k. **Motion to approve** the summer employment of Child Study Team members for summer referrals as follows:

<b>CHILD STUDY TEAM SUMMER – Evaluations/Case Management</b>			
Thea Anaston	Evaluations	\$56.14/hour	\$2100 cap
Jackie Carruthers	Evaluations	\$55.39/hour	\$2100 cap
Megan Roth	Evaluations / Case Management	\$42.32/hour	\$3100 cap
Denise Cathro	Evaluations / Case Management	\$40.70/hour	\$1181 cap
Joan Murray	Speech/Language Evaluations	\$56.14/hour	\$1630 cap
Lee Rozycki	CST Secretary	\$154.05/day	\$3545 cap

ESC	CST Therapy/Evaluations (as needed)	Per contract	(see above caps)
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- l. **Motion to approve** payment to Teachers for their attendance at Summer IEP Meetings and Transition meetings based on their hourly rate with a total \$2,500 cap.
- m. **Motion to approve** Christine Roling, Elementary School Secretary, to work 20 days during July and August, 2017 at her per diem rate of \$193.56.
- n. **Motion to approve** Coleen Conroy, Middle School Secretary, to work 20 days during July and August 2017, at her per diem rate of \$157.48.
- o. **Motion to amend** the start date for employment of summer custodial staff from June 19, 2017 to June 16, 2017 (through August 31, 2017).

Name	Hours	Rate
Matthew Krisanits	8 hrs/day x 4 days/wk	\$11.00
Alison Marcelliano	8 hrs/day x 4 days/wk	\$11.00
Justin Mure	8 hrs/day x 4 days/wk	\$11.00

- p. **Motion to approve** the employment of **Jonathan Raefski** as summer custodian from June 16, 2017 through August 31, 2017, 8 hrs/day x 4 days/wk. at an hourly rate of \$11.00, pending criminal history clearance.
- q. ~~**Motion to reappoint Gregory A. Hobaugh, Ed.D., as Superintendent/Elementary School Principal for the 2016-2017 and 2017-2018 school years in accordance with the terms and conditions of his 2015-2018 employment contract.**~~  
Item "q" was postponed until after Executive Session.

**Roll Call:**

- |                                  |                       |
|----------------------------------|-----------------------|
| Michael Estrada – Aye            | Stephen Johnson - Aye |
| Karyn Gove - Aye                 | Alan Schwartz - Aye   |
| Todd Honeycutt, Vice Pres. - Aye | Cindy Sharkey - Aye   |
| Robert Imhoff, President - Aye   |                       |

**7 Ayes ~ Motion Passes**

**3. EDUCATIONAL RESOURCES – Finance and Facilities**

Based upon the recommendation of the Superintendent, Stephen Johnson made a motion, seconded by Alan Schwartz to approve the following items:  
Stephen Johnson made a motion, seconded by Alan Schwartz to amend item “e” to be approved pending the Facility Manager’s review of the lowest bid.

**a) PAYMENT OF BILLS\***

**Audit of Invoices (Attachment #17-ER-5-1)**

**i. Approve** invoices for Current Expenses in the following amounts:

Check Register:	April 27 to May 31, 2017	\$199,733.09
Payroll	April 28, 2017	\$235,292.15
Payroll	May 15, 2017	\$239,719.78
Retro Pay	May 19, 2017	\$2,362.44
Payroll	May 30, 2017	<u>\$253,719.64</u>
	<b>Total</b>	<b>\$930,827.10</b>

**b) FINANCIAL REPORTS (Attachment #17-ER-5-2 & #17-ER-5-3)**

**Report of the Board Secretary and Treasurer’s Report for April 2017**

**Resolved**, that the Board of Education accept the Board Secretary’s and Treasurer’s Financial Reports for the months of April 2017 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

**Line Item Transfers for April 2017 (Attachment #17-ER-5-4)**

**Resolved**, that the Board of Education approve the budget transfers as listed in the attachment.

**Certification of Fund Balances**

**Resolved**, that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify for the month end April 2017, after review of the Secretary’s monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16:10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

January 23, 2017

\_\_\_\_\_  
Heather Goguen  
Business Administrator

**c) USE OF FACILITIES**

**Motion to approve the following use of facilities request:**

Organization	Start Date	End Date	Day / Times	Location
High Bridge PTO	5/23/17	5/23/17	6:00-7:00 pm	ES Library
High Bridge PTO	5/24/17	5/24/17	6:00-7:00 pm	ES Library
Brownie Troop 80912	6/2/17	6/2/17	3:10-5:00	ES Room 111

**d) MIDDLE SCHOOL STRUCTURAL SUPPORT PROJECT**

Bid Responses were opened on Thursday, April 13, 2017 at 11:15 AM at the Business Office in the Elementary School. Heather Goguen and Anthony Gianforcaro were present.

The following are the results:

	Hahr	Drill Construction	Hilt Construction
Base Bid	\$74,000	\$75,100	\$58,000
Alt. #1	\$132,000	\$107,000	\$128,000
Alt. #2	\$256,000	\$208,000	\$264,000

Motion to award to Hilt Construction for the Base Bid amount of \$58,000. Alternates #2 and #3 are not being done at this time.

**e) HVAC CONTROLS FOR ELEMENTARY AND MIDDLE SCHOOLS**

Bid Responses were opened on Thursday, April 13, 2017 at 11:30 AM at the Business Office in the Elementary School. Heather Goguen and Anthony Gianforcaro were present.

The following are the results:

	Unitemp	ATC	A.M.E.
Base Bid A			\$177,333.33
Alt. A			\$147,333.33
Base Bid B		\$238,350	
Alt. B		\$163,450	
Base Bid C	\$242,616		
Alt. C	\$218,508		
Valve Replacement Allowance Base Bid	550 x 25 = \$13,750	585 x 25 = \$14,625	NO ADDENDUM
Valve Replacement Allowance Alt. #1	550 x 25 = \$13,750	540 x 25 = \$13,500	

	<b>Automated Building Controls</b>	<b>Jersey State Controls</b>	<b>Elliot-Lewis</b>
Base Bid A	\$186,250		\$184,700
Alt. A	\$111,250		\$154,400
Base Bid B			
Alt. B			
Base Bid C	\$176,250	\$187,000	
Alt. C	\$101,520	\$171,200	
Valve Replacement Allowance Base Bid	250 x 25 = \$6,250	NO ADDENDUM	500 x 25 = \$12,500
Valve Replacement Allowance Alt. #1	250 x 25 = \$6,250		500 x 25 = \$12,500

Motion to award to Automated Building Controls for the Base Bid C amount of \$176,250 and Alt. C amount of \$101,520 for a total amount of \$277,770.

f) **2017-2018 TUITION RATES**

**Motion to approve**, upon the recommendation of the Superintendent, in consultation with the School Business Administrator, the following tuition rates:

**Special Education:**

Multiple Disabled/Emotionally Disabled	\$37,826.00
Resource Room	\$36,347.00
Preschool Disabled	\$31,587.00
Summer ESY Multiple Disabled/Emotionally Disabled	\$4,498.00
Summer ESY Resource Center	\$4,322.00
Summer ESY Preschool	\$3,756.00

g) **TECHNOLOGY SERVICES (Attachment #17-ER-5-5)**

**Motion to approve** HCESC for Technology Support Services for the 2017-2018 school year.

h) **AWARD AND RENEWAL OF A FOOD SERVICE MANAGEMENT COMPANY (FSMC) CONTRACT (Attachment #17-ER-5-6)**

BE IT RESOLVED THAT the High Bridge Board of Education, upon the recommendation of the Superintendent, hereby award and approve the renewal contract with Maschio’s Food Services, Inc. for the 2017-2018 school year:

Yearly Management Fee: \$7,064.00  
 Guarantees a “No-Cost Operation”

**i) ESTABLISH SCHOOL LUNCH AND MILK PRICES FOR THE 2017-2018 SCHOOL YEAR:**

Student Lunch	\$2.90
Reduced Student Lunch	\$.40
Adult Lunch	\$3.90
Milk	\$.60

**j) TRANSFER FOR RETROACTIVE SALARY PAYMENT (Attachment#17-ER-5-7)**

**Motion to approve** transfer upon recommendation of the Superintendent and with Hunterdon County Interim Superintendent’s approval, that the Board approves transfer for the purpose of retroactive salary payment for 2016-17:

11-000-251-100-000	-\$23,589
11-000-270-515-000	-\$35,000
11-XXX-100-000	\$58,589

**k) TRANSFER FOR LEGAL FEES AND COMMUNICATIONS COSTS (Attachment#17-ER-5-8)**

**Motion to approve** transfer upon recommendation of the Superintendent and with Hunterdon County Interim Superintendent’s approval, that the Board approves transfer for the purpose of legal fees and Communications Costs:

11-000-291-280-000	-\$13,129
11-000-230-331-000	\$5,000
11-000-230-331-102	\$4,000
11-000-230-530-000	\$4,129

**l) STUDENT ACCIDENT INSURANCE**

**Motion to approve** that the Board of Education approves Axis Insurance Company for Student Accident Insurance for the 2017-18 school year.

**m) VOLUNTARY STUDENT ACCIDENT INSURANCE**

**Resolved** that the Board of Education approves Axis Insurance Company as the provider for Voluntary Student Accident Insurance for the 2017-18 school year

n) **OUT OF DISTRICT STUDENT PLACEMENT (Attachment #17-ER-5-9)**

**Resolved** that the Board of Education approves a contract for student # 6392975006 with New Road School for the 2017 Extended School Year and the 2017-2018 School Year. Tuition for ESY is \$8,059.80 and for 2017-2018 School Year is \$48,358.80 for a total of \$56,418.60.

o) **TUITION STUDENT ACCEPTANCE**

**Motion to accept** the following student for the Extended School Year Program on a tuition basis:

STUDENT ID	DISTRICT	TUITION + AIDE
<b>BD-Autistic Program</b>		
Student #8717028079	Holland Twp.	\$4498.00 (Aide contracted by Holland with ESC)

p) **Motion to approve** the board contribution of \$4,000.00 for expenses associated with the 8th grade class trip to Washington, DC.

q) **Motion to approve** the disposal of unrepairable Smart Board Projector and Television.

r) **Motion to approve** the disposal of (9) nine outdated First Aid/CPR books, copyright 2006, from Middle School health office.

**Roll Call:**

Michael Estrada – Aye, No on “g”	Stephen Johnson - Aye
Karyn Gove - Aye	Alan Schwartz - Aye
Todd Honeycutt, Vice Pres. - Aye	Cindy Sharkey - Aye, No on “e”
Robert Imhoff, President - Aye	

**7 Ayes, 1 No for “g”, 1 No for “e” ~ Motion Passes**

**L. NEW BUSINESS**

- Mr. Honeycutt announced that he will be resigning from the Board of Education and will submit a letter on Thursday, June 1, 2017.

Stephen Johnson made a motion, seconded by Alan Schwartz to approve the following item:

**Motion to approve** the resignation of Todd Honeycutt effective Thursday, June 1, 2017.

**Roll Call:**

Michael Estrada – Aye	Stephen Johnson - Aye
Karyn Gove - Aye	Alan Schwartz - Aye
Todd Honeycutt, Vice Pres. - Abstain	Cindy Sharkey - Aye
Robert Imhoff, President - Aye	

**6 Ayes, 1 Abstention ~ Motion Passes**

**ELECTION OF VICE PRESIDENT**

1) President calls for nominations  
Karyn Gove motioned, seconded by Alan Schwartz to nominate Cindy Sharkey for Board Vice President.

Karyn Gove made a motion, seconded by Alan Schwartz to approve the following item:

**Motion to approve** Cindy Sharkey as Vice President effective immediately.

**Roll Call:**

Michael Estrada – Aye	Stephen Johnson - Aye
Karyn Gove - Aye	Alan Schwartz - Aye
Todd Honeycutt, Vice Pres. - Aye	Cindy Sharkey - Abstain
Robert Imhoff, President - Aye	

**6 Ayes, 1 Abstention ~ Motion Passes**

**M. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on agenda topics only. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments should be addressed to the Board.

- A parent/employee spoke of how she appreciated Todd Honeycutt’s service on the board. She is also requesting three new water filling stations in the Middle School.
- A teacher asked if the data from the high school district could be shared with the Teacher Association. Mr. Imhoff will ask at Monday’s articulation meeting with the high school and sending districts.

**N. EXECUTIVE/CLOSED SESSION**

Based upon the recommendation of the Superintendent, Todd Honeycutt requested a motion to approve the following resolution to enter into Executive Session at 9:35 p.m.; Michael Estrada seconded the motion.~ Unanimously Carried

- April 26, 2017 Executive Session Minutes (Attachment #17-ES-5-1)
- Personnel
- Negotiations

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**O. RECONVENE PUBLIC SESSION**

Alan Schwartz made the motion, seconded by Michael Estrada to resume Regular Session at 11:06 p.m.

**P. ACTION ITEMS**

Based upon the recommendation of the Superintendent, Todd Honeycutt made a motion, seconded by Karyn Gove to approve the following items:

- **Motion to approve** the April 26, 2017 Executive Session Minutes.

**Roll Call:**

Michael Estrada – Aye	Stephen Johnson - Aye
Karyn Gove - Aye	Alan Schwartz - Aye
Todd Honeycutt, Vice Pres. - Aye	Cindy Sharkey - Aye
Robert Imhoff, President - Aye	

**7 Ayes ~ Motion Passes**

Based upon the recommendation of the Superintendent, Stephen Johnson made a motion, seconded by Michael Estrada to approve the following items:

- **Motion to reappoint Gregory A. Hobaugh, Ed.D.**, as Superintendent/Elementary School Principal for the 2016-2017 and 2017-2018 school years in accordance with the terms and conditions of his 2015-2018 employment contract.

**Roll Call:**

Michael Estrada – Aye	Stephen Johnson - Aye
Karyn Gove - Aye	Alan Schwartz - Aye
Todd Honeycutt, Vice Pres. - No	Cindy Sharkey - Aye
Robert Imhoff, President - Aye	

**6 Ayes, 1 No ~ Motion Passes**

**Q. ADJOURNMENT**

Having no further business to come before the Board, Alan Schwartz motioned to adjourn the meeting at 11:15 p.m. The motion was seconded by Cindy Sharkey. Unanimously carried.

Respectfully submitted,

Heather Goguen  
Business Administrator/Board Secretary