

**HIGH BRIDGE BOARD OF EDUCATION
REGULAR MONTHLY MEETING
Monday, June 25, 2018**

1. OPENING OF MEETING - 7:00 PM

Being duly posted and advertised in accordance with the Open Public Meetings Act, the Regular Monthly meeting was called to order at 7:00 p.m. in the High Bridge Elementary School Library. The following Board members were present: Erin Delgado, Karyn Gove, Vice President, Robert Imhoff, James Garner, Michael Estrada, and Cindy Sharkey, President. Alan Schwartz was absent. Greg Hobaugh, Superintendent, and Brande Grieder Assistant to the Superintendent, were also present.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PRESENTATION & RECOGNITION ITEMS

4.1. A Big Thank You to the following people for their donation of storage equipment for the MakerSpace room - Danielle Sodano, Sheri Estrella, Traci Schultz, Amy Borchin, Courtney Bolger, Joy Lindgren, Maureen Dorwart, Nicole Groover, Donna Johnson, Karyn Gove & Caryn McKay. -

Dr. Hobaugh extended his thank you to all who donated.

4.2. Emma Alparone presentation on Glencoe Math Series K-8

Mrs. Alparone contacted local school districts who feed Voorhees High School to find out what math programs they are using. Mrs. Alparone then approached the companies for samples, once those samples were received, our math teachers reviewed each of the programs. A survey was sent to the district Math teachers to find the best fit for our High Bridge students. The Math program committee was completely volunteer and thanked those teachers that were involved.

4.3. Superintendent's Report

4.3.1. Presented at June 19, 2018 work session meeting

Dr. Hobaugh gave an update on the reversed decision for RICE notices. RICE notices will only be distributed if there is a negative action toward an employee.

4.3.2. Information Items:

2017-2018 Enrollment

Grade	# of Sections	District Enrollment	Choice	Tuition	Out-of-District	Total Enrollment
PS	3	23	-		-	23
K	2	31	-		-	31
1	2	40	-		-	40
2	2	31	-		-	31
3	2	39	1		-	40
4	2	42	-		-	42
Elementary School Total						207
5	2	43	-		-	43
6	2	52	-		-	52

7	2	37	1	1	1	40
8	2	36	1		-	37
Middle School Total						172
District Total	21	374	3	1	1	379

2018-2019 Projected Enrollment

Grade	# of Sections	District Enrollment	Choice	Tuition	Out-of-District	Total Enrollment
PS	3	22	-		-	22
K	2	33	-		-	33
1	2	31	-		-	31
2	2	40	-		-	40
3	2	31			-	31
4	2	39	1		-	40
Elementary School Total						197
5	2	42	-		-	42
6	2	43	-		-	43
7	2	52				52
8	2	37	1	1	1	40
Middle School Total						177
District Total	21	370	2	1	1	374

4.4. Staff Attendance for June 2017 (**Attachment: 1- June Attendance**)

4.5. Monthly Report on Harassment, Intimidation, and Bullying Incidents

Elementary School - May 17 - Reopened June 6 - parent filed - not founded

Middle School - June 5 - parent filed - not founded

Middle School - June 6 - parent filed - not founded

4.6. School Business Administrator's Report

4.6.1. Presented at the June 19, 2018 work session meeting.

5. REVIEW OF OFFICIAL CORRESPONDENCE

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Ron Marinelli	5/22/18	Resignation (Attachment: 2 - Marinelli Resignation)
Lucille Arnold	6/25/18	Retirement (Attachment: 15 - Arnold)

6. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on agenda topics only. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject.

Comments should be addressed to the Board.

No public comments

7. ADOPTION OF MINUTES FROM PREVIOUS MEETING

7.1. May 14, 2018 Regular Meeting Minutes (Attachment: 3 - 05 14 2018 BOE Mtg Minutes)

Board President calls for a motion and a second to approve 7.1.:

Error in May 14, 2018 Minutes to be corrected - Discussion with Califon not Official Correspondence

Motion: Erin Delgado		Second: Michael Estrada		
Name:	Yes	No	Abstain	Absent
Erin Delgado	X			
Michael Estrada	X			
James Garner	X			
Karyn Gove	X			
Robert Imhoff	X			
Alan Schwartz				A
Cindy Sharkey	X			

8. REPORTS TO THE BOARD

8.1. Board President's Report

The Board of Education has finished the Superintendent's Evaluation and it will be discussed with Dr. Hobaugh in Executive Session.

There will be a July Meeting on Monday, July 30 and begin at 6:00 pm. Action will be taken.

The Board of Education will be adding 2 Ad Hoc Committees

Shared Services - James Garner, Robert Imhoff And Michael Estrada

By Laws - Erin Delgado, Karyn Gove, and Cindy Sharkey

The Califon School District Superintendent had been contacted and we haven't received a response to setting up meeting.

9. ACTION ITEMS

9.1. Student Achievement - Curriculum, Instruction, Technology & Policy

9.1.1. Motion to approve Technology Plan (Attachment: 4 - High Bridge Technology Plan)

9.1.2. Motion to approve Glencoe Math Series

9.1.3. Motion to approve the following revised and/or new policies and regulations:

(Attachments: Regulation & Policy Folder - listed individually)

9.1.3.1. P&R 1550 - Equal Employment/Anti-Discrimination Practices

9.1.3.2. P 2431- Athletic Competition

9.1.3.3. R 2431.2 - Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad

9.1.3.4. P&R 5350 - Student Suicide Prevention

9.1.3.5. P 5533 - Student Smoking

9.1.3.6. P&R 5561 - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

9.1.3.7. P 8462 - Reporting Potentially Missing or Abused Children

9.1.3.8. P 8561 - Procurement Procedures for School Nutrition Programs

9.1.4. THE BOROUGH OF HIGH BRIDGE SAFE ROUTES TO SCHOOL PROJECT

WHEREAS, it is our understanding that the Borough of High Bridge proposes to construct pedestrian safety improvements along the school route for High Bridge Elementary School and High Bridge Middle School within the Borough of High Bridge; and

WHEREAS, this project serves school walkers and bicyclists on the route to the schools; and

WHEREAS, the Borough of High Bridge proposes to install sidewalk and other necessary pedestrian safety improvements along Hart Street, Union Avenue and Central Avenue; and

WHEREAS, the grant application is identified as SRS-I-2018-High Bridge Borough-00018; and

WHEREAS, this Safe Routes to School Project will provide a much needed safety improvement in the area and will clearly provide a much safer transportation experience for student walkers and bike riders, as well as students with disabilities and the general population of pedestrians and bicyclists in the Borough of High Bridge; and

WHEREAS, the project will make the route to High Bridge Elementary School and High Bridge Middle School, much safer; and

WHEREAS, it is our belief that the proposed activities are consistent with the goals of the Safe Routes to Schools program and the policies of the High Bridge School District, and that funding this project would provide a significant opportunity for the Borough of High Bridge to improve student safety in the Borough.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF HIGH BRIDGE SCHOOL DISTRICT AS FOLLOWS:

The High Bridge School District fully supports the Borough of High Bridge's efforts in seeking New Jersey Department of Transportation Safe Routes to Schools funds and will collaborate to support the goals of the project, namely, to improve safety, encourage walking and biking to school, and to improve the walking and biking environment for students of the district and other users of the routes.

9.2. Human Resources - Personnel, Management & Community Relations

9.2.1. Motion to approve course reimbursement for the following:

9.2.1.1. Katie Franks

- Course: Public School Administration 1
- College/University: Kean University
- Semester: September 2018 to December 2018
- Tuition: \$2,106.00

9.2.1.2. Katie Franks

- Course: Clinical Practicum Administration 2
- College/University: Kean University
- Semester: September 2018 to December 2018
- Tuition: \$2,106.00

9.2.2. Motion to approve Katie Franks and Melissa Betz for an internship under the direction of Rich Kolton. From September 2018 to December 2018

9.2.3. Motion to approve the Superintendent to appoint staff during the months of July and August, 2018, subject to ratification by the Board of Education at its regular meeting in August, 2018.

9.2.4. Motion to approve the co-curricular and athletic advisors and compensation for the 2018-2019 school year as follows:

Activity	Staff Member	Grade(s)	Hours	Compensation
Co-Ed Cross Country	Diane Alexanderson	5-8	-	\$1,517.00
Girls' Volleyball	Carl Katzenberger	5-8	-	\$1,517.00
Boys' Basketball	Ryan Lagomarsino	5-8	-	\$2,183.00
Girls' Basketball	Carl Katzenberger	5-8	-	\$2,620.00
Girls' Softball	Carl Katzenberger	5-8	-	\$1,517.00
Boys' Baseball	<i>Currently Unfilled</i>	5-8	-	\$1,264.00
Cheerleading	Nicole Locorotondo	5-8	-	\$1,264.00
Yearbook - MS	Christina Celfo	5-8	50 hours total	\$1,455.50
Yearbook - ES	Christi Roling	PS - 4	40 hours total	\$1,164.40
Environmental Club - Spring	Lynn Hughes Spencer Fader	4	22 hours total	\$640.42 total
Environmental Club - Fall	Lynn Hughes Spencer Fader	4	22 hours total	\$640.42 total
Young Authors' Club	<i>Currently Unfilled</i>	4	22 hours total	\$1,047.96
Jazz Band - MS	Jeff Thompson	5-8	30 hours total	\$873.30
Elementary School Band	Jeff Thompson	4	10 hours total	\$291.10
Show Choir - MS	Courtney Shiffman	5-8	30 hours total	\$873.30
Elementary School Choir	Courtney Shiffman	4	10 hours total	\$291.10
Student Leadership	Courtney Shiffman Katie Franks Megan Roth	5-8	-	\$3,561.00 total
Athletic Director	Jerry Tolomeo	5-8	-	\$1,043.00
Homework Club - MS General Education	Jemma Buccine	5-8	20 hours total	\$582.20
Homework Assistance - MS Special Education	Megan Roth	5-8	20 hours total	\$582.20
HBMS TV Production	Nicole Locorotondo	8	120 hours total	\$3,493.20

Drama Club	Courtney Shiffman Jeff Thompson	5-8	75 hours total	\$2,183.25 total
Literary Magazine	Christina Celfo	5-8	20 hours total	\$582.20

- 9.2.5. **Motion to approve** Administrative Staff to carryover additional 3 vacation days due to shortened Spring break.
- 9.2.6. **Motion to extend** **Judy Rogers** leave of absence to Friday June 29, 2018.
- 9.2.7. **Motion to rescind** ESY employment to **Nicole Tryon and Sharon Tryon**.
- 9.2.8. **Motion to approve** **Courtney Shiffman** as ESY Teacher.
- 9.2.9. **Motion to approve** **Heather Trepiccione and John Bunger-Spiecha** as 1:1 paraprofessional aides for graduation.
- 9.2.10. **Motion to approve** **Ryan Cahill** as summer custodial help at a rate of \$13.00 per hour
- 9.2.11. **Motion to approve** **Jeff Thompson** to organize music lessons at the Elementary School from July 11 to August 2 from 8:30 am to 2:30 pm.
- 9.2.12. **Motion to accept** the resignation of **Ron Marinelli**, Facilities Manager as of June 22, 2018.
- 9.2.13. **Motion to approve** movement on the salary guide as of September 1, 2018 for **Melissa Betz** from BA+15 to BA+30, Step 16, salary to be determined once a new agreement is signed between the HBBOE and the HBEA.
- 9.2.14. **Motion to approve** **Rich Kolton** to enroll in in the NJEXCEL program at a cost of \$3,150.00.
- 9.2.15. **Heidi Miller** to School to Home reinforcement skills (Direct Instruction) for ESY extended day at a rate of \$60.00 per day not to exceed 23 days for total of \$1,380.00.
- 9.2.16. **Motion to approve** training for 2 Speech Therapist and 1 Teacher trained by Advancing Opportunities Trainer (training is for communication device) for 3 hours each at \$29.11 per hour.
- 9.2.17. **Motion to approve** up to 9 teachers for CST Transition Meeting for Middle School Students at a rate of 29.11 per hour for 3 hours each.
- 9.2.18. **Motion to approve** up to 8 teachers for CST Transition Meeting for 4th graders moving to 5th grade at a rate of 29.11 per hour for 2 hours each.
- 9.2.19. **Motion to approve** 2 staff members to be trained on this online Wilson System not to exceed \$2,500.00.
- 9.2.20. **Motion to approve** **Mary Fran Daley** as Part Time Media Specialist (.50) from August 28, 2018 to June 30, 2019 at a Level MA, Step 2 salary of \$29,380.00.
- 9.2.21. **Motion to approve** contract for **Christopher Jones**, School Business Administrator/Board Secretary with an annual salary of \$91,800.00 effective July 1, 2018 through June 30, 2019, pending county approval of contract.

9.2.22. Motion to Reinstate Kevin Jones as Full Time Teacher.

Whereas, the High Bridge Board of Education and Kevin Jones are parties to a lawsuit pending in the United States District Court of New Jersey, No.: 3-17-CIV-11486-BRM-DEA; and

Whereas, the parties have determined to resolve their dispute amicably, without the need for further judicial, administrative or arbitral proceedings; and

Whereas, the parties, without any admission of wrongdoing or liability, have developed a Settlement Agreement and General Release that compromises all claims related to the pending legal matter and the circumstances that gave rise to it, now and forever; now, Therefore,

Be it Resolved, that the Board hereby approves the Settlement Agreement and General Release and authorizes the Board President and Board Secretary to execute same on behalf of the Board.

Be it Further Resolved, that the Superintendent of Schools, the Board Secretary/School Business Administrator and the Board's Attorneys are authorized to take all steps necessary to fully effectuate and implement the Settlement Agreement, in accordance with the terms and conditions set forth therein.

Rescission of Non-Renewal/Retroactive Approval of Leave/Reinstatement

Resolved, upon the recommendation of the Superintendent, and subject to approval by the Court of the above referenced Settlement Agreement and General Release between the Board and Kevin Jones in the matter docketed in the United States District Court of New Jersey as No.: 3-17-CIV-11486-BRM-DEA, that the Board hereby rescinds Mr. Jones' previously approved non-renewal of employment, and approves his renewal for the 2017-2018 and 2018-2019 school years. Further the Board hereby retroactively approves an unpaid leave of absence for Mr. Jones commencing on July 1, 2017 through August 31, 2018. Mr. Jones shall resume his teaching duties, effective September 1, 2018.

9.2.23. Motion to terminate the employment of Brittany Horvath

Resolved, upon the recommendation of the Superintendent, that the employment contract between the Board and Brittany Horvath is terminated, effective thirty calendar days from the date of notice of this action, in accordance with Board Policy 3124, in view of the resumption of duties by Kevin Jones in the position in which Ms. Horvath has been serving. The Board expresses its gratitude to Ms. Horvath for her dedication and service, and extends its best wishes for her success in all future endeavors. The Board Secretary shall provide immediate notification to Ms. Horvath of this action by the Board.

9.2.24. Motion to approve creation of a Unified Integration committee (uniting general and special education students in activities) consisting of 4 staff members beginning July 1, 2018 for up to 3 hours at the rate of \$29.11 each. Not to exceed \$349.32.

9.2.25. Motion to accept the notice of retirement with regret from Lucille Arnold, Middle School Teacher, effective June 30, 2018.

9.2.26. Motion to approve the appointment of Arianne Grosky as Special Education leave replacement teacher through Source4Teachers from April 23, 2018 to May 18, 2018 at a rate of \$95.00 for the first 20 days, then increase to \$125.00 from May 21, 2018 to June 15, 2018.

9.3. Educational Resources - Finance and Facilities

9.3.1. Payment of Bills

Audit of Invoices (Attachment: 5 - 62518 bill list)

Approve invoices for Current Expenses in the following amounts:

Check Register	May 15 - June 25 2018	\$451,870.17
Payroll	May 15	\$226,692.36
Payroll	May 31	\$231,331.01
Payroll	June 14	\$246,052.96
Payroll	June 15	<u>\$178,932.22</u>
	Total	\$1,334,878.72

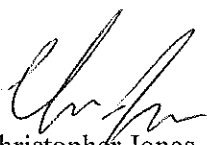
**9.3.2. Financial Reports (Attachment: 6 - 05 2018 Board Secretary's Report-Signed)
(Attachment: 7 - 05 2018 Treasurer's Report)**

Report of the Board Secretary and Treasurer's Report for May 2018

Resolved, that the Board of Education accept the Board Secretary's and Treasurer's Financial Reports for the month of May 2018 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Certification of Fund Balances

Resolved, that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify for the month end May 2018, after review of the Secretary's monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16:10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.



Christopher Jones

Business Administrator

June 25, 2018

9.3.3. Line Item Transfers for May 2018 (Attachment: 8 - 05 2018 Transfer Report - Signed)

Resolved, that the Board of Education approve the budget transfers as listed in the attachment.

9.3.4. Motion to approve Comcast as internet provider for \$985.40/mo for three years for a total contract value of \$35,474.40. Educational Services Commission of New Jersey (ESCNJ) RFP #ESCNJ 17/18-45. (Attachment: 9 - Comcast)

9.3.5. IDEA GRANT 2017-18

Motion to accept and approve the IDEA Basic and Preschool Grant amended application for the 2017-2018 School Year in the following amounts:

- Basic
- \$74,803.00 - Itinerant services, OT, PT services and therapeutic Intervention.
- \$14,403.00 - Instructional Supplies - Sensory Room
- \$11,000.00 - Instructional Equipment - Sensory Room
- Preschool \$4,048.00 - Preschool Itinerant services, OT, PT services and therapeutic intervention

9.3.6. Tuition Student Acceptance -

9.3.6.1. Motion to accept the following students for the Regular School Year Program (BD Autistic Program) on a tuition basis:

Student #8505367860 from District - Clinton Public

Tuition \$37,826.00, Aide contracted by Clinton Public with ESC

9.3.6.2. Motion to accept the following students for the Extended School Year Program (BD Autistic Program) on a tuition basis:

Student #8505367860 from District - Clinton Public

Tuition \$4,498.00

9.3.7. Motion to approve Techxtend (cloud) for a three year term for G Suite backup for a total value of \$4,125. (**Attachment: 10 - G Suite (email) back up quote**)

9.3.8. Motion to approve Lightspeed (CDW) for internet filtering for a one year cost of \$669.99. (**Attachment: 11 - Internet Filtering**).

9.3.9. Electronic payment resolution

Whereas the Electronic Funds Transfer & Claimant Certification – Local Finance Notice 2018-13 allows for EFT payment technology.

Be it resolved that the School Business Administrator may approve pay claims electronically. Furthermore let it be resolved that the School Business Administrator shall ensure that controls are in place and adhered to.

9.3.10. Motion to approve a Moisture Test by RK Environmental at the Elementary School and Middle School for \$4,000.

9.3.11. Motion to purchase two Amazon Fire Tablets through the Student Activities Fund to be given away for the Summer Reading Challenge.

9.3.12. Apple Resolution

Motion to approve Hunterdon County Educational Services Commission for Apple Technology Products:

WHEREAS, the Hunterdon County Educational Services Commission (“HCESC”), as Lead Agency for the HCESC cooperative pricing system (system identifier 34HUNCCP), has awarded a contract for proprietary Apple technology products (bid number HCESC-TEC-16-01), renewed effective March 25, 2017 following the public solicitation of sealed bids pursuant to N.J.S.A. 18A:18A-15, N.J.S.A. 40A:11-13 and N.J.A.C. 5:34-9.1; and

WHEREAS , the High Bridge Board of Education is a member of the HCESC cooperative pricing system and is authorized to make purchases from contracts awarded by the HCESC pursuant to N.J.A.C. 5:34-7.1 et seq. ; and

WHEREAS , the Apple technology products covered by the HCESC contract sought by the High Bridge Board of Education are of such a specialized nature that only such products will meet the needs of the High Bridge Board of Education and

WHEREAS , the High Bridge Board of Education has heavily invested time and funds into the acquisition and integration of Apple products in local operations that will be wasted if non-Apple products were used to supplement the existing technology; and

WHEREAS , the use of non-Apple products would require either the wholesale replacement of the technology currently used by the High Bridge Board of Education or an unsupportable level of training, support and maintenance services that would utterly defeat the purpose of the public contracting laws;

NOW, THEREFORE, BE IT RESOLVED that the High Bridge Board of Education hereby authorizes the purchase of proprietary Apple technology products through HCESC Contract (HCESC-TEC-16-01) from Apple, Inc. 5505 W. Parmer Lane, MS 578-ROA Austin, TX 78727-6524, for individual purchases under \$6,000.

9.3.13. Paraprofessional Competitive Contract

Motion to approve Education Solutions Services to provide Paraprofessional Staffing for the 2018-2019 school year.

Bid Responses were opened on Tuesday, June 12, 2018 at 11:00 AM at the Business Office in the Elementary School. Christopher Jones and Gregory Hobough were present.

The results are outlined in the Competitive Contract Recommendation Report (**Attachment: 12 - paraprofessional RFP - Evaluation Report**).

Selected information from the report is listed below:

Evaluation Criteria	Delta-T Group North Jersey Inc.	INSIGHT	Education Solutions Services (ESS)
1. Demonstrated quality in the provision of well-trained, knowledgeable and experienced paraprofessionals who can meet the needs of the district and its students - 15%	1	2	2
2. Demonstrated success in the field of paraprofessional staffing - 15%	1	3	2
3. Experience of the firm in the provision of similar services - 10%	2	3	1
4. Competitive price structure and options for the services, including options for highly qualified and specially trained staff – 30%	3	2	1
5. Demonstrated ability of the firm to meet the minimum staffing levels and training requirements of the District – 10%	3	1	1
6. Demonstrated ability of the firm to exceed the minimum requirements of the District, including through the provision of staff exceeding the minimum level of training and certification required by the RFP – 10%	1	3	1
7. Overall knowledge and familiarity of the firm with the specific needs and operations of the District and similarly situated public school districts – 10%	3	1	1
Overall Score (lower is better)	2.10	2.15	1.30
Overall Rank	2	3	1

Company	Fixed Management Fee	Fixed Management Fee %
3 - Delta T Group	\$28.44 (calculation)	35.0%
2 - INSIGHT	\$26.81 (calculation)	32.9% (calculation)
1 - ESS	\$24.29	29.9%

9.3.14. AWARD OF A FOOD SERVICE MANAGEMENT COMPANY (FSMC) CONTRACT

Maschio's Food Services was the only vendor that responded to the Food Service RFP. The bid response was opened on Thursday, June 14, 2018 at 2:00pm at the Business Office in the Elementary School. Christopher Jones was present.

BE IT RESOLVED THAT the High Bridge Board of Education, upon the recommendation of the Superintendent, hereby award and approve the renewal contract with Maschio's Food Services, Inc. for the 2018-2019 school year:

Yearly Management Fee: \$7,064.00

Guarantees a "No-Cost Operation"

ESTABLISH SCHOOL LUNCH AND MILK PRICES FOR THE 2018-2019 SCHOOL YEAR:

Student Lunch	\$2.90
Reduced Student Lunch	\$.40
Adult Lunch	\$3.90
Milk	\$.60

9.3.15. Motion to approve Contracted service with Beth Glasberg-Katz, BCBA at a rate of \$150.00 per hour not to exceed 6 hours per month. Capped at \$10,800.00 for 18/19 school year.

9.3.16. Motion to approve the submission of the 2018-2019 ESEA Grant for the following amounts:

Title IA \$27,478

Title IIA \$6,187

Title III \$577 (Consortium)

Title IVA \$10,000

9.3.17. Travel Expenditure for Workshops

Staff/Bd Member	Workshop/ Activity	Date	Registration Fee	Mileage	Total
Rich Kolton	Boiler License - Kenilworth	July 9, 23, Aug 6, 20	550.00	101.93	651.93
Emma Alparone	Boiler License - Kenilworth	July 9, 23, Aug 6, 20	550.00	101.93	651.93
Gregory Hobaugh	Boiler License - Saddle Brook	July 19, Aug 2, 16, 30	550.00	76.32	626.63
Christopher Jones	Boiler License - Kenilworth	July 9, 23, Aug 6, 20	550.00	101.93	651.93
Coleen Conroy	Sustainability Summit	6/21/18	35.00	0	35.00
Joan Murray	PEC Training	6/13 & 14	399.00	0	399.00
Denise Cathro	PEC Training	6/13 & 14	399.00	0	399.00
Brande Grieder	Regional Training Sessions for District Certification Staff	7/10/18	0	16.24	16.24

9.3.18. Report to Board on School District Contracts (Attachment: 13 - Contracts Report)

9.3.19. TRANSFERS TO UNEMPLOYMENT, MAINTENANCE RESERVE AND CAPITAL RESERVE

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end,
And

WHEREAS, the aforementioned statutes authorize procedures, under the authority of

The Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the High Bridge Board of Education wishes to transfer an amount not to exceed \$25,000 unanticipated excess current year revenue or unexpended appropriations from the general fund into an unemployment fund and an amount of \$70,000 unanticipated excess current year revenue or unexpended appropriations from the general fund into an Maintenance Reserve account and an amount not to exceed \$700,000 unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the High Bridge Board of Education has determined that a total amount not to exceed \$800,000 is available for such purpose of such transfers;

NOW THEREFORE BE IT RESOLVED by the High Bridge Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Board President calls for a motion and a second to approve 9.:

Motion: Karyn Gove		Second: Robert Imhoff		
Name:	Yes	No	Abstain	Absent
Erin Delgado	X	X 9.2.5		
Michael Estrada	X			
James Garner	X			
Karyn Gove	X	X 9.2.5		
Robert Imhoff	X	X 9.2.22		
Alan Schwartz				X
Cindy Sharkey	X			

9.2.5 Approved 4-2-0-1

9.2.22 Approved 5-1-0-1

All other 9 Approved 6-0-0-1

10. NEW BUSINESS

None at this time

11. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

Judy Lagrega - Is this a new paraprofessional service? Mrs. Sharkey responded that Mission One changed their name to ESS.

12. EXECUTIVE/CLOSED SESSION

Robert Imhoff motioned, seconded by Michael Estrada, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Personnel
- Litigation
- Negotiation
- Superintendent’s Evaluation

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

13. RECONVENE PUBLIC SESSION

Motion by Erin Delgado and a second Robert Imhoff to reconvene public session.

14. ACTION ITEMS

- 14.1. Motion to approve the May 14, 2018 Executive Working Session Minutes (**Attachment: 14 - 05 14 2018 Executive Minutes**)
- 14.2. ~~Motion to approve the Superintendent Merit Goals:~~
This item was tabled
- 14.3. Motion to approve hiring a part-time BD Teacher

Board President calls for a motion and a second to adopt.:

Motion: Michael Estrada		Second: Erin Delgado		
Name:	Yes	No	Abstain	Absent
Erin Delgado	X			
Michael Estrada	X			
James Garner	X			
Karyn Gove	X			
Robert Imhoff	X			
Alan Schwartz				X
Cindy Sharkey	X			

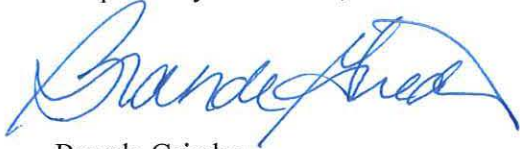
15. ADJOURNMENT

Motion by Erin Delgado and a second Michael Estrada to adjourn the meeting.

Motion:		Second:		
Name:	Yes	No	Abstain	Absent
Erin Delgado	X			
Michael Estrada	X			

James Garner	X			
Karyn Gove	X			
Robert Imhoff	X			
Alan Schwartz				X
Cindy Sharkey	X			

Respectfully Submitted,



Brande Grieder

Assistant to the Superintendent