

# HIGH BRIDGE BOARD OF EDUCATION

## REGULAR MONTHLY MEETING

WEDNESDAY, NOVEMBER 15, 2017

### A, B, & C. OPENING OF MEETING, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Being duly posted and advertised in accordance with the Open Public Meetings Act, the Regular Monthly meeting was called to order at 6:05 p.m. in the High Bridge Elementary School Library. The following Board members were present: Michael Estrada (arrived 6:59 p.m.), Karyn Gove, Alan Schwartz, Cindy Sharkey, Vice President, Terrie Sostorecz (arrived 6:07 p.m.), and Robert Imhoff, President. Stephen Johnson was absent. Also present was Gregory Hobaugh, Ed.D, Superintendent and Heather Goguen, Business Administrator/Board Secretary.

### D. EXECUTIVE/CLOSED SESSION

Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss: Based upon the recommendation of the Superintendent, Alan Schwartz requested a motion to approve the following resolution to enter into Executive Session at 6:06 p.m.; Cindy Sharkey seconded the motion.~ Unanimously Carried

- Negotiations - Patrick Duncan, NJ School Boards Association, discussed Negotiations with the board.

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### E. RECONVENE PUBLIC SESSION AT 7:00 PM

Alan Schwartz made the motion, seconded by Cindy Sharkey to resume Regular Session at 7:06 p.m.

- 18 members of the public were present.

### F. PRESENTATION ITEMS AND RECOGNITION ITEMS

- Ron Marinelli and Ed Broderick from Tremco presented on the Summer Roof Restoration Project.

#### 1. Superintendent's Report

##### a. INFORMATION ITEMS:

- 2017-2018 Enrollment

Grade	# of Sections	District Enrollment	Choice	Tuition	Out-of-District	Total Enrollment

<b>PS</b>	3	15	-		-	15
<b>K</b>	2	36	-		-	36
<b>1</b>	2	42	-		-	42
<b>2</b>	2	32	-		-	32
<b>3</b>	2	40	1		-	41
<b>4</b>	2	42	-		-	42
<b>Elementary School Total</b>						208
<b>5</b>	2	42	-		-	42
<b>6</b>	2	51	-		-	51
<b>7</b>	2	37	1	1	1	40
<b>8</b>	2	36	1		-	37
<b>Middle School Total</b>						170
<b>District Total</b>	21	373	3	1	1	378

- Staff Attendance for October 2017 (**Attachment #18-S-11-1**)
- Monthly Report on Harassment, Intimidation, and Bullying Incidents
  - There was one incident that was deemed
- Superintendent Update
  - Our Middle School PE teacher got a grant
  - New boy's basketball coach is being hired tonight
  - We are also hiring an Art Club facilitator
  - iReady training took place for Professional Development
  - Staff got a Business Office update
  - Both buildings completed their fire drills this month
  - We just installed updates to our security system
  - Walk to School Day took place
  - 18th and 19th of October Parent Teacher Conferences
  - Community Day took place in October
  - Mrs. Alparone hosted a bicycle rodeo
  - Middle School students went to Grow-A-Row
  - 6th grade went to Liberty
  - Lip Sync is the 21st

- Annual staff vs. students will take place on the 30th
- PTO is sponsoring the staff playing the Wizards on January 14th
- Direct Install is taking place now to replace both indoor and outdoor lighting with LED lights

**b. ACTION ITEM (Attachment #18-S-11-2) Moved to end of agenda**

**Motion to approve** the following resolution authorizing submission of the District's QSAC Statement of Assurance (SOA) for the 2017-2018 school year:

**Whereas**, the High Bridge Board of Education in the County of Hunterdon is required to submit a Statement of Assurance (SOA) under NJ QSAC for the 2017-2018 school year, and

**Whereas**, N.J.A.C 6A:30-3.2 (f) requires school districts to hold a public meeting to approve the submission of the district's Statement of Assurance with respect to this process, and

**Whereas**, the High Bridge Board of Education in the County of Hunterdon has reviewed the district's Statement of Assurance and hereby approves this document.

**Now Therefore Be It Resolved**, that the High Bridge Board of Education does hereby authorize the Superintendent of Schools to submit the attached Statement of Assurances to the New Jersey Department of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f)

**1. School Business Administrator's Report**

**a. General Information Items**

- a. Many state and federal reports are due (IDEA, NCLB/ESSA, ASSA, CAFR).
- b. Preliminary budget information is being developed. Administrators are submitting their budgets.
- c. I presented to Middle School staff about Business Office items such as how to read their pay checks, 403b information, pension, health benefits, etc.

**b. Vandalism Report**

- There was no vandalism to report.

**2. Superintendent's Report (Via e-mail)**

**3. Middle School Principal's Report (Via e-mail)**

**4. Elementary School Assistant Principal's Report (Via e-mail)**

**6. Facilities Report (via e-mail)**

**G. REVIEW OF OFFICIAL CORRESPONDENCE**

<u>Name</u>	<u>Date</u>	<u>Subject</u>
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**H. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

- A student presented on “No Homework”
- A parent asked about the enrichment programs, specifically the Lego Club. She asked if programs can be scheduled so that they are not at the same time. She was told by Mrs. Alparone that the Lego Club may take place during the day. She said the scheduling is complicated, and she is in discussion about when it will take place. Dr. Hobaugh spoke about how Girls on the Run is a volunteer run group and he will speak to them about looking at other programs. He also said that a nurse needs to be present during activities, which has to be board approved.
- The same parent asked about elections. She wanted to know who determines the ballot placement. Mr. Imhoff responded that it is administered by the County Elections Office.
- A previous parent/resident/employee spoke about how normally the seat is for three years. She wanted to know if the board has talked about why seats get vacated. She said the ballot was confusing. Mr. Imhoff responded that the ballot reflects what the circumstances are. Everyone has individual circumstances for why they are resigning from the board.
- A parent spoke about how she thinks there is a lack of confidence in the board and that the relationships between the board, parents, students and staff is broken.
- A parent asked further about the elections process.
- A teacher spoke about how a few weeks ago there was a medical emergency in the Middle School, and she wanted to commend the Middle School nurse, Mrs. Lynn Gresko, for her excellent response.

**I. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

Based upon the recommendation of the Superintendent, request a motion to approve the following item:

1. October 11, 2017 Regular Meeting Minutes (**Attachment #18-M-11-1**)

**Roll Call:**

Michael Estrada - Aye  
Karyn Gove - Aye,

Stephen Johnson - Absent  
Alan Schwartz - Aye

Cindy Sharkey, Vice President – Aye  
Robert Imhoff, President - Aye

Terrie Sostorecz- Aye

## J. REPORTS TO THE BOARD

The board discussed the Mission and Vision statements from the Community meeting last January and chose the following:

**#2 for Mission Statement:** The High Bridge School District in partnership with parents and the community is dedicated to providing a strong educational foundation that inspires all students to become life long learners and responsible, productive citizens and establishes a platform for students to participate in, and serve the community.

**#3 for Vision Statement:** Create an environment that fosters a love of learning and critical thinking.

Cindy Sharkey made a motion, seconded by Alan Schwartz to approve the following item:

**Motion to approve district Mission and Vision Statement (Attachment #18-BP-11-1)**

### Roll Call:

Michael Estrada - Aye

Stephen Johnson - Absent

Karyn Gove - Aye,

Alan Schwartz - Aye

Cindy Sharkey, Vice President – Aye

Terrie Sostorecz- Aye

Robert Imhoff, President - Aye

### 1. Board President's Report

- NJSBA School Boards Convention was in the end of October. One of the highlights was the Sustainable Jersey award that the Elementary School received. Mrs. Conroy was present also.
- Mrs. Sharkey also spoke about how she took 7 classes and how informative they all were. She also really enjoyed the Sustainable Jersey awards.
- The Hampton superintendent and a board member are present tonight and the board will discuss the possibility of receiving Hampton students for 18-19.
- November 30th is the next county meeting Foundations for Success (Finance, Law
- Mr. Imhoff read a letter to the public stating that a member of the board has lied to the public and posted such on social media. He continued that never has a board member lied to the public thus violating the ethics oath Board members are held to. He then provided a statement from Mary Melfi, the Hunterdon County Clerk, who stated there was no clerical error. He felt the comments on social media were an attack on his reputation. He then advised the Board that lying to the public was an ethics violation for a sitting Board of Education Member. He asked Ms. Sostorecz for her resignation.

Ms. Sostorecz responded that she did not intend to resign and that she did not lie as it was a clerical error. She further stated that she thought her background and experience was beneficial to the Board of Education. Mr. Imhoff advised that he would file a NJ State Ethics Complaint.

- **Student Achievement** – Responsibilities: Curriculum, Instruction, Technology and Policy
  - **Cindy Sharkey, Chairperson, Michael Estrada, and Terrie Sostorecz, Members.**
    - Met November 6, 2017
    - Report on I-Ready Program
    - Discussed sharing services with neighboring district
    - Reviewed Next Generation Science Curriculum
    - Reviewed district action plans
    - Discussed homework policy
    - Reviewed draft district calendar for 2018-2019
    - Discussed vision and mission statements
    - Next meeting December 11, 2017
- **Educational Resources** – Responsibilities: Finance and Facilities
  - **Steve Johnson, Chairperson, Alan Schwartz, Robert Imhoff, Members**
    - Met November 6, 2017
    - Discussed Middle School Structural Support with architect present
    - Discussed Mold remediation for Middle School Band Storage area
    - Discussed beginning numbers for 2018-19 budget
    - Next meeting December 11, 2017
- **Human Resources** – Responsibilities: Personnel, Management and Community Relations
  - **Karyn Gove, Chairperson, Cindy Sharkey, Robert Imhoff, Members**
    - Met November 6, 2017
    - Report on I-Ready Program
    - Discussed sharing services with neighboring district
    - Discussed new boys basketball coach
    - Discussed art club hire
    - Discussed homework policy
    - Reviewed draft district calendar for 2018-2019
    - Discussed staff transfer request
    - Discussed vision and mission statements
    - Next meeting December 11, 2017

**Negotiations**

- **Alan Schwartz, Chairperson, Stephen Johnson, Robert Imhoff, Members**
  - Update

**K. ACTION ITEMS**

1. **STUDENT ACHIEVEMENT – Curriculum, Instruction, Technology and Policy**  
Based upon the recommendation of the Superintendent, request a motion to approve the following items:

a.) **Motion to approve** the following class trips and transportation:

Grade	Location	Cost	Cost incurred by
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1st Grade	Brandywine Living at Middlesbrook Crossing	\$300.00 for 2 Buses	Board of Education
8th Grade	Decorating High Bridge Borough	-0-	NA

b.) **Motion to approve** Science Curriculum at the Elementary School (**Attachment #18-SA-11-1 through #18-SA-11-5**)

c.) **Motion to approve** the Nursing Services Plan for the 17-18 School year (**Attachment #18-SA-11-6**)

**Roll Call:**

Michael Estrada	Stephen Johnson
Karyn Gove	Alan Schwartz
Robert Imhoff, President	Cindy Sharkey, Vice Pres.
	Terrie Sostorecz

**2. HUMAN RESOURCES – Personnel, Management and Community Relations**

Based upon the recommendation of the Superintendent, request a motion to approve the following items:

- a.) **Motion to approve Eleni Zezas**, Fairleigh Dickinson University Student to observe Lisa Kerr’s Class from January 3, 2018 to January 19, 2018.
- b.) **Motion to approve** the following chaperones for the Elementary and Middle School Winter concerts on December 7 & 21, 2017 at the rate of \$72.53 each for the event.

<b>Name</b>	<b>Rate</b>
Christina Celfo (MS - 12/21)	\$72.53
Lynn Gresko (MS - 12/21)	\$72.53
Megan Roth (MS - 12/21)	\$72.53
Heidi Miller (MS - 12/21)	\$72.53
Jana Brown (MS - 12-21)	\$72.53
Heather Trepiccione (ES - 12-7)	\$72.53
Kathleen Fulse (ES - 12/7)	\$72.53

Rosemarie Royer (ES - 12/7)	\$72.53
Lisa Kerr (ES -12/7)	\$72.53
Lynn Hughes (ES - 12/7)	\$72.53

c.) **Motion to approve** Karin Aderante as a 1:1 aide for the Middle School Winter concerts on December 21, 2017 at the rate of \$10.00 per hour for 2 hours, totaling \$20.00.

d.) **Motion to approve** Karin Aderante & Mark Bunger-Spiecha as 1:1 aides for the Middle School Dance each at a rate of \$10.00 per hour for 3 hours, totaling \$30.00 each.

e.) **Motion to approve** Heidi Miller and Jana Brown as chaperones for the Middle School Dance at a rate of \$72.53 each.

f.) **Motion to approve** Karin Aderante and Jill Defederico as 1:1 aides for the basketball season at a rate of \$10.00 per hour not to exceed 54 hours between them, totaling \$540.00

g.) **Motion to approve** Mary Raefski as a 1:1 aide for the cheerleading season at a rate of \$10.00 per hour not to exceed 27 hours, totaling \$270.00

h.) **Motion to approve** Bhavna Sharma as a 1:1 aide for the Elementary School Winter concerts on December 7, 2017 at the rate of \$10.00 per hour for 2 hours, totaling \$20.00

e.) **Motion to approve** the following chaperones attending the Museum of Natural History trip for up to 3 additional hours above their contracted time.

Name	Hours	Rate	Total
Steve Kovacs	up to 3 hours	\$29.11	\$87.33
Melissa Betz	up to 3 hours	\$29.11	\$87.33
Pat Tuma	up to 3 hours	\$29.11	\$87.33
Courtney Shiffman	up to 3 hours	\$29.11	\$87.33
Heidi Miller	up to 3 hours	\$29.11	\$87.33

Name	Hours	Rate	Total
Steve Kovacs	up to 3 hours	\$29.11	\$87.33
Melissa Betz	up to 3 hours	\$29.11	\$87.33
Pat Tuma	up to 3 hours	\$29.11	\$87.33
Courtney Shiffman	up to 3 hours	\$29.11	\$87.33



Heidi Miller	up to 3 hours	\$29.11	\$87.33
Nicole Locorotondo	up to 3 hours	\$29.11	\$87.33

f.) **Motion to approve Laila Southard** as a substitute custodian at the rate of \$11.00 per hour.

g.) **Motion to approve Jeff Thompson** as chaperone for High Bridge Tree Lighting Ceremony on 12/2/17 at the rate of \$72.53 per event.

h.) **Motion to amend** the leave of absence request for **Melissa Patane-Schulter** be extended to January 29, 2018.

i.) **Motion to extend contract** for **Julie Strohmaier** as full-time leave replacement Guidance Counselor at Elementary School until January 26, 2018 at a level BA step 1 per diem rate of \$273.05.

j.) **Motion to approve Sharon Wilson** as Cafeteria Aide at the rate of \$10.00 per hour beginning 10/30/17.

k.) **Motion to accept resignation** of **Harry Ogden** as full time evening Custodian at the Middle School, effective November 10, 2017.

l.) **Motion to approve Tim Tuttle's** request to transfer to the Middle School as full time evening custodian effective November 13, 2017.

m.) **Motion to approve** course reimbursement for the following:

i. **Melissa Betz**

- Course: The Principalship
- College/University: Centenary University
- Semester: Winter 2018
- Credits: 3 Graduate
- Tuition: \$1,359.00

i. **Maria Monaco**

- Course: Advanced Seminar - Special Education
- College/University: Kean University
- Semester: Fall 2017
- Credits: 3 Graduate
- Tuition: \$1,959.00

n) **Motion to approve** the use of unpaid leave on an intermittent basis for **Paige McGaheran** in accordance with the Family Medical Leave Act for a 12-month period beginning October 17, 2017.

o) **Motion to approve Ryan Lagomarsino** as boy's basketball coach at the contracted rate of \$2,183.00 for the 2017-2018 season.

p) **Motion to approve Lynette Byrnes** as elementary and middle school art club advisor for the 2017-2018 school year at the rate of \$29.11 per hour for 25 hours, totaling \$727.75.

q) **Motion to approve** the following teachers for attending Wilson Training for 3 ¾ additional hours above their contracted time.

Name	Hours	Rate	Total
Christin Cosgrove	3 ¼ hours	\$29.11	109.17
Kathy Fulse	3 ¼ hours	\$29.11	109.17
Jana Brown	3 ¼ hours	\$29.11	109.17

**r) Motion to approve** the following nurses/substitutes to attend listed co-curricular activities:

Name	Activity	Hours	Rate	Total
Lynn Gresko	Show Choir	up to 20 Hours	\$29.11	\$382.20
Lynn Gresko	Cheerleading	up to 43 Hours	\$29.11	\$1251.73
Nicole Cahill	Fall Environmental Club	up to 11 Hours	\$29.11	\$320.21
Lynn Gresko	Substitute Nurse for Fall Environmental Club	on an as needed basis	\$29.11	Not to exceed \$291.00
Nicole Cahill	Substitute Nurse for Show Choir and Cheerleading	on an as needed basis	\$29.11	Not to exceed \$291.00
Bonnie Adair	Substitute Nurse for Show Choir, Cheerleading, and Fall Environmental Club	on an as needed basis	\$29.11	Not to exceed \$291.00

**Roll Call:**

Michael Estrada	Alan Schwartz
Karyn Gove	Cindy Sharkey, Vice Pres.
Robert Imhoff, President	Terrie Sostoreszcz
Stephen Johnson	

**3. EDUCATIONAL RESOURCES – Finance and Facilities**

Based upon the recommendation of the Superintendent, request a motion to approve the following items:

**a) PAYMENT OF BILLS\***

**Audit of Invoices**

**i. Approve** invoices for Current Expenses in the following amounts:

**(Attachment #18-ER-11-1)**

Check Register:	October 12, 2017 to November 15, 2017	\$428,142.69
Payroll	October 13, 2017	\$229,923.81
Payroll	October 31, 2017	<u>\$230,445.64</u>
	Total	\$888,512.14

**b) FINANCIAL REPORTS (Attachment #18-ER-11-2, #18-ER-11-3)**

**Report of the Board Secretary and Treasurer’s Report for September 2017**

**Resolved**, that the Board of Education accept the Board Secretary’s and Treasurer’s Financial Reports for the months of September 2017 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

**Line Item Transfers for August (revised) and September (no transfers) 2017 (Attachment #18-ER-11-4 & #18-ER-11-5)**

**Resolved**, that the Board of Education approve the budget transfers as listed in the attachment.

**Certification of Fund Balances**

**Resolved**, that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify for the month end August 2017, after review of the Secretary’s monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16:10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

November 15, 2017

Heather Goguen Business Administrator

**c) USE OF FACILITIES**

Organization	Start Date	End Date	Day / Times	Location
Volleyball	December	May	Wednesday & Monday **7:30-9:30	MS Gym

\*\* Time change - this was agreed upon during a facility meeting with HBYB and Volleyball Chair.

**d) TRAVEL EXPENDITURE APPROVAL**

**Motion to approve** workshop and related travel expenses as listed below:

Staff/Bd Member	Workshop/ Activity	Date	Registration Fee	Mileage	Other	Total
Gregory Hobaugh	Techspo 2018 Atlantic City, NJ	1/25/18 to 1/26/18	425.00	85.56	5.00 Parking 10.50 Tolls 27.00 Meals 30.00 Taxi 99.00 Hotel	682.06
Jana Brown	Wilson Training	11/13, 11/14, 11/15/17	450.00			450.00
Lynn Gresko	CPR for Professional Rescuer	12/13/17	85.00			\$85.00

e) **Motion to approve** the acceptance of Extraordinary Aid for the 2016-2017 school year in the amount of \$253,494.

f) **Motion to approve** the acceptance of \$1,417 of Nonpublic Transportation Aid from 2016-2017.

g) **Motion to approve** the following carryover amounts for the 2016-2017 IDEA grant:  
IDEA Basic \$4,094.00

h) **Motion to approve** the following carryover amounts for the 2016-2017 NCLB/ESSA grant:

Title I, Part A \$1,450.00

Title II, Part A \$900.00

i) **ACCEPTANCE OF COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)**

**Motion to approve**, upon the recommendation of the Superintendent, in concert with the Business Administrator/Board Secretary, that the Board accepts and approves the 2016-2017 Audit and the CAFR for the fiscal year ended June 30, 2017.

j) **Motion to approve** the sale of the 2001 Ford 250 with plow, VIN 1FTNF21L61EB15036 to the Hunterdon Educational Services Commission in the amount of \$2,500.00.

k) **Motion to approve** the destruction of personnel and financial files in accordance with the Record Retention Schedule Regulations.

l) **Motion to approve** mold remediation in the Middle School Band Storage Room at a cost of \$6,223.34.

m) **Motion to approve** revised Cultural Arts for the 2017-18 School Year:

<b>Company</b>	<b>School/Subject</b>	<b>Date</b>	<b>Cost To Be split with PTO</b>
Young Audiences Jump with Jill Note to Health	Elementary School Health, science, PE	February 2018	\$1680.00
Liberty Science Center Electricity & Magnetism	Elementary School 3 <sup>rd</sup> Grade	Fall 2017	\$675.00
Liberty Science Center Swell Cells	Middle School 7 <sup>th</sup> grade	Fall 2017	\$675.00
Liberty Science Travel Fee for Electricity & Magnetism and Swell Cells			\$100.00
Liberty Science Center 3-D design Virtual Lab	Middle School 8 <sup>th</sup> grade	Winter 2018	\$675.00
Liberty Science Center BRAAAAINS! You and the Zombie	Middle School 6 <sup>th</sup> grade	Fall 2017	\$675.00
Liberty Science Center Balls and Tracks	Elementary School 3 <sup>rd</sup> Grade	Fall 2017	\$675.00
Liberty Science Center Travel Fee for "BRAAAAINS" and Balls and Tracks			\$100.00
CSI program	Middle School Science	Spring 2018	Free
Hunterdon Cultural and Heritage Commission Art goes to School	Elementary School	Winter 2018	Free
Mexico Beyond the Mariachi	Middle School 4-8	November 2017	\$1,250.00
Patrick Garner – Thomas Edison	Elementary School	December 2017	\$1,000.00

Total	17-18 Budget \$8000: \$4,000 HBBOE & \$4,000 HB PTIO		\$7505
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**Roll Call:**

Michael Estrada	Alan Schwartz
Karyn Gove	Cindy Sharkey, Vice Pres.
Robert Imhoff, President	Terrie Sostoreszcz
Stephen Johnson	

**L. NEW BUSINESS**

None at this time

**M. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on agenda topics only. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments should be addressed to the Board.

- A parent spoke about the popularity of the walks from the Commons and would like to see it more than once a month.

**N. EXECUTIVE/CLOSED SESSION**

Based upon the recommendation of the Superintendent, Michael Estrada requested a motion to approve the following resolution to enter into Executive Session at 9:32 p.m.; Cindy Sharkey seconded the motion.~ Unanimously Carried

- October 11, 2017 Executive Session Minutes (**Attachment #18-ES-11-1**)
- Personnel
- Negotiations

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**O. RECONVENE PUBLIC SESSION**

Michael Estrada made the motion, seconded by Cindy Sharkey to resume Regular Session at 10:52 p.m.

**N. ACTION ITEMS**

1. Based upon the recommendation of the Superintendent, Michael Estrada made a motion, seconded by Alan Schwartz to approve the following item:

**Motion to approve** the October 11, 2017 Executive Session Minutes.

**(Attachment #18-ES-11-1)**

**Roll Call:**

Michael Estrada - Aye	Stephen Johnson - Absent
Karyn Gove - Aye	Alan Schwartz - Aye
Cindy Sharkey, Vice President – Aye	Terrie Sostorecz- Aye
Robert Imhoff, President - Aye	

**6 Ayes, 1 Absence ~ Motion Passes**

2. Based upon the recommendation of the Superintendent, Karyn Gove made a motion, seconded by Cindy Sharkey to approve the following item:

**Motion to approve** the following resolution authorizing submission of the District’s QSAC Statement of Assurance (SOA) for the 2017-2018 school year:  
**Whereas**, the High Bridge Board of Education in the County of Hunterdon is required to submit a Statement of Assurance (SOA) under NJ QSAC for the 2017-2018 school year, and

**Whereas**, N.J.A.C 6A:30-3.2 (f) requires school districts to hold a public meeting to approve the submission of the district’s Statement of Assurance with respect to this process, and

**Whereas**, the High Bridge Board of Education in the County of Hunterdon has reviewed the district’s Statement of Assurance and hereby approves this document.

**Now Therefore Be It Resolved**, that the High Bridge Board of Education does hereby authorize the Superintendent of Schools to submit the attached Statement of Assurances to the New Jersey Department of Education in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f)

**Roll Call:**

Michael Estrada - Aye	Stephen Johnson - Absent
Karyn Gove - Aye	Alan Schwartz - Aye
Cindy Sharkey, Vice President – Aye	Terrie Sostorecz- Aye
Robert Imhoff, President - Aye	

**6 Ayes, 1 Absence ~ Motion Passes**

**P. ADJOURNMENT**

Having no further business to come before the Board, Alan Schwartz motioned to adjourn the meeting at 11:00 p.m. The motion was seconded by Cindy Sharkey. Unanimously carried.

Respectfully submitted,



Heather Goguen  
Business Administrator/Board Secretary