

**HIGH BRIDGE BOARD OF EDUCATION
REGULAR MONTHLY MEETING
Monday, April 29, 2019**

1. OPENING OF MEETING - 7:00 PM

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this regular meeting convened in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829.

Date: Monday April 29, 2019

Time: 7:00 pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL by Christopher Jones, SBA / Board Secretary

Erin Delgado	Robert Imhoff - Absent
Michelle Corley	Mindy Manahan
James Garner	Cindy Sharkey, President

Karyn Gove, Vice. Pres.

Additional Members Present: Dr. Gregory Hobaugh, Superintendent

Christopher Jones, SBA / Board Secretary

4. PRESENTATION & RECOGNITION ITEMS

- 4.1.** Lynn Hughes to present Navio Delgado & Leah Estrella with Certificates of Achievement for becoming published authors in the Young Writers Spooky Sagas.

Greg Hobaugh congratulated Navio Delgado and Leah Estrella on becoming published authors. Lynn Hughes stated that the students worked above their normal assigned work to complete the project.

- 4.2.** Danielle Weber and Christina Harding to present on Middle School ELA Initiatives.

Danielle Weber and Christina Harding presented the Middle School ELA strategy. They highlighted objectives including:

- 1. To incorporate journal writing into all subject areas*
- 2. Develop the ability to persuade using the PEA writing Method (Point, Evidence, Analysis)*
- 3. Build and collect portfolios of student writing samples as a means of monitoring student progress and growth*
- 4. Provide ongoing, meaningful, and supportive PD opportunities for staff*

5. PUBLIC HEARING AND 2019-20120 BUDGET PRESENTATION

Karyn Gove motioned, seconded by Erin Delago, unanimously approved, to hold a public hearing for the Superintendent and School Business Administrator to present the 2019-2020 proposed budget and answer questions from the public. (Attachment: 19-20 Budget Presentation)

- 5.1. Greg Hobaugh and Christopher Jones Budget presentation

6. PUBLIC COMMENTS RELATING TO BUDGET PRESENTATION:

This period of time provides an opportunity for the public to speak on the Budget Presentation only. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments should be addressed to the Board.

Michelle Lee - She asked Christopher Jones when the details of the budget will be available. He stated it will be posted to the website tomorrow.

7. ACTION ITEM - FINAL BUDGET APPROVAL

BE IT RESOLVED that the Board of Education hereby approves the following resolution approving the 2019-2020 Final Budget:

General Operating Expense	\$8,492,111
Tuition	\$82,961
Rents & Royalties	\$8,500
Interest Income	\$800
Special Revenue	\$230,778
Repayment of Debt	\$530,250
Total Expenditures:	\$9,345,400

BE IT FURTHER RESOLVED that the following final budget includes:

Budgeted fund Balance	\$ 349,802
Withdrawal from Capital Reserve	\$ 250,000
Local Tax Levy-General Fund	\$ 6,380,576
New Jersey State Aid	\$ 1,511,733
Miscellaneous Revenues	\$ 92,261
Special Revenues Grants	\$ 230,778
Debt Service Aid –Type II	\$ 78,066
Local Tax Levy-Debt Service Fund	\$ 452,184
Total Revenues	\$ 9,345,400

BE IT FURTHER RESOLVED, that the High Bridge Board of Education acknowledges that the 2019-2020 budget as described above results in a General Fund Tax Levy in the amount of \$6,380,576 and Debt Service Tax Levy in the amount of \$452,184.

WHEREAS, N.J.A.C. 6A:23A-11.4 allow a district to increase the tax levy greater than 2% for the purpose of health care costs;

WHEREAS, the High Bridge Board of Education has determined that there is a need to increase the tax levy for this purpose;

THEREFORE, BE IT RESOLVED, that the High Bridge Board of Education authorizes a health care adjustment for the 2019/2020 budget year in the amount of \$50,220.

WHEREAS, N.J.A.C. 6A:23A-10.1(b) allows a district to request use of banked cap after it has fully exhausted all eligible statutory spending authority in the budget year;

WHEREAS, the High Bridge Board of Education has exhausted all eligible statutory spending in the 2019/2020 budget year;

WHEREAS, the High Bridge Board of Education has anticipated high healthcare costs and state required certified staff increases that must be completed before the end of the budget year that exceed the 2% tax levy cap;

THEREFORE, BE IT RESOLVED, that the High Bridge Board of education hereby requests the use of Banked CAP in the amount of \$91,680.

BE IT FURTHER RESOLVED THAT, various facility improvement needs have been identified and

WHEREAS, the facility needs identified are eligible to be funded with Capital Reserve, and as such are required to be in the Long Range Facility Plan,

NOW THEREFORE BE IT RESOLVED, that the High Bridge Board of Education, in the County of Hunterdon, New Jersey, approves the following capital projects and the withdrawal of \$250,000 from the Capital Reserve account to provide funding for the following projects/equipment for the 2019-2020 school year:

Exterior Water Drainage Elementary School \$250,000

BE IT FURTHER RESOLVED, that the budget was advertised in the Hunterdon County Democrat in accordance with the form suggested by the State Department of Education and according to law; and

NOW, THEREFORE, BE IT RESOLVED, the High Bridge Board of Education submits a true copy of the minutes of this board meeting with the budget application to the Executive County Superintendent of Schools, at which the need for the unused spending authority to be included in the base budget was formally introduced and discussed in public.

BE IT FURTHER RESOLVED that the unused taxing authority of \$59,462 (generated from 2017-18) will be banked for potential use in the subsequent three years.

WHEREAS, the High Bridge Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$1,500 for all staff and board members.

Board President calls for a motion and a second, to approve the above resolution approving the 2019-2020 Final Budget.

Motion: Karyn Gove		Second: James Garner		
Name:	Yes	No	Abstain	Absent
Michelle Corley	x			
Erin Delgado	x			
James Garner	x			
Karyn Gove	x			
Robert Imhoff				x
Mindy Manahan	x			
Cindy Sharkey	x			

Approved 6-0-0-1

8. Commencement of regular Board Agenda

8.1. Superintendent's Report

8.1.1. Superintendent Update

- *5th grade go to Camp Bernie next Thursday*
- *Walk to school week this week*
- *QSAC follow up is tomorrow*
- *Middle School testing*

8.1.2. 2018-2019 Enrollment

Grade	Sections	District Enrollment	Choice	Tuition	Out-of-District	Total Enrollment
PS	3	20	-	-	-	20
K	2	31	-	-	-	31
1	2	31	-	-	-	31
2	2	42	-	-	-	42
3	2	32	-	-	-	32
4	2	40	1	-	-	41
Elementary School Total						197
5	2	39	-	2	-	41
6	2	45	-	1	-	46
7	2	50	-	-	-	50
8	2	37	1	1	-	39
Middle School Total						176
District Total	21	367	2	4	0	373

8.1.3. Staff Attendance for March 2019 (Attachment: March Staff Attendance)

8.1.4. Monthly Report on Harassment, Intimidation, and Bullying Incidents/Suspensions and Security Drills

Month	Drills				Suspensions				HIB			
	HBES		HBMS		HBES		HBMS		HBES		HBMS	
	Fire	Security	Fire	Security	In	Out	In	Out	Investigated	Affirmed	Investigated	Affirmed
July	7/24	07/31	N/A	N/A								
August	08/09	08/08	N/A	N/A								
Sept	09/07	09/05	09/04	09/05					2			1
Oct	10/16	10/19	10/01	10/16							2	
Nov	11/19	11/01	11/07	11/05							1	
Dec	12/01	12/01	12/01	12/01				2			4	
Jan	01/04	01/30	01/07	01/09				2			1	
Feb	02/04	02/28	02/05	02/04				1				1
March	03/01	03/22	03/11	03/06			2				1	1
April	04/08	04/10	04/01	04/02							2	1
May												
June												

* Investigation is in progress

8.1.5. HIB Reports

WHEREAS, N.J.S.A. 18A:37-15(e) requires that at the next board of education meeting following its receipt of an HIB report, the board shall issue a decision, in writing, to affirm, reject, or modify the superintendent’s decision.

The Superintendent shall inform the parties of the Board’s determination in writing, as well as their right to appeal the determination to the Commissioner of Education, in accordance with the procedures set forth in law and regulation, no later than 90 days after the issuance of the board’s decision; or to file a complaint with the Division on Civil Rights within 180 days of the occurrence of any incident of harassment, intimidation, or bullying based on membership in a protected group as enumerated in the “Law Against Discrimination,” P.L.1945, c.169 (C.10:5-1 et seq.).

Karyn Gove motioned, seconded by Erin Delgado, unanimously approved, to affirm, the superintendent’s decision in HIB Report #MS09.

James Garner motioned, seconded by Karyn Gove, unanimously approved, to affirm, the superintendent’s decision in HIB Report #MS10.

Karyn Gove motioned, seconded by Erin Delgado, unanimously approved, to affirm the superintendent’s decision in HIB Report #MS11.

Karyn Gove motioned, seconded by James Garner, unanimously approved, to affirm the superintendent’s decision in HIB Report #MS12.

Karyn Gove, seconded by James Garner, unanimously approved, to affirm the superintendent’s decision in HIB Report #MS13.

8.2. School Business Administrator’s Report.

8.2.1. Facilities Review

Christopher Jones noted that the facility room in the middle school has been improved with new air conditioning.

8.3. REVIEW OF OFFICIAL CORRESPONDENCE

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Kim Terzuolo	03/14/19	Notice of Retirement (<i>Attachment: Terzuolo Retirement</i>)
Patricia Tuma	04/09/19	Notice of Retirement (<i>Attachment: Tuma Retirement</i>)

9. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on agenda topics only. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject.

Comments should be addressed to the Board.

No comments

10. ADOPTION OF MINUTES FROM PREVIOUS MEETING

- 10.1. March 11, 2019 Regular Meeting Minutes (*Attachment: 3 11 19 Meeting Minutes*)
- 10.2. April 15, 2019 Work Session Minutes (*Attachment: 4 15 19 Work Session Minutes*)

Board President calls for a motion and a second to approve 10:

Motion: Karyn Gove		Second: James Garner		
Name:	Yes	No	Abstain	Absent
Michelle Corley	x			
Erin Delgado	x			
James Garner	x			
Karyn Gove	x			
Robert Imhoff				x
Mindy Manahan	x			
Cindy Sharkey	x			

Approved 6-0-0-1

11. REPORTS TO THE BOARD

11.1. Board President’s Report

11.1.1. Board of Education Goals

Cindy Sharkey said she felt the board had a better understanding of all financial aspects related to the budget.

11.1.2. Ad Hoc Committee Changes

Cindy Sharkey is creating a new committee on the long term district strategic plan. James Garner will be the chair and be joined by Erin Delgado and Michelle Corley.

11.1.3. Shared Services

12. ACTION ITEMS

12.1. Organizational Business

12.1.1. Motion to approve the Board Meeting scheduled for May 13, 2019 will be a Work Session and Regular Session. Action will be taken. The meeting scheduled on May 20, 2019 will still be held as scheduled.

12.2. Student Achievement - Curriculum, Instruction, Technology & Policy

12.2.1. Motion to approve the following class trips and transportation:

Grade	Location	Cost/Student	Cost incurred by
2nd	Echo Hill, Flemington, NJ	\$11.00	Parent/Guardian
1st	Turtle Back Zoo, West Orange, NJ	\$21.00	Parent/Guardian

12.2.2. Motion to approve a trip for select 8th grade students to participate in Solar Car Races at Kingwood School on 5/17/19. Parents will be responsible for transporting students to and from the event.

12.2.3. Motion to approve Multidimensional Principal Performance Rubric (MPPR) as the district observation tool for Principals.

- 12.2.4. **Motion to approve** Multidimensional Leader Performance Rubric (MLPR) as the district observation tool for Director of Special Services, Facilities Manager and Business Administrator.
- 12.2.5. **Motion to approve** Danielson 2013 as the district observation tool for teachers.
- 12.2.6. **Motion to approve** the High Bridge School District 2018/2019 Mentoring Plan (*Attachment: Mentoring Plan 2018-19*)
- 12.2.7. **Motion to approve** the Professional Development Plans for the District, Elementary School and Middle School. (*Attachments: District Professional Development Plan 2018-19, Middle School Professional Development Plan 2018-19, Elementary School Professional Development Plan 2018-19*)

12.3. Human Resources - Personnel, Management & Community Relations

12.3.1. Motion to approve the following staff to chaperone the following functions:

<u>Staff Member</u>	<u>Event</u>	<u>Date</u>	<u>Rate</u>	<u>Total</u>
Mary Raefski	MS Play - Chaperone	3/21/19	\$72.53	\$72.53
Arienne Grosky 1:1 Paraprofessional	MS Play (additional 8.25 hours)	3/20-23/19	\$12.50/hr	103.13
Bonnie Adair	Nurse - Unified Bowling Trip	4/11/19	\$29.11/hr	65.50
Bonnie Adair	Substitute nurse - field trip - Statue of Liberty	4/5/19	\$105	\$105
Heidi Miller	8th Grade Lock In	4/12/2019	\$72.53	\$72.53
Rich Kolton	8th Grade Lock In	4/12-13/2019	\$115/night	\$115
Heidi Miller	MS Spring Dance	5/10/2019	\$72.53	\$72.53
Jana Brown	MS Spring Dance	5/10/2019	\$72.53	\$72.53
Leslie Chong	MS Spring Dance	5/10/2019	\$72.53	\$72.53
Mary Raefski 1:1 Paraprofessional	MS Spring Dance	5/10/2019	\$12.50/hr	\$37.50
Rosemarie Royer 1:1 Paraprofessional	MS Spring Dance	5/10/2019	\$12.50/hr	\$37.50
Heidi Miller	Camp Bernie	May 2-3	\$95.00/night	\$95.00
Leslie Chong	Camp Bernie	May 2-3	\$95.00/night	\$95.00

12.3.2. Motion to approve \$2,474.35 for the 2018-2019 school year from Title IIA funds and compensate teachers for Summer Academy work designed to improve Student Achievement and provide additional learning opportunities for students.

Name	hours	Rate	Total	Name	hours	Rate	Total
Lisa Kerr	10	\$29.11	\$291.10	Lauren Richardson	10	\$29.11	\$291.10
Sherry Kerr	10	\$29.11	\$291.10	Gretchen Dello Russo	12	\$29.11	\$349.32
Tricia Morris	10	\$29.11	\$291.10	Michelle Gomez	3	\$29.11	\$87.33
Lynn Hughes	3	\$29.11	\$87.33	Paige McGaheeran	12	\$29.11	\$349.32
Spencer Fader	3	\$29.11	87.33	Karin Weikert	12	\$29.11	\$349.32

12.3.3. Motion to approve the following staff members for hours above contracted time to attend the April 5, 2019 7th grade Statue of Liberty field trip (7:30 am - 4:00 pm)

Employee	Hours	Rate	Total	Employee	Hours	Rate	Total
Courtney Shiffman	1.5	29.11	\$43.67	Danielle Weber	1.5	29.11	\$43.67
Nicole Locorotondo	1.5	29.11	\$43.67	Jeff Thompson	1.5	29.11	\$43.67
Christina Harding	1.5	29.11	\$43.67	Jerry Tolomeo	1.5	29.11	\$43.67

- 12.3.4. Motion to approve** the following staff members as chaperones for the 8th Grade trip to the Solar Car Races in Kingwood on 5/17/19

Employee
Steve Kovacs
TBD
TBD

- 12.3.5. Motion to approve** the co-curricular and athletic advisors and compensation for the 2018-2019 school year as follows:

Activity	Name	Grade(s)	Hours	Compensation
Boys' Baseball	Christian Bollin	5-8	-	\$1,264.00
Yearbook - ES	Christi Roling	PS - 4	40 hours total	\$1164.40

- 12.3.6. Motion to approve** Carla LaTorre's request for FMLA medical leave beginning April 18, 2019. (*Attachment: LaTorre FMLA Leave Request*)
- 12.3.7. Motion to approve** Jana Brown for hours above contracted time to complete online Diagnostic Learning Maps training at a rate of \$29.11 per hour for 2.25 hours for a total of \$65.50.
- 12.3.8. Motion to approve** Michael Doerwang as a summer custodian starting June 18, 2019 through August 23, 2019 at a rate of \$13.50 per hour.
- 12.3.9. Motion to approve** course reimbursement for:
- 12.3.9.1. Danielle Weber**
 - Course: Students, Teachers, School Policy & Law
 - College/University: Centenary University
 - Semester: May 2019 to June 2019
 - Tuition: \$1,778.40
 - 12.3.9.2. Christina Harding**
(Course name change, Originally approval at December 17, 2018 Meeting)
 - Course: Literacy Curriculum & Common Core
 - College/University: Centenary University
 - Semester: May 2019 to June 2019
 - Tuition: \$1,811.40
 - 12.3.9.3. Heidi Miller**
 - Course: Adv Topics in ABA: Teaching Children w/Autism & Rel Disorders

- College/University: Rutgers University
 - Semester: May 2019 to July 2019
 - Tuition: \$2,154.00
- 12.3.9.4. Karin Weikert
- Course: Curriculum and Instruction
 - College/University: Rutgers University
 - Semester: July 2019 to August 2019
 - Tuition: \$2,154.00
- 12.3.10. **Motion to approve** maternity leave for Nicole Locorotondo beginning on/or about August 26, 2019 with a tentative return date of January 2, 2020. She will utilize sick days followed by unpaid days in accordance with FMLA.
- 12.3.11. **Motion to accept** the notice of retirement from Kim Terzuolo effective June 30, 2019.
- 12.3.12. **Motion to accept** the notice of retirement from Patricia Tuma effective June 30, 2019.

12.4. Educational Resources - Finance and Facilities

12.4.1. Payment of Bills

Audit of Invoices (*Attachment: 4 29 19 bill list*)

Approve invoices for Current Expenses in the following amounts:

Check Register	March 12 - April 29	\$ 298,309.99
Payroll	March 15	\$ 231,511.47
	March 31	\$ 232,920.19
	April 15	<u>\$ 229,719.86</u>
	Total	\$ 992,461.51

12.4.2. Financial Reports (*Attachments: 2019 01 Board Secretary and Treasurer Reports; 2019 02 Board Secretary and Treasurer Reports; 2019 03 Board Secretary and Treasurer Reports*)

Report of the Board Secretary and Treasurer’s Report for January through March 2019

Resolved, that the Board of Education accept the Board Secretary’s and Treasurer’s Financial Reports for the months of January to March 2019 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Certification of Fund Balances

Resolved, that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify for the months of March 2019, after review of the Secretary’s monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16:10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

April 29, 2019

Christopher Jones
Business Administrator

12.4.3. Line Item Transfers for March 2019 (*Attachment: 2019 03 Transfer Report - Signed*)
Resolved, that the Board of Education approve the budget transfers as listed in the attachment.

12.4.4. Use of Facilities

Motion to approve the following facilities request:

Organization	Event	Date	Location
High Bridge Events Committee	Soap Box Derby Weigh-In	May 31st 5-8 pm	ES Parking Lot

12.4.5. Travel Expenditure for Workshops

Staff/Bd Member	Workshop/ Activity	Date	Registration Fee	Mileage	Other	Total
Denise Cathro	Mental Health Issues	05/20/2019	\$90.00			\$90.00
Melissa Patane-Schulter	2019 Annual School Counselor Conference	04/12/2019	\$35.00			\$35.00
Christina Harding	Online Writing Instructional Course	N/A - Online	\$147.00			\$147.00

12.4.6. Approval of Professional Services – Motion to approve the following appointment:

WHEREAS, there exists a need for professional services, and,
WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

NOW THEREFORE, BE IT RESOLVED by the High Bridge Board of Education as follows:

12.4.6.1. Professional Services - Prime Healthcare Services
Beside Instruction - Rate \$35.42/hr

12.4.6.2. Dr. Andre J. Francois, The Bilingual CST, Parsippany, NJ
School Psychology Evaluation and Written Report-\$1000.00
Educational Evaluation and Written Report-\$1000.00
Speech/Language Evaluation and Written Report-\$1000.00

12.4.6.3. Dr. Barbara Couvadelli, Neuropsychologist, Islen NJ
\$350.00 In-Take
\$3500.00 Evaluation and Written Report

12.4.6.4. Theodore Petti, MD of Rutgers University Behavioral Health Care is appointed for Psychiatric Evaluation Services at the following rates:
Evaluation: \$450
Extended Time: \$100
Review of Records: \$150
Written Report: \$250

12.4.7. Motion to authorize the amendment of the current Long Range Facilities Plan to include the following:

- Exterior Water Drainage Elementary School - Johnson Soils
- Security Service
- Fire Doors
- ES Driveway Repair
- ES Hallway Corridor

12.4.8. Motion to withdraw from Capital Reserve and approve Capital Projects **NOW THEREFORE BE IT RESOLVED**, that the High Bridge Board of Education, in the County of Hunterdon, New Jersey, approves the following capital projects and the withdrawal of \$52,343 from the Capital Reserve account to provide funding for the following:

- Exterior Water Drainage Elementary School - Johnson Soils - \$5,845
- ES Security Door Swipes - \$8,043
- ES Fire Doors - \$24,355
- ES Driveway Repair - \$14,100
- ES Hallway Corridor - to be paid by insurance

12.4.9. Motion to approve the submission of the 18-19 ESEA Grant Amendments for the following amounts:

Title IA

- 100-100 \$10,480
- 200-300 \$300

Title IIA

- 200-100 \$2,539
- 200-500 \$1,722
- 200-600 \$3,194

Title IVA

- 100-600 \$1,333
- 200-100 \$700
- 200-300 \$3,297
- 200-600 \$2,077
- 400-732 \$4,845

12.4.10. Motion to appoint Delta Recovery Systems as the Debt Collection Agency

12.4.11. Motion to approve a transfer of \$20,847 out of the Maintenance Reserve for the following purposes:

- ES Bathroom Closets - \$430
- MS Bathroom Doors - \$5,800
- MS Locker Room Door and Locks - \$1,984
- ES Step Repairs - \$900
- MS Custodial Office Split Unit - \$5,483

MS Locker Room Toilet - \$1,250

MS Estimated Drain Pipe Clean up - \$5,000

WHEREAS, N.J.S.A. 6A:23A-14.2(d) permits a Board of Education to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget time or anytime during the year; and

WHEREAS, the aforementioned statute authorizes procedures, under the authority of the Commissioner of Education, which permit a board of education to withdraw funds from a district's Maintenance Reserve Account any time during the year by resolution for required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4; and

WHEREAS, the High Bridge Board of Education is desirous to withdraw funds from the Maintenance Reserve Account and appropriate said funds into the required required maintenance account line in the amount of \$15,684; and

WHEREAS, according to 6A:23A-14.2 (d)1(e), the High Bridge Board of Education shall, for any approved amounts that remain unexpended or unencumbered at the end of the school year, return such funds to the maintenance reserve account;

NOW THEREFORE BE IT RESOLVED by the High Bridge Board of Education that it hereby authorizes the district's School Business Administrator to make the necessary transfer consistent with all applicable laws and regulations.

12.4.12. Motion to approve the elimination of outstanding lunch balance of the following students due to free lunch designation:

- ID 201800094 - \$46.40
- ID 201800085 - \$18.90
- ID201800092 - \$3.05

12.4.13. Apple Resolution

Motion to approve Educational Services Commission of New Jersey (ESCNJ) for Apple Technology Products:

WHEREAS, the Educational Services Commission of New Jersey (ESCNJ), as Lead Agency for the ESCNJ cooperative pricing system (system identifier 65MCESCCPS), has awarded a contract for proprietary Apple technology products (Contract #MRESC 15/16-69) , renewed effective March 26, 2019 following the public solicitation of sealed bids pursuant to N.J.S.A. 18A:18A-15, N.J.S.A. 40A:11-13 and N.J.A.C. 5:34-9.1; and

WHEREAS , the High Bridge Board of Education is a member of the ESCNJ cooperative pricing system and is authorized to make purchases from contracts awarded by the ESCNJ pursuant to N.J.A.C. 5:34-7.1 et seq. ; and

WHEREAS , the Apple technology products covered by the ESCNJ contract sought by the High Bridge Board of Education are of such a specialized nature that only such products will meet the needs of the High Bridge Board of Education and

WHEREAS , the High Bridge Board of Education has heavily invested time and funds into the acquisition and integration of Apple products in local operations that will be wasted if non-Apple products were used to supplement the existing technology; and

WHEREAS , the use of non-Apple products would require either the wholesale replacement of the technology currently used by the High Bridge Board of Education or an unsupportable level of training, support and maintenance services that would utterly defeat the purpose of the public contracting laws;

NOW, THEREFORE, BE IT RESOLVED that the High Bridge Board of Education hereby authorizes the purchase of proprietary Apple technology products through ESCNJ Contract #MRESC 15/16-69 from Apple, Inc. 5505 W. Parmer Lane, MS 578-ROA Austin, TX 78727-6524, for individual purchases under \$6,000.

Board President calls for a motion and a second to approve 12.1 to 12.4.13.:

Motion: Erin Delgado		Second: Michelle Corley		
Name:	Yes	No	Abstain	Absent
Michelle Corley	x			
Erin Delgado	x			
James Garner	x			
Karyn Gove	x			
Robert Imhoff				x
Mindy Manahan	x			
Cindy Sharkey	x			

Approved 6-0-0-1

13. NEW BUSINESS

14. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

No comments

15. EXECUTIVE/CLOSED SESSION

Karyn Gove motioned, seconded by Michelle Corley, unanimously approved, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Choice Students
- Superintendent’s Evaluation
- Personnel

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

16. RECONVENE PUBLIC SESSION

Karyn Gove motioned, seconded by Erin Delgado, unanimously approved, to reconvene public session.

17. ACTION ITEM

Motion to approve the Executive Minutes

17.1.1. March 11, 2019 Executive Minutes (*Attachments: 3 11 19 Executive Session Minutes*)

17.1.2. April 15, 2019 Work Session Executive Minutes (*Attachments: 4 15 19 Executive Session Minutes*)

Motion: Karyn Gove		Second: James Garner		
Name:	Yes	No	Abstain	Absent
Michelle Corley	x			
Erin Delgado	x			
James Garner	x			
Karyn Gove	x			
Robert Imhoff				x
Mindy Manahan	x			
Cindy Sharkey	x			

Approved 6-0-0-1

18. ADJOURNMENT

Erin Delgado motioned, seconded by Michelle Corley, unanimously approved, to adjourn the meeting.

Respectfully submitted,



Christopher Jones
Board Secretary