

HIGH BRIDGE BOARD OF EDUCATION
Work Session
Tuesday, November 13, 2018

1. OPENING OF MEETING - 7:00 PM

Required Notice of Open Public Meeting

Being duly posted and advertised in accordance with the Open Public Meetings Act, the Regular Monthly meeting was called to order at 7:00 p.m. in the High Bridge Elementary School Library. The following Board members were present: Erin Delgado, Karyn Gove, Vice President, Alan Schwartz, Robert Imhoff, Michael Estrada, and Cindy Sharkey, President. Robert Imhoff and James Garner were absent. Greg Hobaugh, Superintendent, and Christopher Jones Business Administrator/Board Secretary, were also present.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. REPORTS TO THE BOARD

4.1. Board President's Report

Cindy Sharkey gave the following updates:

NJSBA Workshop - She took training for board governance, NJ QSAC governance, Sustainable Jersey, and Board President leadership.

North Hunterdon/Voorhees Sending Districts Roundtable - She highlighted topics including Wingman, languages, and art academy. High School Breaking Bridges competition may include middle school students. She discussed a potential seventh and eighth grade regional junior high and the NH-V president said it would be a ten year process.

Karyn Gove gave an update on this month's delegate assembly. She said there is nothing to vote on at the assembly.

4.2. Negotiations Committee

Alan Schwartz gave the following update: He and the other members of the HBBOE Negotiations Committee met via conference call with the Board's Negotiations attorney and gave the attorney permission to submit the HBBOE's latest proposal to the Mediator.

4.3. Shared Services Committee

Michael Estrada said he met with Clinton Township and there are more meetings with other districts scheduled in the future.

4.4. By Law Committee

Discuss the following revised policies:

- Policy 0155 - Board Committees
- Policy 0163 - Quorum
- Policy 0164 - Conduct of Board Meeting
- Policy 0171 - Duties of President and Vice President

Erin Delgado asked if there were any questions regarding updates to the above policies. Alan Schwartz recommended adding language to have a chairperson for Board Committees.

5. ACTION ITEMS

5.1. QSAC

Greg Hobough gave the following update: He said we will submit our QSAC self evaluation December 15. He said the state updated certain rules related to curriculum in June and that the district will not receive the full points on the checklist. The county is aware that school districts will not have the new law implemented by December 15 due to the late rule release.

5.2. Student Achievement - Curriculum, Instruction, Technology & Policy

5.2.1. Class trips and transportation

Grade	Location	Cost/Student	Cost Incurred By
4	Veteran Memorial Park, High Bridge	0	0
7	Statue of Liberty	\$37.00	Parent/Guardian
6	NJPAC Performing Arts Center	\$15.00	Parent/Guardian

5.2.2. 2018-19 High Bridge Nursing Services Plan

5.3. Human Resources - Personnel, Management & Community Relations

5.3.1. Sherry Kerr, Lisa Kerr and Melissa Patane-Schulter for the Kindergarten Meet and Greet on August 27 at a rate of \$29.11 per hour for one and a half hours each. Not to exceed \$131.00 total.

5.3.2. The following to attend the winter concerts.

Name	School	Rate
Lynn Hughes	Elementary	\$72.53
Spencer Fader	Elementary	\$72.53
Lisa Kerr	Elementary	\$72.53
Heather Trepiccione	Elementary	\$72.53
Mary Raefski	Middle	\$72.53
Heather Trepiccione	Middle	\$72.53

5.3.3. Nicole Locorotondo as MD program support & Lynn Gresko as chaperones for the Middle School dance on October 19 at an event rate of \$72.53.

5.3.4. Jana Brown as a chaperone for Student Leadership trip to Camp Bernie November 1 - 2, 2018 to be paid the substitute rate for the overnight (\$95.00) plus one (1) additional hour for Friday, November 2, 2018 at a rate of \$29.11.

5.3.5. Jana Brown for classroom coverage (Heidi Miller) on November 6, 2018 for 2.25 hours at a rate of \$29.11 per hour, not to exceed \$65.50.

5.3.6. Jana Brown for classroom coverage (Liberty Science Center) on November 16, 2018 for 2.25 hours at a rate of \$29.11 per hour, not to exceed \$65.50.

5.3.7. Nicole Locorotondo as chaperone for Student Leadership trip to Camp Bernie November 1-2, 2018 to be paid the substitute rate of \$95.00 for the overnight.

5.3.8. Request from Kelly Grube to extend her leave of absence to January, 2, 2019.

5.3.9. The following chaperones for the November 16, 2018 class trip to Ellis Island and the Statue of Liberty. Staff to be paid for early arrival at a rate of \$29.11 for .50 hours:

- Jerry Tolomeo
- Danielle Weber
- Christina Harding
- Courtney Shiffman
- Heidi Miller

- Bonnie Adair
- Nicole Locorotondo
- Gregory Hobaugh (no additional pay)

5.3.10. Amended course reimbursement for the following to align with the Rutgers Graduate Rate as per contract:

9.2.9.1. Heidi Miller

- Course: ABA Changing Behavior
- College/University: Rutgers University
- Semester: September 2018 to December 2018
- Tuition: \$2,106.00

9.2.9.2. Katie Franks

- Course: Public School Administration 1
- College/University: Kean University
- Semester: September 2018 to December 2018
- Tuition: \$2,154.00

9.2.9.3. Katie Franks

- Course: Clinical Practicum Administration 2
- College/University: Kean University
- Semester: September 2018 to December 2018
- Tuition: \$2,154.00

5.4. Educational Resources - Finance and Facilities

5.4.1. Payment of Bills

5.4.2. Travel Expenditure for Workshops

Staff/Bd Member	Workshop/ Activity	Date	Registration Fee	Mileage	Parking /Tolls	Total
Emma Alparone	The Principal/AP/VP's Survival Guide	01/17/19	0	\$45.26	\$10.00	\$55.26
Emma Alparone	Wingman Champions Workshop	11/1/18	0	0	0	0
Melissa Patane-Schulter	Wingman Champions Workshop	11/1/18	0	0	0	0
Lauren Richardson	Wingman Champions Workshop	11/1/18	0	0	0	0
Heidi Miller	Change the Game Conference	10/24/18	0	0	0	0
Laura Pellegrino	Artist's for Art's Sake	02/04/19	\$45.00	\$5.27	0	\$50.27
Coleen Conroy	Artists in Residency Grant Workshop	11/27/18	0	0	0	0
Laura Pellegrino	Art Articulation Meeting	11/05/18	0	0	0	0

5.4.3. Chris Graham as Boys Basketball Coach for the 18/19 school year at the contracted rate of \$2,183.00.

5.4.4. First draft of the 2018-19 Budget Calendar

5.4.5. Submission of Comprehensive Maintenance Plan and M1 2018-2020

Christopher Jones gave an update on the plan for potential projects including a new fire panel, moisture testing, and room remodels.

5.4.6. Grant check from ExxonMobil in the amount of \$2,600.00 for STEM (Science, Technology, Engineering and Math) programs.

5.4.7. ESEA 17-18 Rollover Grants

5.4.8. Sustainable Jersey program

- 5.4.9.** The acceptance of Play Unified Grant Funds awarded for Middle School activity from Special Olympics in the amount of \$3,500.00.

Christopher Jones discussed a potential increase in energy cost for buying from sustainable resources. The general consensus from the board was that it was not worth the additional cost.

6. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments should be addressed to the Board.

Melinda Manahan - She asked for more information related to the Sustainable Jersey program. Cindy Sharkey gave an overview.

7. EXECUTIVE/CLOSED SESSION

Alan Schwartz motioned, seconded by Karyn Gove, unanimously approved, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Negotiations

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

8. RECONVENE PUBLIC SESSION

Karyn Gove motioned, seconded by Erin Delgado, unanimously approved, to reconvene public session.

9. ADJOURNMENT

Karyn Gove motioned, seconded by Michael Estrada, unanimously approved, to adjourn the meeting.

Respectfully Submitted,



Christopher Jones
Board Secretary