

**HIGH BRIDGE BOARD OF EDUCATION  
WORK SESSION MEETING  
Monday, October 7, 2019**

**1. OPENING OF MEETING - 7:00 PM**

**Required Notice of Open Public Meeting**

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting convened in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829.

**Date:** Monday October 7, 2019

**Time:** 7:00 pm

**No Formal action will be taken.**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL** by Christopher Jones, SBA / Board Secretary

- |                         |                               |
|-------------------------|-------------------------------|
| Erin Delgado            | Robert Imhoff                 |
| Michelle Corley         | Mindy Manahan - <i>Absent</i> |
| James Garner            | Cindy Sharkey, President      |
| Karyn Gove, Vice. Pres. |                               |

Additional Members Present: Dr. Gregory Hobaugh, Superintendent

**4. REVIEW OF OFFICIAL CORRESPONDENCE**

<u>Name</u>	<u>Date</u>	<u>Subject</u>
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**5. REPORTS TO THE BOARD**

**5.1.** Board President's Report

*Cindy Sharkey gave the following updates:*

*October 17th is the County School Board Meeting*

*NJSBA Workshop starts October 21st*

*Board goal updates*

*# 1 Board goal progress has started with the strategic planning meetings*

*# 2 Initial planning has started*

*# 3 Board certification will start with the next school board meeting*

*# 4 - Shared Services - Continue meetings with the county*

**5.2.** Strategic Planning Ad Hoc update

*There was a planning meeting prior to the start of the work session.*

**5.3.** Shared Services Ad Hoc Committee update

*Robert Imhoff said there will be another communication email to the Hunterdon County School Districts to gather information.*

**6. ACTION ITEMS**

**6.1. Student Achievement - Curriculum, Instruction, Technology & Policy**

**6.1.1. Staff as chaperones for the Middle School dance on November 1, 2019**

<b>Name</b>	<b>Rate</b>
Coleen Conroy	\$72.53
Courtney Shiffman	\$72.53
Megan Roth	\$72.53
Heidi Miller	\$72.53
Nurse	\$72.53
Paraprofessional (1:1 per IEP)	\$13.50/hr paid through ESS

- 6.1.2. BD vocational class trips. (*Attachment: Vocational Trips 2019-2020*)
- 6.1.3. Updated Gifted and Talented Identification and Services Selection Guide. (*Attachment: G&T Identification & Services*)
- 6.1.4. Amendments to Regulation 5240 - Tardiness (*Attachment: Proposed Regulation 5240*)
- 6.1.5. Submission of the NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2018-2019 school year. (*Attachment: School Self-Assessment EA - 2019 Submission and School Self-Assessment MS - 2019 Submission*)
- 6.1.6. Payment to Kayla Oakes for August 26-29, 2019 in-service days, at a per diem rate of \$288.25 for a total of \$1,153.00.
- 6.1.7. Class trips and transportation:

<b>Grade</b>	<b>Location</b>	<b>Cost/Student</b>	<b>Incurred By</b>
4th	Veterans Memorial Park, High Bridge	Free	N/A

**6.2. Human Resources - Personnel, Management & Community Relations**

- 6.2.1. Substitute Nurse pay increase to \$115.00 per day.
- 6.2.2. Master Teacher Dr. Pamela Brillante for the Preschool Program, 12 hours per month at a rate of \$125.00 per hour funded under PEA.
- 6.2.3. Educational Based Services to provide Speech Therapist at \$80/hour.
- 6.2.4. Co-curricular appointments to be funded through Special Olympics Play Unified Grant:

<b>Name</b>	<b>Position</b>	<b>Rate</b>	<b>Hours</b>	<b>Total</b>
Heidi Miller	MS Unified Club Advisor	\$29.11	20	\$582.20
Megan Roth	MS Unified Club Advisor	\$29.11	20	\$582.20
Jana Brown	MS Unified Club Advisor	\$29.11	20	\$582.20
Paraprofessional TBD	MS Unified Club Advisor	\$13.50	16	\$216.00
Paraprofessional TBD	MS Unified Club Advisor	\$13.50	16	\$216.00

**6.3. Educational Resources - Finance and Facilities**

- 6.3.1. Payment of Bills
- 6.3.2. Financial Reports
- 6.3.3. Line Item Transfers

- 6.3.4.** Soft drink and coffee sales to district staff from the Pre-Vocational Autistic and Behavioral Disabilities Programs at the Elementary and Middle Schools. Profits will go back into the program to replenish the drinks, maintain Coverp Cafe, and supply additional items to be made and sold to provide student behavioral incentives and to further enhance Life Skills while expanding the program pre-vocational activities, in preparation for Pre-Community Based Instruction (CBI) and Field Experience.

**6.3.5. Use of Facilities**

Organization	Dates	Times	Location
Girl Scout Troop 80594	10/24, 11/14, 12/5 1/9, 2/20, 3/12, 4/23, 5/7	6:30 - 7:30pm	ES Art Room

**6.3.6. Travel Expenditure for Workshops**

Staff/Bd Member	Workshop	Date	Registration Fee	Mileage	Total
Christopher Jones	NJASBO - ASSA/DTRS	10/8/19	\$100	N/A	\$100
Melissa Patane-Schulter	HCSCA Fall Meeting	11/01/2019	\$20.00	N/A	\$20.00
Lisa Fallon	Rutgers Seminar -Patterns of Strengths & Weaknesses to Identify Specific Learning Disabilities	10/18/2019	\$180.00	N/A	\$180.00

- 6.3.7.** Acceptance of a 2019-2020 Play Unified Grant awarded to High Bridge Middle School by Special Olympics in the amount of \$3,200.00.

**7. NEW BUSINESS**

*Karyn Gove asked if the board could consider a different night for board meetings.*

**8. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

*No comments*

**9. EXECUTIVE/CLOSED SESSION**

*Erin Delgado motioned, seconded by James Garner, unanimously approved, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:*

- Shared Services

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**10. RECONVENE PUBLIC SESSION**

*Karyn Gove motioned, seconded by Erin Delgado, unanimously approved, to reconvene public session.*

**11. ADJOURNMENT**

*Erin Delgado motioned, seconded by James Garner, unanimously approved, to adjourn the meeting.*

*Adjourned 7:40pm*

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'C. Jones', written in a cursive style.

Christopher Jones

Business Administrator/Board Secretary