

**HIGH BRIDGE BOARD OF EDUCATION  
REGULAR MONTHLY MEETING MINUTES  
Monday, June 14, 2021**

**1. OPENING OF MEETING - 6:30 PM** *Meeting began at 6:30 pm*

**Required Notice of Open Public Meeting**

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting will convene on Google Meet due to current restrictions for COVID-19. Please note that you can email comments directly to Cindy Sharkey: [csharkey@hbschools.org](mailto:csharkey@hbschools.org). Please mute your microphone to reduce feedback.

**Date:** Monday June 14, 2021

**Time:** 6:30 pm

**Formal action will be taken.**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL** by John Jennings, SBA / Board Secretary

Erin Delgado *Absent*

Robert Imhoff *Present*

Tori Thomsen *Present*

Colleen Poles *Present*

James Garner *Absent*

Cindy Sharkey *Present*

Karyn Gove *Present*

Additional Members Present: Dr. Gregory Hobaugh, Superintendent *Present*

John Jennings, SBA / Board Secretary *Present*

**4. PRESENTATION & RECOGNITION ITEMS**

**4.1. Motion to recognize** the 2020 Tri-County Young Authors Contest Winners: Second Place Essay - Nathan Kaduyu, First Place Narrative - Julia Maravetz, Second Place Narrative - Lila Kovacsofsky, Third Place Narrative - Alexis DeRosa, and Third Place Short Story - Karenna Gutierrez. *Mrs Hughes presented the Tri-County Young Author Contest Winners for 2020.*

**4.2. Motion to recognize** the 2021 Tri-County Young Authors Contest Winners: First Place Personal Narrative - Ava Crespo, Second Place Personal Narrative - Mia Lake, and Third Place Essay - Maxwell Boyce. *Mrs. Hughes presented the Tri-County Young Authors Contest winners for 2021*

**4.3. Motion to recognize** the 2020-2021 High Bridge Mini Historians: First Place Winner - Kinsley Groover, Second Place Winner - Quinn Dorwart, Third Place Winner - Rowan Borchon, and Honorable Mention Winner - Mia Lake. *Mrs. Hughes presented the High Bridge Mini Historians winners for the 2020-21 school year.*

**4.4. Board President calls for a Motion at 6:45 pm Karyn Gove and a second Collen Poles, unanimously approved, to recognize** Amye Paige McGaharen for her years of dedication to the district and to wish her well in retirement. *(Attachment: McGaheran Retirement Resolution) Greg Hobaugh read the resolution aloud at the Board Meeting. Paige McGaharen thanked the Board and District and stated it was a pleasure teaching the students of High Bridge. John Jennings Board Secretary amended the Motion from the work session.*

- 4.5. **Board President calls for a Motion at 6:50 pm Robert Imhoff and a second Karyn Gove, unanimously approved, to recognize** Kathleen Barth for her years of dedication to the district and to wish her well in retirement. *(Attachment: Barth Retirement Resolution) Greg Hobaugh read the resolution aloud at the Board Meeting. Kathleen Barth thanked everyone at the school. John Jennings Board Secretary amended the Motion from the work session.*
- 4.6. **Board President calls for a Motion at 6:55 pm Karyn Gove and a second Tori Thomsen, unanimously approved, to approve** a resolution in honor of Gambino II, Canine Companions for Independence Service Dog in training. *(Attachment: Gambino II Resolution). Greg Hobaugh read the resolution aloud at the Board Meeting. Christine Roling thanked the District for allowing her to train dogs at the elementary school. John Jennings Board Secretary amended the Motion from the work session.*
- 4.7. **Presentation** by Katie Franks and Melissa Patane on SEL update and the district's proposed three year plan. *(Attachment: SEL Proposal 3 Year Plan) Katie Franks and Melissa Patane presented the SEL Proposal 3 Year Plan. Cindy Sharkey and Greg Hobaugh thanked Katie and Melissa for the presentation.*

*Cindy Sharkey congratulated all the student award winners. She also thanked Paige McGaharen and Kathleen Barth for their years of service to the District and wished them a happy and healthy retirement.*

#### 4.8. Superintendent's Report

##### 4.8.1. 2020-2021 Enrollment

Grade	Sections	District Enrollment	Choice	Tuition	Out-of-District	Total Enrollment
PS	3	32	-	-	-	32
K	2	37	-	-	-	37
1	2	27		-	-	27
2	2	31	-	-	-	31
3	2	34	-	-	-	34
4	2	39	1	-	-	40
<b>Elementary School Total</b>						<b>201</b>
5	2	27	-	-	-	27
6	2	41	-	-	-	41
7	2	38	-	1	-	39
8	2	44	1	-	-	45
<b>Middle School Total</b>						<b>152</b>
<b>District Total</b>	<b>21</b>	<b>350</b>	<b>2</b>	<b>1</b>		<b>353</b>

##### 2021-2022 Projected Enrollment

Grade	Sections	District Enrollment	Choice	Tuition	Out-of-District	Total Enrollment
PS	4	46				46





None

**6. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on agenda topics only. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject.

Comments should be addressed to the Board. *No Public Comments*

**7. ADOPTION OF MINUTES FROM PREVIOUS MEETING**

**7.1.** May 10, 2021 Regular Meeting Minutes (*Attachment: 5 10 21 Regular Session Minutes*)

**Board President** calls for a motion and a second to approve 7:1

Motion: <b>Robert Imhoff</b>		Second: <b>Tori Thomsen</b>		
Name:	Yes	No	Abstain	Absent
Erin Delgado				<b>X</b>
James Garner				<b>X</b>
Karyn Gove	<b>X</b>			
Robert Imhoff	<b>X</b>			
Colleen Poles	<b>X</b>			
Tori Thomsen	<b>X</b>			
Cindy Sharkey	<b>X</b>			

*Motion passes 5-0-0-2*

**8. REPORTS TO THE BOARD**

**8.1.** Board President's Report

**8.1.1.** COVID -19 Case Count (*Attachment: case count by municipality 6 10 21*)

*Cindy Sharkey noted as of July 6, the High Bridge Case Count stands at 272. She also reminded the Board and the Public that the next Board meeting on July 6th would be in person as well as be available on google meet. She stated she feels there is more collaboration with meetings being in-person. Robert Imhoff noted a Memorandum of Understanding was signed between the Negotiations Committee and HBEA. The contract was being put together by the Board Attorney and would be shared with the HBEA when completed. Robert stated he felt it was a fair agreement and thanked everyone for all their efforts during the process. He hoped to have the agreement review completed in order to be voted on at the July Board meeting, but stated the August meeting is also a possibility.*

**9. ACTION ITEMS**

**9.1. Student Achievement - Curriculum, Instruction, Technology & Policy**

**9.1.1. Motion to approve** the list of eighth grade students eligible for promotion to ninth grade. (*Attachment: HBMS Class of 2021*)

**9.1.2. Motion to approve** the updated and final calendar for the 2020-2021 school year. (*Attachment: Updated School Calendar 2020-2021*)

**9.1.3. Motion to approve** American Reading Company ARC Core ELA Program for grades K-5.

**9.1.4. Motion to approve** revised and/or new policies and regulations. (*Attachments: Alert 223 Policy Recommendations, Alert 223 Regulations Recommendations and Policy 5512 Update 6 2021*)

**9.1.4.1.** P0131 Bylaws, Policies and Regulations (Revised)

- 9.1.4.2. P1521 Educational Improvement Plans (M) (Abolished)
  - 9.1.4.3. P1649 Federal Families First Coronavirus (COVID-19) Response Act (M) (Abolished)
  - 9.1.4.4. R 2421 Vocational - Technical Education (Abolished)
  - 9.1.4.5. P 3134 Assignment of Extra Duties (Revised)
  - 9.1.4.6. P & R 3142 Nonrenewal of Nontenured Teaching Staff Member (Revised)
  - 9.1.4.7. P & R 3221 Evaluation of Teachers (M) (Revised)
  - 9.1.4.8. P & R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
  - 9.1.4.9. P & R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
  - 9.1.4.10. P & R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
  - 9.1.4.11. P & R 4146 Nonrenewal of Nontenured Support Staff Member (Revised)
  - 9.1.4.12. P & R 5460.02 Bridge Year Pilot Program (M) (New)
  - 9.1.4.13. P & R 6471 School District Travel (M) (Revised)
  - 9.1.4.14. P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)
  - 9.1.4.15. P 5512 Harassment, Intimidation, & Bullying (M)
- 9.2. **Human Resources - Personnel, Management & Community Relations**
- 9.2.1. **Motion to approve** substitute custodian hourly rate for the 2021-2022 school year at \$17.00.
  - 9.2.2. **Motion to approve** David Matarazzo as a substitute custodian.
  - 9.2.3. **Motion to approve** Nicole Cahill as Summer Meals Coordinator, beginning the week of June 21 through week of August 27, 2020 with compensation at a rate of \$29.11 per hour, not to exceed 8 hours for a maximum of \$232.88.
  - 9.2.4. **Motion to approve** Spencer Fader as a chaperone for the May 25, 2021 8th grade class trip to YMCA Camp Bernie at a rate of \$29.11 per hour for one (1) hour for compensation of time worked past contractual hours.
  - 9.2.5. **Motion to approve** appointment of Kristina Kroll as a full time Speech Therapist for the High Bridge School District at a level of MA Step 7 at an annual salary of \$67,200.00, based on the 2018-2021 negotiated agreement for the 2021-2022 school year. As soon as a new contractual agreement is completed, ratified and approved by the High Bridge Board of Education and the High Bridge Education Association, a new contract with the approved salary will be issued.
  - 9.2.6. **Motion to approve** shared services contract between High Bridge School District and Bethlehem School District for the purpose of sharing the professional services of a speech therapist. (*Attachments: HB BT Shared Services Agreement-Speech and Detailed Cost Statement Speech - Kroll*)
  - 9.2.7. **Motion to approve** Danielle Weber to complete 300 administrative internship hours in the middle school working with Rich Kolton during the 2021-22 school year in order to meet the requirements of her Educational Leadership program at Centenary University. A maximum of 30 hours will be completed in July and August with the remainder completed from September through May.

- 9.2.8. Motion to approve** the resignation of Laura Pellegrino as Art Teacher, effective June 30, 2021. (*Attachment: Pellegrino Resignation*)
- 9.2.9. Motion to approve** the resignation of Mary Fran Daley as Media Specialist, effective June 30, 2021. (*Attachment: Daley Resignation*)
- 9.2.10. Motion to approve** the following summer student activity programs funded through ESSRII Grant:

<b>Staff Member</b>	<b>Program Name</b>	<b>Duration</b>	<b>Rate per Week</b>	<b>Total Compensation</b>
Kim Sandorff	Math Enrichment (1-4)	2 Weeks	\$600.00	\$1,200.00
Lauren Richardson	Math Enrichment (1-4)	2 Weeks	\$600.00	\$1,200.00
Courtney Shiffman	Make & Take (1-4) & (5-8)	1 Week Each Group	\$600.00	\$1,200.00
Nicole Locorotondo	Make & Take (1-4)	1 Week Each Group	\$600.00	\$1,200.00
Sherry Kerr	Sports & Games (1-4)	2 Weeks	\$600.00	\$1,200.00
Marisa Monaco	Board Games (1-4)	2 Weeks	\$600.00	\$1,200.00
Katie Franks	SEL Camp (1-4) & (5-8)	1 Week Each Group	\$600.00	\$1,200.00
Melissa Ozoria	SEL Camp (1-4) & (5-8)	1 Week Each Group	\$600.00	\$1,200.00
Melissa Patane	Social Thinking Camp (1-4) & (5-8)	1 Week Each Group	\$600.00	\$1,200.00
Melissa Ozoria	Social Thinking Camp (1-4) & (5-8)	1 Week Each Group	\$600.00	\$1,200.00
Melissa Betz	SEL Camp (5-6) & (7-8)	1 Week Each Group	\$600.00	\$1,200.00
Katie Franks	SEL Camp (5-6) & (7-8)	1 Week Each Group	\$600.00	\$1,200.00

- 9.2.11. Motion to approve** the following employees for the hours above their contracted time necessary to attend district staff professional development day on June 9, 2021.

<b>Name</b>	<b>Hours</b>	<b>Rate</b>	<b>Total</b>
Brenda Krushinski	1.25	\$29.11	\$36.39
Laura Pellegrino	1.25	\$29.11	\$36.39
Lauren DiLanno	1.25	\$29.11	\$36.39
Kim Ziegler	1.25	\$29.11	\$36.39
Nicole Orzel	1.25	\$29.11	\$36.39

**9.2.12. Motion to approve** Tuition reimbursement for the following:

Staff	Course	College/University	Semester	Tuition
Kayla Oakes	Learning Theories on the Nature & Needs of Individuals with Disabilities	Centenary University	May - June, 2021	\$1,877.85
Kayla Oakes	Behavior Management	Centenary University	June - August, 2021	\$1,877.85

**9.2.13. Motion to approve** the following appointments/reappointments for 21/22:

Board Secretary	John Jennings
Affirmative Action Officer	Richard Kolton
Chief Equity Officer	Richard Kolton
Gender Equity Officer	Emma Alparone
504 Committee Coordinator	Emma Alparone
Homeless Liaison	Katherine Franks
Liaison to DCP&P	Katherine Franks
Title IX Coordinator	Emma Alparone
Basic Skills Contact Person	Emma Alparone
Purchasing Agency Compliance Officer for Affirmative Action (PACO)	John Jennings
Right to Know Officer	Steve Weber
Asbestos Hazard Emergency Response Act (AHERA) Representative & Management Coordinator	Steve Weber
Safety Committee Coordinator	Gregory Hobaugh
Toxic Hazard Preparedness Officer	Steve Weber
Attendance Officer	Gregory Hobaugh
School Physician	Green Brook Family Medicine
School Insurance Agent / Risk Management Consultant	Brown and Brown
Official Newspapers	Hunterdon County Democrat Star Ledger The Review Courier News The Express Times Njschooljobs.com educationjobsnj.com
Payroll Services	R&L Payroll Services, Inc.
Accounting Software System	CDK Systems
Personnel Software System	CDK Systems
School Auditor	Nisivoccia, LLP



Policy Service Provider	Strauss Esmay
FSA Provider	Wageworks
Treasurer of School Monies	Judy Favino
Ancillary Insurance Agency of Record	Brown and Brown
E-Rate Consultant	Educational Consortium for Telecommunications Savings
Integrated Pest Management Officer	Steve Weber
Architect	FKA Architects
Board Attorneys	The Busch Law Group Schenck Price Smith & King LLP Scarinci & Hollenbeck Attorneys
Temporary Purchasing Agent	John Jennings
Air Quality Designee	Steve Weber
Safety & Health Designee	Gregory Hobaugh
Custodian of Records (OPRA)	John Jennings
Chemical Hygiene Officer	Steve Weber
Substance Awareness Coordinator	Gregory Hobaugh
Anti-bullying Specialist – Elementary School	Melissa Patane-Schulter
Anti-bullying Specialist – Middle School	Katherine Franks
Anti-bullying Coordinator	Gregory Hobaugh
School Safety Specialist	Gregory Hobaugh

**9.2.14. Motion to approve** a contract for John Jennings, School Business Administrator/Board Secretary with an annual salary of \$95,229.00 effective July 1, 2021 through June 30, 2022. As soon as a new contractual agreement is completed, ratified and approved by the High Bridge Board of Education and the High Bridge Education Association, a new contract with an updated salary will be issued. (*Attachment: Jennings 2021-22*)

### 9.3. Educational Resources - Finance and Facilities

#### 9.3.1. Travel Expenditure for Workshops

Staff/Bd Member	Workshop	Date	Registration Fee	Mileage	Other	Total
Melissa Patane	Wingman Training - Train the Trainer	6/21-24, 2021	\$1,000.00	\$171.90	\$554.66	\$1,726.56

#### 9.3.2. Payment of Bills

**Audit of Invoices** (*Attachment: 6 14 21 bill list*)

**Approve** invoices for Current Expenses in the following amounts:

Check Register	May 11 - June 14	\$ 351,365.28
Payroll	May 14	\$ 246,938.42

Payroll	May 28	\$ 244,855.34
Payroll	June 11	\$ <u>255,417.20</u>
	Total	\$1,098,576.24
<b>Payment of Bills Cafeteria account -</b>		
Payschools	June 2	\$ 2,242.00
Patron ID	June 10	
20160029		\$ 45.10
201700078		\$ 33.25
598991		\$ 11.05
200931		\$ 22.50
200933		\$ 11.65
20160040		\$ 196.25
20170051		\$ 38.65
700450		\$ 47.00
700460		\$ 25.81
20190003		\$ <u>14.05</u>
		\$ 2,687.31

**9.3.3. Financial Reports** (*Attachments: April and May Board Secretary and Treasurer Reports - Signed*) (*April and May BSR reports signed*)

**Report of the Board Secretary and Treasurer's Report for April and May 2021**

**Resolved**, that the Board of Education accept the Board Secretary's and Treasurer's Financial Reports for the months of April and May 2021 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

**Certification of Fund Balances**

**Resolved**, that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify for the months of April and May 2021, after review of the Secretary's monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16:10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

June 7, 2021

John Jennings  
Business Administrator

**9.3.4. Resolution Approving the Bid Threshold**

**WHEREAS**, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3(b) has increased the bid threshold amount for

school districts which do not have a Qualified Purchasing Agent, from \$29,000 to **\$32,000**, effective July 1, 2020;

**WHEREAS**, the High Bridge Board of Education would like to take advantage of the maximum statutory bid threshold amount of **\$32,000** for school districts who do not have a qualified purchasing agent;

**NOW, THEREFORE BE IT RESOLVED** that the High Bridge Board of Education establishes and sets the bid threshold amount of **\$32,000** for the Board of Education, and further authorizes John Jennings/Business Administrator to award contracts, in full accordance with N.J.S.A. 18:A:18A-3 (a), for those purchased that do not exceed in the aggregate the new established bid threshold amount.

**9.3.5. Motion to approve** the reimbursement of 8th Grade student lunch account balances and the elimination of inactive student balances with no sibling in the district. (*Attachments: 8th Grade Account Refunds, Inactive Balances 6 4 21*)

**9.3.6. Line Item Transfers for May 2021** (*Attachment: May Transfer Report*)  
**Resolved**, that the Board of Education approve the budget transfers as listed in the attachment.

**9.3.7. USE OF FACILITIES**

**Motion to approve the following use of facilities request:**

<b>Organization</b>	<b>Dates</b>	<b>Time</b>	<b>Location</b>
Girls on the Run	5/23/21	9 am - 1 pm	HBMS parking lot
Huskies	8/9/21 - 8/12/21	9am - 6 pm	ES or MS Gym

**9.3.8. TEXTBOOKS** (*Attachment: 2021-22 District Textbook List*)

**RESOLVED**, that the Board of Education approves textbooks for the High Bridge Public Schools as per the attached list and requests the Secretary to addend a copy of the list to the minutes.

**9.3.9. TRANSFERS TO MAINTENANCE RESERVE AND CAPITAL RESERVE**

**WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41** permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, And

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of The Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the High Bridge Board of Education wishes to transfer an amount not to exceed \$150,000 unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account and an amount not to exceed \$750,000 unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

**WHEREAS**, the High Bridge Board of Education has determined that a total amount not to exceed \$900,000 is available for such purpose of such transfers;

**NOW THEREFORE BE IT RESOLVED** by the High Bridge Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**9.3.10. Tuition Student Acceptance** (*Attachment: ESY Only Tuition*)

Student #	Program	Tuition	Sending District
2616019715	BD ESY	\$4500	Bethlehem Twp

**9.3.11. Motion to authorize** the Superintendent to submit an Alternate Method of Compliance request to the Hunterdon County Executive Superintendent that will allow use of classrooms for preschool that have toilet rooms outside of the classroom.

**9.3.12. Motion to approve** the submission of the 2021-2022 IDEA and ARP ESSER Grants for the following amounts:

IDEA Basic	\$99,107
IDEA Preschool	\$ 4,211
ARP ESSER	\$251,482

**9.3.13. Motion to approve** a special revenue transfer for Preschool General Supplies (*Attachment: 6 01 21 Preschool Transfer Form*)

Account Number	Account Description	Increase (Decrease)
20-218-400-731-801-100	EXP PEA Inst. Equip	(\$13,084.64)
20-218-400-732-801-100	EXP PEA Non Inst. Equip	(\$7,956.35)
20-218-100-600-801-100	EXP PEA General Supplies	\$21,030.99

**9.3.14. APPROVE HIGH BRIDGE SCHOOL DISTRICT PLANS & PROCEDURES**

BE IT RESOLVED that the High Bridge Board of Education approves the following plans and procedures for the 2021-2022 school year.

**9.3.14.1.** Purchasing Manual (*Attachment: High Bridge Purchasing Manual 21-22*)

**9.3.14.2.** School Safety and Security Plan (*Attachment: SS&SP June 2021*)

**9.3.15. Motion to approve** ESS for paraprofessional services. (*Attachment: ESS Paraprofessional Renewal 21-22*)

**9.3.16. Motion to approve** ESS for substitute services. (*Attachment: ESS Substitute Renewal 21-22*)

**9.3.17. 2021-2022 Anticipated contracts to be renewed, awarded, or to expire during the school year - P.L. 2015, c. 47**

Pursuant to PL 2015, Chapter 47 the High Bridge Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

Transportation	Easton Coach Hunterdon Educational Services Commission First Student Bus Company Warren County Special Services Snyder Bus Company
Restraint Training	Handle With Care
Visually Disabled Services	Commission for the Blind and Visually Impaired
Payroll Services	R&L Data
Building/Grounds support	Borough of High Bridge
Boiler Maintenance Service	Metz
Grease Trap Cleaning	Russell Reid
Bleacher, B-Ball Backstop, & Gym Divider Curtains Maintenance	Gym Door Repairs, Inc.
HVAC Maintenance Service	Metz
Electrical	Wire's Electric
Elevator Services	Morris County Elevator
Playground Maintenance	Downes Mulch
Boiler Water Services	Butler Engineering
Fire/Burglar Alarm Services	FAST Sonitrol Security
Kitchen Equipment Maintenance	Northwest Refrigeration Service Plus Kitchen Appl
Building Automation Controls Maintenance	Metz
Continuing Disclosure Agent	Phoenix Advisors
Cobra Administrator	Ameriflex
Health Benefits Provider	Horizon
Vision Benefits Provider	Guardian & Horizon
Dental Benefits Provider	Guardian
Long Term Disability Providers	Guardian & Prudential
Life Insurance Provider	Guardian
Short Term Disability Provider	Aflac
Employee Assistance Program	Aetna
403(b) Providers	AXA/Equitable, Security Benefit, Lincoln
Substitute Service	ESS Northeast LLC
Paraprofessionals	ESS Support Services LLC
PEA Master Teacher	Dr. Pamela Brillante
Pest Management Service	Safe Schools Integrated Pest Management
Environmental Compliance Services	R. K. Occupational & Environmental Analysis, Inc. Garden State Environmental AHERA Consultants
Educational Supply Service	Educational Data Services, Inc.
Website Hosting	Zumu Software
Parent Notification System	School Messenger
Student Information System	Genesis Educational Services
Software, Support – Café POS System	Payschools

**9.3.18. Approval of Professional Services – Motion to approve** the following appointments:

**WHEREAS**, there exists a need for auditing services, architectural services, legal services, occupational services, physical therapy services, speech services and,

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

**NOW THEREFORE, BE IT RESOLVED** by the High Bridge Board of Education as follows:

- 9.3.18.1.** The firm of Busch Law Group, LLC, Metuchen, New Jersey, as Board Attorneys from July 1, 2021- June 30, 2022 at \$168 for partners and counsel, \$148 for associates, and \$100 for paralegals an hour.
- 9.3.18.2.** Robin Ballard of Schenck, Price, Smith & King, LLC, Florham Park, New Jersey, as Special Counsel from July 1, 2021- June 30, 2022 at an hourly rate of \$175 and associates at \$165 an hour.
- 9.3.18.3.** The firm Advancing Opportunities as Assistive Technology Services from July 1, 2021 to June 30, 2022 at the following rates:
- |                          |                     |
|--------------------------|---------------------|
| AAC Support and Training | \$185 Per Hour      |
| AT Support and Training  | \$155 Per Hour      |
| AAC Evaluation           | \$1,320 Per Service |
| AT Evaluation            | \$990 Per Service   |
- 9.3.18.4.** Allison Peck is appointed for Physical Therapy Services from July 1, 2021 -June 30-2022 at the following rates:
- |                  |           |
|------------------|-----------|
| Evaluations      | \$264     |
| Annual Reviews   | \$176     |
| Therapy Services | \$88/hour |
- 9.3.18.5.** Nancy Lenahan of Therapeutic Intervention, Inc., is appointed for Occupational Therapy Services from July 1, 2021 to June 30, 2022 at the following rates:
- |                         |               |
|-------------------------|---------------|
| In District OT Services | \$95.00/hour  |
| Home Based Therapy      | \$109/hour    |
| Evaluations             | \$390.00/hour |
- 9.3.18.6.** Cumberland Therapy Services, LLC from July 6 - August 12, 2021 to provide Speech Therapy at \$82.00 per hour, 23 days @ 3.5 hours per day.
- 9.3.18.7.** Greenbrook Family Medicine is appointed for School Physician Services from July 1, 2021 - June 30, 2022 at the following rates:
- Review of Sport Physicals, consultations, review of policies, nurse consultation  
Are included in the annual \$1,750.00 fee.
- Hepatitis B vaccines \$45/vaccine dose
- Student Drug testing (7 drug/alcohol/ecstasy) @ \$80/incident
- Employee Influenza vaccines are billed to the employee’s insurance or paid by the employee. Part time/substitute employee pre-employment mantoux testing is \$25/employee to be paid by the employee.

**9.3.18.8.** Scarinci, Hollenbeck, LLC, Lyndhurst, New Jersey, as Negotiations Counsel from July 1, 2021- June 30, 2022 at an hourly rate of \$167, associates at \$162 and paralegals at \$100 an hour.

These appointments are made without competitive biddings as “Professional Services” under the provisions of N.J.S.A. 40:11-1 et. seq. because such services are recognized professions licensed and regulated by law not allowing for competitive bids.

BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in The Hunterdon Democrat as required by law, within ten (20) days of its passage, stating its nature, duration, service and amount, and that the resolution and contract are on file in the business office.

**Board President** calls for a motion and a second to approve 9.1-9.3.18.8.: *Amended from work session by John Jennings Board Secretary.*

Motion: <i>Robert Imhoff</i>		Second: <i>Karyn Gove</i>		
Name:	Yes	No	Abstain	Absent
Erin Delgado				X
James Garner				X
Karyn Gove	X			
Robert Imhoff	X			
Colleen Poles	X			
Tori Thomsen	X			
Cindy Sharkey	X			

*Motion passes 5-0-0-2*

**10. NEW BUSINESS**

*Cindy Sharkey noted that the majority of the Board expressed their desire for a meeting with the High Bridge Borough Council be held in public at one of the next scheduled Board of Education meetings.*

**11. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board. *Cindy Sharkey thanked the District Staff for all their work this past school year under challenging circumstances and wished everyone a happy summer. Lauren Richardson stated the HBEA opposes the replacement of two special education teachers with Part-Time Teachers. Lee Rozycki stated she opposes the part-time replacements and that it will have a negative impact on children with IEP's. Judy Rodgers expressed disappointment with the decision that will result in a cut in time the part-time teachers will have with students.*

**12. EXECUTIVE/CLOSED SESSION**

**Board President** calls for a motion at 7:59 pm *Karyn Gove* and a second *Robert Imhoff*, **unanimously approved** , in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Superintendent Evaluation

- Executive Session Minutes
- Staff Retirement

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**13. RECONVENE PUBLIC SESSION**

**Board President calls for a motion at 8:43 pm Karyn Gove** and a second **Tori Thomsen, unanimously approved**, to reconvene public session.

**14. ADOPTION OF MINUTES FROM PREVIOUS EXECUTIVE SESSION**

**14.1.1.** May 10, 2021 Executive Session Minutes (*Attachment: 5 10 21 Executive Session Minutes*)

**Board President** calls for a motion and a second to approve 14.1.1: *Amended from work session by John Jennings Board Secretary.*

Motion: <b>Tori Thomsen</b>		Second: <b>Robert Imhoff</b>		
Name:	Yes	No	Abstain	Absent
Erin Delgado				X
James Garner				X
Karyn Gove	X			
Robert Imhoff	X			
Colleen Poles	X			
Tori Thomsen	X			
Cindy Sharkey	X			

*Motion passes 5-0-0-2*

**15. ADJOURNMENT**

**Board President calls for a motion at 8:50 pm Karyn Gove** and a second **Colleen Poles, unanimously approved**, to adjourn the meeting.

Respectfully submitted,



John Jennings  
Business Administrator/Board Secretary