

**HIGH BRIDGE BOARD OF EDUCATION**  
**REGULAR MONTHLY MEETING MINUTES**  
**Thursday, July 30, 2020**

**1. OPENING OF MEETING - 7:00 PM** *(meeting began at 7:07 pm)*

**Required Notice of Open Public Meeting**

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting will convene on Google Meet due to current restrictions for COVID-19. Please note that you can email comments directly to Cindy Sharkey: [csharkey@hbschools.org](mailto:csharkey@hbschools.org). Please mute your microphone to reduce feedback. Please notify the board if you intend to record this meeting.

**Date:** Thursday, July 30, 2020

**Time:** 7:00 pm

**Formal action will be taken.**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL** by John Jennings, SBA / Board Secretary

Erin Delgado *Present*

Robert Imhoff *Present*

Michelle Corley *Present*

Tori Thomsen *Present*

James Garner *Present*

Cindy Sharkey, President *Present*

Karyn Gove, Vice. Pres. *Present*

Additional Members Present: Dr. Gregory Hobaugh, Superintendent *Present*

John Jennings, SBA / Board Secretary *Present*

**4. PRESENTATION & RECOGNITION ITEMS**

**4.1. Superintendent's Report**

*Greg Hobaugh thanked the administration team, teachers association and the custodial staff for all their efforts in planning for the school reopening.*

**4.1.1. Presentation of Reopening Plan** *(Attachment: Restart & Recovery Plan High Bridge)*

*Greg Hobaugh outlined the schools reopening plans. The topics covered include:*

- *State Guidelines were released on June 26th*
- *Formation of the Pandemic Response Team*
- *Scheduling of Students*
- *Athletics*
- *Academic, Social and Behavioral Supports for Families*
- *Field Trips, Extracurricular Activities and Use of Facilities outside of School Hours*
- *Recess/Physical Education*
- *Meals*
- *Facilities Cleaning Practices*
- *Contact Tracing*
- *Screening, PPE and Response to Students and Staff Presenting Symptoms*
- *Student Flow, Entry, Exit and Common Areas*
- *Transportation*

- *General Health and Safety Guidelines*
- *Grading*

*The Board asked questions regarding the school reopening plan and they were addressed by Greg Hobaugh. Topics discussed were: Schedule, Technology Readiness, Field Trips, Meals, Cleaning, Special Education, Screening, Confidentiality Issues, Staffing Plans and General Health.*

**5. REVIEW OF OFFICIAL CORRESPONDENCE**

<u>Name</u>	<u>Date</u>	<u>Subject</u>
None		

**6. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on agenda topics only. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments should be addressed to the Board. *The following individuals either virtual or by email asked questions regarding the topics covered in the Superintendents School Reopening Plans. Greg Hobaugh responded to those questions.*

*Jessica Derosé, Maryanne Tish, Kelly Baker, Sara Bizzarro, Silvestra Family, Judy La Greca, Stacey Dimeo, Jessica Gleason, Corinne Scala, Katey Lido, Jessica Banach, Kelly Wood, Stepahanie Ramos, Nicole Groover, Monique Patti*

**7. ADOPTION OF MINUTES FROM PREVIOUS MEETING**

**7.1.** July 6, 2020 Regular Session Minutes (*Attachment: 7 6 20 Regular Session Minutes*)

**Board President** calls for a motion and a second to approve 7.1:

Motion: <b>Karyn Gove</b>		Second: <b>Michelle Corley</b>		
Name:	Yes	No	Abstain	Absent
Michelle Corley	X			
Erin Delgado				X
James Garner	X			
Karyn Gove	X			
Robert Imhoff	X			
Tori Thomsen	X			
Cindy Sharkey	X			

**Motion passed 6-0-0-1. Erin Delgado was marked absent as she lost connectivity and her vote could not be counted.**

**8. REPORTS TO THE BOARD**

**8.1.** Board President’s Report

*Cindy Sharkey mentioned there was no President’s Report. She asked the Board to think about Board Goals for the next meeting. She thanked everyone for their efforts for the school reopening plan. Robert Imhoff noted that Board Members could register for the county meetings.*

**9. ACTION ITEMS**

**9.1. Student Achievement - Curriculum, Instruction, Technology & Policy**

- 9.1.1. Motion to approve** amended calendar for the 2020-2021 school year. (*Attachment: Proposed Revised School Year Calendar 2020-2021*)
- 9.1.2. Motion to approve** revised and/or new policies and regulations. (*Attachments: Alert 220 Policies Recommendations & Alert 220 Regulations Recommendations*)
- 9.1.2.1.** P 1649 - Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) (M) (New)
  - 9.1.2.2.** P 2270 - Religion in the Schools (Revised)
  - 9.1.2.3.** P 2431.3 - Heat Participation for Student-Athlete Safety (M) (Revised)
  - 9.1.2.4.** P 2622 - Student Assessment (M) (Revised)
  - 9.1.2.5.** P & R 5111 - Eligibility of Resident/Nonresident Students (M) (Revised)
  - 9.1.2.6.** P & R 5200 - Attendance (M) (Revised)
  - 9.1.2.7.** P & R 5320 - Immunization (Revised)
  - 9.1.2.8.** P & R 5330.04 - Administering an Opioid Antidote (M) (Revised)
  - 9.1.2.9.** P 5610 - Suspension (M) (Revised)
  - 9.1.2.10.** R 5610 Suspension Procedures (M) (Revised)
  - 9.1.2.11.** P 5620 - Expulsion (M) (Revised)
  - 9.1.2.12.** P & R 8320 Personnel Records (M) (Revised)

*Greg Hobaugh reviewed the revised and/or new policies and regulations with the Board.*

**9.2. Human Resources - Personnel, Management & Community Relations**

- 9.2.1. Motion to approve** Melissa Ozoria as full time School Psychologist for the High Bridge School District at a level of MA Step 1 at an annual salary of \$62,955.00 for the 2020-2021 school year.
- 9.2.2. Motion to approve** Melissa Valente as full time Preschool Teacher for the High Bridge School District at a level of BA Step 1 at an annual salary of \$59,055.00 for the 2020-2021 school year.
- 9.2.3. Motion to approve** Reyna Perron as full time Second Grade Teacher for the High Bridge School District at a level of MA Step 1 at an annual salary of \$62,955.00 for the 2020-2021 school year.
- 9.2.4. Motion to approve** payment of \$130.30 to Nicole Cahill, Summer Meal Coordinator, for compensation of mileage reimbursement for meal deliveries to district free and reduced families.
- 9.2.5. Motion to approve** compensation to Melissa Ozoria for summer transitioning and assessments at a rate of \$43.72 per hour, not to exceed 18 hours for a total \$786.96.

**9.3. Educational Resources - Finance and Facilities****9.3.1. Payment of Bills**

**Audit of Invoices** (*Attachment: 6 30 20 revised bill list*)

**Approve** invoices for Current Expenses in the following amounts:

Check Register	June 30 - June 30	\$ 73,151.59
Payroll	June 30	<u>\$ 53,829.85</u>
	Total	\$ 126,981.44

*John Jennings noted the above was a revision to the previous meeting bill list.*

**9.3.2. Motion to approve** the 2020 Long Range Facility Plan Update and authorizes FKA Architects to submit the Long Range Facility Plan to the New Jersey Department of Education. *(Attachment: LRFP Submission)*

**9.3.3. Line Item Transfers for June 2020** *(Attachment: June 2020 Transfer Report-Revised)*  
RESOLVED, that the Board of Education approve the budget transfers as listed in the attachment.

*John Jennings noted the above was a revision to the previous meeting transfer report*

**Board President** calls for a motion and a second to approve 9.1-9.3.3.:

Motion: <b>Robert Imhoff</b>		Second: <b>Michelle Corley</b>		
Name:	Yes	No	Abstain	Absent
Michelle Corley	X			
Erin Delgado				X
James Garner	X			
Karyn Gove	X			
Robert Imhoff	X			
Tori Thomsen	X			
Cindy Sharkey	X			

**Motion passed 6-0-0-1. Erin Delgado was marked absent as she lost connectivity and her vote could not be counted.**

**10. NEW BUSINESS** *No New Business*

**11. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

*No Public Comments. Cindy Sharkey thanked the staff members for their efforts and wish everyone a nice summer and hope to see everyone soon.*

**12. EXECUTIVE/CLOSED SESSION**

**Board President calls for a motion at 9:47 pm Karyn Gove** and a second **Michelle Corley, unanimously approved**, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Litigation Settlement *(Attachments: Litigation Summary Letter, Settlement Agreement)*
- Executive Session Minutes

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**13. RECONVENE PUBLIC SESSION**

**Board President calls for a motion at 10:13 pm Robert Imhoff** and a second **Michelle Corley, unanimously approved**, to reconvene public session.

**14. ACTION ITEM**

**14.1.1. Motion to approve** the following:

RESOLUTION:

WHEREAS, the Board is a party in a special education due process action before the Office of Administrative Law, bearing OAL Docket Number EDS 5536-20 and Agency Reference Number 2020-31622; and

WHEREAS, the parties wish to amicably resolve the pending action without any further legal action, pursuant to the terms presented to the Board in a Settlement Agreement (“Agreement”);

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Education approves the Agreement of the within referenced due process action on the terms and conditions contained therein; and

BE IT FURTHER RESOLVED THAT the Board President is authorized to execute the Agreement on behalf of the Board.

**14.1.2. Motion to approve** the July 6 , 2020 Executive Minutes (*Attachment: 7 6 20 Executive Session Minutes*).

**Board President** calls for a motion and a second to approve 14.1.1-14.1.2.:

Motion: <i>James Garner</i>		Second: <i>Tori Thomsen</i>		
Name:	Yes	No	Abstain	Absent
Michelle Corley	X			
Erin Delgado				X
James Garner	X			
Karyn Gove	X			
Robert Imhoff	X			
Tori Thomsen	X			
Cindy Sharkey	X			

**Motion passed 6-0-0-1.** Erin Delgado was marked absent as she lost connectivity and her vote could not be counted.

**15. ADJOURNMENT**

**Board President** calls for a motion *at 10:18 pm Karyn Gove* and a second *James Garner, unanimously approved,* to adjourn the meeting.

Respectfully Submitted



John Jennings

Business Administrator/Board Secretary