

**HIGH BRIDGE BOARD OF EDUCATION  
WORK SESSION MEETING  
Monday, September 12, 2022**

**1. OPENING OF MEETING - 6:30 PM - *Meeting began at 6:30 pm***

**Required Notice of Open Public Meeting**

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting will convene in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829, alternatively the meeting will be available for listening purposes only on Google Meet. The Board will only accept public participation from those who are physically in attendance, as per Policy 0168. Please notify the board if you intend to record this meeting.

**Date:** Monday September 12, 2022  
**Time:** 6:30 pm  
**No formal action will be taken.**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL by Caryn Rinehart / Acting Board Secretary**

- Benjamin Bolger - *Present*
- Erin Delgado - *Present*
- Robert Imhoff - *Present*
- Colleen Poles - *Present*
- Karyn Gove - *Present*
- Cynthia Sharkey - *Present*

*All BOE members are present.*

Additional Member Present: Dr. Gregory Hobaugh, Superintendent  
Caryn Rinehart, Acting Board Secretary

**4. PRESENTATION & RECOGNITION ITEMS**

**4.1. Superintendent's Report**

**4.1.1. Superintendent Update**

*Thank you staff & custodial staff*  
*BTSN information was given.*  
*Next week - BSI presentation will be given in person. Reporting scores from last year.*  
*Next month - Admin team will share NJSLA scores from the spring*

**5. REVIEW OF OFFICIAL CORRESPONDENCE**

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Erin Leeder	09/06/2022	Board Meeting August 29th

*(Attachment: Leeder Correspondence 9 6 22)*

**6. REPORTS TO THE BOARD**

**6.1. Board President’s Report**

**6.1.1. Board of Education Self Evaluation**

**6.1.2. Board of Education Goals**

*New BOE goals - Cindy sharkey asked members for ideas for goals*

*Some suggestions - Improve communication with public, educate the public about the role of the BOE, Coffee with the BOE, Policy Review, SEL, support , chain of command,*

**6.1.3. County Update - Robert Imhoff**

*Gave updates on county meeting and meeting topics for the upcoming meetings.*

*Cynthia Sharkey shared copies of the NHV policy on public participation. Discussion was had regarding mirroring the policy as a sending district. Virtual option for meetings was mandated during COVID and we are moving back to a pre covid procedures. Many districts do not allow virtual comments. Livestreaming the meetings was discussed and that option will be looked into. It was decided to table the issue until a future meeting so more research can be done.*

**7. ACTION ITEMS**

**7.1. Student Achievement - Curriculum, Instruction, Technology & Policy**

**7.1.1. High Bridge School District goals for 2022-23. (Attachment: HB District Goals 2022 2023)**

**7.1.2. The following field trips:**

<b>Location</b>	<b>Grade</b>	<b>Cost</b>	<b>Cost Incurred By</b>
High Bridge Main Street/Tisco Property	4th	Free	
Michael Fowler Presentation, Clinton Township MS	8th	\$153.00 for Bus	High Bridge BOE
McCarter Theater	8th	\$40.00	Parents/Guardians

**7.2. Human Resources - Personnel, Management & Community Relations**

**7.2.1. Updated LEA Plan for Safe Return to In-Person Instruction and Continuity of Services Plan. (Attachment: HB Safe Return Plan - Revised Sept, 2022)**

*Dr. Hobough explained the plan needed to be updated to align with the updates to the county health department recommendations.*

**7.2.2. High Bridge School District COVID-19 Protocols for 2022-23. (Attachment: HBSD COVID-19 Protocols 22-23)**

**7.2.3. Updated LEA Virtual or Remote Instruction Plan for 2022-23 school year.**

- 7.2.4. Contract with Work Family Connection. (*Attachment: Work Family Connection Contract*)
- 7.2.5. Reimbursement to part time custodian Justin Baranek for Black Seal license training at a prorated amount of \$372.
- 7.2.6. Employment of Andrew Ziray as part time middle school Special Education teacher for the 2022-2023 school year at a level of BA Step 1 at a prorated annual salary of \$37,581.30, pending receipt of employment paperwork and required background check, effective September 20, 2022.
- 7.2.7. Jana Brown as Elementary School BSI Math Support at the contracted rate of \$32.00 per hour for 140 hours for a total not to exceed \$4,480.00 to be paid for by Title Funds.
- 7.2.8. Heather Piell and Emma Alparone as Elementary School BSI Writing Support at the contracted rate of \$32.00 per hour for 140 hours each for a total not to exceed \$4,480.00 each to be paid for by Title Funds.
- 7.2.9. Emma Alparone for ES Homework Assistance at the contracted rate of \$32.00 per hour for 100 hours for a total not to exceed \$3,200.00 each to be paid for by Title Funds
- 7.2.10. Jerry Tolomeo as Middle School Athletic Director for the 2022-23 school year at the contracted rate of \$32.00 per hour for 75 hours for a total not to exceed \$2,400.00.
- 7.2.11. Course reimbursement for:

Staff	Course	College/University	Semester	Tuition
Julia Monge	Characteristics of Diverse Learners	Centenary University	Aug.-Dec., 2022	\$2,008.50
Julia Monge	Seminar Clinical Appl to Learn Disabilities	Centenary University	Aug.-Dec., 2022	\$2,008.50

**7.3. Educational Resources - Finance and Facilities**

- 7.3.1. Payment of Bills
- 7.3.2. Financial Reports
- 7.3.3. Line Item Transfers

**7.4. USE OF FACILITIES**

Organization	Dates	Day / Times	Location
Adult Pick-Up Volleyball	09/28/2022 - 05/17/2023	Wednesday/7:00pm - 8:45 pm when basketball <u>is not</u> in session. Wednesday/7:30pm-8:45 pm when basketball <u>is in</u> session.	MS - Gym

*No questions from BOE members on the action items.*

**8. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public

comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

*Carolyn Stoner - Work Family Connection, Commented about possibility of using social media more. Cynthia Sharkey noted that board members are not allowed to post on social media. It's an ethics violation.*

*Carolyn Stoner clarified that perhaps the BOE can use social media for informational purposes only.*

**9. EXECUTIVE/CLOSED SESSION - 7:45 pm**

**Board President calls for a motion** at 7:45 pm, Robert Imhoff moved and seconded by Karyn Gove in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Executive Session Minutes
- Personnel

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**10. RECONVENE PUBLIC SESSION 8:10**

**Board President calls for a motion** at 8:10 pm (*Erin Delgado*) moved and a second (*Karyn Gove*) to reconvene the public session.

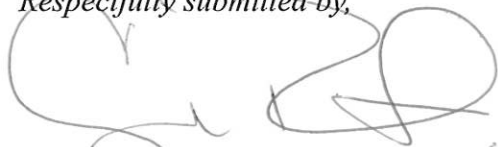
*Benjamin Bolger asked if the correspondence needs to be discussed. President Sharkey stated that it can be discussed next week at the regular meeting if needed.*

**11. ADJOURNMENT**

**Board President calls for a motion** at 8:12 pm, Karyn Gove moved and seconded by Erin Delgado to adjourn the meeting.

*Meeting adjourned at 8:12 pm.*

*Respectfully submitted by,*



*Caryn Rinehart, Acting Board Secretary*