

## **Board of Education Goals**

- ◆ Research and actively discuss shared services with other school districts.
- ◆ Reach a fair and responsible contract with the High Bridge Teacher's Association.
- ◆ Communicate to our community the roles and responsibilities of a school board.
- ◆ Finalize the three-year strategic plan for the district.
- ◆ Review and address student achievement and progression across all subject areas with continued emphasis of Math, English and Language Arts, and Writing at every board meeting.

*The School Board has a dual role: To represent the concerns of the citizens, taxpayers and parents to the school administrators, and to represent the needs of the students and school district to the citizens, taxpayers and parents of the community. The School Board does not operate the district on a day-to-day basis; that is the job of the superintendent. Rather, the School Board sets the policies, goals and objectives for the district – and it holds the superintendent responsible for implementing the policies and achieving the goals.*

## ADMINISTRATION

**Gregory A. Hobaugh, Ed. D.**  
**Superintendent**  
**Elementary School Principal**  
**908-638-4105**

**CHRISTOPHER JONES**  
**BUSINESS**  
**ADMINISTRATOR**  
**(908)638-6552**

**LISA FALLON**  
**DIRECTOR OF**  
**SPECIAL EDUCATION**  
**(908)638-4512**

**RICHARD J. KOLTON**  
**MIDDLE SCHOOL**  
**PRINCIPAL**  
**(908)638-4101**

**EMMA A. ALPARONE**  
**ELEMENTARY SCHOOL**  
**ASSISTANT PRINCIPAL**  
**(908)638-4105**

# High Bridge School District



High Bridge School District  
40 Fairview Avenue  
High Bridge, NJ 08829  
(908) 638-4105

## **MEMBERS OF THE BOARD OF EDUCATION**

### **Term Expires**

Cindy Sharkey, President	2020
Karyn Gove, Vice President	2019
Michelle Corley	2021
Erin Delgado	2020
James Garner	2021
Robert Imhoff	2019
Mindy Manahan	2021

### **2019 MEETING SCHEDULE**

#### **WORK SESSION DATES:**

February 4  
March 4 (Tentative Budget Discussion)  
April 15  
May 13  
June 3  
August 19  
September 16  
October 7  
November 12  
December 9

#### **REGULAR MEETING DATES:**

February 11  
March 11  
April 29 Tentative Budget Public Hearing & Presentation  
May 20  
June 10  
July 8  
August 26  
September 23  
October 15  
November 18  
December 16

**Meetings begin at 7:00 p.m. in the  
Elementary School Library**

## **District Mission Statement**

As a dynamic school district, we believe that all students arrive at our school with strong and varied abilities. Our Board of Education continues to provide, with the support from the community, the appropriate and essential educational programs and services that are necessary for students with different learning abilities to achieve and succeed.

Our collective goals are to prepare our children to function as tomorrow's leaders in a demanding and rapidly changing world. Our school's foundation is provided through an environment which values diversity, builds self-esteem, actively engages and energizes all students, and fosters the students' natural motivation to learn.

### ***Mission Statement:***

*The High Bridge School District, in partnership with parents and the community, is dedicated to providing a strong educational foundation that inspires all students to become life-long learners and responsible, productive citizens and establishes a platform for students to participate in, and serve the community.*

The Board of Education is currently leading a strategic planning process together with members from the community and school district. Please contact the Business Administrator with questions or feedback about this process.

Letters to the High Bridge Board of Education may be addressed to:

Board Secretary/School Business Administrator  
40 Fairview Avenue,  
High Bridge, N. J. 08829

The administration is available by appointment to help you with any concerns that you might have about the day-to-day operation of the schools.

A Board of Education meeting is not an appropriate time to debate or to question the Board or administration about personnel matters. The meeting is your opportunity to observe the work of the School Board and to communicate directly with your elected officials regarding school district policies, educational matters or concerns.

Please follow and work up the Chain of Command. For instance, if a parent has a problem with a teacher, the parent should first address it with the teacher and, if the issue is not resolved, the parent should turn to the principal or supervisor, and then the Superintendent.

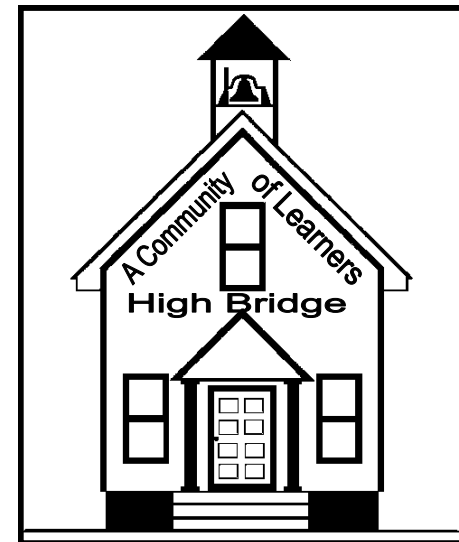
**PARENT —> TEACHER —> PRINCIPAL —>  
SUPERINTENDENT —> BOARD OF EDUCATION**

The school board should be the "court of last resort." Many times citizens can get answers to their questions simply by calling the appropriate person in the school district.

***Welcome to a meeting of the High Bridge  
School District Board of Education.***

This brochure has been prepared to provide a better understanding of the actions that the Board of Education will take during a meeting. It is also intended to introduce you to the Board members and invite you to participate more fully in a Board meeting.

The Board of Education will follow an agenda previously prepared by the Superintendent. Copies are available at Board meetings as well as posted to the website at 5:00 p.m. on the Friday preceding the meeting.



## **THE BOARD OF EDUCATION**

The High Bridge School Board of Education is comprised of seven elected representatives of the High Bridge community. Board members normally serve for a three-year term of office.

The Board is charged with the responsibility of acting as the general agent of the State of New Jersey in carrying out the will of the people of this community in the matters of public education. The Board of Education establishes educational goals for the children of the district and supervises all programs designed to meet these goals.

The Board is also responsible for enforcing policy. Where state law does not provide or prohibit, the Board is responsible for establishing, maintaining and apprising the public of educational activities of the school district.

The High Bridge Board of Education meets in public to determine the educational policies of the school district. The Board of Education provides an opportunity for the public to express their views at these meetings.

Please note that your Board of Education members are local residents who are serving you by devoting many unpaid hours of their time to our school district. Board members do not have authority as individuals and can act on school matters only at a regularly scheduled and advertised Board of Education meetings.

The School District's website at <http://www.hbschools.org/> is an important resource for information and meeting dates, and there is a section for the School Board under the "School Board" tab. Meeting dates and important notices are also posted on the main page. Please visit the website frequently for any changes or information updates.

## **COMMUNICATING WITH YOUR BOARD**

Communication is best carried out at the meetings of the Board of Education.

The Board conducts a Work Session one week prior to its Regular Meeting. Work Sessions provide the opportunity for Board members to review items proposed for action at the Regular Meetings and to discuss and clarify issues. The Board operates as a Committee of the Whole at the Work Sessions. The Board then has the opportunity to obtain additional information needed prior to taking a formal vote on proposals at the Regular Meetings.

Agendas are available online or upon signing into the Board Meetings. The Work Session meeting agenda will always include one opportunity for members of the public to address the Board. At Regular Meetings, there are two opportunities to address the members of the Board. The first public comment period should relate to agenda items and the second public comment period can be on any topic.

If you wish to address the Board, raise your hand and wait for recognition by the President. State your name and address your remarks to the President. Individual members may be addressed upon recognition by the Board President. The Board, through individual members, may choose to respond to your comments.

Public comments are limited to three minutes. No individual may speak more than once on the same topic until all others who wish to speak on that topic have been heard. Written statements may be read to the Board and then given to the Board Secretary/School Business Administrator to be included in the minutes of the meeting.