

# HIGH BRIDGE SCHOOL DISTRICT

## HIGH BRIDGE ELEMENTARY SCHOOL

40 Fairview Avenue  
High Bridge, NJ 08829  
Ph: 908-638-4105  
Fx: 908-638-4211



## HIGH BRIDGE MIDDLE SCHOOL

50 Thomas Street  
High Bridge, NJ 08829  
Ph: 908-638-4101  
Fx: 908-638-4211

**Gregory A. Hobaugh, Ed.D.**  
Superintendent  
Elementary School Principal

**Emma A. Alparone**  
Elementary School  
Assistant Principal

**Lisa M. Fallon**  
Director of Special Services  
Preschool Supervisor  
ESL Coordinator

**Richard J. Kolton**  
Middle School Principal  
Director of Curriculum and  
Technology

March 18, 2020

Dear High Bridge Families,

I know this is a difficult time as we navigate our way through this new world of virtual learning. Let me assure you that the district understands the need to be flexible with home instruction schedules. Our staff is still learning to gauge the proper amount of work and are readily available for online assistance during the hours of 8:15 am and 3:15 pm. If you have questions about who to contact for help, please see the guidelines on the following page.

Be advised the school buildings will be closed beginning March 19. Administration and all support staff are available via email and will respond in a timely manner just as they would under normal circumstances.

If you have any questions or concerns regarding free or reduced meals, please contact Nicole Cahill at [cahilln@hbschools.org](mailto:cahilln@hbschools.org).

Again, this is all new to everyone involved. We ask that you reach out to teachers with any concerns you have. Learning, even on a “normal” day, should be fun and exciting. We understand students and parents may be feeling anxious about balancing the educational needs of their children and continuing to keep the health and well being of the family a priority. The district is aware of the need for flexibility while transitioning to virtual learning and are working with staff to address these concerns.

Thank you for your patience and continued support.

Sincerely,

Gregory A. Hobaugh, Ed.D.  
Superintendent

[www.hbschools.org](http://www.hbschools.org)

*The Few, The Proud, The Hilltoppers!!*

## High Bridge School District Distance Learning Guidelines



*This document is designed to offer you the most effective path to resolving issues you may encounter with your child's education during times of distance learning. Please follow these important steps to ensure your concern is handled properly and efficiently. Staff have been instructed to respond to parents and students through district email. Click for a full list of [staff](#) members which can also be found on the district website under Staff.*

**On matters involving your child's instruction/assignments:**

Classroom Teachers

**On matters involving student social, emotional, behavioral concerns:**

Guidance Counselor

**On matters involving IEP (Individualized Education Program) and Special Education services:**

Special Education Teachers

Case Manager

**On matters involving Genesis Parent Portal access:**

Main Office Secretary

**On matters involving web based logins (i.e. i-Ready):**

Classroom teacher

**On matters involving ELL services:**

Case Manager