**High Bridge Parent Teacher Organization**

**Meeting Minutes**

**November 16, 2021**

1. **WELCOME**
2. **HIGHLIGHTS/OLD BUSINESS**
	1. **Discount Cards**
		1. No sales since last month
	2. **PTO Membership**
		1. None since last month
	3. **Grant for Mrs. Cahill**
		1. Gave $299 gift card for clothing; very appreciative
	4. **Pumpkin Literacy**
		1. Fantastic turnout; will order more books with Scholastic dollars (too many board books)
	5. **Thanksgiving Pie Sale**
		1. More than double from last year - 71 pies sold
		2. Courtney will email out pick-up time (1:00 to 3:00 p.m. at the ES) to those who ordered
		3. Courtney will invoice people who opted to pay offline
		4. Need to check people off when they pick up
		5. Courtney will deliver for those who don’t pick up
			1. Next year those not picked up will be donated
			2. Can we move pick up to Tuesday next year?
	6. **MS Book Fair**
		1. Successful – kids excited
		2. Made a little over $1K
		3. Scholastic dollars don’t expire
	7. **Spirit Wear**
		1. Sold 80+ items (41 items)
		2. Will ask AllSports about some Adidas, UnderArmour etc.
	8. **Pretzels for Halloween**
		1. Made $30 on pretzels; not a lot by kids were very excited so we would do again next year
3. **FINANCE REPORT**
	1. See Finance Report.
4. **ADMINISTRATOR REPORT:** No one in attendance.
5. **TEACHER LIAISON REPORT:** No one in attendance.
6. **SCHOOL BOARD MEETINGS: December 6 & 13**
7. **NEW BUSINESS/UPCOMING EVENTS**
	1. **Class Parents**
		1. Email needs to go out for holiday gifts
		2. Updated Sign Up expiration date to 12/31/21
		3. Ask Mrs. Cahill to email teachers who don’t have someone
		4. Kelly to email class moms – no parties but collect for teacher gift
		5. Deadline by 12/17 for donations
	2. **Teacher Breakfast**
		1. If approved, we need to get a date
		2. Ask parents to donate food
	3. **501c4 to 501c3**
		1. Nothing has changed
		2. Look into hiring someone
	4. **Middle School Kids Night Out**
		1. The kids want them
		2. There would be 4 KNOs
		3. Might not be able to have food
		4. Parent volunteers needed for upstairs sports
		5. 1/21, 2/4, 2/25 and 3/11 – tentative dates
			1. Need to get approved
			2. Need to check with basketball and the play
	5. **ES Book Fair**
		1. No approval yet to hold in the spring
		2. Booked for 2nd week in March but we can change, cancel or postpone
	6. **Scrips**
		1. Start selling after Thanksgiving
		2. Send flyers for Thanksgiving
	7. **ES Kids Night Out**
		1. December 17 – indoor movie night
8. **QUESTIONS/COMMENTS:** Feel free to contact the PTO with any questions or comments at HighBridgeSchoolsPTO@gmail.com

**IN ATTENDANCE:**

Nicole Groover, President; Laurel Gecek, MS Vice President; Kelly D’Ambola, ES Vice President; Courtney Bolger, Treasurer; Katy Lido, Secretary; Members-at-Large: Suzy Supnet, Renee Brown.