**High Bridge Parent Teacher Organization**

**Meeting Minutes**

**October 19, 2021**

1. **WELCOME**
2. **HIGHLIGHTS/OLD BUSINESS**
	1. **SEL at Middle School**
		1. We donated popcorn and water for Social/Emotional Learning activity during week of respect.
	2. **Clothing Drive**
		1. We raised $336.45 this fall. Last spring we raised $560.70
	3. **Discount Cards**
		1. Sold 55 cards for profit
			1. We will owe $550; we keep $550
		2. Faculty gets free for joining PTO (given by the company). 44 joined; 97 faculty members in the district.
			1. MS – everybody joined
		3. Made more in donations than selling discount cards (26 donations totaling $650)
		4. Mid-tier fundraiser for the PTO
	4. **PTO Membership**
		1. 60 families have joined.
	5. **Movie Night**
		1. Great to see so many people there.
		2. Very successful.
		3. A few hiccups with some kids.
		4. Can we do one in winter? Think about it – sell hot chocolate.
		5. Usually do 4 KNO/kid events.
		6. Is there a cap on the number of people allowed? Maybe a spring fling dance.
		7. Concessions netted $230. (Projector was $130 and screen was $150 – so we made most of it back in concessions)
	6. **Sip & Solve**
		1. Cancelled. Too hard to find a space. Will revisit at another date.
3. **FINANCE REPORT**
	1. See Finance Report.
	2. Not many expenses.
	3. Paypal takes fees out.
	4. Pending: SEL mini grant for popcorn & water, movie night concessions, and discount cards.
	5. Account balance will be around $14,500 by the time everything clears.
	6. Fundraising in advance – trying to hold onto $10K for next year for next year’s operating budget.
	7. Interested in investing in a sound system.
4. **ADMINISTRATOR REPORT:** No one in attendance.
5. **TEACHER LIAISON REPORT:** No one in attendance.
6. **SCHOOL BOARD MEETINGS: November 8 & 15**
7. **NEW BUSINESS/UPCOMING EVENTS**
	1. **Discount Cards**
		1. Still selling
	2. **PTO Memberships**
		1. How do we get people to join?
	3. **Pumpkin Literacy**
		1. No entries yet
		2. Due by 10/27
		3. Kids get a book and certificate; use Scholastic Dollars to purchase for MS
	4. **Thanksgiving Pie Sale**
		1. Starts 11/1
		2. Courtney will add to the system for online sales
		3. Add to Topper Tribune and MS newsletter
		4. One hour time slot in front of the school for pickup; if not picked up, they will be donated to the food pantry
	5. **Converting 501c4 to a 501c3**
		1. Ask Gary Mills
		2. We have to refile the long form version.
	6. **MS Book Fair**
		1. Next week during lunches only
		2. Be there 11:30, over by 1:15
			1. Monday – Laurel, Suzy
			2. Tuesday – Laurel, Kelly
			3. Wednesday – Laurel, Suzy
			4. Thursday – Laurel, Nicole
			5. Friday – Laurel, Courtney
	7. **MS Halloween**
		1. Selling tickets Thursday and redeem Friday for a goodie bag
		2. We are making the goodie bags
		3. 152 kids – we sell and keep the money
		4. Pretzels or glow sticks
	8. **Spirit Wear Sale**
		1. No time for a new logo.
		2. Early next week the store should be ready to go
		3. Sell for 2 weeks so we get delivery before Christmas
		4. Need new PTO shirts
	9. **Scrips**
		1. Start after 11/15 and do e-cards only.
	10. **Pampered Chef**
		1. Maybe do for Mother’s Day next year.
		2. Last year we first posted on 4/19.
	11. **Clothing for the School**
		1. Give Mrs. Cahill a gift card to purchase some clothes.
		2. Courtney to see what amount we can give.
		3. Can also give clothes our kids outgrow.
8. **QUESTIONS/COMMENTS:** Feel free to contact the PTO with any questions or comments at HighBridgeSchoolsPTO@gmail.com

**IN ATTENDANCE:**

Nicole Groover, President; Laurel Gecek, MS Vice President; Kelly D’Ambola, ES Vice President; Courtney Bolger, Treasurer; Katy Lido, Secretary; Members-at-Large: Suzy Supnet, Renee Brown.