

High Bridge Parent-Teacher Organization

Meeting Minutes

April 16, 2024

WELCOME

OLD BUSINESS

- A. Membership Drive
 - i. No new members.
- B. Play
 - i. Thank you to Jaymee & Jessica for helping with concessions.
 - ii. Suzy & Nicole went to pick up costumes.
 - iii. Overall a big success – students did a great job!
- C. Clothing Drive
 - i. Pick up was last Friday, April 12.
 - ii. Not as many donations as in the fall.
- D. Middle School Bingo
 - i. Held on Friday, April 12 as a Student Leadership Fundraiser.
 - ii. PTO supplied some gift cards for prizes and the grand prize.
 - iii. PTO had a bake sale to help Student Leadership.
 - iv. Hope to do it again next year before spring sports start up.
- E. All School Meeting
 - i. Held on Friday, April 12.
 - ii. PTO supplied gifts for the reading challenge to help Mrs. Morris.
- F. T-Shirt Contest for the Color Run
 - i. The winner was 2nd grader Nolen Mascola.
 - ii. There were many entries, which were narrowed down to four finalists; winner selected via Facebook vote.
 - iii. The winning design will be printed on the 2024 Color Run t-shirts.
- G. 501c3
 - i. This project is still on hold, but it remains on the agenda until resolved.

FINANCE REPORT

- A. \$17,219.42 beginning balance.
- B. Total income was \$1,179.83; total expenses were \$3,529.60.
- C. Expenses: We paid for the concessions for the play but we were reimbursed. Took out petty cash for Play, Bingo and Book Fair; also reimbursed. Also paid a tip to the driver for the clothing drive, bought planters for the Middle School, supplied prizes for Bingo, purchased Color Run color powder, and paid for 1st grade field trip (teacher grant already budgeted).
- D. Ending Balance of \$14,869.65 (see finance report).
- E. Budget (see budget)
 - a. Still have \$100 set aside for Mrs. Hughes.
 - b. Still have \$500 for family grants.
 - c. Dr. Hobaugh will do talks again next year; still have \$24 left over from that line item.

- d. Went over budget for Student Leadership.
- e. Went over budget for paper products but we bought a shelf for the MS PTO closet.
- f. Still have money left from the basketball hoops.

ADMINISTRATOR REPORT

- A. Dr. Hobaugh was in attendance.
 - i. It is budget season right now. The budget presentation will be in 2 weeks. Will be going up 2%, which is the maximum allowable increase.
 - ii. Board is looking at creative ways to adjust the schedule to better service students.
 - iii. Lost \$89K in state aid.
 - iv. Looking to have 2 sections of every grade. One section for 5th grade was too hard this year.
 - v. New PE teacher at the Elementary School.
 - vi. Great job to Mrs. Morris and Mrs. Kerr on the reading challenge. Hope to get more families involved next year.
 - vii. 8th grade DC trip, picnic and graduation coming up fast.
 - viii. Mrs. Burstyn did a great job with the play.
 - ix. The Board reviewed the calendar; 4 snow days were built in, didn't use all. Graduation will be June 12 and last day will be June 13.
 - x. State testing starts in 2 weeks.
 - xi. ESSER money needs to be used by October so HBSD contracted with a company to provide free tutoring to anyone who needs it. Reach out to the office if you need more information.
 - xii. Gazebo/outdoor classroom – used ESSER (Covid relief) funds.
 - 1. HBSD went with the lowest bidder – it was NOT \$300K.
 - 2. State said we had to spend the funding.
 - 3. PTO can use it for ice pops or for DJ booth, etc.
 - 4. Will purchase picnic tables but there is no electric. (Would have to dig up the roadway to provide electric).

TEACHER LIAISON

- A. Mrs. Burstyn was in attendance.
 - a. Thank you for supporting the play.
 - b. MS Spring Concert on May 14 at 7 p.m. and ES Spring Concert on May 22.
 - c. The art show will also happen during the concerts starting at 6:30 p.m.

SCHOOL BOARD MEETINGS: April 29th, May 6th and May 13th.

NEW BUSINESS/UPCOMING EVENTS

- A. Book Fair: April 15-19
 - i. Preview days yesterday & today, purchasing tomorrow & Thursday.
 - ii. Two very popular books are completely sold out (Hot Wheels & Taylor Swift), and PTO only received 2 of each, so we decided to pull them from the book fair. We will raffle off these 4 books on Friday. Any child can enter to win.

- B. Administrative Assistant Day: April 24
- C. Principals Day: May 1
- D. Teacher Appreciation Week: May 6-10
 - i. We provide lunch at both schools.
- E. School Nurses Day: May 8
- F. 2024-2025 Executive Board Elections
 - i. Ballots should be going out soon.
 - ii. Executive Board meets next Monday, April 22 to determine which positions are up for re-election.
 - iii. Nominations will be open for one week and then the ballot goes to a vote by all members.
- G. Field Day: June 6
 - i. Kona is booked for both schools. At Union Forge for the MS at 12:00 p.m. and then the ES at 2:00 p.m.
 - ii. Rain date June 7th.
- H. Color Run: May 31
 - i. Color packets were delivered to Nicole's house. These will be transferred to the school for storage until May 31.
 - ii. Fundraising materials going home after the book fair.
- I. Kindergarten Orientation: May 29
 - i. PTO will provide water & treats.
 - ii. A PTO representative will speak about how important it is to join the PTO.
- J. Library Volunteers
 - i. Volunteers will just be reshelving not scanning.
 - ii. PTO will create a sign up for volunteers.
- K. Tricky Tray
 - i. Planning to begin after the Color Run.
 - ii. Date tentatively set for November 16.

**Thank You for attending. If you have any questions, please reach out to
HighBridgeSchoolsPTO@gmail.com**