

**High Bridge Parent-Teacher Organization**  
**Meeting Minutes**  
December 19, 2023

**1. WELCOME**

**2. HIGHLIGHTS**

- a. Membership Drive
  - i. One new member since last month
  - ii. To date: 38 faculty, 147 families, \$660 in donations
- b. Pie Sales
  - i. 63 pies sold; profit roughly \$400
  - ii. Have to give one refund; Katy Lido to reach out to Jessica Biehl to find out who it was
- c. Student Leadership Breakfast
  - i. PTO helped serve and donate some food & products
  - ii. We suggest raising the price slightly
  - iii. They plan on doing one more
- d. Classroom Grants
  - i. Ms. Kerr – storage items for classroom, manipulatives
  - ii. High Bridge Youth Basketball has been touching items on hooks in hallways; Ms. Kerr had to move things in & out each night
  - iii. Item unfortunately came broken but is being replaced
  - iv. We are tapped out on our grants; in the new year, we will reevaluate the budget and possibly add funds
- e. Student Leadership Tree Lighting
  - i. PTO donated hot cups and cookies
  - ii. Was a festive, fun night
  - iii. Sold ornaments as a fundraiser
- f. TREP\$ on December 8
  - i. PTO donated pretzels for Student Leadership to sell
  - ii. Money goes towards the Middle School Field Day
- g. Spirit Wear
  - i. Opened right before Thanksgiving
  - ii. Will be open all school year
  - iii. Won't know how much profit until the end of the year
- h. Staff Breakfast
  - i. Schools wanted to have it on a half day
  - ii. Parents donated everything; only missing coffee at the Middle School
- i. Basketball Hoops
  - i. We held a vote for all members
  - ii. Approximately 63 yes votes, 3 no votes
  - iii. Money from Color Run paid for them
  - iv. They have been ordered; part of the order has been delivered
  - v. Will most likely be installed in the spring
- j. 501c3
  - i. Working on trying to become a 501c3; we are currently a 501c4
  - ii. We will keep working on this

- iii. Will stay on the agenda until completed

**3. FINANCE REPORT: Suzy Supnet, Treasurer**

- a. Beginning balance: \$23,099.13
- b. Income: \$279.17 from membership toolkit; need to look to see exactly what it's from
- c. Expenses: \$4,611.77
  - i. Paid for pies, conversations with Dr. Hobaugh, teacher grants, student leadership, basketball hoops, tree lighting, 8<sup>th</sup> grade movie
- d. Ending balance: \$18,766.53
- e. Working Budget
  - i. Added a new line for Student Leadership: spent \$141.68 so far
  - ii. Added a new line for 8<sup>th</sup> grade movie: spent \$51.12
  - iii. Need to add a new line for Conversations with Dr. Hobaugh: spent \$134.75 so far
  - iv. These were not included in our original budget

**4. ADMINISTRATION REPORT: None**

**5. TEACHER LIAISON – Donna Brown**

- a. Not officially representing the teachers
- b. Thank you for the breakfast

**6. SCHOOL BOARD MEETINGS: Don't have January dates yet**

**7. NEW BUSINESS**

- a. Holiday Gifts for administration and crossing guards purchased
- b. Treats for 8<sup>th</sup> Grade movie – many allergies in the class
- c. Elementary School Parties on December 22
  - i. PTO helping to supply extra treats for anyone who forgets "Party in a Bag"
  - ii.
- d. Helping School Nurse
  - i. A teacher alerted us that many children coming to school hungry or without water bottles
  - ii. Right now, she is OK on snacks but will reach out if they need more
  - iii. Students also forgetting water bottles so we will donate cases of water
  - iv. Staff is also running out of supplies; we will see how we can help restock classrooms
- e. Middle School Kids Night Outs: January 12, January 26, February 23 and March 1
  - i. Free but ask kids to bring snacks to donate
  - ii. Kids love it
- f. Valentine's Dance for Elementary School on February 9
  - i. Reached out to new DJ; Dr. D wasn't giving us a price so we hired a new DJ
  - ii. Need to confirm; we sent deposit
- g. Conversations with Dr. Hobaugh
  - i. January 23 at 6:30 p.m. is last one
  - ii. Hoping for better turnout than the after school session; morning session was well attended
- h. Big Fundraiser for 2024: Color Run
  - i. Will do the Color Run again

- ii. Need to come up with prizes – something new/fresh
- iii. Student Leadership is planning to do a duck race

**8. MEETING ADJOURNED**