

# HIGH BRIDGE BOARD OF EDUCATION

## REGULAR MEETING AGENDA

MONDAY, JUNE 22, 2015

### A. OPENING OF MEETING - 6:00 PM

#### Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School front doors, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspapers: Hunterdon County Democrat. This regular meeting will convene at 6:00 pm on Monday, June 22, 2015, in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829. Formal action will be taken if needed.

### EXECUTIVE/CLOSED SESSION

Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- NJ School Board Training

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

### RECONVENE PUBLIC SESSION

### B. PLEDGE OF ALLEGIANCE

### C. ROLL CALL by Julie Mumaw, Interim Business Administrator

Michael Estrada

Alan Schwartz

Karyn Gove

Kay Daughters-Musnuff - VP

Todd Honeycutt

Robert Imhoff – Pres.

Stephen Johnson

### D. RECOGNITION ITEMS

1. **Request a motion** to approve a resolution in recognition of the outgoing PTO officers. (Attachment #16-R1)
2. **Request a motion** to present the following students with a Certificate of Achievement for their outstanding writing accomplishments (**Attachment #16-R-2**)  
**Dylan Bauer** – Honorable Mention, The Most Historic Place in My Town  
**Samantha Guerriero** – Second Place, School, The Most Historic Place in My Town  
**Miranda Corley** – First Place, School, The Most Historic Place in My Town  
**Ian Carlson** – First Place, Grades 3-4, Tri-County Writing Contest

**E. REVIEW OF OFFICIAL CORRESPONDENCE (Attachment #16-C-1)**

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Megan Kuszner	5/15/15	PARCC
Katrina Winsor	6/1/15	Thank you for Supporting CCI
Tracy Kovacsofsky	6/3/15	Cutting Art
Raefski Family	6/14/15	Graduation Ceremony
Brian Bizzoco	6/16/15	Letter of resignation

**F. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

**G. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

May 7, 2015 Regular Meeting Minutes (**Attachment #16-M1**)

May 14 2015 Special Meeting (**Attachment #16-M2**)

June 2, 2015 Special Meeting (**Attachment #16-M3**)

**H. REPORTS TO THE BOARD****1. Follow Up Items:****2. Board President's Report****a. Board Committees and Chairperson**

- **Community Relations – Todd Honeycutt, Chairperson, Karyn Gove, Robert Imhoff**
  - Met June 9, 2015
  - Feedback from June 2, 2015 Special Meeting
  - Discussed topics for next year's parent information night
  - Discussed possible Superintendent Merit Goals for 2015-2016
  - Next meeting TBD
- **Curriculum and Instruction – Todd Honeycutt, Chairperson, Kay Daughters-Musnuff, Robert Imhoff**
  - Met June 9, 2015
  - Presentation by 8<sup>th</sup> grade Middle School ELA Staff
  - Update on Math curriculum/program
  - Discussed Next Generation Science Standards
  - Status of Elementary Reading program
  - Discussed approval of Music and Health curriculum
  - Next meeting TBD

- **Finance/Facilities – Alan Schwartz, Chairperson, Stephen Johnson, Robert Imhoff**
  - Next meeting TBD
- **Personnel and Management – Kay Daughters-Musnuff, Chairperson, Karyn Gove, Robert Imhoff**
  - Met June 9, 2015
  - Discussed options for Business Administrator
  - Recommendation for Assistant to Business Administrator
  - Recommendation for World Language position
  - Recommendation for Buildings and Grounds Coordinator
  - Reviewed contract for Source4Teachers
  - Discussed Tech support for 2015-2016
  - Options for Elementary School office
  - Discussed extending Superintendent’s contract
  - Discussed possible Merit Goals for Superintendent 15-16
  - Approved Superintendent Merit Goal for 2014-2015
  - Next meeting July 23, 2015 at 10:00 a.m.
- **Policy – Karyn Gove, Chairperson, Stephen Johnson, Robert Imhoff**
  - Met May 5, 2015 at 6:30 p.m.
  - **Motion to amend** the following existing policies and/or regulations: **(Attachment #16-PLC1)**
    - **P 0134 Board Self Evaluation (Revised)**
    - **P 0152 Board Officers (Revised)**
    - **P 2622 Student Assessment (M) (Revised)**
    - **P 3212 Attendance (Revised)**
    - **P 4212 Attendance (Revised) (formerly P4211 – Attendance)**
    - **P & R 3218 Substance Abuse (M) (Revised)**
    - **P & R 4218 Substance Abuse (M) (Revised)**
    - **P & R 5200 Attendance (M) (Revised)**
    - **P 8220 School Day (Revised)**
    - **R 8220 School Closings (Revised)**
    - **P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)**
    - **R 8630 Emergency School Bus Procedures (M) (Revised)**
  - **Motion to adopt** the following new procedure:
    - **Procedure 2622 Student Assessment**
- **Negotiations – Alan Schwartz, Chairperson, Stephen Johnson, Robert Imhoff**
  - Met April 15, 2015 at 8:30 p.m.

### 3. Superintendent’s Report

#### a. INFORMATION ITEMS:

- 1) 2014-2015 Enrollment Final (**Attachment #16-S1**)
- 2) 2015-2016 Projected Enrollment (**Attachment #16-S2**)
- 3) Staff Attendance for 2014-2015 (**Attachment #16-S3**)
- 4) Monthly Report on Harassment, Intimidation, and Bullying Incidents
- 5) Review of April 2015 Legal Bills (**Attachment #16-S4**)
- 6) Review of May 2015 Legal Bills (**Attachment #16-S5**)

7) Superintendent Update

4. **School Business Administrator’s Report**

**a. General Information Items**

- 1) NJ School Digest – May 2015 (**Attachment #16-BA1**)
- 2) May and June 2015 SNEARS submitted to Maschio’s and State
- 3) 15-16 Employment Contracts distributed

**b. Monthly Facility Maintenance Report**

- 1) Summer maintenance schedule set
- 2) Thomas Street bridge closure starting June 22, 2015

**c. Vandalism Report**

There was no vandalism.

**d. Monthly Investment Interest – May 2015**

Account	Peapack-Gladstone Bank
Agency	\$ 7.45
Capital Reserve	\$ 43.28
Current	\$ 133.61
Food Service	\$ 2.60
Maintenance	\$ 38.03
Payroll	\$ 2.96
Student Activity	\$ 2.33
Unemployment	\$ 1.05
FSA	\$ .12
<b>Total</b>	<b>\$ 231.43</b>

5. **Middle School Principal’s Report (Via e-mail)**

6. **Elementary School Principal’s Report (Via e-mail)**

**I. CURRICULUM & INSTRUCTION**

- 1. **Motion to approve** an extended school year school year out of district placement for Student ID #6392975006 at Montgomery Academy from 7/6/15 to 7/31/15 with the following associated costs:

NAME/POSITION	SALARY
Extended School Year Tuition	\$6,219
Sarah Burke Personal Aide for ESY	\$1,120
Bus Transportation to/from ESY	\$ Per Contract
Sarah Burke - Personal Aide on Bus	\$400

2. **Motion to approve** an extended school year out of district placement for Student ID #2955918827 at DLC – Warren Campus from 6/25/15 to 8/6/15 with the following associated costs:

NAME/POSITION	SALARY
Extended School Year Tuition	\$14,258
Heather Trepiccione- Personal Aide for ESY	\$2202.86
Bus Transportation to/from ESY	\$ Per Contract
Heather Trepiccione - Personal Aide on Bus	\$621

3. **Motion to approve an Extended School Year** program for special education students in accordance with their Individualized Education Program, to run from July 1, 2015 through August 6, 2015 from 9:00 a.m. – 12:00 p.m., Monday through Thursday at the Elementary School for a total of twenty-two (22) days.
4. **Motion to approve** the following out-of-district students for the 2015 extended school year program on a tuition basis.

STUDENT ID#	DISTRICT	TUITION + AIDE
<b>BD-Autistic Program</b>		
8717028079	Holland Twp	\$4000.00
4315866403	Franklin	\$4000.00 + \$450 for shared aide
1412098401	Franklin	\$4000.00 + \$450 for shared aide

5. **Motion to approve** participation in the Girls On The Run program at no cost to the district according to attached proposal (**Attachment #16-CI1**)
6. **Motion to approve** the following class trips and transportation:
- a. **Eighth Grade to McCarter Theatre, Princeton, NJ** on December 8, 2015 to see A Christmas Carol which enriches and culminates the study of Victorian London and Charles Dickens. Transportation will be provided by First Student at an approximate cost of \$468.00 for one bus. Approximate cost per student of \$45.00 includes admission and transportation and is to be borne by parents/guardians.
  - b. **5<sup>th</sup> Grade to Camp Bernie, Port Murray, NJ** on May 5 – 6, 2016. Transportation to be provided by ESC at an approximate cost of \$325.00 for one bus. The cost per student of \$115.00 includes admission/program fee, meals and lodging and is to be borne by parents/guardians.

**Roll Call:**

Michael Estrada  
 Karyn Gove  
 Todd Honeycutt  
 Stephen Johnson

Alan Schwartz  
 Kay Daughters-Musnuff - VP  
 Robert Imhoff – Pres.

**J. PERSONNEL**

The Superintendent recommends approval of the following actions:

1. **Motion to accept** with regret and best wishes the resignation of **Brian Bizzoco** as Elementary School Principal, effective August 16, 2015.
2. **Motion to approve** Superintendent Merit Goal for the 2014-2015 school year in the amount of \$3,125.
3. **Motion to approve** the employment of **Carla LaTorre** as World Language Teacher at a MA Step 1 salary of \$54,405, based on the 2013-2014 salary guide (to be adjusted upon settlement of a new negotiated agreement). (**Attachment #16-P1**)
4. **Motion to approve** the employment of **Rebecca Brandt-Philippe** as Board Secretary/Assistant to the Business Administrator at a salary of \$48,000 from July 1, 2015 through June 30, 2016. (**Attachment #16-P2**)
5. **Motion to approve** the employment of **Ronald Marinelli** as Buildings and Grounds Coordinator at a salary of \$55,000 from July 1, 2015 through June 30, 2016 (to be adjusted upon settlement of a new negotiated agreement). (**Attachment #16-P3**)
6. **Motion to approve** the employment of **Joan McDonough** as part-time (.57 FTE) paraprofessional aide for an annual salary of \$7959.45 from August 27, 2015 through June 30, 2015.
7. **Motion to approve** requests for carryover vacation days for Administration Staff in accordance with their individual employment contracts as follows:
  - a) Gregory Hobaugh – 10 days
  - b) Lisa Fallon – 5 days
  - c) Brian Bizzoco – 5 days
  - d) Rich Kolton – 5 days
  - e) Helen Meissner – 5 days
8. **Motion to approve** the employment and salary for the 2015 Special Education Extended Summer Program Personnel as follows:

<b>NAME</b>	<b>POSITION</b>	<b>SALARY</b>
Barbara Mann	Preschool Teacher	\$90/day for 22 days (\$1980)
Marisa Monaco	BD-ES Teacher, Gr. 1-4	\$90/day for 22 days (\$1980)
Kim Terzuolo	Resource Center Teacher Gr. 1-3	\$90/day for 22 days (\$1980)
Nicole Locorotondo	MD Class Teacher	\$90/day for 22 days (\$1980)
Donna Brown	RC2 Class Teacher	\$90/day for 22 days (\$1980)
Emma Alparone	BD-MS Teacher/Applied Behavior Therapist, Gr. PS-8	Per contract for 22 days (3.5 hrs/day)
Shared: Nicole Cahill / Lynn Gresko / Janice Genetti-Cerullo	Nurse	\$120/day for 22 days (\$2640) (3 hrs/day)
Christin Cosgrove	1:1 Aide – RC1 Class	\$35/day for 22 days (\$770) (3.5 hrs/day)

Darcy Mojka	Class Aide – RC1 Class	\$35/day for 22 days (\$770) (3.5 hrs/day)
Monica Trepiccione	RC2 Class Aide	\$35/day for 22 days (\$770) (3.5 hrs/day)
Tony Alfano	1:1 Aide – RC2 Class	\$35/day for 22 days (\$770) (3.5 hrs/day)
Heidi Miller	1:1 Aide – BD-ES Class	\$35/day for 22 days (\$770) (3.5 hrs/day)
Dominique Trepiccione	Class Aide – Preschool	\$35/day for 22 days (\$770) (3.5 hrs/day)
Courtney Shiffman	Shared Aide – BD-MS ( <b>Bill to Franklin for tuition students</b> )	\$35/day for 22 days (\$770) (3.5 hrs/day)
Jamie Quinn	ESC Employee for BD-MS Class ( <b>Holland Township tuition student</b> )	N/A
Jill DeFederico	1:1 Aide – BD-MS Class	\$35/day for 22 days (\$770) (3.5 hrs/day)
Carl Katzenberger	1:1 Aide – BD-MS Class	\$35/day for 22 days (\$770) (3.5 hrs/day)
Catherine Hazlett	1:1 Aide – MD Class	\$35/day for 22 days (\$770) (3.5 hrs/day)
Tina McKenna	1:1 Aide – MD Class	\$35/day for 22 days (\$770) (3.5 hrs/day)
Meg Powers	1:1 Aide – PS Class	\$35/day for 22 days (\$770) (3.5 hrs/day)
Laurie Perkalis	1:1 Aide – PS Class	\$35/day for 22 days (\$770) (3.5 hrs/day)
<b>ESY SUBSTITUTES:</b>		
Anna Sbriscia	Substitute Teacher/Aide	Sub Aide - \$10/hour Sub Teacher - \$70/day
Lauren Richardson	Substitute Teacher/Aide	Sub Aide - \$10/hour Sub Teacher - \$70/day
Lisa Kerr	Substitute Teacher/Aide	Sub Aide - \$10/hour Sub Teacher - \$70/day
Paola Sahulka	Substitute Teacher/Aide	Sub Aide - \$10/hour Sub Teacher - \$70/day
Katie Drude	Substitute Teacher/Aide	Sub Aide - \$10/hour Sub Teacher - \$70/day

**9. Motion to approve** the employment of the 2015 Extended School Year therapists as follows:

<b>ESY THERAPISTS:</b>		
Allison Peck	Physical Therapist	Per Contract
Therapeutic Intervention	Occupational Therapist	Per Contract
Invo Healthcare Associates	Speech/Language Therapist/Evaluation	\$3780.00 cap

**10. Motion to approve** the employment and salary of the 2015 Extended School Year/ Home Instruction Program personnel as follows:

Student	Teacher	Dates /Hours
Student ID#4362238152 - Home Instruction	Marisa Monaco / (Emma Alparone or Heidi Miller as substitute)	July 1 – Aug. 6, Mon-Thrs., 10 hrs/week Home Instruction Rate \$35.42

**11. Motion to approve** the employment and salary of the 2015 Extended School Year/ ABA Instruction Program personnel as follows:

NAME/POSITION	DATES	SALARY
Heidi Miller – ABA Reinforcement for Student ID#4706470980	July 1 – Aug. 6 (2 hrs/day-22 days)	\$10.00/hr for 44 hours (\$440)
	Aug. 25-27 (3 hrs/day)	\$10.00/hr for 9 hours (\$90)
Jill DeFederico ABA Reinforcement for Student ID#1209153237	July 1 – Aug. 6 (2hrs/day – 22 days)	\$10.00/hr for 44 hours (\$440)
	Aug. 25-27 (3 hrs/day)	\$10.00/hr for 9 hours (\$90)
Heather Trepiccione Reinforcement for Student ID#2955918827	Aug. 25-27 (3hrs/day)	\$10.00/hr for 9 hours (\$90)
Emma Alparone / Write Program/Consultation for ABA	July 1 – Aug. 6	Per contract for maximum of 40 hours (up to \$2,014)
	Aug. 25-27	

**12. Motion to approve** the per diem rates for Child Study Team members to complete evaluations for summer referrals and IEP Direct transition as follows:

CHILD STUDY TEAM SUMMER REFERRALS/IEP DIRECT TRANSITION			
Thea Anaston	Evaluations / Case Management	Per contract	\$500.00
Jackie Carruthers	Evaluations	Per contract	\$500.00
Jessica Szybowski	Evaluations / Case Management	Per contract	\$5040.00
Joan Murray	Speech/Language Evaluations	Per contract	\$2250.00
Gail Sulla	CST Secretary	Per contract	\$3600.00
Lee Rozycki	IEP Direct Training & CST Secy Manual Preparation	5 days	\$600.00
ESC	CST Therapy/Evaluations (as needed)	Per contract	(see above caps)

**13. Motion to approve** the movement across salary guide for **Kelly Grube** from BA+15, Step 1, to BA+30, Step 1, as per her request and submission of official transcripts showing her successful completion of graduate level coursework, for an annual salary of \$53,105. from August 25, 2015 through June 30, 2016. Step and salary will be adjusted



in accordance with terms and conditions of the negotiated agreement upon settlement of contract.

**14. Motion to approve** the movement across salary guide for **Maggie Murphy** from BA, Step 1, to MA, Step 1, as per her request and submission of official transcripts showing her successful completion of graduate level coursework, for an annual salary of \$54,405. from August 25, 2015 through June 30, 2016. Step and salary will be adjusted in accordance with terms and conditions of the negotiated agreement upon settlement of contract.

**15. Motion to approve** course reimbursement for the following: **(Attachment #16-P4)**

**a. Emma Alparone**

- Course: Curriculum Development Evaluation GED/GIND693C
- College/University: Centenary College
- Semester: Summer 2015
- Credits: 3 Graduate Credits
- Tuition: \$1275.00

**b. Melissa Betz**

- Course: Case Studies in Supervision – GED642
- College/University: Centenary College
- Semester: Summer 2015
- Credits: 3 Graduate Credits
- Tuition: \$1275.00

**c. Melissa Betz**

- Course: Educational Administrative Theory – GED510
- College/University: Centenary College
- Semester: Fall 2015
- Credits: 3 Graduate Credits
- Tuition: \$1275.00

**16. Motion to approve Kelly Grube and Maggie Murphy** to Study, Conduct and Implement an Action Research Model to Improve ELA Instruction in Grades 6-8 to be compensated at the co-curricular hourly rate of \$29.11 entirely paid through NCLB Title IIA funds with total hours not to exceed 260.

**17. Motion to approve** a job description for the position of **Board Secretary/Assistant to the Business Administrator. (Attachment #16-P5)**

**Roll Call:**

Michael Estrada

Karyn Gove

Todd Honeycutt

Stephen Johnson

Alan Schwartz

Kay Daughters-Musnuff - VP

Robert Imhoff – Pres.

**K. FINANCE/FACILITIES**

The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board approve the following:

**1. PAYMENT OF BILLS**

**a. Audit of Invoices (Attachment #16-F1)**

**Approve** invoices for Current Expense in the following amounts:

Check Register:	May 7 – 31, 2015	\$111,494.22
Payroll	5/15/15	\$238,528.28
Payroll	5/29/15	<u>\$245,992.42</u>
	<b>Total</b>	<b>\$596,014.92</b>

**Approve** invoices for Current Expense in the following amounts:

Check Register:	June 1 –18, 2015	\$193,702.29
Payroll	6/12/15	\$246,249.01
Payroll	6/15/15	<u>\$191,897.81</u>
	<b>Total</b>	<b>\$631,849.11</b>

**Approve** invoices for **Cafeteria** Account in the amount of **\$17,777.31**

Date	Vendor	Amount	Description	Check No.
6/12/15	Maschio’s Food Service, Inc.	\$ 8,850.58	Inv. IN0048001	1409
		<u>\$ 8,846.08</u>	Inv. IN0048404	
	<b>Total</b>	<b>\$17,696.66</b>		
6/10/15	NJ Dept of Agriculture	\$ 8.40	Inv. 167928	1408
		\$ 10.00	Inv. 169202	
		\$ 42.00	Inv. 169613	
		<u>\$ 6.25</u>	Inv. 170099	
	<b>Total</b>	<b>\$ 66.65</b>		
6/18/15	NJ Dept of Agriculture	\$ 14.00	Inv. 170611	1410

**2. FINANCIAL REPORTS (Attachment #16-F2)**

**Report of the Board Secretary and Treasurer Report for April and May 2015**

**Resolved**, that the Board of Education accept the Board Secretary’s Financial Reports for the months of April and May 2015 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

**Line Item Transfers for May 31, 2015– (Attachment #16-F3)**

Resolved, that the Board of Education approve the budget transfers as listed in the attachment and request the Board Secretary to addend a copy of the list to the minutes.

**Certification of Fund Balances**

**Notation of the issue in the fund 40 account has been documented with the Board of Education, and the county in regards to the status.**

**Resolved**, that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify that as of June 22, 2015, after review of the Secretary's monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16:10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year and we request the Board Secretary to addend a copy of the Secretary's Report to the minutes.

June 22, 2015

\_\_\_\_\_  
Julie Mumaw

Business Administrator/Board Secretary

**3. IDEA GRANT APPROVAL**

**Motion to accept and approve** the IDEA Basic and Preschool Grant application for the 2015-2016 School Year in the following amounts:

- Basic \$99,083.00 - Itinerant services, OT, PT services and therapeutic intervention.
- Preschool \$4,019.00. - Preschool supplies.

**4. NCLB GRANT APPROVAL**

**Motion to authorize** the submission of Project Year 2015-16 of the NCLB Grant in these amounts:

- Title IA (Improving Basic Programs Operated by Local Agencies) - \$24,054
- Title IIA (Teacher and Principal Training and Recruitment Fund) - \$10,972
- Title III (Grants and Subgrants for English Language Acquisition and Language Enhancement) - \$236

**5. SHARED SERVICES AGREEMENT**

**Motion to approve** a shared services agreement with Delaware Valley Regional High school district for Technology Services as per attached agreement. **(Attachment #16-F4)**

**6. TECHNOLOGY SUPPORT SERVICES AGREEMENT**

**Motion to approve** the Technology Support Services Agreement with Hunterdon County Educational Services Commission as per attached agreement. **(Attachment #16-F5)**

**7. Motion to authorize** the transfer of funds to reserve accounts.

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the High Bridge Board of Education wishes to transfer an amount not to exceed \$500,000 unanticipated excess current year revenue or unexpended appropriations from the general fund into an Maintenance Reserve account and an amount not to exceed \$500,000 unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the High Bridge Board of Education has determined that a total amount not to exceed \$1,000,000 is available for such purpose of such transfers;

NOW THEREFORE BE IT RESOLVED by the High Bridge Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

**8. CAFETERIA REPORTS**

The cafeteria financial report for the month of **April 2015**, as submitted by Maschio's Food Service, Inc. indicates a loss of \$145.64 for the month and a year-to-date profit of \$2,791.37. Student participation was 12% in the Middle School and 24% in the Elementary School for the month of **April 2015**.

The cafeteria financial report for the month of **April 2014**, as submitted by Maschio's Food Service, Inc. indicates a profit of \$1,615.64 for the month and a year-to-date profit of \$10,109.37. Student participation was 14% in the Middle School and 28% in the Elementary School for the month of **April 2014**.

The cafeteria financial report for the month of **May 2015**, as submitted by Maschio's Food Service, Inc. indicates a loss of \$202.90 for the month and a year-to-date profit of \$2,588.47. Student participation was 13% in the Middle School and 28% in the Elementary School for the month of **May 2015**.

The cafeteria financial report for the month of **May 2014**, as submitted by Maschio's Food Service, Inc. indicates a profit of \$696.73 for the month and a year-to-date profit of \$10,806.10. Student participation was 16% in the Middle School and 31% in the Elementary School for the month of **May 2014**.

**9. USE OF FACILITIES (Attachment #16-F6)**

- a. Motion to approve Summer Recreation** at Elementary School All Purpose Room and Outside Grounds from July 6 – 17, 2015 from 9:00 a.m. to 12:00 p.m.  
**Advisor: Adrienne Shipps**
- b. Motion to approve Hunterdon Huskies Cheerleading Practice** at Elementary School All Purpose Room from September 8, 2015 through November 2, 2015 from 6:30 p.m. to 8:30 p.m. **Advisor – Aimee Markey**
- c. Motion to approve Girl Scout Troop #80091** use of Middle School Classroom every second Friday of the month during the 2015-2016 school year from 7:15 p.m. until 8:30. p.m. The month of February 2016 will be held on February 19, 2016 due to February 12 is half day. **Advisor – Tara Borgh**
- d. Motion to approve Canine Companions for Independence** puppy training use of Elementary School from August 2015 through June 2016 from 4:30 p.m. to 6:00 p.m. Please see attached dates. **Advisor – Christi Roling**

**10. PARTICIPATION IN THE SUSTAINABLE JERSEY FOR SCHOOLS CERTIFICATION PROGRAM**

**Motion to approve** participation in the Sustainable Jersey for School Certification Program which will allow the district to apply for a \$4,000 grant to be awarded to schools that implement specific health and wellness actions in schools, funded by the NJ Department of Health. **(Attachment #16-F7)**

**11. PROFESSIONAL SERVICES PROVIDERS**

**WHEREAS**, during the fiscal year 2015-2016, there exists a need for outside professional services, and

**WHEREAS**, the Public School Contracts law (Chapter 114, Laws of 1977) requires a resolution to authorize the awarding of contracts for “professional services” without competitive bids,

**THEREFORE BE IT RESOLVED**, by the Board of Education of the High Bridge School District that the Superintendent of Schools and the Interim Business Administrator/ Board Secretary are authorized to affirm the following appointments:

Functional Behavioral Assessments	<ol style="list-style-type: none"> <li>1. Behavior Therapy Associates, PA, Somerset, NJ</li> <li>2. CNNH – The Center for Neurological and Neurodevelopmental Health, Rochelle Park, NJ</li> <li>3. Robert LaRue, Ph.D., BCBA-D, Piscataway, NJ</li> </ol>
Neuropsychiatric Evaluations	<ol style="list-style-type: none"> <li>1. CNNH – The Center for Neurological and Neurodevelopmental Health, Rochelle Park, NJ</li> </ol>
Social Skills Assessment	<ol style="list-style-type: none"> <li>1. Behavior Therapy Associates, PA, Somerset, NJ</li> </ol>

- 12. Resolved**, that the Board hereby approves the retention of Dr. Louis Centolanza as a consultant in conjunction with a pending employee grievance, at the hourly rate of \$100, not to exceed a total of \$1,500. Dr. Centolanza will conduct an independent investigation and issue a report and executive summary regarding his findings.
- 13. Motion to approve** a capped payment of \$18,000.00, to Linda Stecker, Teacher, upon her retirement for unused sick time, as outlined in the negotiated agreement between High Bridge Board of Education and the High Bridge Teachers' Associated July 1, 2011 through June 30, 2014 contract and in compliance with state regulations S 2220, P.L.2010, c. 2, c. 3, s. 3.
- 14. TRAVEL EXPENDITURE APPROVAL (None at this time)**  
The Superintendent, in consultation with the School Business Administrator/Board Secretary, recommends the Board pre-approve the workshop and travel expenses listed on the attached chart as authorized by Board Resolution adopted on November 5, 2007.

**Roll Call**

Michael Estrada  
Karyn Gove  
Todd Honeycutt  
Stephen Johnson

Alan Schwartz  
Kay Daughters-Musnuff - VP  
Robert Imhoff – Pres.

**L. NEW BUSINESS****M. PUBLIC COMMENTS****N. EXECUTIVE/CLOSED SESSION**

Motion to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- June 2, 2015 Executive Meeting Minutes (**Attachment ES #1**)
- Personnel
- Superintendent's Evaluation

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**O. RECONVENE PUBLIC SESSION****P. ACTION ITEMS****Q. ADOPTION OF EXECUTIVE MINUTES FROM PREVIOUS MEETINGS**

June 2, 2015 Executive Meeting Minutes

**Roll Call:**

Michael Estrada

Karyn Gove

Todd Honeycutt

Stephen Johnson

Alan Schwartz

Kay Daughters-Musnuff - VP

Robert Imhoff – Pres.

**R. ADJOURNMENT**