

**HIGH BRIDGE BOARD OF EDUCATION
REGULAR MONTHLY MEETING
ADDENDUM
Monday, January 4, 2016**

M. ACTION ITEMS

4. FINANCE/FACILITIES

a) PAYMENT OF BILLS*

Audit of Invoices (Attachment #16-F-1.1)

Check Register:	12/15/15 to 1/4/16	\$ 203,781.75
Payroll	12/15/15	\$ 225,296.20
Payroll	12/23/15	<u>\$ 221,929.28</u>
	Total	\$ 651,007.23

c) USE OF FACILITIES (Attachment #16-F-1.2)

Motion to approve the following use of facilities request:

Organization	Start Date	End Date	Day / Times	Location
Girls on the Run	3/15/16	6/1/16	Tuesday & Thursday 3:10 p.m. to 4:50 p.m.	ES Rm 205 Outdoor Classroom & Field
HBTA Sponsored Optical Academy	2/10/16	2/10/16	Wednesday 11:00 a.m. to 8:00 p.m.	MS Gym

*Organization will be invoiced for facilities use fees as appropriate.

d) FINANCIAL REPORTS (Attachment #16-F-1.3)

Report of the Board Secretary/Treasurers for October 2015 and November 2015

Resolved, that the Board of Education accept the Board Secretary's Financial Reports for the months of October 2015 and November 2015 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Line Item Transfers for October 2015 and November 2015 – (Attachment #16-F-1.4)

Resolved, that the Board of Education approve the budget transfers as listed in the attachment and request the Board Secretary to addend a copy of the list to the minutes.

Certification of Fund Balances

Resolved, that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify that as of January 4, 2016, after review of the Secretary's monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16:10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year and we request the Board Secretary to addend a copy of the Secretary's Report to the minutes.

Julie Mumaw
Business Administrator/Board Secretary

Roll Call

Michael Estrada
Karyn Gove
Todd Honeycutt
Stephen Johnson

Alan Schwartz
Kay Daughters-Musnuff - VP
Robert Imhoff – Pres.