

HIGH BRIDGE BOARD OF EDUCATION

REGULAR MONTHLY MEETING

TUESDAY MARCH 27, 2018

A. OPENING OF MEETING - 7:00 PM

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this regular meeting will convene at 7:00 pm on Tuesday March 27, 2018, in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829. Formal action will be taken.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL by Christopher Jones, Board Secretary

Erin Delgado

Robert Imhoff

Michael Estrada

Alan Schwartz

Karyn Gove, Vice Pres.

Cindy Sharkey, President

Additional Members Present:

Dr. Gregory Hobaugh, Superintendent

Christopher Jones, Business Administrator/Board Secretary

D. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

E. APPROVAL OF TENTATIVE BUDGET

2018-2019 School Budget

1. Approval of the 2018-2019 Tentative School Budget:

WHEREAS, the 2018/2019 tentative budget includes sufficient funds to implement the proposed planning process as described in this district's Annual Report pursuant to N.J.S.A. 18A:7A -11 and to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards;

WHEREAS, the 2018/2019 tentative budget is in compliance with the requirements set forth in N.J.S.A. 18A and N.J.A.C. Title 6 and 6A;

THEREFORE, BE IT RESOLVED the High Bridge Board of Education approves the

2018/2019 tentative General Fund budget and authorizes its submission to the Hunterdon County Superintendent of Schools for approval as follows:

<u>Fund</u>	<u>Appropriations</u>	<u>Tax Levy</u>
General Fund	\$8,517,828	\$6,116,349
Special Revenue Fund	\$ 244,256	
<u>Debt Service Fund</u>	<u>\$ 526,935</u>	<u>\$ 449,357</u>
Total Budget	\$9,289,019	\$6,565,706

WHEREAS, the facility needs identified are eligible to be funded with Capital Reserve, and as such are required to be in the Long Range Facility Plan,

NOW THEREFORE BE IT RESOLVED, that the High Bridge Board of Education, in the County of Hunterdon, New Jersey, approves the following capital projects and the withdrawal of \$500,000 from the Capital Reserve account to provide funding for the following projects/equipment for the 2018-2019 school year:

Structural Support Beam at Middle School \$500,000

WHEREAS, the High Bridge Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$1,500 for all staff and board members.

2. Health Care Adjustment

WHEREAS, N.J.A.C. 6A:23A-11.4 allow a district to increase the tax levy greater than 2% for the purpose of health care costs;

WHEREAS, the High Bridge Board of Education has determined that there is a need to increase the tax levy for this purpose;

THEREFORE, BE IT RESOLVED, that the High Bridge Board of Education authorizes a health care adjustment for the 2018/2019 budget year in the amount of \$105,638.

3. Use of Banked CAP

WHEREAS, N.J.A.C. 6A:23A-10.1(b) allows a district to request use of banked cap after it has fully exhausted all eligible statutory spending authority in the budget year;

WHEREAS, the High Bridge Board of Education has exhausted all eligible statutory spending in the 2018/2019 budget year;

WHEREAS, the High Bridge Board of Education has anticipated retirement sick payments and state required certified staff increases that must be completed before the end of the budget year that exceed the 2% tax levy cap;

THEREFORE, BE IT RESOLVED, that the High Bridge Board of education hereby requests the use of Banked CAP in the amount of \$86,042.

Board President calls for a motion and a second to approve E:

Motion:		Second:		
Name:	Yes	No	Abstain	Absent
Erin Delgado				
Michael Estrada				
Karyn Gove				
Robert Imhoff				
Alan Schwartz				
Cindy Sharkey				

F. REPORTS TO THE BOARD

● **Board President’s Report**

- Staff Absences April 4 to 6th (**Attachment #1: Absences**)

G. ACTION ITEMS

1. STUDENT ACHIEVEMENT – Curriculum, Instruction, Technology and Policy

- a. **Motion to approve** rescheduled (due to snow) 8th grade to McCarter Theatre.

2. EDUCATIONAL RESOURCES – Finance and Facilities

- a. **Motion to approve** payment to FKA Architects in the amount of \$2,665.58
- b. **Motion to approve** payment to Swank in the amount of \$250

Board President calls for a motion and a second to approve G:

Motion:		Second:		
Name:	Yes	No	Abstain	Absent
Erin Delgado				
Michael Estrada				
Karyn Gove				
Robert Imhoff				
Alan Schwartz				
Cindy Sharkey				

H. ADJOURNMENT

Board President calls for a motion _____ and a second _____ to adjourn meeting.