

**HIGH BRIDGE BOARD OF EDUCATION****Work Session****Monday, December 10, 2018****1. OPENING OF MEETING - 7:00 PM****Required Notice of Open Public Meeting**

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this regular meeting will convene in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829.

**Date:** Monday December 10, 2018

**Time:** 7:00 pm

**No Formal action will be taken.**

**2. PLEDGE OF ALLEGIANCE****3. ROLL CALL** by Christopher Jones, SBA / Board Secretary

Erin Delgado

Robert Imhoff

Michael Estrada

Alan Schwartz

James Garner

Cindy Sharkey, President

Karyn Gove, Vice. Pres.

Additional Members Present: Dr. Gregory Hobaugh, Superintendent

Christopher Jones, SBA / Board Secretary

**4. PRESENTATION & RECOGNITION ITEMS****4.1. Superintendent's Report**

**4.1.1.** First Trimester Update on Board goals (*Attachment Strategic Action Plan 18-19 Fall 2018*)

**5. REVIEW OF OFFICIAL CORRESPONDENCE****Name****Date****Subject**

Kelly Grube

12/01/2018

Leave Extension (*Attachment: Grube Leave Extension Email*)

**6. REPORTS TO THE BOARD**

**6.1.** Board President's Report

**6.2.** Negotiations Committee

**6.3.** Shared Services Committee

**6.4.** By Law Committee

**7. ACTION ITEMS****7.1. Student Achievement - Curriculum, Instruction, Technology & Policy**

**7.1.1.** 8th grade to Voorhees High School on Wednesday, January 9, 2019 (rain date 1/11/19) for orientation program. Transportation will be provided by ESC at a cost of \$110.00 for one bus and will be paid by the district.

**7.1.2.** Discuss December 20, 2018 NHV calendar change.

**7.1.3.** Discuss 2019-2020 school calendar (*Attachment: PROPOSED School Calendar 19/20*)

**7.1.4.** Review Policy 0171 - Duties of President and Vice President (*Attachment: Policy 0171 FOR REVIEW*)

**7.2. Human Resources - Personnel, Management & Community Relations**

- 7.2.1.** Jana Brown and Heidi Miller as Special Education chaperones for the Middle School winter concert on December 18 at a rate of \$72.53.
- 7.2.2.** Maternity leave to Katie Franks beginning on or about March 4, 2018 to continue to end of 2018-2019 school year.
- 7.2.3.** Megan Roth as replacement Middle School Anti-bullying Specialist while Katie Franks is on maternity leave.
- 7.2.4.** Laura Pellegrino for hours above her contracted hours to attend Art Articulation Training on November 5, 2018 at a rate of \$29.11 per hour for 2.25 hours for a total of \$65.50.
- 7.2.5.** The co-curricular position of District Grant Writer to be compensated up to 103 hours at the co-curricular rate of \$29.11 per hour not to exceed \$2,990.33.
- 7.2.6.** Spencer Fader in the co-curricular position of Reading Olympics advisor to be compensated up to 20 hours at the co-curricular rate of \$29.11 per hour.
- 7.2.7.** A request from Kelly Grube to extend her leave of absence from January, 2, 2019 through the end of the 2018-19 school year.
- 7.2.8.** Reimbursement to Caryn Rinehart in the amount of \$30.00 for New Jersey Notary Public application.
- 7.2.9.** Laura Pellegrino for Middle School and Elementary School Art Club Advisor at a rate of \$29.11 per hour, not to exceed 25 hours. Middle School Art Club will also include working with Drama Club for set design.
- 7.2.10.** Amended course reimbursement for the following to align with the Rutgers Graduate Rate as per contract:
- Jemma Buccini Schraeder
- Course: Intro to Math Education
  - College/University: Rutgers University
  - Semester: September 2018 to December 2018
  - Tuition: \$2,154.00
- 7.2.11.** Course Reimbursement for:
- 7.2.11.1.** Jemma Buccine
- Course: Reasoning in Math
  - College/University: Rutgers University
  - Semester: January 2019 to June 2019
  - Tuition: \$2,154.00
- 7.2.11.2.** Christina Harding
- Course: Prin & Prac Supervision
  - College/University: Centenary University
  - Semester: May 2019 to June 2019
  - Tuition: \$1,811.40
- 7.2.11.3.** Christina Harding
- Course: Sem. Curr. Eval. & Asmnt Eval
  - College/University: Centenary University
  - Semester: January 2019 to May 2019
  - Tuition: \$1,811.40

- 7.2.12.** Marcella Grau to intern with Melissa Patane-Schulter for 300 hours beginning in Spring 2019.
- 7.2.13.** Co-curricular positions of Middle School Unified Club Advisor, Middle School Unified Club Coach(s) and Middle School Unified Club Assistant(s) funded by Play Unified Grant Funds awarded for Middle School activity from Special Olympics in the amount of \$3,500.00.
- 7.2.14.** Co-curricular appointments:

<b>Name</b>	<b>Position</b>	<b>Rate</b>	<b>Hours</b>	<b>Total</b>
Heidi Miller	MS Unified Club Advisor	\$29.11	16	\$465.76
Megan Roth	MS Unified Club Coach	\$29.11	16	\$465.76
Nicole DiGeronimo	MS Unified Club Coach	\$29.11	16	\$465.76
Karin Aderante	MS Unified Club Assistant	\$12.50	16	\$200.00
Mary Raefski	MS Unified Club Assistant	\$12.50	16	\$200.00

### **7.3. Educational Resources - Finance and Facilities**

#### **7.3.1. Payment of Bills**

#### **7.3.2. Travel Expenditure for Workshops**

<b>Staff/Bd Member</b>	<b>Workshop/ Activity</b>	<b>Date</b>	<b>Registration Fee</b>	<b>Mileage</b>	<b>Other</b>	<b>Total</b>
Gregory Hobough	iSTEAM Army Education Tour, Picatinny Arsenal	12/11/18	\$0.00	\$0.00	\$0.00	\$0.00
Donna Brown	Wilson Training	January 8-10, 2019 (Snow Dates 01/15-17/19)	\$335.00	\$0.00	\$0.00	\$335.00
Spencer Fader	Wilson Training	January 8-10, 2019 (Snow Dates 01/15-17/19)	\$335.00	\$0.00	\$0.00	\$335.00
Christine Cosgrove	Wilson Training	January 8-10, 2019 (Snow Dates 01/15-17/19)	\$335.00	\$0.00	\$0.00	\$335.00
Kathleen Fulse	Wilson Training	January 8-10, 2019 (Snow Dates 01/15-17/19)	\$335.00	\$0.00	\$0.00	\$335.00
Christina Harding	Centenary Literacy Conference	01/10/19	\$0.00	\$0.00	\$0.00	\$0.00
Danielle Weber	Centenary Literacy Conference	01/10/19	\$0.00	\$0.00	\$0.00	\$0.00
Christina Harding	English Articulation	02/07/19	\$0.00	\$0.00	\$0.00	\$0.00
Nicole Cahill	Keys To Enhancing Your Effectiveness as a School Nurse	01/28/2019	\$269.00	\$14.42	\$0.00	\$283.42

## **8. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

## **9. EXECUTIVE/CLOSED SESSION**

**Board President calls for a motion** \_\_\_\_\_ and a second \_\_\_\_\_, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Contracts

- Legislation
- Litigations
- Negotiations
- Personnel

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**10. RECONVENE PUBLIC SESSION**

**Board President calls for a motion** \_\_\_\_\_ and a second \_\_\_\_\_ to reconvene public session.

**11. ADJOURNMENT**

**Board President calls for a motion** \_\_\_\_\_ and a second \_\_\_\_\_ to adjourn the meeting.