

**HIGH BRIDGE BOARD OF EDUCATION**  
**REGULAR MONTHLY MEETING**  
**Monday, July 30, 2018**

**1. OPENING OF MEETING - 6:00 PM**

**Required Notice of Open Public Meeting**

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this regular meeting will convene at 6:00 pm on Monday July 30, 2018, in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829. Formal action will be taken.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL** by Christopher Jones, SBA / Board Secretary

Erin Delgado	Robert Imhoff
Michael Estrada	Alan Schwartz
James Garner	Cindy Sharkey, President
Karyn Gove, Vice. Pres.	

Additional Members Present: Dr. Gregory Hobaugh, Superintendent

Christopher Jones, SBA / Board Secretary

**4. PRESENTATION & RECOGNITION ITEMS**

4.1. Superintendent's Report

4.1.1. Middle School Construction Update

4.1.2. ELA Middle School Teacher

4.1.3. Introduce Facilities Manager

4.1.4. Discuss collections policy for late payment policy (preschool - Lunch)

4.2. Monthly Report on Harassment, Intimidation, and Bullying Incidents

4.3. School Business Administrator's Report

**5. REVIEW OF OFFICIAL CORRESPONDENCE**

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Kelly Grube	7/11/18	FMLA (Attachment: Grube)

**6. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on agenda topics only. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject.

Comments should be addressed to the Board.

**7. ADOPTION OF MINUTES FROM PREVIOUS MEETING**

7.1. June 25, 2018 Regular Meeting Minutes (**Attachment: 06 25 2018 BOE Mtg Minutes**)

7.2. June 19, 2018 Work Session Minutes (**Attachment: 06 19 2018 Work Session Minutes**)

Board President calls for a motion and a second to approve 7.1.:

Motion:		Second:		
Name:	Yes	No	Abstain	Absent
Erin Delgado				
Michael Estrada				
James Garner				
Karyn Gove				
Robert Imhoff				
Alan Schwartz				
Cindy Sharkey				

**8. REPORTS TO THE BOARD**

8.1. Board President’s Report

8.1.1. High Bridge Community Day

8.1.2. Review 2017-2018 Board of Education Goals

8.2. Shared Services Ad Hoc Committee

8.3. By Laws Ad Hoc Committee

8.4. Negotiations update

**9. ACTION ITEMS**

9.1. Student Achievement - Curriculum, Instruction, Technology & Policy

9.1.1. Update wellness policy 8505 to include encourage walking to school

9.2. Human Resources - Personnel, Management & Community Relations

**9.2.1. Motion to approve** course reimbursement for the following:

**9.2.1.1. Melissa Betz**

- Course: GED671 - Field Supervision Internship II
- College/University: Centenary
- Semester: Fall 2018
- Tuition: \$1401.00

**9.2.2. Motion to approve Nathan Eifler** to mow the grounds of the Elementary School not to exceed 20 hours per week at a rate of \$13.00 per hour.

**9.2.3. Motion to appoint Steven Weber** as **Supervisor of Buildings and Grounds** on or about October 1, 2018 to June 30, 2019 at a salary of \$64,000.00 (pro-rated).

**9.2.4. Motion to approve Kelly Grube** for FMLA leave from 8/27/18 to November 23, 2018.

**9.2.5. Motion to appoint Danielle Mort** as full-time **Middle School Teacher** from August 27, 2018 through June 30, 2019 at a level MA+15, Step 2 salary of \$60,060.00.

**9.2.6. Motion to approve Justin Baranek** as **Part-Time Middle School Evening Custodian** from September 1, 2018 through June 30, 2019 at a salary of \$10,000.00.

**9.2.7. Motion to Appoint Jana Brown** as **Part-Time BD teacher** (.62) from August 27, 2018 through June 30,2019 at a level BA, Step 1 at a salary of \$33,858.20.

- 9.2.8. Motion to approve Melissa Betz** for a required training for VHS (Virtual High School) for an accelerated math course as recommended by the High School for 5 hours at \$29.11 not to exceed \$145.55.
- 9.2.9. Approve Melissa Betz and Katie Franks** for up to 24 hours (12 hours each) at \$29.11/hr to set up the formatting for the Wingman Social/Emotional learning program. Not to exceed \$698.64 total paid through Title IV A funding.
- 9.2.10. Motion to approve Paige McGaheran as Young Author’s Club Advisor** at a rate of \$1,047.96.
- 9.2.11. Motion to rescind ESY Teacher employment to Courtney Shiffman.**
- 9.2.12. Motion to approve Courtney Shiffman as ESY Paraprofessional.**
- 9.2.13. Tuition Student Acceptance -**
- 9.2.13.1. Motion to accept** the following student for the Regular School Year Program (BD Autistic Program) on a tuition basis:  
**Student #8717028079 from District - Holland Township**  
Tuition \$37,826.00, Aide contracted by Holland with ESC
- 9.2.13.2. Motion to accept** the following students for the Regular School Year Program (BD Autistic Program) on a tuition basis:  
**Student #7645076112 from District - Hampton School District**  
Tuition \$37,826.00, Aide contracted by Hampton with ESC
- 9.2.14. Maschio’s Food Allergy Program**  
**Be it resolved** that the BOARD OF EDUCATION of High Bridge School District upon the recommendation of the Superintendent approves the use of the Maschio's Food Services Food Allergy Management Plan for the 2018-2019 school year:
- The School Food Authority through it's contracted food services vendor Maschio's Food Services, shall provide substitute meals as requested for those students with life threatening food allergies and Celiac's disease.
- 9.2.15. IDEA GRANT 2018-19**  
**Motion to accept and approve** the IDEA Basic and Preschool Grant amended application for the 2018-2019 School Year in the following amounts:
- Basic
    - \$85,000.00 - Physical and Occupational Therapy
    - \$8,281.00 - Instructional Supplies - Sensory Room
  - Preschool \$4,088.00 - Preschool Physical and Occupational Therapy
- 9.2.16. Motion to approve** the Budgeted Increase in Capital Reserve for the 18-19 school year from \$413,068 to \$328,270 to compensate for the reduction in state aid.

**9.3. Educational Resources - Finance and Facilities**

**9.3.1. c) USE OF FACILITIES**

**Motion to approve the following use of facilities request:**

<b>Organization</b>	<b>Start Date</b>	<b>End Date</b>	<b>Day / Times</b>	<b>Location</b>
Girls Scout Troop # 80222	9/14/18	6/14/19	Friday 7:00 pm to 8:15 pm	ES Art Room
Girls on the Run	9/10/18	12/15/18	Tuesday & Thursday 3:10 pm to 4:45 pm	ES Room 302 / Field / Blacktop
HBEA PRIDE Committee	9/7/18 *Rain date 9/14/18	9/7/18	Friday 5:30 to 7:30 pm	ES Playground / Bathrooms
St. Joseph Church	9/16/18	5/19/19	Sunday 8:30 am to 11:00 pm	ES Classrooms
Hunterdon Huskies (HBAA)	9/17/18	11/17/18	Monday to Thursday 6:15 pm to 8:15 pm	ES Gym

**Board President** calls for a motion and a second to approve 9.:

<b>Motion:</b>		<b>Second:</b>		
<b>Name:</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Erin Delgado				
Michael Estrada				
James Garner				
Karyn Gove				
Robert Imhoff				
Alan Schwartz				
Cindy Sharkey				

**10. NEW BUSINESS**

**11. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may

make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

**12. EXECUTIVE/CLOSED SESSION**

**Board President calls for a motion** \_\_\_\_\_ and a second \_\_\_\_\_, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Personnel
- Litigation
- Negotiation
- Superintendent Merit Goals Review
- Discussion regarding Superintendent’s Renewal

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**13. RECONVENE PUBLIC SESSION**

**Board President calls for a motion** \_\_\_\_\_ and a second \_\_\_\_\_ to reconvene public session.

**14. ACTION ITEMS**

**14.1. Motion to approve the June 19, 2018 & June 25, 2018 Executive Working Session Minutes (Attachment: 06 19 2018 Executive Minutes & 06 25 2018 Executive Minutes)**

Motion:		Second:		
Name:	Yes	No	Abstain	Absent
Erin Delgado				
Michael Estrada				
James Garner				
Karyn Gove				
Robert Imhoff				
Alan Schwartz				
Cindy Sharkey				

**14.2. Motion to approve the Superintendent Merit Goals.**

Board President calls for a motion and a second to adopt.:

Motion:		Second:		
Name:	Yes	No	Abstain	Absent
Erin Delgado				
Michael Estrada				
James Garner				
Karyn Gove				
Robert Imhoff				
Alan Schwartz				
Cindy Sharkey				

**15. ADJOURNMENT**

**Board President calls for a motion \_\_\_\_\_ and a second \_\_\_\_\_ to adjourn the meeting.**