

**HIGH BRIDGE BOARD OF EDUCATION
WORK SESSION MEETING
Monday, September 17, 2018**

1. OPENING OF MEETING - 7:00 PM

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this regular meeting will convene at 7:00 pm on Monday September 17, 2018, in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829.

No formal action will be taken.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL by Christopher Jones, SBA / Board Secretary

Erin Delgado	Robert Imhoff
Michael Estrada	Alan Schwartz
James Garner	Cindy Sharkey, President
Karyn Gove, Vice. Pres.	

Additional Members Present: Dr. Gregory Hobaugh, Superintendent
Christopher Jones, SBA / Board Secretary

4. PRESENTATION & RECOGNITION ITEMS

4.1. Superintendent's Report

4.1.1. Information Items:

2018-2019 Enrollment

Grade	# of Sections	District Enrollment	Choice	Tuition	Out-of-District	Total Enrollment
PS	3	21	-		-	21
K	2	30	-		-	30
1	2	30	-		-	30
2	2	42	-		-	42
3	2	31	-		-	31
4	2	40	1		-	41
Elementary School Total						195
5	2	40	-		-	40
6	2	44	-		-	44
7	2	53	-	-	-	53

8	2	39	1	1	1	42
Middle School Total						179
District Total	21	370	2	1	1	374

- 4.2. Staff Attendance for August 2018 (Attachment: Aug Attendance)
- 4.3. Monthly Report on Harassment, Intimidation, and Bullying Incidents
 - 4.3.1. One investigated report at Elementary School - not HIB.
- 4.4. **Report on District Goals** - July 2018 through September 2018 (Attachment: District Goals)
- 4.5. **School Business Administrator's Report**
 - 4.5.1. Facilities Update
 - 4.5.2. Financial System Update
 - 4.5.2.1. Payroll
 - 4.5.2.2. Board Secretary's Report
 - 4.5.2.3. Audit

5. REPORTS TO THE BOARD

- 5.1. Board President's Report
- 5.2. Shared Services Report
- 5.3. Policy Report
- 5.4. Negotiations Report

6. ACTION ITEMS

- 6.1. **Student Achievement** - Curriculum, Instruction, Technology & Policy
 - 6.1.1. Student Leadership representatives to YMCA Camp Bernie for team building and leadership activities on November 1 - 2, 2018 cost will be covered by Municipal Alliance grant.
 - 6.1.2. Selected 7 & 8th grade students to attend a music festival in October at Rowan University. Transportation to the festival will be provided by Voorhees High School. The cost will be \$12.00 incurred by the guardians.
 - 6.1.3. School Safety and Security Plan
 - 6.1.4. Cultural Arts tentative plan for 2018-2019.
- 6.2. **Human Resources** - Personnel, Management & Community Relations
 - 6.2.1. Denise Garcia Centenary University student to observe 3 hours of classes in assistive technology in the Elementary and Middle Schools.
 - 6.2.2. Chaperones for Student Leadership trip to Camp Bernie November 1 - 2, 2018 to be paid the substitute rate for the overnight:

Staff Member	Rate
Courtney Shiffman	\$95.00
Megan Roth	\$95.00

Katie Franks	\$95.00
Rich Kolton	\$115.00

- 6.2.3. Resignation of Brande Grieder, Assistant to the Superintendent as of October 26, 2018.
- 6.2.4. Carla LaTorre as a volunteer for the Volleyball season.
- 6.2.5. Brenda Krushinski for Math stipend position for 4.5 hours per week for 40 weeks at a rate of \$29.11 per hour not to exceed \$5,239.80 paid through Title IA grant funds.
- 6.2.6. Christin Cosgrove for ELA stipend position for 4.5 hours per week for 40 weeks at a rate of \$29.11 per hour not to exceed \$5,239.80 paid through Title IA grant funds.
- 6.2.7. Following as substitute custodians:

Name	Rate
Ryan Cahill	\$13.00
Matt Krisantis	\$13.00
Tony Watkoskey	\$13.00
Edward Neuhauser	\$13.00

- 6.2.8. Resignation of Ryan Lagomarsino as the Boys Basketball Coach.
- 6.2.9. Mike Doerwang, Jerry Tolomeo, and Lynn Gresko to share the Middle School Central Detention stipend position for 2 hours per week at \$29.11 per hour for 38 weeks, not to exceed \$2,212.36 total.
- 6.2.10. Donna Brown to attend Wilson Level 1 training at a cost of \$2,300.00.
- 6.2.11. Following teachers to attend the music festival at Rowan University for additional hours outside of contracted day.

Name	Rate	Hours	Total
Courtney Shiffman	\$29.11	3.5 hours	\$101.89
TBD	\$29.11	3.5 hours	\$101.89

- 6.2.12. Following teachers to be home instructors for the 2018-2019 school year at a rate of \$35.42 per hour.

Nicole Locorotondo
Lynn Hughes (4th grade only)

6.3. Educational Resources - Finance and Facilities

- 6.3.1. Payment of Bills
- 6.3.2. Kathy Barth and Sharon Wilson for inventory management up to \$750.
- 6.3.3. Recycling of outdated and unused televisions and VCRs.
- 6.3.4. Ed Data Contract
- 6.3.5. Travel Expenditure

Workshop and related travel expenses as listed below:

Staff/Bd Member	Workshop/ Activity	Date	Registration Fee	Mileage	Other	Total
Christina Harding	Reading & Writing Conference	October 26, 2018	\$180.00	\$11.81	\$12.00 (parking/tolls)	\$203.81
Danielle Weber	Reading & Writing Conference	October 26, 2018	\$180.00	\$11.81	\$12.00 (parking/tolls)	\$203.81
Christopher Jones	NJSBA Convention	10/22, 10/23, 10/24, 10/25/18				
Gregory Hobaugh	NJSBA Convention	10/22, 10/23, 10/24, 10/25/18				
Cindy Sharkey	NJSBA Convention	10/23, 10/24, 10/25/18				
James Garner	NJSBA Convention	10/22, 10/23, 10/24/18				
Robert Imhoff	NJSBA Convention					
Christopher Jones	NJASBO Training	9/27, 10/3, 11/1, 11/29, 12/6, 12/11, 1/15, 1/30, 2/5, 3/21, 3/27, 4/11, 5/14				
Heather Valenta	NJASBO Training	1/15, 2/5, 4/11, 5/7				
Coleen Conroy	NJSBA-Sustainable Awards Ceremony					

6.3.6. Business Administrator/Board Secretary to approve the payment of bills between board meetings pursuant to N.J.S.A. 18A:19-4.1. Such warrants shall be presented to the board at the next Regular Business Meeting for ratification.

6.3.7. The Superintendent in conjunction with the Business Administrator/Board Secretary to approve line item transfers as necessary between board meetings and such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting, pursuant to N.J.S.A 18A:22-8.1.

6.3.8. Apple Product Purchases

6.3.9. Transportation - Bus Routes for the 18/19 School Year:

6.3.10. Use Of Facilities

Following use of facilities request:

Organization	Start Date	End Date	Day / Times	Location
CCI Puppy Training	10/2/18	6/4/19	Tuesdays 4:30 - 5:30 pm	ES

7. NEW BUSINESS

8. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy

#0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

9. EXECUTIVE/CLOSED SESSION

Board President calls for a motion _____ and a second _____, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Litigation
- Negotiations
- Superintendent Contract

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

10. RECONVENE PUBLIC SESSION

Board President calls for a motion _____ and a second _____ to reconvene public session.