

of Schools, at which the need for the unused spending authority to be included in the base budget was formally introduced and discussed in public.

WHEREAS, the High Bridge Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$1,500 for all staff and board members.

BE IT FURTHER RESOLVED, the Board of Education accepts and approves the Preschool Expansion Aid Application for the 2021-2022 school year in the amount of \$909,216 plus carryover of school year 2019-2020 of \$1,562 included in Fund 20 in the 2021-2022 budget.

Board President calls for a motion and a second, to approve the above resolution approving the 2021-2022 Final Budget.

Motion:		Second:		
Name:	Yes	No	Abstain	Absent
Erin Delgado				
James Garner				
Karyn Gove				
Robert Imhoff				
Colleen Poles				
Tori Thomsen				
Cindy Sharkey				

- Board President** calls for a motion _____ and a second _____, to close the public hearing for the Superintendent and School Business Administrator to present the 2021-2022 proposed budget and answer questions from the public.

	1-4/12	1-4/14	1-4/13	1-4/15								
April	2-4/12	2-4/19	2-4/13	2-4/15								
	3-4/20	3-4/19	3-4/19	3-4/21								
May												
June												

* Investigation is in progress

**November drills were not completed for Group B students due to the holidays, weather & COVID closures on B days.

8.1.4. Superintendent Update

8.1.4.1. District Goals Update (*Attachment: Strategic Action Plan 2020-21 District Goals*)

8.1.4.2. Updated District Schedule

9. REVIEW OF OFFICIAL CORRESPONDENCE

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Monique & John Patti	3/16/21	Reopening of School Plan <i>(Attachment: Patti Correspondence 3 16 21)</i>
Christina Bell	3/17/21	School Sessions <i>(Attachment: Bell Correspondence 3 17 21)</i>
Judy Rogers	4/13/21	Retirement <i>(Attachment: Rogers Notice of Retirement)</i>
Stephen M. Sweeney	4/19/2021	Vaccinations for School District Personnel <i>(Attachment: Sweeney Correspondence)</i>

10. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on agenda topics only. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments should be addressed to the Board.

11. ADOPTION OF MINUTES FROM PREVIOUS MEETING

11.1. March 15, 2021 Regular Session Minutes (*Attachment: 3 15 21 Regular Session Minutes*)

11.2. April 12, 2021 Work Session Minutes (*Attachment: 4 12 21 Work Session Minutes*)

Board President calls for a motion and a second to approve 11.1. - 11.2:

Motion:		Second:		
Name:	Yes	No	Abstain	Absent
Erin Delgado				
James Garner				
Karyn Gove				
Robert Imhoff				
Colleen Poles				
Tori Thomsen				
Cindy Sharkey				

12. REPORTS TO THE BOARD

12.1. Board President's Report

12.1.1. COVID -19 Case Count (*Attachment: cass county municipality 4 22 21*)

12.1.2. Resolution requesting the Governor and Commissioner of Education of the State of New Jersey to revise the state’s COVID-19 physical distance recommendation for public schools from six feet to three feet.

WHEREAS, full in-person education is essential to provide a quality education to the children of our community; and

WHEREAS, the 6-foot physical distancing recommendation in the Department of Education’s Road Back Plan prevents our school from bringing all student’s back in-person full time; and

WHEREAS, a recent study of 251 Massachusetts school districts found “no significant difference in K-12 student and staff SARS-CoV-2 case rates in Massachusetts public school districts that implemented ≥ 3 feet versus ≥ 6 feet of physical distancing between students, provided other mitigation measures, such as universal masking, are implemented.”; and

WHEREAS, the Hunterdon County Health Department’s weekly School & Sports Data report to school superintendents continues to show little in-school transmission in Hunterdon County; and

WHEREAS, the American Academy of Pediatrics and the World Health Organization both recommend permitting physical distance in schools of less than 6 feet; and

WHEREAS, many other states including Massachusetts, Colorado, Indiana and Ohio have allowed schools to operate with physical distance of 3 feet.

NOW, THEREFORE, BE IT RESOLVED, that the High Bridge Board of Education requests New Jersey Governor Phil Murphy and New Jersey Commissioner of Education Angelical Allen-McMillan amend the NJDOE’s COVID-19 guidance to recommend physical distance of 3 feet when universal masking is in place.

Board President calls for a motion and a second to approve 12.1.2.:

Motion:		Second:		
Name:	Yes	No	Abstain	Absent
Erin Delgado				
James Garner				
Karyn Gove				
Robert Imhoff				
Colleen Poles				
Tori Thomsen				
Cindy Sharkey				

12.1.3. Shared services resolution between High Bridge Board of Education and Bethlehem Township board of Education for the purposes of sharing the professional services of a speech therapist. (*Attachment: HB BT Shared Services Resolution*)

WHEREAS, N.J.S.A. 40A:65-1 permits local government units to enter into shared services agreements; and

WHEREAS, the High Bridge Board of Education, Hunterdon County, NJ; and the Bethlehem Township Board of Education, Hunterdon County, NJ (“the parties”), have determined that it is in their mutual interest to enter into an Agreement for Shared

Services (“Agreement”) for the purpose of sharing the professional services of a certified speech therapist; and

WHEREAS, the term of the Agreement shall be for one year, commencing on July 1, 2021 and ending on June 30, 2022, subject to annual renewal by the parties; and

WHEREAS, in accordance with N.J.S.A. 40A:65-5, no shared services agreement shall take effect until and unless authorized by each of the respective governing bodies of the local units; and

WHEREAS, the terms of the required resolution need not set forth all of the details of the Agreement, which instead may be incorporated by reference; and

WHEREAS, the subject Agreement between the parties is hereby incorporated by reference and shall also be included in the official minutes of this meeting of the High Bridge Board of Education;

NOW, THEREFORE, BE IT RESOLVED, by the High Bridge Board of Education in the Borough of High Bridge, County of Hunterdon, State of New Jersey that the Board of Education hereby approves the Agreement and authorizes and directs the President of the Board to execute it on behalf of the Board. The Superintendent and Business Administrator are further authorized to implement the terms and conditions of the Agreement, subject to receipt of a certified copy of the authorizing resolution of the Bethlehem Township Board of Education and its execution of the Agreement. The Business Administrator is further directed to file a copy of this Resolution and the fully executed Agreement with the New Jersey Division of Governmental Affairs, Department of Community Affairs.

Board President calls for a motion and a second to approve 12.1.3.:

Motion:		Second:		
Name:	Yes	No	Abstain	Absent
Erin Delgado				
James Garner				
Karyn Gove				
Robert Imhoff				
Colleen Poles				
Tori Thomsen				
Cindy Sharkey				

13. HIB REPORTS

None to report

14. ACTION ITEMS

14.1. Student Achievement - Curriculum, Instruction, Technology & Policy

14.1.1. Motion to approve course reimbursement for:

Staff	Course	College/University	Semester	Tuition
Carley Marookian	Supervised Practicum Reading	Centenary University	June - August, 2021	\$1,444.50

14.2. Human Resources - Personnel, Management & Community Relations

14.2.1. Motion to approve summer custodians:

Name	Start Date	Pay Rate

Nate Eifler	7/1/21	\$14/hr
Justin Baranek	7/1/21	\$14/hr
Mike Doerwang	6/18/21	\$14/hr
Jack Cahill *pending background check	6/21/21	\$14/hr

- 14.2.2. Motion to approve** Kimberly Sandorff as replacement ES BSI Math Instructor for the remaining 62 hours at a rate of \$29.11 for a total of \$1,804.82 to be paid from Title I funds.
- 14.2.3. Motion to approve** Courtney Shiffman and Jeff Thompson as co-advisors for a Drama Activities Club at a rate of \$29.11 per hour not to exceed a total of 20 hours for a total of \$582.20 to be divided equally between co-advisors, dependent on state and health department guidelines. (*Attachment: Drama Activities Proposal*)
- 14.2.4. Motion to approve** Carl Katzenberger as Middle School Girls Softball Coach at the contractual rate of \$1,517.00.
- 14.2.5. Motion to approve** Christian Bollin as Middle School Boys Baseball Coach at the stipend rate of \$1,264.00.
- 14.2.6. Motion to approve** Connor Gleeson as a volunteer assistant baseball coach, pending criminal background check.
- 14.2.7. Motion to approve** Rachel Katzenberer as cross country coach at the contracted stipend rate of \$1,264.00.
- 14.2.8. Motion to approve** The College of New Jersey student Leah Posella to intern with Elementary School Guidance Counselor, Melissa Patane, for the fall 2021 semester. (*Attachment: Posella Guidance Intern*)
- 14.2.9. Motion to approve**, with best wishes, the retirement of Special Education teacher Judy Rogers effective October 1, 2021. (*Attachment: Rogers Notice of Retirement*)

14.3. Educational Resources - Finance and Facilities

14.3.1. Travel Expenditure for Workshops

Staff/Bd Member	Workshop	Date	Registration Fee	Mileage	Total
Melissa Ozoria	NJASP Spring Conference	05/14/2021	\$155.00	N/A	\$155.00
Christina Harding	Keeping the Wonder Workshop	Online	\$135.00	N/A	\$135
Danielle Weber	Keeping the Wonder Workshop	Online	\$135.00	N/A	\$135

- 14.3.2. Motion to approve** recycling of additional technology.

14.3.3. Payment of Bills

Audit of Invoices (*Attachment: 4 26 21 bill list*)

Approve invoices for Current Expenses in the following amounts:

Check Register	March 16- April 26	\$ 482,006.28
Payroll	March 31	\$ 245,447.55
Payroll	April 15	\$ <u>240,436.04</u>
Total		\$ 967,889.87

Payment of Bills Cafeteria account -

Maschio's	March 18	\$ 2,915.36
Maschio's	April 19	<u>\$ 6,195.94</u>
<hr/>		
	Total	\$ 9,111.30

14.3.4. Line Item Transfers for March 2021 (*Attachment: March Transfer Report-Signed*)
Resolved, that the Board of Education approve the budget transfers as listed in the attachment.

14.3.5. Financial Reports (*Attachments: March Board Secretary and Treasurer's Reports-signed*)

Report of the Board Secretary and Treasurer's Report for March 2021

Resolved, that the Board of Education accept the Board Secretary's and Treasurer's Financial Reports for the month of March 2021 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Certification of Fund Balances

Resolved, that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify for the month of March 2021, after review of the Secretary's monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16:10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

April 19, 2021

John Jennings
 Business Administrator

14.3.6. Motion to approve the acceptance of the FEMA award in the amount of \$11,870.72 for reimbursement of covid-related expenses from the 2019-2020 school year.

14.3.7. Motion to approve the 3 year contract with Comcast to provide internet and intranet services. This contract was awarded through a bid process conducted by our E-Rate consulting services and will begin 7/1/2021 through June 30, 2024. (*Attachment: High Bridge SD ESCNJ Revised 1st Amendment and E-Bid Evaluation Matrix-Cat 1*)

14.3.8. Motion to approve the purchase of Wireless Access Points and related mounting hardware from CDW for \$19,714.50. This bid process was conducted through our E-Rate consulting services and will be completed during the next E-Rate funding year (7/1/2021 to 6/30/2022) (*Attachment: E-Bid Evaluation-Matrix and Vendor Letter*)

Board President calls for a motion and a second to approve 14.1-14.3.8:

Motion:	Second:			
Name:	Yes	No	Abstain	Absent
Erin Delgado				
James Garner				
Karyn Gove				

Robert Imhoff				
Colleen Poles				
Tori Thomsen				
Cindy Sharkey				

15. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

16. EXECUTIVE/CLOSED SESSION

Board President calls for a motion _____ and a second _____, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Executive Session Minutes
- Negotiations
- Litigation
- Superintendent Evaluation

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

17. RECONVENE PUBLIC SESSION

Board President calls for a motion _____ and a second _____ to reconvene public session.

18. ADOPTION OF MINUTES FROM PREVIOUS EXECUTIVE SESSION

18.1.1. Regular Meeting Executive Session Minutes March 15, 2021 (*Attachment: 3 15 21 Executive Session Minutes*)

18.1.2. Work Session Executive Session Minutes April 12, 2021 (*Attachment: 4 12 21 Executive Session Minutes*)

Board President calls for a motion and a second to approve 18.1.1-18.1.2:

Motion:	Second:			
Name:	Yes	No	Abstain	Absent
Erin Delgado				
James Garner				
Karyn Gove				
Robert Imhoff				
Colleen Poles				
Tori Thomsen				
Cindy Sharkey				

19. ADJOURNMENT

Board President calls for a motion _____ and a second _____ to adjourn the meeting.