

**HIGH BRIDGE BOARD OF EDUCATION
REGULAR MONTHLY MEETING
Monday, May 9, 2022**

1. OPENING OF MEETING - 6:30 PM

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting will convene in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829, alternatively the meeting will be available on Google Meet. Email comments directly to Cindy Sharkey:

csharkey@hbschools.org. Please mute your microphone to reduce feedback and notify the board if you intend to record this meeting. The High Bridge Board of Education follows these [standard procedures](#) for remote meetings.

Date: Monday May 9, 2022

Time: 6:30 pm

Formal action will be taken.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL by John Jennings, SBA / Board Secretary

Benjamin Bolger	Erin Delgado
Robert Imhoff	Colleen Poles
Karyn Gove	Cindy Sharkey

Additional Members Present: Dr. Gregory Hobaugh, Superintendent
John Jennings, SBA / Board Secretary

4. EXECUTIVE/CLOSED SESSION

Board President calls for a motion _____ and a second _____, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Personnel

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

5. RECONVENE PUBLIC SESSION

Board President calls for a motion _____ and a second _____ to reconvene public session.

6. PRESENTATION ITEMS

6.1. Superintendent’s Report

- 6.1.1. Superintendent Update
- 6.2. School Business Administrator’s Report.

7. REVIEW OF OFFICIAL CORRESPONDENCE

<u>Name</u>	<u>Date</u>	<u>Subject</u>
John Jennings	4/25/22	Resignation
<i>(Attachment: Jennings Resignation 4 25 22)</i>		
Dorothy Rozycki	4/29/22	Retirement Notification
<i>(Attachment: Rozycki Retirement 4 29 22)</i>		
Jacklyn Carruthers	4/29/22	Resignation
<i>(Attachment: Carruthers Resignation 4 29 22)</i>		
Lisa Fallon	4/29/22	Retirement Notification
<i>(Attachment: Fallon Retirement 4 29 22)</i>		
Jessica Storey	5/04/22	Middle School Nurse Position
<i>(Attachment: Storey Correspondence)</i>		
Nicole Cahill	5/05/22	Concerns about the District
<i>(Attachment: Cahill Correspondence 5 5 22)</i>		

8. REPORTS TO THE BOARD

- 8.1. Board President’s Report
 - 8.1.1. NJSBA Guide to Board of Education Meetings
 - 8.1.2. Shared Services Committee Update
 - 8.1.3. Hunterdon County School Boards Association Meeting Update - Robert Imhoff

9. ACTION ITEMS

- 9.1. **Human Resources** - Personnel, Management & Community Relations
 - 9.1.1. **Motion to reappoint** tenured certificated staff members for the 2022-2023 school year. *(Attachment: 2022-2023 All Staff Reappointments)*
 - 9.1.2. **Motion to reappoint** the certificated staff members earning tenure during the 2022-2023 school year. *(Attachment: 2022-2023 All Staff Reappointments)*
 - 9.1.3. **Motion to reappoint** non-tenured certificated staff members for the 2022-2023 school year. *(Attachment: 2022-2023 All Staff Reappointments)*
 - 9.1.4. **Motion to reappoint** custodial staff, for the 2022-2023 school year. *(Attachment: 2022-2023 All Staff Reappointments)*
 - 9.1.5. **Motion to appoint** cafeteria aides for the 2022-2023 school year. *(Attachment: 2022-2023 All Staff Reappointments)*
 - 9.1.6. **Motion to reappoint** support staff non-association members for the 2022-2023 school Year. *(Attachment: 2022-2023 All Staff Reappointments)*
 - 9.1.7. **Motion to reappoint** administrative staff members for the 2022-2023 school year. *(Attachment: 2022-2023 All Staff Reappointments)*
 - 9.1.8. **Motion to appoint** Treasurer of School Monies for the 2022-2023 school year. *(Attachment: 2022-2023 All Staff Reappointments)*

Board President calls for a motion and a second to approve 9.1.1-9.1.8.:

Motion:		Second:		
Name:	Yes	No	Abstain	Absent
Ben Bolger				
Erin Delgado				
Karyn Gove				
Robert Imhoff				
Colleen Poles				
Cindy Sharkey				

- 9.1.9.** Staffing for 2022-2023 Extended School Year. (*Attachment: ESY 2022 Staffing*)
- 9.1.10.** Elizabeth Kouriatis, Lynn Hughes, Lauren Richardson and Jana Brown as chaperones for the May 25, 2022 Elementary School Spring Concert at the contracted rate of \$72.53.
- 9.1.11.** Bhavna Sharma, Patricia Beard, and TBD as paraprofessional support for the May 25, 2022 Elementary School Spring Concert at the hourly rate of \$19.00, not to exceed two (2) hours for a total of \$38.00.
- 9.1.12.** Sherry Baranek as substitute TREP\$ advisor at the contracted rate of \$19.00 per hour for 3.5 hours for a total of \$66.50.
- 9.1.13.** Courtney Bursztyn, Michael Doerwang and Coleen Conroy as chaperones for the April 29, 2022 Student Leadership Kid’s Night Out at the contracted rate of \$72.53 each.
- 9.1.14.** Kim Sandorff, Michele Gomez, Regina Perron, Samantha Richards and Lisa Kerr for the Summer Academic Camps at the High Bridge Elementary School at the contracted rate of \$32 per hour not to exceed four (4) hours for a total amount of \$128.00 to be paid for with ESSR Funds. Samantha Richards and Lisa Kerr will be co-advisors for one camp.
- 9.1.15.** Lynn Hughes as Summer Environmental Enrichment Camp Advisor at the contracted rate of \$32.00 per hour not to exceed four (4) hours for a total amount of \$128.00 to be paid with ESSR Funds.
- 9.1.16.** Carley Marookian and Courtney Bursztyn as Summer Story Theater: Make a Movie Enrichment Camp Advisors at the contracted rate of \$32.00 per hour not to exceed four (4) hours each for a total amount of \$128.00 each to be paid with ESSR Funds.
- 9.1.17.** Christopher Ronkowitz as a substitute summer custodian at the hourly rate of \$15.00, pending background check.
- 9.1.18.** Resignation of Business Administrator, John Jennings, effective June 30, 2022.
- 9.1.19.** Resignation of Learning Disabilities Teacher Consultant, Jacklyn Carruthers, effective June 30, 2022.
- 9.1.20.** Retirement of Child Study Team Secretary, Dorothy (Lee) Rozycki, effective June 30, 2022.
- 9.1.21.** Retirement of Director of Special Services, Lisa Fallon, effective June 30, 2022.
- 9.1.22.** Movement on the salary guide as of September 1, 2022 for Carley Marookian from BA+15 Step 7 to MA Step 7 at an annual salary of \$69,690.00 based on the 2022-2023 Guide in accordance with the 2021-2024 Agreement between the HBBOE and HBEA.

9.1.23. ESC contracts for Assistant to Business Administrator.

9.1.24. Tuition reimbursement for the following:

Staff	Course	College/University	Semester	Tuition
Courtney Bursztyn	Developing Online Resources for P-12 Students	Rowan University	2022-2023 Summer July - Aug, 2022	\$2,055.00

9.2. Educational Resources - Finance and Facilities

9.2.1. Travel expenditure for workshops:

Staff/Bd Member	Workshop	Date	Registration Fee	Other	Mileage	Total
Gregory Hobaugh	NJAPSA Spring Leadership Conference	May 18-20, 2022	N/A	\$241.26 Hotel \$147.50 Meal Allowance \$22.60 Parking / Tolls	\$98.70	\$510.06
Kathryn Miller	Camp Bernie	05/13/22	N/A	N/A	\$7.28	\$7.28
Jodie King	Camp Bernie	05/13/22	N/A	N/A	TBD	TBD
Heather Piell	Camp Bernie	05/13/22	N/N	N/A	\$6.44	\$6.44

9.2.2. Payment of Bills

9.2.3. Financial Reports

9.2.4. Line Item Transfers

9.2.5. Business Administrator/Board Secretary to issue “Not to exceed” purchases orders up to \$10,000.

9.2.6. Daily Substitute Rates for 2022-2023 School Year

Substitute Nurse	\$150
Teacher in Charge	\$115
Substitute Custodian	\$17/hr

10. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

11. EXECUTIVE/CLOSED SESSION

Board President calls for a motion _____ and a second _____, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Executive Session Minutes

- Superintendent Evaluation

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

12. RECONVENE PUBLIC SESSION

Board President calls for a motion _____ and a second _____ to reconvene public session.

13. ADJOURNMENT

Board President calls for a motion _____ and a second _____ to adjourn the meeting.