



<b>Elementary School Total</b>						<b>211</b>
5	2	35	-	-	-	35
6	2	37	1	-	1	39
7	2	30	-	-	-	30
8	2	41	1	-	-	42
<b>Middle School Total</b>						<b>146</b>
<b>District Total</b>	<b>23</b>	<b>354</b>	<b>2</b>	<b>-</b>	<b>1</b>	<b>357</b>

4.2.2. Staff Attendance for September 2022 (*Attachment: September 2022 Staff Attendance*)

4.2.3. Monthly Report on Harassment, Intimidation, and Bullying Incidents/Suspensions and Security Drills

Month	Drills				Suspensions				HIB			
	HBES		HBMS		HBES		HBMS		HBES		HBMS	
	Fire	Security	Fire	Security	In	Out	In	Out	Investigated	Affirmed	Investigated	Affirmed
July	07/26	07/28	N/A	N/A								
August	08/03	08/04	N/A	N/A								
Sept	09/09	09/08	09/07	09/08						1		
Oct	10/06											
Nov												
Dec												
Jan												
Feb												
March												
April												
May												
June												

\* Investigation is in progress

4.2.4. Superintendent Update

4.2.4.1. Report on district goals (*Attachment: Strategic Action Plan 22-23*)

**5. REVIEW OF OFFICIAL CORRESPONDENCE**

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Steven Weber	9/27/22	Notice of Retirement <i>(Attachment: Weber S Retirement)</i>
Jessica Taveras	10/04/22	Questions <i>(Taveras Correspondence 10 4 22)</i>

**6. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on agenda topics only. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments should be addressed to the Board.

**7. ADOPTION OF MINUTES FROM PREVIOUS MEETING**

7.1. September 12, 2022 Work Session Meeting Minutes (*Attachment: 9 12 22 Work Session Minutes*)

7.2. September 19, 2022 Regular Session Meeting Minutes (*Attachment: 9 19 22 Regular Session Minutes*)

**Board President** calls for a motion and a second to approve 7.1. - 7.2.:

Motion:		Second:		
Name:	Yes	No	Abstain	Absent
Benjamin Bolger				
Erin Delgado				
Karyn Gove				
Robert Imhoff				
Colleen Poles				
Cynthia Sharkey				

**8. REPORTS TO THE BOARD**

8.1. Board President’s Report

8.1.1. Virtual Participation at BOE Meetings

8.1.2. Hunterdon County School Boards Association Meeting Update - Robert Imhoff

**9. HIB REPORTS**

9.1. **WHEREAS**, N.J.S.A. 18A:37-15(e) requires that at the next board of education meeting following its receipt of a HIB report, the board shall issue a decision, in writing, to affirm, reject, or modify the superintendent’s decision.

The Superintendent shall inform the parties of the Board’s determination in writing, as well as their right to appeal the determination to the Commissioner of Education, in accordance with the procedures set forth in law and regulation, no later than 90 days after the issuance of the board’s decision; or to file a complaint with the Division on Civil Rights within 180 days of the occurrence of any incident of harassment, intimidation, or bullying based on membership in a protected group as enumerated in the “Law Against Discrimination,” P.L.1945, c.169 (C.10:5-1 et seq.).

**Board President** calls for a motion and a second to affirm, reject, or modify, by voice vote, the superintendent’s decision in HIB Investigation Report 2021-22 (*Attachment: 2022-23 ES01 Redacted*).

**10. ACTION ITEMS****10.1. Student Achievement - Curriculum, Instruction, Technology & Policy**

**10.1.1. Motion to approve** the submission of the NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2021-2022 school year. (*Attachment: HIB Self Assessment ES - 2022, HIB Self Assessment MS - 2022*)

**10.1.2. Motion to approve** the following class trips and transportation:

Location	Grade	Cost	Cost Incurred By
Mayo Performing Arts Center	5th	\$18.00	Parents / Guardians
West Portal Pumpkin Patch, West Portal, NJ	K	\$26.00	Parents / Guardians
Veterans Memorial Park, High Bridge, NJ	4th	N/A	N/A - Walking Trip

**10.2. Human Resources - Personnel, Management & Community Relations**

**10.2.1. Motion to approve** Andrew Ziray for hours above their contracted time necessary to attend scheduled inservice days on 9/23, 10/10, 11/16, 12/14, 1/20, and 2/22 at the contracted rate of \$32.00 per hour not to exceed 4 hours per inservice day.

**10.2.2. Motion to approve** the retirement of Steven Weber as Facilities Director, effective November 25, 2022. (*Attachment: Weber S Retirement*)

**10.2.3. Motion to approve** Caryn Rinehart as Acting Board Secretary, to serve on an emergency basis only, from July 1, 2022 until the next reorganization meeting in January 2023 at an hourly rate of \$26.73.

**10.2.4. Motion to approve** Marisa Monaco and Lisa Kerr as homebound instructors at the contracted rate of \$35.42 per hour.

**10.2.5. Motion to approve** Marilyn (Micki) Wechsler as a mentor to Centenary University student, Julia Monge, in the Learning Disability Teacher-Consultant Field Experience Program.

**10.2.6. Motion to approve** Samantha Richards and Caryn Rinehart as co-advisors for Elementary School Homework Assistance at the contracted rate of \$32.00 per hour for 50 hours each for a total not to exceed \$1,600.00.

**10.2.7. Motion to approve** Katie Franks and Megan Gulevski as co-advisors for the emPOWERing Girls pilot program for girls grades 6-8, at the contracted hourly rate of \$32.00 for a total of ten (10) hours per advisor, not to exceed \$320.00 to be funded by Title 4 grant monies.

**10.2.8. Motion to approve** Christina Harding to return from family leave as of November 1, 2022.

**10.2.9. Motion to approve** Bhavna Sharma as Non-Instructional Paraprofessional Aide for Elementary School Video Club in accordance with student's IEP at a rate of \$19.00 per hour not to exceed eight (8) hours.

**10.3. Educational Resources - Finance and Facilities**

**10.3.1. Payment of Bills**

**Audit of Invoices**

**Approve** October 11, 2022 bill list: *(Attachment: 10 11 22 bill list)*

Check Register	September 20 - October 11	\$ 276,989.68
Payroll	September 30	<u>\$ 245,453.81</u>
	Total	\$ 522,443.49

**10.3.2. Financial Reports** *(Attachment: August 2022 Board Secretary and Treasurer’s Report - Signed)*

**Report of the Board Secretary and Treasurer’s Report for August 2022**

**Resolved**, that the Board of Education accept the Board Secretary’s and Treasurer’s Financial Reports for the month of August 2022 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

**Certification of Fund Balances**

**Resolved**, that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify for the months of August 2022, after review of the Secretary’s monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16:10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

October 06, 2022

**Karolina Cywa**

Business Administrator

**10.3.3. Line Item Transfers** August 2022 *(Attachment: August 2022 Transfer Report )*

**Resolved**, that the Board of Education approve the budget transfers as listed in the attachment.

**10.3.4. Motion to approve** the acceptance of the 2022-2023 Unified Champion Schools Grant awarded to High Bridge Middle School by Special Olympics in the amount of \$1,000. *(Attachment: SONJ UCS Award 22-23)*

**10.3.5. Motion to approve** soft drink and coffee sales to district staff from the Pre-Vocational Autistic and Behavioral Disabilities Programs at the Elementary and Middle Schools. Profits will go back into the program to replenish the drinks, maintain Coverp Cafe, and supply additional items to be made and sold to provide student behavioral incentives and to further enhance Life Skills while expanding the program pre-vocational activities, in preparation for Pre-Community Based Instruction (CBI) and Field Experience.

**Board President** calls for a motion and a second to approve 10.1-10.3.5.:

Motion:	Second:
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Name:	Yes	No	Abstain	Absent
Benjamin Bolger				
Erin Delgado				
Karyn Gove				
Robert Imhoff				
Colleen Poles				
Cynthia Sharkey				

**11. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

**12. EXECUTIVE/CLOSED SESSION**

**Board President calls for a motion** \_\_\_\_\_ and a second \_\_\_\_\_, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Executive Session Minutes
- Personnel

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**13. RECONVENE PUBLIC SESSION**

**Board President calls for a motion** \_\_\_\_\_ and a second \_\_\_\_\_ to reconvene public session.

**14. ACTION ITEM**

**Motion to approve** the Executive Minutes

14.1.1. September 12, 2022 (*Attachment: 9 12 22 Executive Session Minutes*)

14.1.2. September 19, 2022 (*Attachment: 9 19 22 Executive Session Minutes*)

**Board President calls for a motion and a second to approve 14.1.1 and 14.1.2:**

Motion:		Second:		
Name:	Yes	No	Abstain	Absent
Benjamin Bolger				
Erin Delgado				
Karyn Gove				
Robert Imhoff				
Colleen Poles				
Cynthia Sharkey				

**15. ADJOURNMENT**

**Board President calls for a motion \_\_\_\_\_ and a second \_\_\_\_\_ to**  
adjourn the meeting.