

**HIGH BRIDGE BOARD OF EDUCATION
REGULAR SESSION MEETING
Tuesday, October 10, 2023**

1. OPENING OF MEETING - 6:30 PM

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting will convene in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829, alternatively the meeting will be available for listening purposes only on Google Meet. The Board will only accept public participation from those who are physically in attendance, as per Policy 0168. Please notify the board if you intend to record this meeting.

Date: Tuesday, October 10, 2023

Time: 6:30 pm

No formal action will be taken.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL by Karolina Cywa, SBA / Board Secretary

Benjamin Bolger

Erin Delgado

Karyn Gove

Robert Imhoff

Michael McCasland

Colleen Poles

Cynthia Sharkey

Additional Members Present: Dr. Gregory Hobaugh, Superintendent
 Karolina Cywa, SBA / Board Secretary

4. PRESENTATION & RECOGNITION ITEMS

4.1. Superintendent’s Report

4.1.1. Superintendent Update

4.1.1.1. SGO Update

5. REVIEW OF OFFICIAL CORRESPONDENCE

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Samantha Henrick	10/04/23	Maternity Leave

(Attachment: Henrick Correspondence 10 4 23)

6. REPORTS TO THE BOARD

6.1. Board President’s Report

- 6.1.1. Policy Audit
- 6.1.2. Student Achievement
- 6.1.3. Shared Services Committee Update - Karyn Gove
- 6.1.4. Negotiations Committee Update
- 6.1.5. School Security Committee Update
- 6.1.6. Hunterdon County School Boards Association Meeting Update - Robert Imhoff

7. ACTION ITEMS

7.1. Student Achievement - Curriculum, Instruction, Technology & Policy

- 7.1.1. 2023-2024 Nursing Services Plan *(Attachment: 23-24 Nursing Services Plan)*.
- 7.1.2. Submission of the NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2022-2023 school year. *(Attachment: HIB Self Assessment ES - 2023, HIB Self Assessment MS - 2023)*
- 7.1.3. 2023-2024 School Safety and Security Plan and the submission of the School Safety and Security Plan Annual Review Statement of Assurance. *(Attachments: SS&SP 2023-2024 and SS&SP 2023-24 SOA)*
- 7.1.4. Class trips and transportation:

Location	Grade	Cost	Cost Incurred By
Clinton Township Middle School - Harrison Dillard Presentation	6 & 7	\$288.00 for transportation	High Bridge BOE

- 7.1.5. Revised and/or new policies and regulations. *(Attachments: Alert 231 Policy Recommendations, Alert 231 Regulations Recommendations)*
 - 7.1.5.1. P 1524 School Leadership Councils (Abolished)
 - 7.1.5.2. P & R 1642.01 Sick Leave (New)
 - 7.1.5.3. P 2270 Religion in the Schools (Revised)
 - 7.1.5.4. P & R 2419 School Threat Assessment Teams (M) (New)
 - 7.1.5.5. P 3161 Examination for Cause (Revised)
 - 7.1.5.6. P & R 3212 Attendance (M) (Revised)
 - 7.1.5.7. P 3324 Right of Privacy (Revised)
 - 7.1.5.8. P & R 3432 Sick Leave (Abolished)
 - 7.1.5.9. P 4161 Examination for Cause (Revised)
 - 7.1.5.10. P & R 4212 Attendance (M) (Revised)
 - 7.1.5.11. P 4324 Right of Privacy (Revised)
 - 7.1.5.12. P & R 4432 Sick Leave (Abolished)
 - 7.1.5.13. P & R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
 - 7.1.5.14. P & R 5116 Education of Homeless Children and Youths (Revised)
 - 7.1.5.15. P & R 5460.02 Bridge Year Pilot Program (M) (Abolished)

- 7.1.5.16. P 6361 Relations With Vendors for Abbott Districts (Abolished)
- 7.1.5.17. P 8500 Food Services (M) (Revised)
- 7.1.5.18. P 8540 School Nutrition Programs (M) (Abolished)
- 7.1.5.19. P 8550 Meal Charges/Outstanding Food Service Bill (M)
(Abolished)

7.2. Human Resources - Personnel, Management & Community Relations

- 7.2.1. Elizabeth Kouriatas as Middle School Art Club Advisor for the 2023-24 school year for ten (10) hours at the contracted rate of \$32.00 per hour, not to exceed \$320.00.
- 7.2.2. Courtney Bursztyn as Show Choir Director for 18 hours at the contracted rate of \$32.00 per hour not to exceed \$576.00.
- 7.2.3. Rescind Kayla Turner as Middle School Environmental Club Spring Session Advisor.
- 7.2.4. Reimbursement to Caryn Rinehart in the amount of \$30.00 for New Jersey Notary Public application filing and \$27.62 for the required notary stamp, for a total reimbursement of \$57.62.
- 7.2.5. Jana Brown, Coleen Conroy, Michael Doerwang, and Carl Katzenberger as chaperones for Student Leadership Dance on October 6, 2023 at the contracted rate of \$72.53.

7.2.6. USE OF FACILITIES

Organization	Dates	Day / Times	Location
High Bridge PTO - Trunk or Treat (rescheduled)	10/27/23	Friday, 5pm-8pm	ES - Blacktop & access to bathrooms
Girl Scouts - Brownie Mtg	11/06/23, 11/27, 12/18, 1/08/24, 1/22, 2/12, 3/04, 3/25, 4/08, 4/29, 5/20	3:15pm - 4:30pm	ES Classroom
High Bridge PTO - Kids Night Out	1/12/24, 1/26, 2/23, 3/1	Wed. & Fridays 6:30pm - 8:45pm	MS - Gym, Cafe & access to bathrooms
High Bridge PTO - Family Fun Night (BINGO)	3/15/24	Friday, 5:30pm - 8:45pm	ES - Cafe

7.3. Educational Resources - Finance and Facilities

7.3.1. Travel expenditure for workshops:

Staff/Bd Member	Workshop	Date	Registration Fee	Mileage	Other	Total
Jana Brown	Community Practice of Autism	10/11/2023	N/A	N/A	N/A	N/A
Jana Brown	Community Practice of Autism	11/29/2023	N/A	18.00	N/A	\$18.00
Jana Brown	Community Practice of Autism	02/07/2024	N/A	18.00	N/A	\$18.00
Jana Brown	Community Practice of Autism	04/03/2024	N/A	18.00	N/A	\$18.00

- 7.3.2. Payment of Bills
- 7.3.3. Financial Reports
- 7.3.4. Line Item Transfers
- 7.3.5. Acceptance of a Step 2 Playhouse, valued at approximately \$100.00, for the preschool playground donated by Melissa Valente.
- 7.3.6. Soft drink and coffee sales to district staff from the Pre-Vocational Autistic and Behavioral Disabilities Programs at the Elementary and Middle Schools. Profits will go back into the program to replenish the drinks, maintain Coverp Cafe, and supply additional items to be made and sold to provide student behavioral incentives and to further enhance Life Skills while expanding the program's pre-vocational activities, in preparation for Pre-Community Based Instruction (CBI) and Field Experience.
- 7.3.7. Joint transportation agreement between the Lebanon Township School District and the High Bridge School District for the provision of Choice Student Transportation to Lebanon Township Schools for the 2023-2024 school year, at a rate of \$1,000 per student.

<u>Provider</u>	<u>Route #</u>	<u>Student ID#</u>	<u>Cost</u>	<u>Dates</u>
Lebanon Twp	L12	9687819701	\$1,000	23/24 School Year
Lebanon Twp	L12	1288025972	\$1,000	23/24 School Year

8. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. While all comments will be considered and a response will be forthcoming if and when appropriate, School Board members will not respond to the speakers during the public comment portion of the meeting. Speakers with questions are encouraged to contact the Superintendent directly before or after the meeting.

9. EXECUTIVE/CLOSED SESSION

Board President calls for a motion _____ and a second _____, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Executive Session Minutes
- Security
- Personnel

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

10. RECONVENE PUBLIC SESSION

Board President calls for a motion _____ **and a second** _____ **to**
reconvene public session.

11. ADJOURNMENT

Board President calls for a motion _____ **and a second** _____ **to adjourn**
the meeting.