

**HIGH BRIDGE BOARD OF EDUCATION  
WORK SESSION MEETING  
Monday, September 11, 2023**

**1. OPENING OF MEETING - 6:30 PM**

**Required Notice of Open Public Meeting**

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting will convene in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829, alternatively the meeting will be available for listening purposes only on Google Meet. The Board will only accept public participation from those who are physically in attendance, as per Policy 0168. Please notify the board if you intend to record this meeting.

**Date:** Monday September 11, 2023

**Time:** 6:30 pm

**No formal action will be taken.**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL** by Karolina Cywa, SBA / Board Secretary

- Benjamin Bolger
- Erin Delgado
- Karyn Gove
- Robert Imhoff
- Michael McCasland
- Colleen Poles
- Cynthia Sharkey

Additional Members Present:           Dr. Gregory Hobaugh, Superintendent  
  Karolina Cywa, SBA / Board Secretary

**4. PRESENTATION & RECOGNITION ITEMS**

**4.1. Superintendent’s Report**

- 4.1.1. Superintendent Update
  - 4.1.1.1. HBES No Place For Hate Recognition

**5. REVIEW OF OFFICIAL CORRESPONDENCE**

<u>Name</u>	<u>Date</u>	<u>Subject</u>
<i>None</i>		

## 6. REPORTS TO THE BOARD

### 6.1. Board President's Report

- 6.1.1. High Bridge Board of Education Goals
- 6.1.2. Negotiations Committee Update
- 6.1.3. School Security Committee Update
- 6.1.4. Hunterdon County School Boards Association Meeting Update - Robert Imhoff

## 7. ACTION ITEMS

### 7.1. Student Achievement - Curriculum, Instruction, Technology & Policy

- 7.1.1. High Bridge School District goals for 2023-24. (*Attachment: HB District Goals 2023-2024*)

#### 7.1.2. Field trips:

Location	Grade	Cost	Cost Incurred By
Raritan River for Environmental Club	4th	N/A	N/A
Duke Farms	4th	Transportation TBD	Parents / Guardians
Michael Fowler Presentation - CTMS	8th	\$162.00 for transportation	BOE
Various ( <i>Attachment: 23-24 Vocational Class Trips</i> )	Vocational Class	TBD	BOE - Transportation Costs Parent / Guardian All Other Costs
Solitude House Museum	7th	N/A	N/A

### 7.2. Human Resources - Personnel, Management & Community Relations

- 7.2.1. Lisa Kerr and Sherry Kerr for five (5) hours each of Kindergarten Entry Assessment (KEA) GOLD training at the contracted rate of \$32.00 per hour for a total of \$160.00 each.
- 7.2.2. Megan Gulevski for 6.5 hours of School Behavioral Threat Assessment & Management Training, at the contracted rate of \$32 per hour for a total of \$208.00, to be paid through ESSR funds.
- 7.2.3. Resignation of Alison Manley as a part time special education teacher effective October 27, 2023. (*Attachment: Manley Resignation 8 30 23*)
- 7.2.4. Jerry Morrison as a substitute custodian for the 2023-24 school year at a rate of \$17.00 per hour, pending receipt of paperwork and background check.
- 7.2.5. Amy Miller for 2 hours in-service at Hunterdon County Vocational School District at the contracted rate of \$32.00 billed to HCVSD.
- 7.2.6. Maternity leave for Heather Balliet beginning on/or about December 18, 2023 with a tentative return date of March 18, 2024. She will utilize sick days, followed by unpaid days in accordance with FMLA. (*Attachment: Balliet Maternity Leave Request*)
- 7.2.7. Course reimbursement for:

Staff	Course	College/University	Semester	Tuition
Maurica Hash*	GED 602 - Ethical Issues	Centenary University	Aug - Dec, 2023	\$2,185.95

\*This request replaces the tuition reimbursement request for course GED 625 - Current Issues in Special Education previously approved at the August 28, 2023 meeting, due to the cancellation of the original class.

### 7.3. Educational Resources - Finance and Facilities

7.3.1. Contract with Work Family Connection. (*Attachment: Use and Occupancy 2023 - 2024 Work Family Connection Contract*)

7.3.2. Payment of Bills

7.3.3. Financial Reports

7.3.4. Line Item Transfers

7.3.5. Travel Expenditure for Workshops:

Staff/Bd Member	Workshop	Date	Registration Fee	Mileage Tolls, Etc.	Total
Alyssa Oliver	NJSBA Workshop	Oct 24-25, 2023	N/A	N/A	N/A
Alyssa Oliver	Preschool Instructional Coach Seminar	Sept. 25-29, 2023	N/A	\$374.12	\$374.12
Caryn Rinehart	Strauss Esmay NJFLA & FMLA Professional Development Program	Oct 16, 2023	\$145.00	\$79.38	\$224.38
Diane Charneski	Strauss Esmay NJFLA & FMLA Professional Development Program	Oct 16, 2023	\$145.00	\$79.38	\$224.38
Heather Balliet	Wilson Reading System Professional Learning - Virtual	Sept 12-14, 2023	\$650.00	N/A	\$650.00

### 7.3.6. USE OF FACILITIES

**Motion to approve the following use of facilities request:**

Organization	Dates	Day / Times	Location
HBYB-Youth Basketball	11/14/23 - 3/16/24	M-F 6:30pm - 8:30pm Saturdays - 8:00am - 4:00pm	ES & MS Gym

## 8. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. While all comments will be considered and a response will be forthcoming if and when appropriate, School Board members will not respond to the speakers during the

public comment portion of the meeting. Speakers with questions are encouraged to contact the Superintendent directly before or after the meeting.

**9. EXECUTIVE/CLOSED SESSION**

**Board President calls for a motion** \_\_\_\_\_ and a second \_\_\_\_\_, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Parental Appeal of HIB (*Attachment: 22-23 MS09 Redacted*)
- Executive Session Minutes

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

**10. RECONVENE PUBLIC SESSION**

**Board President calls for a motion** \_\_\_\_\_ and a second \_\_\_\_\_ to reconvene public session.

**11. ADJOURNMENT**

**Board President calls for a motion** \_\_\_\_\_ and a second \_\_\_\_\_ to adjourn the meeting.