

July 29, 2025

To Dr. Hobaugh and High Bridge Board of Education Members,

I am writing this letter to inform you of my pregnancy and expected due date of October 12, 2025. Currently, I intend to work until approximately September 25, 2025. After this date, I will be taking an unpaid leave of absence until my child is born. Upon the conclusion of my unpaid leave, I intend to utilize the New Jersey Family Leave Act starting from my child's birthdate. I intend to return to work on or about January 20, 2026, when the New Jersey Family Leave Act concludes.

Thank you for your understanding and cooperation as my family prepares to welcome our third child into our family.

Sincerely,

Alyssa Oliver