



**HIGH BRIDGE BOARD OF EDUCATION
REGULAR SESSION MEETING
Monday, September 8, 2025**

High Bridge School District Vision Statement
Creating an environment that fosters a love of learning and critical thinking.

1. OPENING OF MEETING - 6:30 PM

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting will convene in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829, alternatively the meeting will be available for listening purposes only on Google Meet. The Board will only accept public participation from those who are physically in attendance, as per Policy 0168. Please notify the board if you intend to record this meeting.

Date: Monday, September 8, 2025

Time: 6:30 pm

No formal action will be taken.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL by Karolina Cywa, SBA / Board Secretary

Caitlin Bowring

Gregory Hodges

Robert Imhoff

Michael McCasland

Colleen Poles

Cynthia Sharkey

Karyn Gove

Additional Members Present: Dr. Gregory Hobaugh, Superintendent
Karolina Cywa, SBA / Board Secretary

4. PRESENTATION & RECOGNITION ITEMS

4.1. Introduction of High Middle School Student Representatives - Finn Baker, Caitlyn Banach, Avery Polanco, Eden Sytsema, and Abigail Torcivia.

4.2. Presentation on IXL Program - Melissa Betz and Danielle Weber**4.3. Superintendent's Report****4.3.1. Superintendent Update****5. REVIEW OF OFFICIAL CORRESPONDENCE**

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Judy Lagreca	8/23/2025	District PDP

(Attachment: Lagreca Correspondence 8 23 25)

6. REPORTS TO THE BOARD**6.1. Board President's Report****6.1.1. Board of Education Self-Evaluation****6.1.2. Board of Education Goals****6.1.3. Student Achievement****6.1.4. Sustainability Committee Update - Karyn Gove****6.1.5. Hunterdon County School Boards Association Meeting Update - Karyn Gove****6.1.6. NJ School Boards Association, Board of Directors - Robert Imhoff****7. HIB REPORTS**

None at this time.

8. ACTION ITEMS**8.1. Student Achievement - Curriculum, Instruction, Technology & Policy****8.1.1. High Bridge School Board of Education goals for 2025-2026. (Attachment: High Bridge BOE Goals 25-26)****8.1.2. 2025-2026 Nursing Services Plan (Attachment: 25-26 Nursing Services Plan)****8.1.3. 2025-2026 School Safety and Security Plan and the submission of the School Safety and Security Plan Annual Review Statement of Assurance. (Attachments: SS&SP 2025-2026 and SS&SP 2025-2026 SOA)****8.1.4. Regulation updates: (Attachment: Regulation 5111 Update)****8.1.4.1. R 5111 - Eligibility of Resident / Nonresident Students****8.1.5. Updated job description for Elementary School Principal in accordance with NJAC 6A 9B-12.5. (Attachment: Elementary School Principal Job Description)****8.1.6. Field trips:**

Location	Grade	Cost	Cost Incurred By
Duke Farms, Hillsborough, NJ	4	\$14.00	Parents / Guardians
Michael Fowlin Presentation, Clinton, NJ	8	\$191.25 for transportation	High Bridge BOE
Ground for Art, Union Forge Park, High Bridge, NJ	5-8 Student Leadership	N/A	N/A
Commons Park, High Bridge, NJ	5-8 Student Leadership	N/A	N/A

8.2. Human Resources - Personnel, Management & Community Relations

8.2.1. Resignation of full-time middle school Emotional Regulatory Impairment (ERI) special education teacher Katrina Mendicino, effective October 31, 2025. (*Attachment: Mendicino Resignation 8 29 25*)

8.2.2. Co-curricular funded activities:

Co-Curricular Position	Rate	Total Hours	Total Compensation	Staff Member(s)
Drama Club	\$32.00	45	\$1,440.00	Jeff Thompson
ES Band	\$32.00	6	\$192.00	Jeff Thompson
Environmental Club - MS Fall	\$32.00	11	\$352.00	Amy Miller
Environmental Club - MS Spring	\$32.00	11	\$352.00	Amy Miller
Jazz Band - MS	\$32.00	30	\$960.00	Jeff Thompson

8.2.2.1. Release of the following tuition reimbursement funds.

Staff	Course	Tuition
Amy Miller	GED 620 - Inclusive Practices	\$2,068.95

8.3. Educational Resources - Finance and Facilities

8.3.1. Payment of Bills

8.3.2. Financial Reports

8.3.3. Line Item Transfers

8.3.4. Transportation

Shared services agreements between the High Bridge School District (joiner) and the Lebanon Township School District (host) for the provision of Choice Student

Transportation to Lebanon Township Schools for the 2025 - 2026 school year, at a rate of \$1,050 per student (*Attachment: 2025 - 2026 Joint Agreement*)

Provider	Route #	Cost	Dates
Lebanon Twp	L12	\$3,150	08/28/2025 - 06/30/2026

8.3.5. Registration fees and travel expenditures for workshops:

Staff/Bd Member	Workshop	Date	Registration Fee	Mileage Tolls, Etc.	Total
Kimberly Rieg	NJ IDA Fall Conference	10/17/2025	N/A	N/A	N/A
Megan Wheeler	Understanding HIB Characteristics	11/18/2025	N/A	\$8.65	\$8.65
Alisa White	Restorative Justice: Tier 2	10/28/2025	N/A	N/A	N/A
Alisa White	The Role of the School Climate Team	11/19/2025	N/A	N/A	N/A
Melissa Betz	Restorative Justice: Tier 3	11/13/2025	N/A	\$24.44	\$24.44
Gregory Hobaugh	2025 NJSBA Annual Conference, Atlantic	10/20 - 10/23/2025	\$550.00	Hotel: \$366.00 M&IE: \$238.00	\$1288.36

	City, NJ			Parking/Tolls: \$27.20	
Robert Imhoff	2025 NJSBA Annual Conference, Atlantic City, NJ	10/20 - 10/23/2025	\$550.00	Hotel: \$345.00 M&IE: \$238.00 Parking/Tolls: \$27.20	\$1267.36

9. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. While all comments will be considered and a response will be forthcoming if and when appropriate, School Board members will not respond to the speakers during the public comment portion of the meeting. Speakers with questions are encouraged to contact the Superintendent directly before or after the meeting.

10. BOARD OF EDUCATION DISCUSSION

11. EXECUTIVE/CLOSED SESSION

Board President calls for a motion _____ and a second _____, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Executive Session Minutes

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

12. RECONVENE PUBLIC SESSION

The Board President calls for a motion _____ and a second _____ to reconvene the public session.

13. ADJOURNMENT

Board President calls for a motion _____ and a second _____ to adjourn the meeting.