

**HIGH BRIDGE BOARD OF EDUCATION  
REORGANIZATIONAL & REGULAR MONTHLY  
MEETING AGENDA  
MONDAY, MAY 9, 2011**

**Minutes**

**A., B., & C OPENING OF MEETING, PLEDGE OF ALLEGIANCE AND ROLL CALL**

**ROLL CALL**

Being duly posted and advertised in accordance with the Open Public Meetings Act, the Regular Monthly meeting was called to order at 7:00 p.m. in Room 209 (Computer Room) at the High Bridge Middle School. The following Board members were present: Susan Connor, Larissa Critelli, Kay Daughters-Musnuff, Tamara Davis, Robert Imhoff, Janice Stemple, William Stover and Karen Yaskanin-Jones. Also present was Joseph Kennedy, Superintendent of Schools and Thomas Lambe, Board Secretary/Business Administrator. Kay Daughters-Musnuff informed the Superintendent that she would arrive late. Kay Daughters-Musnuff arrived at 7:10 p.m.

**D. OATH OF OFFICE TO NEW BOARD MEMBERS**

**OATH OF OFFICE**

**Thomas Lambe** issued the oaths of office to new Board members, Tamara Davis and Robert Imhoff.

**ORGANIZATION OF BOARD**

**E. ORGANIZATION OF THE BOARD**

1. **The results of the 2011/2012 school board elections are as follows:**

<b>Candidates</b>	<b># of Votes</b>
<u>One 3-year seat</u> Robert Imhoff	258
<u>One 2-year seat</u> Tamara Davis	150
Ann Willard	134

- b) High Bridge Borough Question #1 - Resolved that there should be raised for General Funds \$4,811,071 for the ensuing school year 2011 – 2012 (Tax Levy)

	Vote Count	Percent
Yes	233	55.48%
No	187	44.52%
Total	420	100.00%

NOMINATION FOR PRESIDENT

ROLL CALL

**Be It Resolved,** that the Board of Education authorizes the Superintendent and the Business Administrator to implement the 2011-2012 budget.

**Roll Call**

M  
S

- Susan Connor - Aye
- Larissa Critelli – Aye
- Kay Daughters-Musnuff – Absent
- Tamara Davis – Aye
- Robert Imhoff - Aye
- Janice Stemple - Aye
- William Stover - Aye
- Karen Yaskanin-Jones - Aye

**7 Ayes; 1 Absent; Motion Passes**

**2. ELECTION OF OFFICERS**

**a. NOMINATIONS FOR PRESIDENT**

1. Thomas Lambe called for nominations of Board President.  
William Stover motioned, seconded by Janice Stemple to nominate **Robert Imhoff** for Board President.
2. Robert Imhoff motioned, seconded by William Stover that nominations be closed
3. Board vote

ROLL CALL

**Roll Call:**

M  
S

- William Stover – Aye
- Janice Stemple – Aye
- Susan Connor – Aye
- Larissa Critelli – Aye
- Kay Daughters-Musnuff - Absent
- Tamara Davis - Aye
- Robert Imhoff - Abstain
- Karen Yaskanin-Jones - Aye

**6 Ayes; 1 Abstention; 1 Absent; Motion Passes**

**3. ELECTED PRESIDENT ASSUMES THE CHAIR**

**4. ELECTION OF VICE PRESIDENT**

**ELECTION OF VICE PRESIDENT**

1. Robert Imhoff, President called for nominations of Vice President.  
Larissa Critelli motioned, seconded by Karen Yaskanin-Jones to nominate **William Stover** for Board Vice President.
2. Karen Yaskanin-Jones motioned, seconded by Tamara Davis that nominations be closed.
3. Board vote

**ROLL CALL**

**Roll Call:**

**M  
S**

Larissa Critelli – Aye	Kay Daughters-Musnuff - Absent
Karen Yaskanin-Jones – Aye	Janice Stemple - Aye
Susan Connor – Aye	William Stover - Abstain
Tamara Davis – Aye	Robert Imhoff - Pres - Aye

**6 Ayes; 1 Abstention; 1 Absent; Motion Passes**

**RECOGNITION ITEMS**

**F. RECOGNITION ITEMS**

**Student Recognition**

**1. Student Recognition**

Request a motion to approve the attached resolutions recognizing Brady Krushinski and Julia Silberman recipients of the Tri-County Reading Council awards. (Attachment #1)

Mr. Kennedy presented Brady Krushinski and Julia Silberman with resolutions honoring them for their accomplishments.

**Staff Recognition**

**2. Staff Recognition**

Request a motion to approve the attached resolution recognizing **Bruce Nicholas** as the Middle School recipient of the 2011 Hunterdon County Governor’s Teacher Recognition Award (Attachment #2)

Mr. Kennedy presented Mr. Nicholas with a resolution honoring him for this accomplishment.

**Board Member Recognition**

**3. Board Member Recognition**

Acknowledge **Ann Willard** for her service as Board Member from September 2010 through April 2011. (Attachment #3)

Mr. Kennedy thanked and acknowledged Mrs. Willard for her service as a Board member.

**BOARD OFFICIALS**

**G. APPOINTMENT OF BOARD OFFICIALS**

Based upon the recommendation of the Superintendent, in consultation with the School Business Administrator/Board Secretary, Janice Stemple made a motion, seconded by Karen Yaskanin-Jones to approve the following appointments/reappointments for the 2011-2012 school year, items G 1&2:

Board Secretary	Thomas Lambe
Treasurer of School Monies	Patti Fischer
Affirmative Action Officer	Paul Nigro
Chief Equity Officer	Paul Nigro
Gender Equity Officer	Paul Nigro
504 Officer	Paul Nigro
Title IX Coordinator	Joseph Kennedy
Basic Skills Contact Person	Joseph Kennedy
Public Agency Compliance Officer (PACO)	Thomas Lambe
Right to Know Contact Person	Thomas Lambe
Asbestos Hazard Emergency Response Act (AHERA) Representative & Management Officer	Thomas Lambe
Attendance Officer	Chief Brett Bartman
School Physician	Ronald Frank, M.D.
School Insurance Agent / Risk Management Consultant	Rue Insurance
Health Insurance Agency of Record	L.D.P. Consulting, Inc.
E-Rate Consultant	E-Rate Exchange LLC
Integrated Pest Management Officer	Thomas Lambe
Purchasing Agent	Thomas Lambe
Air Quality Designee	Thomas Lambe
Safety & Health Designee	Thomas Lambe
Custodian of Records	Thomas Lambe
Chemical Hygiene Officer	Thomas Lambe
Substance Awareness Officer	Joseph Kennedy

**ADOPTIONS OF THE BOARD**

**2. AUTHORIZATIONS & ADOPTIONS OF THE BOARD**

**a. ANNUAL MEETING SCHEDULE (Attachment #4)**

**WHEREAS**, the Open Public Meetings Act (N.J.S.A. 10:4-6 et. seq.) requires that the annual regular meeting schedule be posted publicly, sent to at least two newspapers and the municipal clerks within seven (7) days following the annual Organization Meeting, and be it therefore

**RESOLVED**, that the Board of Education approve the attached meeting schedule for the ensuing Board year as listed and request the Secretary to addend a copy to the minutes.

The Board discussed two options for the meeting schedule as detailed in attachment 4. The Board decided on the 2<sup>nd</sup> Monday calendar.

**b. POLICY MANUAL**

**RESOLVED**, that the Board of Education adopt and approve the policies, by-laws, and administrative procedures of the High Bridge Board of Education for the ensuing school year.

**c. NEWSPAPERS AND LEGAL ADVERTISEMENTS**

**RESOLVED**, that the Board of Education designate the Hunterdon County Democrat, The Review, Star Ledger, Courier News and The Express-Times, all of which circulate in the school district, as official newspapers for legal advertising, and be it further

**RESOLVED**, that Thomas Lambe, Business Administrator/Board Secretary is authorized to select an appropriate newspaper for each legal advertisement.

**d. AUTHORIZATION TO PAY BILLS (P.L. 1982, C. 196)**

**RESOLVED**, that the High Bridge Board of Education appoint Thomas Lambe, Business Administrator/Board Secretary as the individual responsible for approval and payment of bills, and be it further

**RESOLVED**, that all bills paid must be reviewed and approved by the Board of Education in accordance with Board Policy #6470, Payment Procedures.

**e. CONTRACTS FOR PROFESSIONAL SERVICES**

**WHEREAS**, during the fiscal year 2011-2012, there exists a need for outside professional services, and

**WHEREAS**, the Public School Contracts law (Chapter 114, Laws of 1977) requires a resolution to authorize the awarding of contracts for “professional services” without competitive bids,

**THEREFORE BE IT RESOLVED**, by the Board of Education of the High Bridge School District that the Superintendent of Schools and the Business Administrator/ Board Secretary are authorized to affirm the following appointments:

School Attorney	Schwartz, Simon, Edelstein & Celso, LLC
Special Education Attorney	Robin Ballard, Esq.
School Auditor	Ardito & Co.
Negotiations Consultant	Schwartz, Simon, Edelstein & Celso, LLC
School Architect	The Reynolds Group & USA Architects, AIA
Audiological Evaluations:	<ol style="list-style-type: none"> <li>1. Hunterdon Medical Center (Speech and Hearing Dept)</li> <li>2. Hackettstown Hospital (Speech and Hearing Dept)</li> </ol>
Central Auditory Processing Evaluation	<ol style="list-style-type: none"> <li>1. Craig I. Barth, M.A., CCC-A, Morristown</li> <li>2. Shaila Nanjundiah, AudD CCC-A/MS CCC-SLP of Audio Pedics, LLC, Bloomsbury</li> </ol>
Augmentative Communication Evaluation, Assistive Technology Evaluations & Consultations	<ol style="list-style-type: none"> <li>1. Mountainside Children’s Specialized Hospital</li> <li>2. CP Agency of New Jersey and TLC program</li> <li>3. C.A.T.I.E.S. – College of New Jersey, Ewing, NJ</li> </ol>
Functional Behavioral Assessments	<ol style="list-style-type: none"> <li>1. Rutgers Developmental Institute, New Brunswick, NJ</li> <li>2. Eden Institute, Princeton, NJ</li> </ol>
Neurological Evaluations	<ol style="list-style-type: none"> <li>1. Trevor DeSouza, MD, Pediatric Neurology Assoc. Morristown, NJ</li> <li>2. David E. Mandelbaum, MD, RWJ University, Div. of Child Neurology, New Brunswick, NJ</li> </ol>
Neurodevelopmental Pediatrician	<ol style="list-style-type: none"> <li>1. Janice Prontnicki, MD, Children’s Specialized Hospital, Mountainside, NJ</li> <li>2. Kapila Seshadri, MD, Neurodevelopmental Disabilities, New Brunswick, NJ</li> <li>3. Dr. Mars, Dr. Willems, Dr. Atkins, Dr. Rhoads Hunterdon Medical Ctr., Developmental Pediatric Associates, Flemington, NJ</li> <li>4. Jesse Mintz, MD, East Brunswick, NJ</li> <li>5. Aparna Mallik, MD, St. Joseph’s Children’s Hospital, Paterson, NJ</li> </ol>
Occupational Therapy	Therapeutic Intervention, Inc. - Nancy Lenahan
Physical Therapy	Allison Peck
Speech/Language Therapy	Invo HealthCare Associates, Inc., Jamison, PA

Deaf/Hearing Impaired	1. Lake Drive School, Mountain Lakes, NJ 2. Summit Speech School, Summit, NJ
Bilingual/ESL Consultant, Evaluators	Any State Approved Evaluator, i.e.: Mark Seidenstein, Matawan, NJ (Educational) Emily Donato, Princeton, NJ (Psychological) 3. Deborah Chitester, Name – Second Language, Literacy & Learning Connection, Pennington, NJ (Speech/Language) 4. Cross County Clinical & Educational Services 5. Supreme Consultants, Rutherford, NJ
Special Education Consultations/Evaluations	1. CP Agency of New Jersey 2. The College of New Jersey
Private Schools – Out-of-District Placements	Any State approved school (local), ie., Midland School, N. Branch; Sand Hill School, Flemington, Stepping Stone, Bloomsbury; East Mountain Day School, Belle Mead; Rockbrook School, Belle Mead; Hunterdon Learning Center, Califon; Hunterdon County E.S.C.; Warren County E.S.C.; Summit Speech School, New Providence, NJ, Matheny, Peapack, NJ.
Psychiatric Evaluations	1. Dr. George Hecht, Clinton, NJ 2. Dr. Hong Chen, Dr. Padma Palvai, Psychiatric Associates of Hunterdon, Flemington, NJ 3. Dr. William Hayes, Dr. Charles Martinson, Alexander Road Associates, Princeton, NJ 4. Dr. Pamela Moss, Flemington, NJ
Neuropsychiatric Evaluations	Dr. Dale Jacobs, Summit, NJ
Visually Disabled Services	Commission for the Blind and Visually Impaired, Toms River, NJ
Transportation	Educational Services Commission First Student Bus Company Easton Coach North Hunterdon/Voorhees Regional High School U.S. Coachways Warren County Special Services

**ROLL CALL**

<b>M S</b>	<b>Roll Call:</b>	
	Janice Stemple - Aye	Kay Daughters-Musnuff – Abstain
		Central Auditory Process Eval
	Karen Yaskanin-Jones - Aye	Tamara Davis - Aye
	Susan Connor - Aye	William Stover – VP - Aye
	Larissa Critelli - Aye	Robert Imhoff – Pres. – Naye
		School Auditor

**Motion Passes**

**Item numbers 3 to 12 will be moved in one roll call.**

Based upon the recommendation of the Superintendent, in consultation with the School Business Administrator/Board Secretary, Janice Stemple made a motion, seconded by Karen Yaskanin-Jones to approve the following items 3 to 12:

**ADOPTION OF K-8 CURRICULUM**

- 3. ADOPTION OF K-8 CURRICULUM (Attachment #5)**  
**RESOLVED**, that the Board of Education approve the Pre-K-8 curricula for the High Bridge Public Schools as per the attached list and request the Secretary to addend a copy of the list to the minutes.

**FIVE YEAR CURRICULUM PROGRAM**

- 4. FIVE YEAR CURRICULUM/PROGRAM CYCLE - 2011-2012 (Attachment #6)**  
**RESOLVED**, that the Board of Education, on the recommendation of the Superintendent, approve the Five-Year Curriculum/Program Cycle for 2011-2012 for the High Bridge Public Schools as per attachment and request the Secretary to addend a copy to the minutes.

**TEXTBOOKS**

- 5. TEXTBOOKS (Attachment #7)**  
**RESOLVED**, that the Board of Education approve textbooks for the High Bridge Public Schools as per the attached list and request the Secretary to addend a copy of the list to the minutes.

**APPOINTMENT OF BOARD COMMITTEES/CHAIRPERSON**

- 6. APPOINTMENT OF BOARD COMMITTEES AND CHAIRPERSON**  
**RESOLVED**, that the Board President will appoint the committee members and chairpersons to the following committees for the 2011-2012 school year:
- Community Relations –
  - Curriculum and Instruction –
  - Finance/Facilities –
  - Personnel and Management –
  - Policy –
  - HCESC Representative –
  - NJSBA Delegate –
  - HCSBA Delegate –

**7. PETTY CASH**

PETTY CASH

Motion to authorize maintaining the following petty cash accounts:

Superintendent of Schools	\$150.00
Business Administrator	\$150.00
Elementary School Principal	\$150.00
Middle School Principal	\$150.00
Home Economics Teacher	\$150.00
Science Teacher	\$150.00
Child Study Team	\$150.00

2011-2012  
TUITION RATES

**8. 2011-2012 TUITION RATES**

The Superintendent, in consultation with the School Business Administrator, recommends the Board approve the following tuition rates:

**Regular Education:**

Inclusionary Preschool:	\$11,822
Kindergarten	\$10,302
Grades 1-5	\$15,394
Grades 6-8	\$16,266

**Special Education:**

Behavioral Disability	\$24,955
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RETIREMENT  
PLANS

**9. 403b RETIREMENT PLANS**

**Resolved**, that the Board of Education approve the following employee paid tax sheltered annuity plans:

- a. AXA Equitable
- b. Educators Financial
- c. Lincoln National
- d. Vanguard Group

CODE OF ETHICS

**10. ADOPTION OF THE CODE OF SCHOOL ETHICS (Attachment #8)**

In accordance with Bylaw 0142 “Code of Ethics” and N.J.S.A. 18A:12-21 – 18A:12-25, the Board of Education shall discuss the Board Member Code of Ethics annually at a regularly scheduled public meeting. Each member shall sign documentation that he/she has received a copy of it and has read and understood it.

**Sign and return copy to Business Administrator.**

**#11 Updated and changed bid threshold is \$26,000 not \$17,500 in last paragraph of resolution #11**

**BID THRESHOLD**

11. **APPROVE AUTHORIZATION TO AWARD CONTRACTS UP TO BID THRESHOLD AND SET QUOTE THRESHOLD**

**WHEREAS**, the Procurement Law N.J.S.A. 18A:18A-2, was signed into law by former Governor Whitman and became effective on April 17, 2000, and;

**WHEREAS**, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and;

**WHEREAS**, 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate the bid threshold in a contract year, may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and;

**WHEREAS**, 18A:18A-3 also authorizes a Board of Education to establish a bid threshold of \$36,000 if it employs a qualifying purchasing agent as determined by the Department of Community Affairs, and;

**WHEREAS**, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

**NOW THEREFORE BE IT RESOLVED**, that the High Bridge Board of Education pursuant to the statutes cited above hereby appoints Thomas Lambe, Business Administrator & Board Secretary as its duly authorized purchasing agent, and is duly assigned the authority and responsibility for the purchasing activity of the High Bridge Board of Education, and;

**BE IT FURTHER RESOLVED**, that Thomas Lambe, Business Administrator/Board Secretary is hereby authorized to award contracts on behalf of the High Bridge Board of Education that are in the aggregate less than 15% of the bid threshold without soliciting competitive quotations, and;

**BE IT FURTHER RESOLVED**, that Thomas Lambe, Business Administrator/Board Secretary is hereby authorized to seek competitive quotations, when applicable and practicable and award such contracts when they in the aggregate exceed 15% of the bid threshold but less than the established bid threshold, and;

**BE IT FURTHER RESOLVED**, that Thomas Lambe, Business Administrator/Board Secretary is hereby authorized as a purchasing agent as determined by the Department of Community Affairs and holds a certificate attesting to same which authorizes him to issue contracts up to \$26,000 without soliciting competitive bids.

12. **APPROVES PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCIES (STATE CONTRACT)**

**WHEREAS**, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and;

**WHEREAS**, the High Bridge Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and;

**WHEREAS**, the High Bridge Board of Education desires to authorize its purchasing agent for the 2011-2012 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

**NOW THEREFORE BE IT RESOLVED**, that the High Bridge Board of Education hereby authorize Thomas Lambe, Business Administrator/Board Secretary, the district purchasing agent, to make purchases of goods and services entered into on behalf by the State of New Jersey,

Division of Purchase and Property utilizing its approved state contract vendor list.

ROLL CALL

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**Roll Call:**

- Janice Stemple - Aye
- Karen Yaskanin-Jones - Aye
- Susan Connor – Aye
- Larissa Critelli - Aye
- Kay Daughters-Musnuff - Aye
- Tamara Davis - Aye
- William Stover – VP - Aye
- Robert Imhoff – Pres - Aye

**8 Ayes; Motion Passes**

**Letters H to J will be moved in one roll call.**

Based upon the recommendation of the Superintendent, in consultation with the School Business Administrator/Board Secretary, Janice Stemple made a motion, seconded by William Stover to approve the following items H to J:

BANK ACCOUNT SIGNATURES

**H. BANK ACCOUNT SIGNATURES**

Approval to authorize the following signatures on checks from the accounts maintained by the Board of Education:

Account	Signatures
Current (General Fund)	President or Vice President, Board Secretary & Treasurer (3)
Capital Reserve	President or Vice President, Board Secretary & Treasurer (3)
Maintenance Reserve	President or Vice President, Board Secretary & Treasurer (3)
Agency	President, Board Secretary or Treasurer (1)
Food Service	President, Board Secretary or Treasurer (1)
Payroll	President, Board Secretary or Treasurer (1)
Unemployment	President, Board Secretary or Treasurer (1)
Student Activity	Board Secretary & Superintendent’s Secretary (2)

BANK DEPOSITORY

**I. BANK DEPOSITORY**

Be it resolved that Peapack-Gladstone Bank, Califon, New Jersey, be designated as the depository of record for the High Bridge Board of Education accounts and further resolved that investments can be secured in any other bank holding a current certificate of eligibility from the New Jersey State Banking Association and further resolved that all checks drawn against the Current (General Fund) Checking Account are signed by any one of the following:

President or Vice-President and countersigned by the Board Secretary and countersigned by the Treasurer of School Funds

**J. SCHOOL FUNDS INVESTOR**

Approval to designate School Funds Investor as Thomas Lambe, Board Secretary/Business Administrator pursuant to 17:12B-241.

SCHOOL FUNDS INVESTOR

ROLL CALL

**Roll Call:**

M  
S

Janice Stemple - Aye	Kay Daughters-Musnuff - Aye
William Stover – VP - Aye	Tamara Davis - Aye
Susan Connor – Aye	Karen Yaskanin-Jones - Aye
Larissa Critelli - Aye	Robert Imhoff – Pres - Aye

**Conclusion of Annual Organization. On to regular business.**

CORRESPONDENCE

**K. REVIEW OF OFFICIAL CORRESPONDENCE**

(Attachment #9)

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Christine Marucchi	4/25/11	Letter of Resignation
Kathryn Kunz	4/29/11	Request for LOA
Rachel Lazier	4/25/11	Request for LOA

Several pieces of correspondence were received the week of 5/2/11 regarding Before and After Care.

PUBLIC COMMENTS

**L. PUBLIC COMMENTS**

Robert Imhoff updated the Board and public regarding the Before and After Care meeting on Wednesday, May 11, 2011 at the Elementary School.

Janice Stemple thanked Mr. Kennedy and Mr. Lambe for their hard work and outstanding job in preparing the 2011-2012 budget that was successfully passed.

REPORTS TO THE BOARD

**M. REPORTS TO THE BOARD**

Superintendent's Report

**1. Superintendent's Report**

**A. INFORMATION ITEMS:**

- 1) Grade 1 class field trip to Philadelphia Zoo
- 2) Grade 2 class field trip to Adventure Aquarium
- 3) Grade 7 class field trip to High Point State Park

PERSONNEL

N. PERSONNEL

Based upon the recommendation of the superintendent, Janice Stemple motioned to approve the following items 1-7. Karen Yaskanin-Jones seconded the motion.

Accept Resignation of Christine Marucchi effective 6/30/11

1. **Motion to accept with regret and best wishes**, the resignation of Christine Marucchi, grade 5 teacher, effective June 30, 2011.

Approve unpaid FMLA for Kathryn Kunz 6/9/11 – 6/30/11

2. **Motion to approve** the request for an unpaid medical leave of absence for **Kathryn Kunz** commencing on or about June 9, 2011 through June 30, 2011 in accordance with the Family Medical Leave Act.

Approve unpaid FMLA for Rachel Lazier 9/6/11 – 11/4/11

3. **Motion to approve** the request for an unpaid medical leave of absence for **Rachel Lazier** from September 6, 2011 through November 4, 2011 in accordance with the Family Medical Leave Act.

Approve Richard Corso as summer custodian from 6/21/11 – 9/2/11 \$12.25/hr and sub custodian from May 2011 – May 2012

4. **Approve** the employment of **Richard Corso** as summer custodian from June 21, 2011 through September 2, 2011 at a rate of \$12.25 per hour and sub custodian from May 2011 through May 2012. Mr. Corso has his criminal history background clearance and a black seal license.

Approve Joseph Roehrich as summer custodian from 6/21/11 – 9/2/11 \$11.75/hr

5. **Approve** the employment of **Joseph Roehrich** as summer custodian from June 21, 2011 through September 2, 2011 at the rate of \$11.75 per hour. Mr. Roehrich has his criminal history background clearance but no black seal license.

Approve Ian Krisanits as summer custodian from 6/21/11 – 9/2/11 \$9.25/hr

6. **Approve** the employment of **Ian Krisanits** as summer custodian from June 21, 2011 through September 2, 2011 at the rate of \$9.25 per hour, pending successful completion of his criminal history background check.

Approve Russell Perkalis as summer custodian from 6/21/11 – 9/2/11 \$9.25/hr

7. **Approve** the employment of **Russell Perkalis** as summer custodian from June 21, 2011 through September 2, 2011 at the rate of \$9.25 per hour, pending successful completion of his criminal history background check.

M  
S

**Roll Call:**

Janice Stemple – Abstain #6,7      Kay Daughters-Musnuff - Aye  
 Karen Yaskanin-Jones – Aye      Tamara Davis - Aye  
 Susan Connor – Aye      William Stover - VP - Aye  
 Larissa Critelli - Aye      Robert Imhoff - Pres - Aye

ROLL CALL

**Motion Passes**

**O. CURRICULUM & INSTRUCTION**

CURRICULUM &  
INSTRUCTION

Based upon a recommendation of the Superintendent, Kay Daughters-Musnuff motioned to approve the following items #1 - 3. Larissa Critelli seconded the motion. Unanimously carried.

- a) First grade to the Philadelphia Zoo on Monday, June 13, 2011 with transportation provided by First Student at a cost of \$519.98 for one bus. This trip correlates with science unit of study. Cost per pupil of \$23.00 includes admission and transportation and is to be borne by parents/guardians.
- b) Second grade to Adventure Aquarium, Camden, NJ on Tuesday, June 7, 2011 with transportation provided by First Student at a cost of \$470.81 for one bus. This trip correlates with 2<sup>nd</sup> grade science curriculum. Cost per pupil of \$30.00 includes admission and transportation and is to be borne by parents/guardians.
- c) Seventh grade to High Point State Park on Thursday, June 2, 2011 to study ecosystems. Transportation will be provided by US Coachways at a cost of \$1250.00 for one bus. Cost per pupil of \$22.00 covers transportation and is to be borne by parents/guardians.

1<sup>st</sup> grade to Philadelphia Zoo, June 13, 2011

2<sup>nd</sup> grade to Adventure Aquarium, Camden, NJ June 7, 2011

7<sup>th</sup> grade to High Point State Park June 2, 2011

PUBLIC COMMENTS

**P. PUBLIC COMMENTS**

There is a personnel committee scheduled for Thursday, May 12, 2011.

EXECUTIVE/  
CLOSED SESSION

**Q. EXECUTIVE/CLOSED SESSION**

Based upon the recommendation of the Superintendent, William Stover requested a motion to approve the following **Resolution** to enter into Executive Session at 7:48 p.m.; Kay Daughters-Musnuff seconded the motion. Unanimously carried.

Resolved, that the Board of Education move into closed session for the purpose of discussing personnel, legal, and contractual matters; and be it further

Resolved, that the results of the discussion will be made public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

**RECOVENE PUBLIC SESSION**

- Negotiations with High Bridge Teachers Association
- April 25, 2011 Executive Meeting Minutes (See Sealed Envelope)
- Discussion of personnel matters

**ADOPTION OF EXECUTIVE MINUTES**

Karen Yaskanin-Jones motioned to exit executive session and return to public session at 7:54 p.m. Kay Daughters-Musnuff seconded the motion. Unanimously carried.

**R. RECOVENE PUBLIC SESSION**

April 25, 2011

**S. ADOPTION OF EXECUTIVE MINUTES FROM PREVIOUS MEETINGS**

**ROLL CALL**  
**M**  
**S**

Based upon the recommendation of the Superintendent, William Stover motioned, seconded by Kay Daughters-Musnuff to approve the following items.

1. April 25, 2011 Executive Meeting Minutes

**NEW BUSINESS**

**Roll Call:**

William Stover - VP – Aye	Tamara Davis - Aye
Kay Daughters-Musnuff – Aye	Janice Stemple - Aye
Susan Connor – Abstain	Karen Yaskanin-Jones - Aye
Larissa Critelli - Aye	Robert Imhoff - Pres - Aye

**PUBLIC COMMENTS**

**7 Ayes; 1 Abstention; Motion Passes**

**T. NEW BUSINESS**

Mr. Kennedy publicly thanked Mr. Lambe, Mrs. Meissner, and Mrs. Byrne for their hard work on the reorganization meeting agenda.

**U. PUBLIC COMMENTS**

None

**V. ADJOURNMENT**

**ADJOURNMENT**

Having no further business to come before the Board, Janice Stemple motioned to adjourn the meeting at 7:58 p.m. The motion was seconded by Kay Daughters-Musnuff. Unanimously carried.

Respectfully submitted,

Thomas Lambe  
Board Secretary/Business Administrator