

**HIGH BRIDGE BOARD OF EDUCATION
REGULAR MONTHLY MEETING
MONDAY, JUNE 10, 2013**

Minutes

ROLL CALL

A., B., & C OPENING OF MEETING, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Being duly posted and advertised in accordance with the Open Public Meetings Act, the Regular Monthly meeting was called to order at 7:02 p.m. in Room 209 (Computer Room) at the High Bridge Middle School. The following Board members were present: Alan Schwartz, Tom Wescoe, Ann Willard, Karen Yaskanin-Jones, Kay Daughters-Musnuff, Vice President and Robert Imhoff, President. Also present was Joseph Kennedy, Superintendent, and Gail Woicekowski, Interim Board Secretary/Business Administrator. Larissa Critelli notified the Board that she would not be in attendance.

RECOGNITION ITEMS

D. RECOGNITION ITEMS (Attachment #1)

1. **Ann Willard motioned, seconded by Karen Yaskanin-Jones to approve** the attached resolution in recognition of Joseph Kennedy's years of dedicated service. Unanimously carried.

CORRESPONDENCE

E. REVIEW OF OFFICIAL CORRESPONDENCE

(Attachment #2)

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Jennifer & John Kearney	5/21/13	Thank you for student recognition (via email)
David Cavanaugh	5/28/13	School Choice waiver Request
Lee Rozycki	5/31/13	Letter of resignation
Sandy Carazza-Stanton	6/4/13	Letter of resignation

PUBLIC COMMENTS

F. PUBLIC COMMENTS

France Dion thanked Mr. Kennedy for all he has done for the district.

ADOPTION OF MINUTES

G. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

Based upon the recommendation of the Interim School Business Administrator, Alan Schwartz motioned, seconded by Kay Daughters Musnuff to approve the following minutes. Tom Wescoe and Karen Yaskanin-Jones abstained. Larissa Critelli was absent.

1. May 20, 2013 Reorganization Meeting Minutes
(Attachment #3)

REPORTS TO THE BOARD

H. REPORTS TO THE BOARD

1. Follow-Up Items

None at this time.

2. Board President's Report

- a) Review of NJSBA recommended Board tasks, as per checklist (Attachment #4)
- b) Gwen Thornton will discuss Board Self-Evaluation process at the July 8, 2013. The meeting will start at 6:00 p.m. and the regular board meeting will start at 7 p.m.

The Student Leadership changed leaders at a ceremony

- c) Board Committees and Chairperson

Board President's Report

Board Committees

Community Relations

- **Community Relations – Larissa Critelli, Chairperson, Tom Wescoe, Robert Imhoff**
 - Mr. Kennedy will draft the August article for “The Bridge” and distribute to members of the committee for review and additions.
 - Mr. Kennedy will transition with Dr. Hobaugh enhanced information the committee would like included on the School Choice page of the district website.
 - Next meeting - July 30th at 5:30 PM

- **Curriculum and Instruction – Kay Daughters-Musnuff, Chairperson**
Alan Schwartz, Robert Imhoff
 - Discussed and reviewed revised Algebra 8 math curriculum:
 - Discussed a general timeline for implementation of the revised middle school curriculum inclusive of implementing student assessments.
 - Reviewed and discussed two home instruction situations.
 - Reviewed and discussed renewal of a tuition student placement at Hunterdon County Educational Services Commission.
 - Reviewed the timeline for the New Jersey Performance Report Action Plan.
 - Discussed experiences related two new field trips: New Jersey Renaissance Faire and Washington’s Crossing Park.
 - Reviewed procedures and timelines for the development of the 2013-2014 field trip planner.
 - Reviewed results of teacher/staff survey on the district approach to Harassment, Intimidation and Bullying. Reviewed partial results of the parent survey on the district approach to Harassment, Intimidation and Bullying. Discussed implementation plans for the student survey on the district approach to Harassment, Intimidation and Bullying.
 - Next meeting – July 30th at 4:30 PM

- **Finance/Facilities – Alan Schwartz, Chairperson, Larissa Critelli, Robert Imhoff**
 - Reviewed proposal from Maschio’s Food Service for 2013-2014 contract to provide lunch at both schools.
 - Next meeting – To be scheduled

Personnel and Management

- **Personnel and Management – Karen Yaskanin-Jones, Chairperson,**
Ann Willard, Robert Imhoff
 - Reviewed proposed job descriptions for the Reading Specialist and the Curriculum Coordinator positions
 - Reviewed letter of resignation by two faculty/staff members
 - Reviewed kindergarten teacher search process
 - Reviewed proposal to appoint a part-time Guidance Counselor

Policy

- **Policy – Ann Willard, Chairperson,**
Tom Wescoe, Robert Imhoff
 - No report at this time
 - Next meeting – To be determined

- **HCESC Representative – Joseph Kennedy**
- **HCSBA Representative – Robert Imhoff**

Superintendent's Report

- **NJSBA Delegate – Robert Imhoff**

3. Superintendent's Report

Mr. Kennedy discussed the following with the Board:

- a. **INFORMATION ITEMS:**
 - 1) 2012-2013 Enrollment Report Update
(Attachment #5)
 - 2) 2013-2014 Projected Enrollment
(Attachment #6)
 - 3) Staff Attendance for May 2013
(Attachment #7)
 - 4) Monthly Report on Harassment, Intimidation, and Bullying Incidents
 - 5) Harassment, Intimidation and Bullying Parent, Student and Faculty/Staff Survey – This will be part of August 15th report. Grade will be issued by DOE in the Fall.
 - 6) Teacher Evaluation System Training for 2012 – 2013 **(Attachment #8)**
 - 7) Jeans for Troops – Faculty/Staff Donation – Sent \$305.00
 - 8) Graduation – June 13th at 7:00 p.m. Awards Program at 9:00 a.m.

- 9) High Note Music Festival – Instrumental
Students Rating of Excellent

There was a great deal of fundraising

Mr. Kennedy congratulated Mr. Thompson and the band.

- 10) Hunterdon Healthcare 2012 – 2013 Hoops for Hospice Commemorative Plaque

This is the third year in a row.

- 11) Report on 2012 – 2013 Superintendent Goals:

- a. Math Curriculum – Grades 6 – 8 Revised
 - b. Transition Activities Within the North Hunterdon-Voorhees Cluster as per Superintendent Goal #2 (**Attachment #9**)
 - c. In conjunction with Business Administrator and Board of Education members develop and present a 2013-2014 budget implementing cost savings as needed.
 - d. Plan and implement measures that will enable students to meet or exceed the progress target increments of 1.4 - 2.9 in language arts and mathematics.
- 12) Report on 2012 – 2013 BOE Goals:
- a. Explore and identify additional mechanisms, beyond the Inter-district School Choice Program, designed to increase student enrollment.

Full Time Kindergarten successful

District will advertise earlier, use photos and signage.

- b. Complete an evaluation of district and classroom-based technology as it relates to the improvement of instruction.

High Bridge had no changes on its 2013-2016 Technology Plan. Mr. Kennedy again thanked Mr. Kolton for his work on the plan.

- c. The High Bridge School District will execute a district-wide plan for implementation of the Charlotte Danielson Teacher Evaluation Model.

4. School Business Administrator's Report

a. General Information Items

- 1) NJ School Digest – May 2013
(Attachment #10)

b. Monthly Facility Maintenance Report

- 1) School Board Member Petitions – None filed

c. Vandalism Report

There was no vandalism since our last meeting.

d. Monthly Investment Interest – May 2013

Account	Peapack-Gladstone Bank
Agency	\$ 3.22
Capital Reserve	\$ 17.37
Current	\$ 107.61
Food Service	\$ 1.07
Maintenance	\$ 15.15
Payroll	\$ 1.53
Student Activity	\$ 2.93
Unemployment	\$ 2.37
FSA	\$.06
Total	\$ 151.31

Approve educational services provided by GenPsych

Home Instruction provided by Nicole Locorotondo at \$35.42/hr

MS Principal’s Report

ES Principal’s Report

CURRICULUM & INSTRUCTION

5. Middle School Principal’s Report (Via E-Mail)

6. Elementary School Principal’s Report (Via E-Mail)

I. CURRICULUM & INSTRUCTION

Based upon the recommendation of the Curriculum Committee in consultation with the Superintendent, Kay Daughters-Musnuff motioned, seconded by Alan Schwartz to approve items 1-5.

Approve Out of District Placement at HCESC

Approve Accelerated Math Gr 7 and Gr 8 Algebra curriculum revisions

1. **Motion to approve** Accelerated Math Grade 7 and Grade 8 Algebra curriculum revisions as recommended by the Superintendent. (Attachment #11)

2. **Motion to approve** educational services for resident student #8071943984 provided by GenPsych Adolescent Partial Care Program (Silvergate Prep) on an outpatient basis at a rate of \$50.00 per hour for ten (10) hours per week from May 17, 2013 through June 13, 2013.

NJ Inter-district School Choice Waiver

3. **Motion to approve** home based instruction for student #1861303753 to provide ten (10) hours per week from June 10, 2013 through June 13, 2013 and from July 1, 2013 through August 8, 2013 with Nicole Locorotondo serving as the home based instructor to be compensated at the rate of \$35.42 per hour in accordance with Article VI.A.4 of the 2011-2014 negotiated agreement.

4. **Motion to approve** an out of district placement for Student ID #6392975006 at Hunterdon County ESC School for the 2013-2014 school year with the following associated costs:

SERVICE	COST
ESC East Amwell Campus Tuition	\$37,000.00
Personal Aide (Classroom)	\$35,000.00
Bus Transportation to/from ESC	\$18,000.00
Personal Aide on Bus	\$10,620.00
TOTAL	\$100,620.00

PERSONNEL

5. **Motion to approve** a New Jersey Inter-district School Choice Waiver to accept a Washington Borough resident student into the Kindergarten class for the 2013-2014 school year. The district will not receive any School Choice funding for this student for the 2013-2014 school year but will receive aide in subsequent years should the placement continue for years beyond 2013-2014.

Approve Special Education Paraprofessionals

Accept Lee Rozycki Resignation

Roll Call:

Kay Daughters-Musnuff - VP
Aye #1-4; Naye #5
Alan Schwartz – Aye
Larissa Critelli - Absent
Tom Wescoe – Aye

Ann Willard - Aye
Karen Yaskanin-Jones - Aye
Robert Imhoff – Aye #1-4
Naye #5

Accept Sandra Carazza-Stanton Resignation

Approve Katie Drude as PT Guidance Counselor

Motion Passes

Approve 13-14 Substitutes

J. PERSONNEL

Reappoint Anthony Watkoskey as substitute custodian \$12.50/hr

Approve Personnel for 2013 ESY

Based upon a recommendation of the Superintendent, Karen Yaskanin-Jones motioned to approve the following items #1 – 8, #9 as amended and items #10 -13. Ann Willard seconded the motion.

1. **Motion to approve** the attached list of special education paraprofessionals for 2013-2014 school year (**Attachment #12**).
2. **Motion to accept**, with best wishes, the resignation of Lee Rozycki as Child Study Team Secretary, effective June 30, 2013.
3. **Motion to accept**, with best wishes, the resignation of Sandra Carazza-Stanton as Elementary School Teacher, effective August 4, 2013.
4. **Motion to approve Katie Drude** as a part-time guidance counselor for the 2013-2014 school year at level MA Step 1 for an annual salary of \$54,405 – prorated at 70% - inclusive of health benefits.
5. **Motion to approve** the attached list of substitutes for 2013-2014 school year (**Attachment #13**).
6. **Motion to reappoint Anthony Watkoskey** as substitute custodian for the 2013-2014 school year at a rate of \$12.50 per hour. Mr. Watkoskey has his criminal background clearance and his black seal.
7. **Motion to approve** the following personnel for 2013 Extended School Year program:

Staff Member	Position	Rate
Nicole DiGeronimo	1:1 Aide – RC1 Class	\$35/day for 23 days (\$805) (3.5 hrs/day)
Genna Becker	Substitute Aide/Teacher	Sub Aide - \$10/hr Sub Teacher - \$70/day
Anna Sbriscia	Substitute Aide/Teacher	Sub Aide - \$10/hr Sub Teacher - \$70/day
Judy Rogers	Substitute Aide/Teacher	Sub Aide - \$10/hr Sub Teacher - \$70/day
Laurie Perkalis	Substitute Aide/Teacher	Sub Aide - \$10/hr Sub Teacher - \$70/day
Katie Drude	Substitute Aide/Teacher	Sub Aide - \$10/hr Sub Teacher - \$70/day
Lisa Kerr	Substitute Teacher	\$70/day
Jamie McKay	Substitute Aide	\$10/hr

Approve job descriptions

8. **Motion to approve** the following new job descriptions as recommended by the Personnel committee:
(Attachment #14)
 - a. Curriculum Coordinator
 - b. Reading Specialist

9. **Motion to approve** the following **co-curricular activities and advisors** for the 2013-2014 school year:

Activity	Staff Member(s)	Grade Level	# Hrs.	Compensation
Art Club (Fall)	Christopher Muller	6-8	10	291.10
Art Club (Spring)	Christopher Muller	4-5	10	291.10
Elementary School Chorus	Courtney Shiffman	4-5	10	291.10
Middle School Show Choir	Courtney Shiffman	6-8	30	873.30
HBES Memory Book	Carla Nowell	PS-5	28	815.08
Substitute Caller	Emma Alparone	PS-8		2457.60
Athletic Director	Jerry Tolomeo	6-8		1043.00
Environmental Club (Fall)	Lynn Hughes Gretchen DelloRusso Michele Gomez	4-5		Total compensation not to exceed 22 hours ÷ 3 advisors Total: 640.42
Environmental Club (Spring)	Lynn Hughes Gretchen DelloRusso Michele Gomez	4-5		Total compensation not to exceed 22 hours ÷ 3 advisors Total: 640.42
Young Authors' Club	Lynn Hughes Michele Gomez	4-5		Total compensation not to exceed 36 hours ÷ 2 advisors Total: 1047.96

Student Leadership – Builder’s Club	Paige McGaheran Jennifer Smith	6-8		Total compensation not to exceed 3561.00
MS Yearbook	Judy LaGreca	8		Total compensation not to exceed 50 hours ÷ 2 advisors Total: 1455.50
Drama Club	Courtney Shiffman Jeff Thompson	6-8		Total compensation not to exceed 75 hours ÷ 2 advisors Total: 2183.25
Jazz Band	Jeff Thompson	6-8	30	873.30
Elem. School Band	Jeff Thompson	4-5	10	291.10
Morning Broadcast	Jeff Thompson Anthony Marinelli	8		Total compensation not to exceed 120 hours ÷ 2 advisors Total: \$3493.20
Homework Club	Paige McGaheran	6-8	20	582.20
Homework Assistance	Judy LaGreca	6-8	20	582.20

Approve Interscholastic Sports and Advisors

10. **Motion to approve** the following **Interscholastic sports and advisors** for the 2013-2014 school year:

Activity	Staff Member(s)	GradeLevel	Compensation
Cross Country	Diane Alexanderson	6-8	1,517.00
Girls' Basketball	Jerry Tolomeo	6-8	2,620.00
Cheerleading	Emma Alparone	6-8	1,264.00
Volleyball	Carl Katzenberger	6-8	1,264.00

Special Education Paraprofessional compensation \$10.00/hr

11. **Motion to approve** Special Education Paraprofessional Aides to attend co-curricular events on an as needed basis with compensation to be set at \$10.00 per hour for the 2013-2014 school year with an annual cap of \$1,000.00.

Consulting agreement with Lee Rozycki to train new CST secretary \$16.25/hr.

12. **Motion to authorize the Superintendent** to enter into a consultant agreement with Lee Rozycki to provide training for the next Child Study Team Secretary during key reporting times from July 1st through December 31st at an hourly rate of \$16.25 not to exceed \$800.00.

Appoint Brian Bizzoco as Acting Superintendent July 1-14, 2013

13. **Motion to appoint Brian Bizzoco** as Acting Superintendent and Elementary School Principal for the period of July 1, 2013 through July 14, 2013 at no additional compensation.

ROLL CALL

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Roll Call:

Karen Yaskanin-Jones – Aye Tom Wesco - Aye
Ann Willard – Aye Kay Daughters-Musnuff - VP - Aye
Larissa Critelli - Absent Robert Imhoff – Pres. - Aye
Alan Schwartz – Aye

FINANCE/ FACILITIES

6 Ayes; 1 Absence; Motion Passes

PAYMENT OF BILLS

K. FINANCE/FACILITIES

Based upon the recommendation of the Superintendent and Interim School Business Administrator/Board Secretary, Alan Schwartz made a motion, seconded by Karen Yaskanin-Jones to approve the following items # 1 – 9.

Invoices May 17-31, 2013 \$8,315.02
Payroll 5/31/13 \$235,428.44

1. PAYMENT OF BILLS

a) Audit of Invoices (Attachment #15)

Approve invoices for Current Expense in the following

Invoices June 1-6, 2013 \$122,324.73

Cafeteria \$7,609.24

amounts:

Check Register May 17 - 31, 2013	\$ 8,315.02
Payroll 5/31/13	\$ 235,428.44
Total	\$ 243,743.46

Approve invoices for Current Expense in the following amounts:

Check Register June 1 - 6, 2013	\$122,324.73
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Approve invoices for **Cafeteria** Account in the amount of **\$7,609.24**

Date	Vendor	Amount	Description	Check No.
5/29/13	Maschio's Food Service, Inc.	\$ 7,566.99	Inv. IN0037441	1362
5/29/13	NJ Dept of Agriculture	\$ 16.25	Inv. 149967	1363
		\$ 26.00	Inv. 150443	
		\$ 42.25		
	Total	\$ 7,609.24		

2. FINANCIAL REPORTS
Report of the Board Secretary for April 2013
(Attachment #16)

FINANCIAL REPORTS

April 2013

Resolved, that the Board of Education accept the Board Secretary's Financial Reports for the month of April 2013 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

Line Transfers
May 31, 2013

Line Item Transfers for May 31, 2013
(Attachment #17)

Resolved, that the Board of Education approve the budget transfers as listed in the attachment and request the Board Secretary to addend a copy of the list to the minutes.

Certification of Fund Balances

Resolved, that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify that as of June 10, 2013, after

review of the Secretary’s monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16:10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year and we request the Board Secretary to addend a copy of the Secretary’s Report to the minutes.

June 10, 2013

Gail Woicekowski
Business Administrator/Board Secretary

CAFETERIA REPORT

April 2013

3. CAFETERIA REPORT

The cafeteria financial report for the month of **April 2013**, as submitted by Maschio’s Food Service, Inc. indicates a loss of \$377.40 for the month and a year-to-date loss of \$3,284.57. Student participation was 18% in the Middle School and 31% in the Elementary School for the month of **April 2013**.

Last year’s report for **April 2012** indicated a loss of \$330.72 for the month and a year-to-date profit of \$2,845.31. Student participation was 22% in the Middle School and 31% in the Elementary School for the month of **April 2012**.

USE OF FACILITIES

Approve Summer
Recreation at ES

4. USE OF FACILITIES (Attachment #18)

a. Motion to approve use of Outside Recess Area, All Purpose Room and one Classroom in ES for Summer Recreation Program July 8th through July 19th beginning 8:00 a.m. until 1:00 p.m. **Advisor: Gary Mills**

Transfer of funds to reserve
accounts

5. Motion to authorize the transfer of funds to reserve accounts.

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer

unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the High Bridge Board of Education wishes to transfer an amount not to exceed \$500,000 unanticipated excess current year revenue or unexpended appropriations from the general fund into an Maintenance Reserve account and an amount not to exceed \$500,000 unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the High Bridge Board of Education has determined that a total amount not to exceed \$1,000,000 is available for such purpose of such transfers;

NOW THEREFORE BE IT RESOLVED by the High Bridge Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Authorize Settembrino Architects to submit IGA and ESP to Board of Public Utilities

- 6. **Motion to authorize** Settembrino Architects to execute the Investment Grade Audit (IGA) and the Energy Savings Plan (ESP) and submission of such plan to the Board of Public Utilities (BPU). At such time that the ESP is approved by the BPU, the Board of Education further authorizes Settembrino Architects to execute the complete construction documents and construction administration for all the Energy Conservation Measures (ECM’s) approved in the ESP.

FOOD SERVICE MANAGEMENT CONTRACT RENEWAL

7. FOOD SERVICE MANAGEMENT CONTRACT RENEWAL

Approve Maschio’s Food Service Inc., Flanders, NJ to continue the administration and management of the district’s food service and nutrition program for a fee of **\$7,064.00**, which remains at the same amount as the 2012-2013 school year. The contract with Maschio’s guarantees a “no-cost” operation for 2013-14 school year, with a 15 cent increase in the price of a school lunch.

Price	Paid	Reduced
Student Lunch	\$2.75	\$0.50
Adult Lunch	\$3.75	-
Special Milk Program	\$0.50	\$0.50

SCHOOL ALLIANCE
INSURANCE FUND
RENEWAL

8. SCHOOL ALLIANCE INSURANCE FUND MEMBERSHIP
RENEWAL

Motion to approve renewal of High Bridge Board of Education membership in the School Alliance Insurance Fund in accordance with attached resolution. **(Attachment #19)**

SCHOOL ALLIANCE
INSURANCE FUND RISK
MANAGEMENT
CONSULTANT

9. SCHOOL ALLIANCE INSURANCE FUND RISK
MANAGEMENT CONSULTANT

Motion to approve the attached resolution appointing **Rue Insurance** as Risk Management Consultant for High Bridge School District in accordance with the School Alliance Insurance Fund’s Bylaws. **(Attachment #20)**

ROLL CALL

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Roll Call:

Alan Schwartz – Aye;	Ann Willard – Aye; Naye #6
Naye #6	Kay Daughters-Musnuff-VP-Aye
Karen Yaskanin-Jones – Aye	Naye #6
Naye #6	Robert Imhoff – Pres. - Aye
Larissa Critelli - Absent	Naye #6 & 7
Tom Wescoe – Aye	
Naye #6	

#1-5 & #7-9 Motion Passes

#6 Motion Failed

TRAVEL

L. TRAVEL EXPENDITURE APPROVAL
(Attachment #21)

Based upon the recommendation of the School Business Administrator/Board Secretary, Alan Schwartz motioned to approve the following (Attachment #21) Staff/Board members to attend workshops, conferences, etc. based upon the guidelines of the Travel Expenditure Resolution adopted November 5, 2007, seconded by Karen Yaskanin-Jones.

ROLL CALL

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ROLL CALL

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Roll Call:

Alan Schwartz – Aye	Ann Willard - Aye
Karen Yaskanin-Jones – Aye	Kay Daughters-Musnuff-VP- Aye
Larissa Critelli - Absent	Robert Imhoff – Pres. - Aye

Tom Wescoe – Aye

6 Ayes; 1 Absence; Motion Passes

M. NEW BUSINESS

NEW BUSINESS

Alan Schwartz motioned to change K-6 to attachment from Mr. Schwartz. Karen Yaskanin-Jones seconded.

Roll Call:

Alan Schwartz – Aye	Ann Willard - Aye
Karen Yaskanin-Jones – Aye	Kay Daughters-Musnuff-VP- Aye
Larissa Critelli - Absent	Robert Imhoff – Pres. - Aye
Tom Wescoe – Aye	

6 Ayes; 1 Absence; Motion Passes

Class of 1983 visit will take place on June 29, 2013 for about an hour to take photographs. Mr. Kennedy will be present to open and close the building.

Can District offer a waiver less than what is on Chapter 78. Poll HWASBO and send the results to Michele McCann, School Business Administrator/Board Secretary.

PUBLIC COMMENTS

N. PUBLIC COMMENTS

Mrs. Conroy wanted to know about evaluations for advisors/coaches.

Mr. Kennedy stated no formal evaluations were completed.

Mrs. Conroy suggested that evaluations should be completed.

The Personnel Committee will research this.

Mrs. Sharkey requested that the Community Relations Committee put out communication to parents, for example, there will be no Spanish in the ES next year. Parents would appreciate hearing information from the BOE and not the students. It should be made more apparent on District website possibly virtual backpack.

Mrs. Daughters-Musnuff mentioned the 3rd Kindergarten was approved when presented to BOE yet the public was under the impression that the 3rd Kindergarten would never be approved by BOE.

Mr. Imhoff suggested a monthly BOE newsletter in virtual backpack.

Mr. Kennedy’s concern is who will do all these items. The website is updated daily from various sources.

EXECUTIVE/ CLOSED SESSION

P. EXECUTIVE/CLOSED SESSION

Based upon the recommendation of the Superintendent, Ann Willard requested a motion to approve the following resolution to enter into Executive Session at 8:37 p.m.; Karen Yaskanin-Jones seconded the motion. Unanimously carried.

Resolved, that the Board of Education move into closed session for the purpose of discussing personnel, legal, and contractual matters; and be it further

Resolved, that the results of the discussion will be made public as soon thereafter as possible and once the reasons for nondisclosure no longer exist.

- Legal Matter – Alparone vs. High Bridge Board of Education
- Due Process Case

Kay Daughters-Musnuff motioned to exit executive session and return to public session at 8:50 p.m. Ann Willard seconded the motion. Unanimously carried.

RECOVENE PUBLIC SESSION

P. RECOVENE PUBLIC SESSION

ACTION ITEMS

Q. ACTION ITEMS

ADOPTION OF EXECUTIVE MINUTES

R. ADOPTION OF EXECUTIVE MINUTES FROM PREVIOUS MEETINGS

None at this time

T. ADJOURNMENT

ADJOURNMENT

Having no further business to come before the Board, Kay Daughters-Musnuff motioned to adjourn the meeting at 8:50 p.m.

The motion was seconded by Alan Schwartz. Unanimously carried.

Respectfully submitted,

Gail Woicekowski
Interim Board Secretary/ Business Administrator