

HIGH BRIDGE BOARD OF EDUCATION

WORK SESSION MEETING MINUTES

MONDAY, MARCH 12, 2018

A, B, & C, OPENING OF MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: The Express Times. This work session meeting convened at 6:00 pm on Tuesday March 12, 2018. The following Board members were present: Erin Delgado, Michael Estrada, Karyn Gove, Vice President, Alan Schwartz, and Cindy Sharkey, President. Robert Imhoff was absent

Additional Members Present: Dr. Gregory Hobaugh, Superintendent
Christopher Jones, Business Administrator/Board Secretary

D. EXECUTIVE/CLOSED SESSION

Based upon the recommendation of the Superintendent, Karyn Gove motioned, Michael Estrada seconded, to approve the following resolution to enter into Executive Session at 6:00pm accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Litigation Update - Adam Weiss

The motion was unanimously carried.

E. RECONVENE PUBLIC SESSION - 7:00 PM

Karyn Gove made the motion, seconded by Michael Estrada to resume Regular Session at 7:00pm. Unanimously carried.

F. DISCUSSION ITEM

- Christopher Jones gave an update on the Health Benefits enrollment
- Rich and Emma I-Ready Presentation to the Board - Richard Kolton presented the reporting options on iReady. He explained how the service is integrated into learning. Emma Alparone presented the Elementary School results.

G. WORK SESSION AGENDA ITEMS

- **Board of Education**
 - Discuss Resolution Youth Protection (**Attachment #1: Protect Youth**)
 - There was group discussion regarding the pros and cons of adding on the board agenda. Overall, the members believed that it should not be added to the agenda. It will not be added to the agenda.
 - Discuss Snow Days Update
 - Cindy Sharkey discussed taking away the spring break. Karyn Gove discussed attendance issues if the days are taken. Greg Hobaugh said it

would be voted on next week. Michael Estrada said the calendar changed next year to add days onto the end of the year. Erin Delgado suggested the district should stay within previous votes to use spring break

- 5th built in snow day used Friday March 2, 2018 - Snow & High Winds
 - 2 additional days used
 - Wednesday March 7th - Snowstorm
 - Thursday March 8th - Power Outage
- **Student Achievement** – Responsibilities: Curriculum, Instruction, Technology and Policy
 - 4th grade trip to Hall of Records, Flemington
 - Review Asthma Policies 5310, 5335, 5305
 - Greg Hobaugh said they are reviewing the policy and there might be an update at the next board meeting.
 - Remote tracking policy; Remote access to meetings
 - Greg Hobaugh said there is no update. Michael Estrada said it does not need to be on the next agenda. He said there should be a policy that the board does or does not support remote access.
 - Strategic Plan
 - Michael Estrada gave an update on the next meeting scheduled.
 - **Educational Resources** – Responsibilities: Finance and Facilities
 - Phoenix renewal
 - Budget (Handout at Meeting)
 - Greg Hobaugh walked through a chart that was handed out at the meeting. Christopher Jones discussed the current state of our fund balances.
 - Christopher Jones discussed the phone bids
 - Additional Temp structure cost
 - Permanent structure bid opening rescheduled to Tuesday March 13th.
 - Internet contract
 - Michael Estrada asked if we were increasing costs. Christopher Jones answered that we were reducing costs.
 - **Human Resources** – Responsibilities: Personnel, Management and Community Relations
 - Greg Hobaugh gave an update on a baseball coach interview.
 - Inform request for FMLA
 - Acknowledge email from Lee Rozycki: regarding IRS withholdings (**Attachment #2: IRS**) - Greg Hobaugh acknowledged the contributions of Lee Rozycki and that the district is thankful for her help.
 - **Negotiations**
 - Update - There will be a meeting on March 20th.

H. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

- Cindy Sharkey gave an update on the public comments. She said she was incorrect in stopping a parent from speaking at the last board meeting. She will be attending the next staff meeting.
- Judy LaGreca - She wanted to say thank you to Cindy Sharkey for clarification on the public comments rule. She acknowledged that it is difficult to change the schedule for snow. She said that staff were planning on not having days taken over spring break due to prior board discussion.

I. NEW BUSINESS

J. EXECUTIVE/CLOSED SESSION

Based upon the recommendation of the Superintendent, Karyn Gove motioned, Michael Estrada seconded, to approve the following resolution to enter into Executive Session at 6:00pm accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Grievance Hearing (**Attachment #4: Grievance**)
- Negotiations
- Pending Litigation
- Discuss correspondence (**Attachment #3: Correspondence**)
- Budget
- Source 4 Teachers

The motion was unanimously carried.

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

K. RECONVENE PUBLIC SESSION

Karyn Gove made the motion, seconded by Alan Schwartz to resume Regular Session at 10:58 pm. Unanimously carried.

L. ADJOURNMENT

Having no further business to come before the Board, Alan Schwartz motioned to adjourn the meeting at 11:00pm. The motion was seconded by Erin Delgado. Unanimously carried.

Respectfully submitted,

Christopher Jones
Business Administrator/Board Secretary