

**HIGH BRIDGE BOARD OF EDUCATION****Work Session****Monday, December 10, 2018****1. OPENING OF MEETING - 7:00 PM****Required Notice of Open Public Meeting**

Being duly posted and advertised in accordance with the Open Public Meetings Act, the Regular Monthly meeting was called to order at 7:00 p.m. in the High Bridge Elementary School Library. The following Board members were present: Erin Delgado, Karyn Gove, Vice President, Robert Imhoff, James Garner, Alan Schwartz, and Cindy Sharkey, President. Michael Estrada was absent. Greg Hobaugh, Superintendent, and Christopher Jones Business Administrator/Board Secretary, were also present.

**2. PLEDGE OF ALLEGIANCE****3. ROLL CALL****4. PRESENTATION & RECOGNITION ITEMS****4.1. Superintendent's Report****4.1.1. First Trimester Update on Board goals (*Attachment Strategic Action Plan 18-19 Fall 2018*)**

*Greg Hobaugh gave the following updates:*

- *He reviewed the First Trimester Update on Board Goals. He used the attachment to read the outcomes. He said the programs are implemented in the beginning of the year and tracked for success as the year goes on. Erin Delgado gave feedback that she wanted to see more student achievement and outcomes in the written accomplishments.*
- *The Wizards game needs volunteers*
- *The January meeting will start at 6pm and enter into executive session*
- *Girls on the Run will be at the next meeting*
- *He discussed changing the schedule to a half day on December 21*
- *Christopher Jones discussed a potential groundwater report for the elementary school. Alan Schwartz would like additional detail from the architect. Christopher Jones will forward additional information.*

**5. REVIEW OF OFFICIAL CORRESPONDENCE**

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Kelly Grube	12/01/2018	Leave Extension ( <i>Attachment: Grube Leave Extension Email</i> )

**6. REPORTS TO THE BOARD****6.1. Board President's Report**

*Cindy Sharkey gave the following updates:*

- *Hunterdon County Safety Summit - Karyn Gove and herself attended the summit. She would like to host the next safety summit at High Bridge. Robert Imhoff believes there is a benefit for other members of public safety to get to know the layout of the school. James Garner would like to have more information related to Stop the Bleed.*
- *She said the Busch Law Group will be coming in to answer questions related to shared services with other school districts.*

**6.2. Negotiations Committee**

*Alan Schwartz said there has not been any communication from the mediator. He said he will work with Christopher Jones on a request for a new medical scattergram.*

**6.3. Shared Services Committee**

*Robert Imhoff said there are ongoing discussions at the county level regarding Shared Services. He said NJSBA is working with the county on the loss of state aid.*

**6.4. By Law Committee**

*Erin Delgado said there is only one more update and the committee By Law review will be completed*

**7. ACTION ITEMS****7.1. Student Achievement - Curriculum, Instruction, Technology & Policy**

*Greg Hobbaugh read through the items that will be voted on at the next Agenda meeting.*

- 7.1.1.** 8th grade to Voorhees High School on Wednesday, January 9, 2019 (rain date 1/11/19) for orientation program. Transportation will be provided by ESC at a cost of \$110.00 for one bus and will be paid by the district.
- 7.1.2.** Discuss December 20, 2018 NHV calendar change.
- 7.1.3.** Discuss 2019-2020 school calendar (*Attachment: PROPOSED School Calendar 19/20*)

*Greg Hobbaugh said that he discussed the parent/teacher conferences with teachers at the schools. Alan Schwartz was concerned that there were many early dismissals. Robert Imhoff thought two days for parent/teacher conferences would be enough. Erin Delgado discussed potentially reducing the number of days that the school is closed. Karyn Gove asked for additional details related to attendance at the conferences.*

- 7.1.4.** Review Policy 0171 - Duties of President and Vice President (*Attachment: Policy 0171 FOR REVIEW*)

*Erin Delgado discussed that there are no changes needed and that the committee work is complete.*

**7.2. Human Resources - Personnel, Management & Community Relations**

- 7.2.1.** Jana Brown and Heidi Miller as Special Education chaperones for the Middle School winter concert on December 18 at a rate of \$72.53.
- 7.2.2.** Maternity leave to Katie Franks beginning on or about March 4, 2018 to continue to end of 2018-2019 school year.
- 7.2.3.** Megan Roth as replacement Middle School Anti-bullying Specialist while Katie Franks is on maternity leave.
- 7.2.4.** Laura Pellegrino for hours above her contracted hours to attend Art Articulation Training on November 5, 2018 at a rate of \$29.11 per hour for 2.25 hours for a total of \$65.50.
- 7.2.5.** The co-curricular position of District Grant Writer to be compensated up to 103 hours at the co-curricular rate of \$29.11 per hour not to exceed \$2,990.33.
- 7.2.6.** Spencer Fader in the co-curricular position of Reading Olympics advisor to be compensated up to 20 hours at the co-curricular rate of \$29.11 per hour.
- 7.2.7.** A request from Kelly Grube to extend her leave of absence from January, 2, 2019 through the end of the 2018-19 school year.
- 7.2.8.** Reimbursement to Caryn Rinehart in the amount of \$30.00 for New Jersey Notary Public application.
- 7.2.9.** Laura Pellegrino for Middle School and Elementary School Art Club Advisor at a rate of \$29.11 per hour, not to exceed 25 hours. Middle School Art Club will also include working with Drama Club for set design.
- 7.2.10.** Amended course reimbursement for the following to align with the Rutgers Graduate Rate as per contract:

Jemma Buccini Schraeder

- Course: Intro to Math Education
- College/University: Rutgers University
- Semester: September 2018 to December 2018
- Tuition: \$2,154.00

**7.2.11. Course Reimbursement for:**

**7.2.11.1. Jemma Buccine**

- Course: Reasoning in Math
- College/University: Rutgers University
- Semester: January 2019 to June 2019
- Tuition: \$2,154.00

**7.2.11.2. Christina Harding**

- Course: Prin & Prac Supervision
- College/University: Centenary University
- Semester: May 2019 to June 2019
- Tuition: \$1,811.40

**7.2.11.3. Christina Harding**

- Course: Sem. Curr. Eval. & Asmnt Eval
- College/University: Centenary University
- Semester: January 2019 to May 2019
- Tuition: \$1,811.40

**7.2.12.** Marcella Grau to intern with Melissa Patane-Schulter for 300 hours beginning in Spring 2019.

**7.2.13.** Co-curricular positions of Middle School Unified Club Advisor, Middle School Unified Club Coach(s) and Middle School Unified Club Assistant(s) funded by Play Unified Grant Funds awarded for Middle School activity from Special Olympics in the amount of \$3,500.00.

**7.2.14.** Co-curricular appointments:

Name	Position	Rate	Hours	Total
Heidi Miller	MS Unified Club Advisor	\$29.11	16	\$465.76
Megan Roth	MS Unified Club Coach	\$29.11	16	\$465.76
Nicole DiGeronimo	MS Unified Club Coach	\$29.11	16	\$465.76
Karin Aderante	MS Unified Club Assistant	\$12.50	16	\$200.00
Mary Raefski	MS Unified Club Assistant	\$12.50	16	\$200.00

**7.3. Educational Resources - Finance and Facilities**

**7.3.1. Payment of Bills**

**7.3.2. Travel Expenditure for Workshops**

Staff/Bd Member	Workshop/ Activity	Date	Registration Fee	Mileage	Other	Total
Gregory Hobaugh	iSTEAM Army Education Tour, Picatinny Arsenal	12/11/18	\$0.00	\$0.00	\$0.00	\$0.00
Donna Brown	Wilson Training	January 8-10, 2019 (Snow Dates 01/15-17/19)	\$335.00	\$0.00	\$0.00	\$335.00
Spencer Fader	Wilson Training	January 8-10, 2019	\$335.00	\$0.00	\$0.00	\$335.00

		(Snow Dates 01/15-17/19)				
Christine Cosgrove	Wilson Training	January 8-10, 2019 (Snow Dates 01/15-17/19)	\$335.00	\$0.00	\$0.00	\$335.00
Kathleen Fulse	Wilson Training	January 8-10, 2019 (Snow Dates 01/15-17/19)	\$335.00	\$0.00	\$0.00	\$335.00
Christina Harding	Centenary Literacy Conference	01/10/19	\$0.00	\$0.00	\$0.00	\$0.00
Danielle Weber	Centenary Literacy Conference	01/10/19	\$0.00	\$0.00	\$0.00	\$0.00
Christina Harding	English Articulation	02/07/19	\$0.00	\$0.00	\$0.00	\$0.00
Nicole Cahill	Keys To Enhancing Your Effectiveness as a School Nurse	01/28/2019	\$269.00	\$14.42	\$0.00	\$283.42

## 8. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

*Judy LaGreca - She had some comments regarding the calendar. She said that Veterans Day is more valued than Columbus Day by the staff. She said that the the staff would have to take a personal day for the Jewish Holidays if the board removed them. She said the teachers request meetings with parents if they are needed throughout the year. The main push to moving the parent/teacher conferences to the week of the teacher convention is to bring a consistent schedule for the students. She said certain elementary school teachers requested additional days.*

*Judy LaGreca - second topic - She said security is important when parents come in. She said during the winter time that the doors are kept open to even out the heat. She thinks it is important to address the issue.*

*Judy LaGreca - third topic - She welcomed the new board members.*

## 9. EXECUTIVE/CLOSED SESSION

Alan Schwartz motioned, seconded by Erin Delgado, unanimously approved, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Contracts
- Legislation
- Litigations
- Negotiations
- Personnel

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

## 10. RECONVENE PUBLIC SESSION

Karyn Gove motioned, seconded by Erin Delgado, unanimously approved, to reconvene public session.

## 11. ADJOURNMENT

Karyn Gove motioned, seconded by Erin Delgado, unanimously approved, to adjourn the meeting.

Respectfully Submitted,



Christopher Jones

Business Administrator/Board Secretary

