

**HIGH BRIDGE BOARD OF EDUCATION
REGULAR and WORK SESSION MEETING MINUTES
Monday, May 11, 2020**

1. OPENING OF MEETING - 7:00 PM *meeting began at 7:00 PM*

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting will convene on Google Meet due to current restrictions for COVID-19. Please note that you can email comments directly to Cindy Sharkey: csharkey@hbschools.org. Please mute your microphone to reduce feedback.

Date: Monday May 11, 2020

Time: 7:00 pm

Formal action will be taken.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL by John Jennings, SBA / Board Secretary

Erin Delgado *Present*

Robert Imhoff *Present*

Michelle Corley *Present*

James Garner *Absent*

Cindy Sharkey, President *Present*

Karyn Gove, Vice. Pres. *Present*

Additional Members Present: Dr. Gregory Hobaugh, Superintendent

John Jennings, SBA / Board Secretary

Greg Hobaugh and John Jennings were present at the meeting

4. EXECUTIVE/CLOSED SESSION

Board President calls for a motion at 7:03 pm Erin Delgado and a second Robert Imhoff, *unanimously approved* in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

-Non-Tenured Personnel Reappointment

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

5. RECONVENE PUBLIC SESSION

Board President calls for a motion at 7:40 pm Michelle Corley and a second Karyn Gove, *unanimously approved* to reconvene public session.

6. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on agenda topics only. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments should be addressed to the Board.

No public comments or emails

7. ACTION ITEMS

- 7.1. Motion to approve the hiring of two (2) Summer Custodians at \$14/hr not to exceed 28 hrs/week.
- 7.2. **STAFF REAPPOINTMENTS**
 - 7.2.1. Motion to reappoint tenured certificated staff members for the 2020-2021 school year as listed on *Attachment: 20-21 All Staff Reappointments*.
 - 7.2.2. Motion to reappoint the certificated staff members earning tenure during the 2020-2021 school year as listed on *Attachment: 20-21 All Staff Reappointments*.
 - 7.2.3. Motion to reappoint non-tenured certificated staff members for the 2020-2021 school year as listed on *Attachment: 20-21 All Staff Reappointments*.
 - 7.2.4. Motion to appoint custodial staff, for the 2020-21 school year as listed on *Attachment: 20-21 All Staff Reappointments*.
 - 7.2.5. Motion to appoint cafeteria aides for the 2020-2021 school year as listed on *Attachment: 20-21 All Staff Reappointments*.
 - 7.2.6. Motion to reappoint support staff non-association members for the 2020-21 school year as listed on *Attachment: 20-21 All Staff Reappointments*.
 - 7.2.7. Motion to reappoint support staff association members for the 2020-21 school year as listed on *Attachment: 20-21 All Staff Reappointments*.
 - 7.2.8. Motion to reappoint administrative staff members for the 2020-21 school year as listed on *Attachment: 20-21 All Staff Reappointments*.
 - 7.2.9. Motion to appoint Treasurer of School Monies as listed on *Attachment: 20-21 All Staff Reappointments*.

Board President calls for a motion and a second to approve 7.1-7.2.9:

Motion: <i>Erin Delgado</i>		Second: <i>Robert Imhoff</i>		
Name:	Yes	No	Abstain	Absent
Michelle Corley	X			
Erin Delgado	X			
James Garner				X
Karyn Gove	X			
Robert Imhoff	X			
Cindy Sharkey	X			

Motion approved 5-0-0-1

Commencement of the Work Session

8. REVIEW OF OFFICIAL CORRESPONDENCE

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Melinda Manahan	05/04/2020	BOE Resignation (<i>Attachment: Manahan BOE Resignation</i>)
Lisa Fallon	04/28/2020	Thank You (<i>Attachment: Thank You for the Preschool Program</i>)

Cindy Sharkey noted the resignation of Mindy Manahan, thanked her for her service and mentioned a new opening for a Board member to the public.

9. REPORTS TO THE BOARD

9.1. Board President's Report

9.1.1. Board of Education Goals - *No comments*

9.1.2. Proposed Legislation - Senate Bill 2392 & Assembly Bill 3969 (Attachment: S-2392 Resolution)

Cindy Sharky discussed the following in her report to the Board:

- *County meeting will take place on June 11th*
- *Greg Hobaugh, Superintendent completed his part of the Superintendent evaluation process and the Board needed to complete their comments by May 22nd.*
- *Discussed virtual options for delivering caps and gowns to 8 th grade students*
- *Read resolution opposing Senate Bill 2392 and Assembly Bill 3969*
- *Thanked staff for their efforts during the school closing and wished everyone to stay safe.*
- *Robert Imhoff noted the whole purpose of the Senate and Assembly Bills is to give municipalities the ability to delay payments, school's can't operate if payments are stopped/delayed. He noted the school board association is working to stop this legislation from moving forward.*

10. ACTION ITEMS

10.1. Student Achievement - Curriculum, Instruction, Technology & Policy

10.1.1. Summer Program Options - Instrumental/Ultimate Sports Camp *Greg Hobaugh noted that due to school closure, Ultimate Sports Camp will not be offered. The district is exploring plans to have Instrumental program virtual*

10.1.2. Virtual Extended School Year *Greg Hobaugh noted the district plans to hold extended school year virtual.*

10.2. Human Resources - Personnel, Management & Community Relations

10.2.1. Summer Custodians

Custodian	Start Date	Pay Rate
Michael Doerwang	6/17/2020	\$14/hour
Heather Trepiccione	6/1/2020	\$14/hour

Greg Hobaugh noted we are reducing our summer custodial staff from 3 to 2.

10.2.2. ESY Staff

10.2.3. Tuition reimbursement for the following:

Staff	Course	College/University	Semester	Tuition
Jemma Buccine-Schraeder	The Gifted Child	Rutgers University	May-July, 2020	\$2154.00

10.3. Educational Resources - Finance and Facilities

10.3.1. Payment of Bills

10.3.2. Line Item Transfers

10.3.3. Approval of Goods & Services

10.3.4. New Textbooks for Social Studies *Greg Hobaugh noted the current text books are over 10 years old and offer no on-line subscription services. New textbooks offer this service.*

10.3.5. Amendment of the current Long Range Facilities Plan to include the ES Gym Floor replacement. *John Jennings noted the gym floor is original and has some wear and tear/cracks. He noted rough estimates to replace are approximately \$70,000.*

10.3.6. High Bridge School District Plans & Procedures

10.3.7. Substitute Teacher Rates for 2020-2021 School Year

The Superintendent recommends that the Board of Education approve the recommendation to set the rates for the 2020-2021 school year as follows:

Substitute Aide - \$78.00/day

Substitute Teacher - \$95.00/day

Substitute Nurse - \$115.00/day

Substitute Administrator - \$115.00/day

- 10.3.8. 2020-2021 Tuition Rates
- 10.3.9. Cumberland Therapy Services, LLC to provide Speech Therapy at \$82/hour.
- 10.3.10. Maschio's Contract 2020-2021 (*Attachment: Maschio's Contract 20-21*) *John Jennings noted Maschio's has done a good job providing meals during the school closure. He also mentioned the potential for High Bridge to engage in a contract with another district to provide meals for their school. Terms are being discussed.*

Greg Hobaugh and John Jennings discussed the Water Infiltration Project at the elementary school as part of the 2020-2021 budget. Both expressed concern that proceeding with the project during the uncertainty of state and local collections could put a financial strain on the district.

11. **NEW BUSINESS**

12. **PUBLIC COMMENTS**

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments may be made on any subject pertaining to High Bridge Public Schools. Comments pertaining to Public Hearings should be saved for that section of the agenda. Comments should be addressed to the Board.

Judy Lagreca noted the NJEA opposes the two bills discussed on the agenda. She noted teachers in the district like virtual board meetings noting it is easier to attend. Courtney Shiffman thanked the Board members for their video presentation to students.

13. **ADJOURNMENT**

Board President calls for a motion at 8:25 pm Erin Delgado and a second Robert Imhoff, unanimously approved to adjourn the meeting.

Respectively Submitted,



John Jennings
Business Administrator/Board Secretary