

**HIGH BRIDGE BOARD OF EDUCATION
REGULAR SESSION MEETING
Monday, November 21, 2022**

1. OPENING OF MEETING - 6:30 PM - Meeting opened at 6:30 pm

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting will convene in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829, alternatively the meeting will be available for listening purposes only on Google Meet. The Board will only accept public participation from those who are physically in attendance, as per Policy 0168. Please notify the board if you intend to record this meeting.

Date: Monday, November 21, 2022

Time: 6:30 pm

Formal action will be taken.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL by Caryn Rinehart / Acting Board Secretary

Benjamin Bolger - <i>Present</i>	Erin Delgado - <i>Absent</i>
Robert Imhoff - <i>Present</i>	Colleen Poles - <i>Present</i>
Karyn Gove - <i>Present</i>	Cynthia Sharkey - <i>Absent</i>

Additional Member Present: Dr. Gregory Hobough, Superintendent
Caryn Rinehart, Acting Board Secretary

4. PRESENTATION & RECOGNITION ITEMS

4.1. Motion to recognize Steven Weber for his years of dedication to the district and to wish him well in retirement. (*Attachment: Weber Retirement Resolution*)

Board Vice President calls for a motion and a second to approve 4.1.:

Motion: <i>Benjamin Bolger</i>	Second: <i>Colleen Poles</i>			
Name:	Yes	No	Abstain	Absent
Benjamin Bolger	X			
Erin Delgado				X
Karyn Gove	X			
Robert Imhoff	X			
Colleen Poles	X			
Cynthia Sharkey				X

4.2.4. Superintendent Update

5. REVIEW OF OFFICIAL CORRESPONDENCE

<u>Name</u>	<u>Date</u>	<u>Subject</u>
<i>None</i>		

6. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on agenda topics only. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. Comments should be addressed to the Board.

Michael McCasland asked about enrollment, if BOE is concerned about enrollment numbers. Dr. Hobaugh replied that over a ten year period, enrollment numbers have basically stayed the same, with fluctuation happening within grade levels.

7. ADOPTION OF MINUTES FROM PREVIOUS MEETING

- 7.1. October 3, 2022 Work Session Meeting Minutes (*Attachment: 10 3 22 Work Session Meeting Minutes Signed*)
- 7.2. October 11, 2022 Regular Session Meeting Minutes (*Attachment: 10 11 22 Regular Session Meeting Minutes Signed*)
- 7.3. November 7, 2022 Work Session Meeting Minutes (*Attachment: 11 7 22 Work Session Meeting Minutes*)

Board Vice President calls for a motion and a second to approve 7.1.-7.3.:

Motion: <i>Robert Imhoff</i>		Second: <i>Colleen Poles</i>		
Name:	Yes	No	Abstain	Absent
Benjamin Bolger	X			
Erin Delgado				X
Karyn Gove	X			
Robert Imhoff	X			
Colleen Poles	X			
Cynthia Sharkey				X

8. REPORTS TO THE BOARD

8.1. Board President’s Report

Vice President, Karyn Gove had nothing to report.

8.1.1. Hunterdon County School Boards Association Meeting Update - Robert Imhoff

There was a presentation about how the Flemington / Raritan school district used their ESSR funds. The next county meeting will be held virtually on January 19, 2023.

Board President calls for a motion, *Colleen Poles* and a second *Benjamin Bolger, unanimously approved*, to *affirm*, reject, or modify, by voice vote, the superintendent's decision in HIB Investigation Report 2022-23 MS02 (*Attachment: 2022-23 MS02 Redacted*).

10. ACTION ITEMS

10.1. Student Achievement - Curriculum, Instruction, Technology & Policy

- 10.1.1. Motion to approve** the 2022-2023 School Safety and Security Plan and the submission of the School Safety and Security Plan Annual Review Statement of Assurance. (*Attachments: SS&SP 2022-2023 and SS&SP 2022-23 SOA*)
- 10.1.2. Motion to approve** the 2022-2023 Mentoring Plan (*Attachment: 2022-23 Mentoring Plan*).
- 10.1.3. Motion to approve** the 2022-2023 Nursing Services Plan (*Attachment: 22-23 Nursing Services Plan*).
- 10.1.4. Motion to approve** the following policy update: (*Attachment: P 5512 HIB Revised*)
- 10.1.4.1. P 5512 – Harassment, Intimidation, or Bullying (M) (Revised)**
- 10.1.5. Motion to approve** the submission of the projected preschool enrollment numbers for the 2023-24 school year. (*Attachment: 23-24 Projected Preschool Enrollment*)
- 10.1.6. Motion to approve** the following class trips and transportation:

Location	Grade	Cost	Cost Incurred By
Voorhees High School	5-8 Choral Students	\$136.00 for transportation	High Bridge BOE
Voorhees High School	6-8 Instrumental Students	\$170.00 for transportation	High Bridge BOE
Roxy Ballet Presents The Nutcracker	3-4	\$1,768.00 for tickets & transportation	Funded by ESSR Funds
Turtle Back Zoo	1	\$13.00 *\$515.00 for transportation	Parents/Guardians *Transportation Costs to be funded by ESSR Funds.
Washington DC	8	\$450.00	Parents/Guardians

10.2. Human Resources - Personnel, Management & Community Relations

- 10.2.1. Motion to rescind** the following staff and compensation from Title Funds for the 2022-2023 school year, dependent on state and health department guidelines.

Staff Member	Position	Hourly Rate	Total Hours	Total Compensation
Emma Alparone	ES BSI Writing Support	\$32.00	280	\$8,960.00
Jana Brown	MS BSI Writing Support	\$32.00	140	\$4,480

- 10.2.2. Motion to approve** the revised staff and compensation from Title Funds for the 2022-2023 school year, dependent on state and health department guidelines.

Staff Member	Position	Hourly Rate	Total Hours	Total
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	Carl Katzenberger - MS
Integrated Pest Management Officer	Timothy Loughney - ES Carl Katzenberger - MS
Air Quality Designee	Timothy Loughney - ES Carl Katzenberger - MS
Chemical Hygiene Officer	Timothy Loughney - ES Carl Katzenberger - MS
Anti-bullying Specialist – Elementary School	Megan Gulevski

10.2.16. Motion to approve course reimbursement for:

Staff	Course	College/University	Semester	Tuition
Courtney Bursztyn	Leading for Effective Educational Technology	Rowan University	Sept.-Oct., 2022	\$2,183.46*
Courtney Bursztyn	Learning through Gamification	Rowan University	Nov.-Dec., 2022	\$2,183.46*

* Revised tuition amount - original BOE approval granted on August 29, 2022.

10.3. Educational Resources - Finance and Facilities

10.3.1. Motion to accept a donation from Rick Hannigan, on behalf of the High Bridge High School Class of 1972, in the amount of \$500.00 to be used for the purchase of an outside wireless sound system.

10.3.2. Motion to approve the following referee's and umpire's rates for the 2022/2023 school year.

Game	A Game	A and B Games
Soccer	\$65.00	\$97.50
Volleyball	\$57.50	\$86.25
Basketball	\$65.00	\$97.50
Basketball/Softball	\$65.00	\$97.50

10.3.3. Motion to approve Krapf School Bus - NJN, Inc. for field trips and athletic events at the of \$85.00 per hour from Lot to Lot with a 3 hours minimum.

10.3.4. Motion to approve the shared services agreement between High Bridge Board of Education and the Readington Township Board of Education to provide curriculum development and writing, to be funded with Title II grant monies. (*Attachment: High Bridge, Readington Shared Services Curriculum Agreement*)

10.3.5. Motion to approve Travel Expenditures for Workshops:

Staff/Bd Member	Workshop	Date	Registration Fee	Mileage	Other	Total
Courtney Bursztyn	Empowering Student Artists - Implementing 2020 NJSLs in Visual & Performing Arts	10/26	\$0.00	N/A	N/A	\$0.00

WHEREAS, the Department of Education requires New Jersey School Districts to submit three year maintenance plans documenting “required” maintenance activities for each of its public facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of High Bridge Board of Education are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the High Bridge Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and M1 for the High Bridge Board of Education in compliance with the Department of Education requirements.

10.3.10. Use of Facilities

Motion to approve the following use of facilities requests:

Organization	Date	Time	Location
Girl Scout Daisy Troop 80117	Start 11/21/22 and then every 1st Monday of the month till 6/05/23.	3:30pm-5:00pm	Elementary
Girl Scout Daisy Troop 80731	Start 12/05/22 - 6/06/23 (1st Monday of the month till).	6:00pm-7:00pm	Elementary
High Bridge PTO Kids Nite Out	Friday, 01/06 & 01/20/2023 Friday, 02/03 & 02/24/2023	6:30pm-8:00pm 6:30pm-8:00pm	Middle School, Gym/Cafe
High Bridge PTO Valentines Dance	Friday, 02/10/2023	5:00pm-9:00pm	Elementary

10.3.11. Motion to approve the Consulting Service Agreement with Educational Consortium for Telecommunications Savings (E-Rate) for July 1, 2023 to June 30, 2024 (*Attachment: ECTS FY 23 Service Agreement*)

10.3.12. Motion to approve the 21-22 Budget Calendar for the 2022-2023 budget year. (*Attachment: 22-23 Budget Calendar*)

10.3.13. Motion to approve the carryover of the 2021-2022 funds for ESEA and IDEA Grants to 22-23 for the following amounts:

Title IA: \$10,899

Title IIA: \$6,173

Title IV Part A: \$4,017

IDEA Basic : \$60,727

IDEA Preschool: \$1,958

10.3.14. RESOLVED, that the Board of Education apply for Preschool Expansion Aid for the 2023-24 school year and subsequent years upon submission of a yearly update, which will allow the District to expand its existing preschool. The Preschool Expansion Plan provides a description of how the school district will implement each component of a high-quality preschool program, as detailed in the New Jersey Administrative Code

Board Vice President calls for a motion at 7:09 pm, Colleen Poles moved and a second Robert Imhoff to reconvene the public session.

Vice President, Karyn Gove apologized for having questions and answer period during public comments.

14. ACTION ITEM

- 14.1.1. Motion to approve** October 3, 2022 Work Session Executive Minutes (*Attachment: 10 3 22 Executive Session Minutes*)
- 14.1.2. Motion to approve** October 11, 2022 Regular Meeting Executive Minutes (*Attachment: 10 11 22 Executive Session Minutes*)
- 14.1.3. Motion to approve** November 7, 2022 Work Session Executive Minutes (*Attachment: 11 7 22 Executive Session Minutes*)

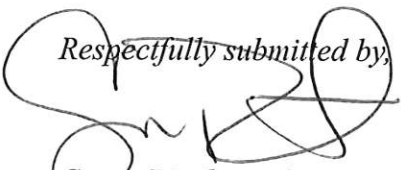
Board Vice President calls for a motion and a second to approve 14.1.1-14.1.3.:

Motion: <i>Benjamin Bolger</i>		Second: <i>Robert Imhoff</i>		
Name:	Yes	No	Abstain	Absent
Benjamin Bolger	X			
Erin Delgado				X
Karyn Gove	X			
Robert Imhoff	X			
Colleen Poles	X			
Cynthia Sharkey				X

15. ADJOURNMENT

Board Vice President calls for a motion at 7:11 pm, Robert Imhoff moved, and a second by Benjamin Bolger, to adjourn the meeting.

Motion approved. Meeting adjourned at 7:11 pm.

Respectfully submitted by,

Caryn Rinehart, Acting Board Secretary