



**HIGH BRIDGE BOARD OF EDUCATION  
REGULAR SESSION MEETING MINUTES  
Monday, August 26, 2024**

**High Bridge School District Vision Statement**  
**Creating an environment that fosters a love of learning and critical thinking.**

**1. OPENING OF MEETING - 6:30 PM - *The meeting began at 6:30 p.m.***

**Required Notice of Open Public Meeting**

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting will convene in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829, alternatively the meeting will be available for listening purposes only on Google Meet. The Board will only accept public participation from those who are physically in attendance, as per Policy 0168. Please notify the board if you intend to record this meeting.

**Date:** Monday, August 26, 2024

**Time:** 6:30 pm

**Formal action will be taken.**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL by Karolina Cywa, SBA / Board Secretary**

Benjamin Bolger - *Present*

Erin Delgado - *Present*

Robert Imhoff - *Present*

Michael McCasland - *Present*

Colleen Poles - *Present*

Cynthia Sharkey - *Present*

Karyn Gove - *Present*

Additional Members Present:

Dr. Gregory Hobaugh, Superintendent - *Present*

Karolina Cywa, SBA / Board Secretary - *Present*

**4. PRESENTATION & RECOGNITION ITEMS**

**4.1. Welcome new district staff.**

*Dr. Gregory Hobaugh introduced new staff members for the upcoming 2024 - 2025 school year. He informed the board that there is only one position left to be filled in the district.*

**4.2. Superintendent's Report**

**4.2.1. 2024 - 2025 Enrollment**

Grade	Sections	District Enrollment	Choice	Tuition	Out-of-District	Total Enrollment
PS	5	50	-	-	-	50
K	2	30	-	-	-	30
1	3	44	-	-	-	44
2	1	25	-	-	-	25
3	2	32	-	-	-	32
4	2	33	-	-	-	33
<b>Elementary School Total</b>						<b>214</b>
5	2	27	-	-	-	27
6	2	29	-	-	-	29
7	2	37	-	-	-	37
8	2	37	1	-	-	38
<b>Middle School Total</b>						<b>131</b>
<b>District Total</b>	<b>23</b>	<b>344</b>	<b>1</b>	<b>-</b>	<b>-</b>	<b>345</b>

**4.2.2. Staff Attendance for July 2024 (Attachment: July 2024 Staff Attendance)****4.2.3. Monthly Report on Harassment, Intimidation, and Bullying Incidents/Suspensions and Security Drills**

	Drills				Suspensions				HIB			
	HBES		HBMS		HBES		HBMS		HBES		HBMS	
Month	Fire	Security	Fire	Security	In	Out	In	Out	Investigated	Affirmed	Investigated	Affirmed
July	07/10	07/18	07/08	07/09								
August												
Sept												
Oct												
Nov												
Dec												
Jan												
Feb												
March												
April												
May												
June												
* Investigation is in progress												

**4.2.4. Superintendent Update**

**5. REVIEW OF OFFICIAL CORRESPONDENCE**

<u>Name</u>	<u>Date</u>	<u>Subject</u>
Heather Balliet	08/06/2024	Notice of Resignation
<i>(Attachment: Balliet Resignation 8 6 24)</i>		

**6. PUBLIC COMMENTS**

This period of time provides an opportunity for the public to comment on agenda topics only. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. While all comments will be considered and a response will be forthcoming if and when appropriate, School Board members will not respond to the speakers during the public comment portion of the meeting. Speakers with questions are encouraged to contact the Superintendent directly before or after the meeting.

**7. BOARD OF EDUCATION DISCUSSION****8. ADOPTION OF MINUTES FROM PREVIOUS MEETING**

**8.1.** June 3, 2024 Work Session Minutes (*Attachment: 6 3 24 Work Session Meeting Minutes Signed*).

**8.2.** June 10, 2024 Regular Session Minutes (*Attachment: 6 10 24 Regular Session Meeting Minutes Signed*).

**8.3.** July 8, 2024 Work/Regular Session Minutes (*Attachment: 7 8 24 Work/Regular Session Meeting Minutes Signed*).

**The Board President** calls for a motion and a second to approve 8.1-8.3.:

Motion: <b>Michael McCasland</b>	Second: <b>Benjamin Bolger</b>
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*Mr. Robert Imhoff noticed that attendance information was missing from "ROLL CALL"*

**The Board President** calls for a motion and a second to approve 8.1-8.3. as amended:

Motion: <b>Robert Imhoff</b>		Second: <b>Erin Delgado</b>		
Name:	Yes	No	Abstain	Absent
Benjamin Bolger	<b>X (8.3.)</b>		<b>X (8.1.-8.2.)</b>	
Erin Delgado	<b>X (8.1.; 8.3.)</b>		<b>X (8.2.)</b>	
Robert Imhoff	<b>X</b>			
Michael McCasland	<b>X</b>			
Colleen Poles	<b>X (8.1.-8.2.)</b>		<b>X (8.3.)</b>	
Cynthia Sharkey	<b>X</b>			
Karyn Gove	<b>X</b>			

*Motion (8.1.) passes 6-0-1-0*

*Motion (8.2.) passes 5-0-2-0*

*Motion (8.3.) passes 6-0-1-0*

**9. REPORTS TO THE BOARD**

**9.1.** Board President's Report

- 9.1.1. Board of Education Self-Evaluation
- 9.1.2. Board of Education Goals
- 9.1.3. Student Achievement
- 9.1.4. Sustainability Committee Update - Karyn Gove
- 9.1.5. Negotiations Committee Update
- 9.1.6. School Security Committee Update
- 9.1.7. Hunterdon County School Boards Association Meeting Update - Robert Imhoff

*Ms. Karyn Gove suggested that the board members start to work on the board goals.*

*Ms. Erin Delgado asked for the board student representative. Dr. Gregory Hobaugh replied that he would ask Mr. Richard Kolton about a representative.*

*Ms. Karyn Gove informed the board that once the community survey had been prepared it would be submitted to the board for review. Mr. Robert Imhoff noted that the first Hunterdon School Board meeting is scheduled for September 30th and the topic will be AI.*

## 10. ACTION ITEMS

### 10.1. Student Achievement - Curriculum, Instruction, Technology & Policy

- 10.1.1. **Motion to approve** 2024-2025 Elementary School and Middle School Student Handbooks and 2024-2025 Elementary School Code of Conduct. (*Attachments: HBES & HBMS Handbooks and ES Code of Conduct*)
- 10.1.2. **Motion to approve** the 2024-25 Integrated Preschool Program Parent Handbook. (*Attachment: Integrated Preschool Program Parent Handbook*)
- 10.1.3. **Motion to approve** 2024-25 Preschool Attendance Policy as required by the PEA Grant. (*Attachment: Preschool Attendance Policy*)
- 10.1.4. **Motion to approve** Memorandum of Understanding between Center for Family Services and High Bridge Board of Education for the New Jersey Statewide Student Support Services (NJ4S). (*Attachment: MOU - CFS-HBBOE*)
- 10.1.5. **Motion to approve** the High Bridge School District 2024-2025 Chapter 27 Emergency Virtual or Remote Instruction Plan. (*Attachment: 24-25 Chapter 27 Emergency Virtual or Remote Instruction Programs*)
- 10.1.6. **Motion to approve** revised regulation. (*Attachments: Regulation R8220*)
  - 10.1.6.1. R 8220 School Closings
- 10.1.7. **Motion to approve** the following field trips:

Location	Grade	Cost	Cost Incurred By
TISCO Complex, Solitude House & Dam	4	N/A	N/A
Trident Corporation	4	N/A	N/A
Veterans' Memorial Park	4	N/A	N/A
Duke Farms	4	TBD	Parents / Guardians
Raritan River (Behind Gronskey's Milk House)	Environmental Club	N/A	N/A
McCarter Theater	8	\$55.00	Parents / Guardians

### 10.2. Human Resources - Personnel, Management & Community Relations

- 10.2.1. Motion to approve** the amended contract between the High Bridge Board of Education and the Superintendent of Schools, Dr. Gregory Hobaugh for the effective period of July 1, 2024 to June 30, 2029, pending approval by the interim County Executive Superintendent. (*Attachment: G Hobaugh 24-29*)
- 10.2.2. Motion to approve** the employment of Shannon Parfitt as Preschool Teacher for the High Bridge School District at a level of BA Step 1 at an annual salary of \$61,485.00 for the 2024-2025 school year based on the 2021-2024 negotiated agreement, effective August 26, 2024, salary to be redetermined once a new agreement is signed between the HBBOE and the HBEA.
- 10.2.3. Motion to approve** the employment of Maureen Woerner as part-time (80%) Resource Teacher for the High Bridge School District at a level of MA Step 12-13 at an annual salary of \$65,536.00 for the 2024-2025 school year based on the 2021-2024 negotiated agreement, effective August 26, 2024, salary to be redetermined once a new agreement is signed between the HBBOE and the HBEA.
- 10.2.4. Motion to approve** the employment of Kimberly Rieg as a part-time (50%) BSI Teacher for the High Bridge School District at a level of BA Step 6 at an annual salary of \$32,527.50 for the 2024-2025 school year based on the 2021-2024 negotiated agreement, effective August 26, 2024, salary to be redetermined once a new agreement is signed between the HBBOE and the HBEA.
- 10.2.5. Motion to approve** the employment of Katrina Mendicino as an ERI Teacher for the High Bridge School District at a level of MA Step 1 at an annual salary of \$65,760.00 for the 2024-2025 school year based on the 2021-2024 negotiated agreement, effective August 26, 2024, salary to be redetermined once a new agreement is signed between the HBBOE and the HBEA.
- 10.2.6. Motion to approve** Jana Brown as a mentor to Katrina Medicino. Mentoring fee to be paid by the mentee as per the New Jersey Teacher Mentoring Regulations.
- 10.2.7. Motion to approve** the employment of Ian Harris as full-time custodian for the High Bridge School District at an annual salary of \$35,500.00 for the 2024-2025 school year, effective September 3, 2024, pending receipt of employment paperwork and required background check.
- 10.2.8. Motion to approve** compensation for Ian Harris for up to three (3) days for training at the per diem rate of \$136.54.
- 10.2.9. Motion to rescind** the following staff for SBT/FCT training at the contracted rate of \$32.00 per hour for up to a total of 75 hours not to exceed a total of \$2,400.00, to be funded through the IDEA Grant. Specific hours are listed below.
  - Emma Alparone - 15 hours for a total not to exceed \$480.00.
  - Jana Brown - 10 hours for a total not to exceed \$320.00.
  - Heidi Johnston - 19 hours for a total not to exceed \$608.00.
  - Marisa Monaco - 10 hours for a total not to exceed \$320.00.
  - TBD - New ERI Hire - 10 hours for a total not to exceed \$320.00.

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- 10.2.10. Motion to approve** the following staff for SBT/FCT training at the contracted rate of \$32.00 per hour for up to a total of 82 hours not to exceed a total of \$2,624.00 to be funded through the IDEA Grant. Specific hours are listed below.
- Emma Alparone - 15 hours for a total not to exceed \$480.00.
  - Jana Brown - 12 hours for a total not to exceed \$384.00
  - Heidi Johnston - 19 hours for a total not to exceed \$608.00.
  - Marisa Monaco - 12 hours for a total not to exceed \$384.00.
  - TBD - New ERI Hire - 12 hours for a total not to exceed \$384.00.
  - TBD - New ERI Hire - 12 hours for a total not to exceed \$384.00.
- 10.2.11. Motion to approve** Joan Murray to conduct summer evaluations and attend meetings on an as-needed basis at her contracted hourly rate for CST.
- 10.2.12. Motion to approve** Coleen Conroy for up to twenty (20) days of summer pay at the rate of \$213.52 per day. (\$26.69 per hour)
- 10.2.13. Motion to approve** Aimee Luster for up to twenty (20) days of summer pay at the rate of \$194.39 per day. (\$24.30 per hour)
- 10.2.14. Motion to approve** Sherry Kerr for Summer Enrichment Camps for up to twelve (12) hours at the contracted rate of \$32.00 per hour, not to exceed \$384.00, to be funded by ESSER funds.
- 10.2.15. Motion to approve** Katie Franks to provide mandated Suicide Prevention Training for district new hires at the contracted rate of \$32.00 per hour not to exceed 4 hours, for a total of \$128.00.
- 10.2.16. Motion to accept** the resignation of middle school custodian Robert Borkowski effective August 31, 2024. (*Attachment: Borkowski Resignation*)
- 10.2.17. Motion to accept** the resignation of part-time elementary school special education teacher Heather Balliet, effective October 6, 2024. (*Attachment: Balliet Resignation 8 6 24*)
- 10.2.18. Motion to accept** the retirement of Speech Therapist Joan Murray, effective October 31, 2024. (*Attachment: Murray Retirement 8 8 24*)
- 10.2.19. Motion to approve** Caryn Snyder a leave of absence for up to twelve (12) weeks under the provisions of the NJ Family Leave Act effective August 26, 2024.
- 10.2.20. Motion to approve** the following staff members for co-curricular funded activities:

Co-Curricular Position	Rate	Total Hours	Total Compensation	Staff Member(s)
Art Club - MS	\$32.00	10	\$320.00	Jana Brown
Athletic Director	Contracted Rate	75	\$2,400.00	Emma Alparone
Boys' Baseball Coach	Contracted Rate		\$1,264.00	TBD
Boys' Basketball Coach	Contracted Rate		\$2,183.00	Jeff Capone
Cheerleading Coach	Contracted Rate		\$1,264.00	Jana Brown

Cross Country Coach	Contracted Rate		\$1,264.00	Philip Apsley
Drama Club	\$32.00	45	\$1,440.00	Courtney Bursztyn
Drama Club	\$32.00	45	\$1,440.00	Jeff Thompson
ES Band	\$32.00	6	\$192.00	Jeff Thompson
ES Choir	\$32.00	6	\$192.00	Courtney Bursztyn
Environmental Club - ES Fall	\$32.00	11	\$352.00	Lynn Hughes
Environmental Club - ES Fall	\$32.00	11	\$352.00	Michele Gomez
Environmental Club - ES Spring	\$32.00	11	\$352.00	Lynn Hughes
Environmental Club - ES Spring	\$32.00	11	\$352.00	Michele Gomez
Environmental Club - MS Fall	\$32.00	11	\$352.00	Coleen Conroy
Environmental Club - MS Fall	\$32.00	11	\$352.00	Kayla Turner
Environmental Club - MS Spring	\$32.00	11	\$352.00	Coleen Conroy
Environmental Club - MS Spring	\$32.00	11	\$352.00	Kayla Turner
Girls' Basketball Coach	Contracted Rate		\$2,620.00	Carl Katzenberger
Girls' Softball Coach	Contracted Rate		\$1,264.00	TBD
Girls' Volleyball Coach	Contacted Rate		\$1,517.00	Carl Katzenberger
HBMS TV Production	\$32.00	60	\$1,920.00	Christina Harding / Sharon Tryon (Leave Replacement)
HBMS TV Production	\$32.00	60	\$1,920.00	Melissa Betz
Homework Assistance - MS SE	\$32.00	20	\$640.00	Judy LaGreca
Homework Club - MS GE	\$32.00	20	\$640.00	Sharon Tryon
Homework Club - ES	\$32.00	60	\$1,920.00	Kimberly Sandorff
Homework Club - ES	\$32.00	60	\$1,920.00	Marisa Monaco
Jazz Band - MS	\$32.00	30	\$960.00	Jeff Thompson
MS TREP\$ Coordinator	\$32.00	14	\$448.00	Coleen Conroy
MS TREP\$ Advisors	\$32.00	14	\$448.00	Melissa Betz
MS TREP\$ Advisors	\$32.00	14	\$448.00	Kayla Turner
Show Choir - MS	\$32.00	30	\$960.00	Courtney Bursztyn
Student Leadership			\$1,187.00	Coleen Conroy
Student Leadership			\$1,187.00	Carl Katzenberger
Student Leadership			\$1,187.00	Michael Doerwang

Unified Club Advisor	\$32.00	18	\$576.00	Jana Brown
Unified Club Advisor	\$32.00	18	\$576.00	Heidi Johnston
Video Club Advisor Fall - ES	\$32.00	14	\$448.00	Courtney Bursztyn
Video Club Advisor Fall - ES	\$32.00	14	\$448.00	Megan Gulevski
Video Club Advisor Spring - ES	\$32.00	14	\$448.00	Courtney Bursztyn
Video Club Advisor Spring - ES	\$32.00	14	\$448.00	Megan Gulevski
Yearbook - ES	\$32.00	20	\$640.00	Courtney Bursztyn
Yearbook - ES	\$32.00	20	\$640.00	Aimee Luster
Yearbook - MS	\$32.00	25	\$800.00	Danielle Weber
Yearbook - MS	\$32.00	25	\$800.00	Katie Franks

**10.2.21. Motion to approve** Jeff Thompson as an advisor for up to four (4) hours to oversee student performance at the annual High Bridge community tree lighting at the contracted rate of \$32 per hour, not to exceed a total of \$128.00.

**10.2.22. Motion to approve** Katie Franks, Megan Gulevski, and Melissa Betz as advisors for the emPOWERing Girls program for ten (10) hours each, at the contracted rate of \$32.00 per hour, for a total not to the excess of \$320.00 each to be funded by Title IV grant monies.

**10.2.23. Motion to approve** the following part-time employees for hours above their contracted time necessary to attend scheduled in-service days on the following dates at the contracted rate of \$32.00.

Inservice Dates:

August 26, 2024	August 27, 2024	August 28, 2024	August 29, 2024
August 30, 2024	September 20, 2024	October 14, 2024	November 20, 2024
December 11, 2024	January 17, 2025	February 26, 2025	

Staff Members:

Thea Anaston	Andrea Anderson-Miller	Heather Balliet	Anna Dieterly
Lauren DiLanno	Kathryn Miller	Alyssa Oliver	Kimberly Reig
Melissa Volturo	Kristin Weiland	Erin Wert	Maureen Woerner
Kimberly Ziegler	Andrew Ziray		

**10.2.24. Motion to approve** course reimbursement for:

Staff	Course	College/University	Semester	Tuition
Julia Monge	GED 556 - Introduction to Design Thinking	Rutgers University	Sept-Dec, 2024	\$2,714.00
Kayla Turner	GED 697 - Educational Research	Centenary University	Aug-Dec, 2024	\$2,110.95

### **10.3. Educational Resources - Finance and Facilities**

**10.3.1. Motion to approve** the donation of four 4x8x8 platform risers and four 4x8x16 platform risers to the Borough of High Bridge at an estimated value of \$1,000.

**10.3.2. Motion to approve** the following travel expenditure for workshops:



Staff/Bd Member	Workshop	Date	Registration Fee	Mileage Tolls, Etc.	Total
Tricia Morris	Shifting the Balance Online Course	July 15 - Aug 25, 2024	\$354.00	N/A	\$354.00
Shannon Parfitt	Introduction to <i>The Creative Curriculum for Preschool</i> , hosted by Pohatcong School District, Phillipsburg, NJ	August 23, 2024	TBD based on Attendance*	N/A	TBD*
Alexis Morrison	Introduction to <i>The Creative Curriculum for Preschool</i> , hosted by Pohatcong School District, Phillipsburg, NJ	August 23, 2024	TBD based on Attendance*	N/A	TBD*

**10.3.3. Payment of Bills****Audit of Invoices**

**Approve** revised June 28, 2024 bill list: (*Attachment: 6 28 24 revised bill list*)

Check Register	June 13, 2024 - June 30, 2024	\$342,732.14
Payroll	June 13, 2024	\$209,351.68
Payroll	June 28, 2024	<u>\$ 61,825.85</u>
Total		\$613,909.67

**Approve** August 26, 2024 bill list: (*Attachment: 8 26 24 bill list*)

Check Register	July 1, 2024 - August 26, 2024	\$ 875,086.20
Payroll	July 15, 2024	\$ 50,539.63
Payroll	July 31, 2024	\$ 59,863.74
Payroll	August 15, 2024	<u>\$ 48,473.78</u>
Total		\$1,033,963.35

**Payment of Bills Cafeteria account:**

NorthWest

Refrigeration LLC	July 11, 2024 ch#1631	\$ 353.00
Maschio's	July 11, 2024 ch#1632	\$5,735.80
Payschools	July 11, 2024 ch#1633	<u>\$2,680.00</u>
		\$ 4,756.41

**10.3.4. Financial Reports** (*Attachment: June 2024 Board Secretary Signed - Fund 10, 20, 40 and June 2024 Treasurer's Report Signed*)**Report of the Board Secretary and Treasurer's Report for June 2024.**

**Resolved**, that the Board of Education accept the Board Secretary's and Treasurer's Financial Reports for the months of June 2024 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

**Certification of Fund Balances**

**Resolved**, that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify for the months of June 2024, after review of the Secretary's monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16:10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

August 26, 2024

*Karolina Cywa*

Business Administrator

**10.3.5. Financial Reports** (*Attachment: July 2024 Board Secretary Signed - Fund 10, 20, 40 and July 2024 Treasurer's Report Signed*)

**Report of the Board Secretary and Treasurer's Report for July 2024.**

**Resolved**, that the Board of Education accept the Board Secretary's and Treasurer's Financial Reports for the months of July 2024 as per the procedure instituted by the State Department of Education, wherein the required certification by the Board Secretary is adhered to in the attachment.

**Certification of Fund Balances**

**Resolved**, that pursuant to N.J.A.C. 6A:23A-16.10(b), the Board of Education certify for the months of July 2024, after review of the Secretary's monthly financial reports (appropriations section), and upon consultation with the appropriate district officials, shall certify in the minutes of the Board each month that no major account or fund has been over expended in violation of N.J.A.C.6A:23A-16:10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

August 26, 2024

*Karolina Cywa*

Business Administrator

**10.3.6. Line Item Transfers for July 2024** (*Attachment: July 2024 Transfer Report Signed*)

**Resolved**, that the Board of Education approve the budget transfers as listed in the Attachment.

**10.3.7. Motion to approve** Participation in the ESSA Title III Consortium

**BE IT RESOLVED that** the Board upon the recommendation of the Chief School Administrator, approve participation in the ESSA Title III Consortium for fiscal year 2025 where by Readington Township School District will be the host district and High Bridge Board of Education will be a participant district. Districts with an allocation less than \$10,000 in Title III must join a consortium to receive the funds.

**10.3.8. Motion to approve** Snyder Bus Services, Inc. for field trips and athletic events at \$350 1st 4 hours and \$100/hour after.

**10.3.9. Motion to approve** the contracts between Mountain Lakes Board of Education and High Bridge Board of Education for Itinerant Services paid from IDEA grant. (*Attachment: K.B. Mountain Lakes Board of Education Mainstream Support Program Agreement & P.B. Mountain Lakes Board of Education Mainstream Support Program Agreement*).

**10.3.10. Motion to approve** Maintenance Reserve Withdrawal

**BE IT RESOLVED** that as per N.J.A.C 6A:23A-14.2(d), the High Bridge Board of Education withdraws \$51,480 from the Board of Education's approved Maintenance Reserve Account for use to install PA Sound System in Middle School pursuant to N.J.A.C 6A:26-20.5.

**10.3.11. Motion to approve** the upgrade of a PA Sound System in the Middle School by Johnson Controls Fire Protection LP, Rockaway, NJ at the cost of \$51,480.00 (*Sourcewell Contract 030421-JHN*).

**10.3.12. USE OF FACILITIES - Motion to approve** the following use of facilities request:

Organization	Dates	Day / Times	Location
Adult Intermediate & Advanced Volleyball Pick up Volleyball	Sept 2024 - May 2025	Mondays, 6:30 pm - 8:45 pm	MS Gym
HB Adult Volleyball Backup Volleyball	Sept 2024 - May 2025	Tues & Wed, 6:30 pm - 8:45 pm	MS Gym
PTO - Book Fair Family Night	February 27, 2025	Thursday, 5:00 pm - 8:30 pm	ES Library
PTO Trunk-or-Treat	October 25, 2024	Friday, 5:00 pm - 8:30 pm	ES Black Top & Bathrooms
PTO - Meetings	Sept 4, 18, 2024, Jan 15, 2025, April 16, 2025, June 4, 2025	Wednesdays, 6:30 pm - 8:30 pm	ES Library
PTO - Valentines Dance/Bingo Night (March)	February 14, 2025 & March 14, 2025	Fridays, 5:00 pm - 8:30 pm	ES Cafe/Gym
PTO/SEPAG Mtgs	9/19/24, 10/17/24, 11/21/24, 12/19/24, 1/16/25, 2/20/25, 3/20/25, 3/20/25, 4/17/25, 5/15/25 & 6/19/25	Thursdays, 6:00 pm - 8:00 pm	ES Library
St. Joseph Church (Pending Insurance)	Sept 9, 2024 - April 6, 2025	Sundays, 8:30am - 11:00am	ES & MS classrooms & Library
Cub Scout Pack 149 of High Bridge NJ	September 2024 - June 2025	Thursday, 5:30 pm. - 8:00 p.m.	ES Classrooms (3 or 4)

(pending insurance)			
High Bridge Youth Basketball	November 4, 2024 - March 15, 2025	Mondays - Fridays 6:30 p.m. - 8:30 p.m. Saturdays, 8:00 a.m. - 4:00 p.m.	ES & MS Gym

**The Board President** calls for a motion and a second to approve 10.1.-10.3.12.

Motion: <b>Robert Imhoff</b>		Second: <b>Michael McCasland</b>		
Name:	Yes	No	Abstain	Absent
Benjamin Bolger	<i>X</i>	<i>X (10.2.1.)</i>		
Erin Delgado	<i>X</i>			
Robert Imhoff	<i>X</i>			
Michael McCasland	<i>X</i>			
Colleen Poles	<i>X</i>			
Cynthia Sharkey	<i>X</i>			
Karyn Gove	<i>X</i>			

*Motion passes 7-0-0-0 except motion (10.2.1) passes 6-1-0-0.*

# 11. NEW BUSINESS

# 12. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. While all comments will be considered and a response will be forthcoming if and when appropriate, School Board members will not respond to the speakers during the public comment portion of the meeting. Speakers with questions are encouraged to contact the Superintendent directly before or after the meeting.

# 13. BOARD OF EDUCATION DISCUSSION

# 14. EXECUTIVE/CLOSED SESSION

**The Board President** calls for a motion at 6:46 p.m. **Cynthia Sharkey** and a second **Colleen Poles** *unanimously approved*, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Personnel
- Executive Session Minutes
- Negotiations

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

## 15. RECONVENE PUBLIC SESSION

**The Board President calls for a motion at 6:55 p.m. Erin Delgado** and a second **Colleen Poles** *unanimously approved* to reconvene the public session.

## 16. ACTION ITEM

- 16.1.1. Motion to approve** the June 3, 2024 Executive Session Minutes (*Attachment: 6 3 24 Executive Work Session Meeting Minutes Signed*).
- 16.1.2. Motion to approve** the June 10, 2024 Executive Session Minutes (*Attachment: 6 10 23 Executive Regular Session Meeting Minutes Signed*).
- 16.1.3. Motion to approve** the July 8, 2024 Executive Session Minutes (*Attachment: 7 8 24 Executive Work/Regular Session Meeting Minutes Signed*).

**The Board President** calls for a motion and a second to approve 16.1.1.-16.1.3:

Motion: <b>Robert Imhoff</b>		Second: <b>Benjamin Bolger</b>		
Name:	Yes	No	Abstain	Absent
Benjamin Bolger	<b>X (16.1.3.)</b>		<b>X (16.1.1.-16.1.2.)</b>	
Erin Delgado	<b>X (16.1.1.-16.1.3.)</b>		<b>X (16.1.2.)</b>	
Robert Imhoff	<b>X</b>			
Michael McCasland	<b>X</b>			
Colleen Poles	<b>X (16.1.1.-16.1.2.)</b>		<b>X (16.1.3.)</b>	
Cynthia Sharkey	<b>X</b>			
Karyn Gove	<b>X</b>			

*Motion (16.1.1.) passes 6-0-1-0*

*Motion (16.1.2.) passes 5-0-2-0*

*Motion (16.1.3.) passes 6-0-1-0*

## 17. ADJOURNMENT

**The Board President calls for a motion at 6:57 p.m. Erin Delgado** and a second **Benjamin Bolger** *unanimously approved* to adjourn the meeting.

Respectfully submitted,

*Karolina Cywa*

Karolina Cywa

School Business Administrator/Board Secretary