



**HIGH BRIDGE BOARD OF EDUCATION
REGULAR SESSION MEETING MINUTES
Monday, September 9, 2024**

High Bridge School District Vision Statement

Creating an environment that fosters a love of learning and critical thinking.

1. OPENING OF MEETING - 6:30 PM - *The meeting began at 6:30 p.m.*

Required Notice of Open Public Meeting

Being duly posted at the following locations: High Bridge Middle School and Elementary School main offices, High Bridge Borough Hall Office; and advertised, in accordance with the Open Public Meeting Act, in the following newspaper: Hunterdon County Democrat, this meeting will convene in the Library of the High Bridge Elementary School, 40 Fairview Avenue, High Bridge, NJ 08829, alternatively the meeting will be available for listening purposes only on Google Meet. The Board will only accept public participation from those who are physically in attendance, as per Policy 0168. Please notify the board if you intend to record this meeting.

Date: Monday, September 9, 2024

Time: 6:30 pm

Formal action may be taken.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL by Karolina Cywa, SBA / Board Secretary

Benjamin Bolger - *Absent*

Erin Delgado - *Absent*

Robert Imhoff - *Absent*

Michael McCasland - *Present*

Colleen Poles - *Present*

Cynthia Sharkey - *Present*

Karyn Gove - *Present*

Additional Members Present:

Dr. Gregory Hobaugh, Superintendent - *Present*

Karolina Cywa, SBA / Board Secretary - *Present*

4. PRESENTATION & RECOGNITION ITEMS

4.1. Superintendent's Report

4.1.1. Introduction of Student Board Representatives:

Lila DeRose, 8th Grade

Quinn Dorwart, 8th Grade

Kinsley Groover, 8th Grade

Brooksley Wagga, 8th Grade

4.1.2. Superintendent Update

4.1.2.1. Proposed District Goals

Dr. Gregory Hobbaugh introduced and swore 8th-grade students who will join the regular session meetings as student board representatives. All students have a chance to introduce themselves. The board president welcomed new student members.

Dr. Gregory Hobbaugh updated the board on the following:

- *A bus drill will be done tomorrow as a state requirement for schools even for non-transporting districts*
- *goHunterdon program*
- *district faculty meeting*
- *Feedback on cell phone policy as more updates will be provided later*
- *Elementary and Middle Schools Back to School Night*
- *Superintendent contract*
- *HIB - none at this time*
- *security drill that should be done annually*

Mr. Michael McCasland thanked the superintendent for the feedback regarding the cell phone policy and asked for a research after-school program for boys.

5. REVIEW OF OFFICIAL CORRESPONDENCE

<u>Name</u>	<u>Date</u>	<u>Subject</u>
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None at this time.

6. REPORTS TO THE BOARD

6.1. Board President's Report

- 6.1.1.** Board of Education Self-Evaluation
- 6.1.2.** Board of Education Goals
- 6.1.3.** Student Achievement
- 6.1.4.** Sustainability Committee Update - Karyn Gove
- 6.1.5.** Negotiations Committee Update
- 6.1.6.** School Security Committee Update
- 6.1.7.** Hunterdon County School Boards Association Meeting Update - Robert Imhoff - *The next meeting is scheduled for September 30 and the topic will be IA.*

Ms. Karyn Gove said that she sent a board evaluation for review and encouraged the board members to come up with the next year's board goals.

7. HIB REPORTS

None at this time.

8. ACTION ITEMS

8.1. Student Achievement - Curriculum, Instruction, Technology & Policy

- 8.1.1. High Bridge School District goals for 2024-2025. (*Attachment: District Goal 2024*)
- 8.1.2. High Bridge Board of Education goals for 2024-2025
- 8.1.3. Policy and regulation updates: (*Attachment: Alert 233 Summary, Alert 233 Policy - Recommendations Highlighted, Alert 233 Regulations - Recommendations Highlighted*)
 - 8.1.3.1. P 0141 Board Member Number & Term (Revised)
 - 8.1.3.2. P 0141.1 Board Member Number & Term - Sending District (Revised)
 - 8.1.3.3. P 0141.2 Board Member Number & Term - Receiving District (Revised)
 - 8.1.3.4. P 0164.6 Remote Public Board Meetings During a Declared Emergency (M) (Abolished)
 - 8.1.3.5. P 2200 Curriculum Content (M) (Revised)
 - 8.1.3.6. P&R 3160 Physical Examination (M) (Revised)
 - 8.1.3.7. P&R 4160 Physical Examination (M) (Revised)
 - 8.1.3.8. R 5200 Attendance (M) (Revised)
 - 8.1.3.9. P 5337 Service Animals (Revised)
 - 8.1.3.10. P 5350 Student Suicide Prevention (M) (Revised)
 - 8.1.3.11. P 7231 Gifts From Vendors (M) (Abolished)
 - 8.1.3.12. P 8420 Emergency and Crisis Situations (M) (Revised)
 - 8.1.3.13. P&R 8467 Firearms and Weapons (M) (Revised)
 - 8.1.3.14. P 9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants (Revised)

Dr. Gregory Hobbaugh updated the board on the audit policies and recommended changes.

8.1.4. Field trips:

Location	Grade	Cost	Cost Incurred By
Grow-A-Row	Student Leadership	\$266.50 for Transportation	Student Leadership
Clinton Twp. Middle School - Michael Fowlin Presentation	8th	\$164.00 for transportation	BOE
Multiple Locations (<i>Attachment: Vocational Trips 24-25</i>)	ERI Vocational Classes	TBD for Transportation	BOE
Washington DC	8th	\$525.00 per student \$3,000 total for staff	Parents/Guardians BOE for Staff
West Portal Pumpkin Patch	K	TBD Pending transportation costs	Parents/Guardians

8.2. Human Resources - Personnel, Management & Community Relations

- 8.2.1. Rachel Katzenberger and Jessica Katzenberger as volunteer middle school volleyball coaches for the 2024-2025 school year.
- 8.2.2. Alyssa Oliver as Community & Parent Involvement Specialist (CPIS) / Parent Liaison for the 2024-2025 school year, compensated by a \$3,500.00 stipend, funded through the PEA Grant.

8.2.3. Course reimbursement for:

Staff	Course	College/University	Semester	Tuition
Ian Harris	Low-Pressure Black Seal License	The Training Center	Sept, 2024	\$600.00

8.3. Educational Resources - Finance and Facilities**8.3.1. Payment of Bills****8.3.2. Financial Reports****8.3.3. Line Item Transfers****8.3.4. Travel Expenditure for Workshops:**

Staff/Bd Member	Workshop	Date	Registration Fee	Mileage Tolls, Etc.	Total
Karolina Cywa	NJASBO Seminar - OPRA /Negotiations /Arbitration/ Fact Finding & Records Retention	09/12/2024	\$145.00	N/A	\$145.00
Karolina Cywa	NJASBO Seminar - DOL & DOT Refresher & Updates	10/17/2024	\$145.00	\$29.05	\$174.05
Karolina Cywa	NJASBO Seminar - Green Purchasing	11/12/2024	\$145.00	\$29.05	\$174.05
Karolina Cywa	NJASBO Seminar - Ethics & the BA	12/10/2024	\$145.00	\$29.05	\$174.05

9. PUBLIC COMMENTS

This period of time provides an opportunity for the public to speak on any topic related to the High Bridge Public Schools. It is the policy of the Board of Education (Policy #0164) that all public comments on an issue shall be limited to three (3) minutes per person and no person may make more than one (1) comment per subject. While all comments will be considered and a response will be forthcoming if and when appropriate, School Board members will not respond to the speakers during the public comment portion of the meeting. Speakers with questions are encouraged to contact the Superintendent directly before or after the meeting.

10. BOARD OF EDUCATION DISCUSSION**11. EXECUTIVE/CLOSED SESSION**

The Board President calls for a motion at 7:34 p.m. Colleen Poles and a second Michael McCasland unanimously approved, in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss:

- Negotiations
- Executive Session Minutes

The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

12. RECONVENE PUBLIC SESSION

The Board President calls for a motion at 7:39 p.m. Cynthia Sharkey and a second **Michael McCasland unanimously approved** to reconvene the public session.

13. ADJOURNMENT

The Board President calls for a motion at 7:40 p.m. Cynthia Sharkey and a second **Michael McCasland unanimously approved** to adjourn the meeting.

Respectfully submitted,



Karolina Cywa

School Business Administrator/Board Secretary